

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:04 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: Mike Schwenk, Code Enforcement
Elizabeth Magovern, Solicitor
William McMullen, Engineer
Kim Y. Berger, Secretary

Visitors – Karen Chandler (Reading Eagle), Brent Brubaker (Sheetz), Brian Dinges (Sheetz), Dave Smith (Sheetz), Terry Dello (BL Companies), Dane Miller, Kenny Quell (Leesport Fire Company), Richard Reilly

There were two advertised budget meetings held on October 18 and October 25.

There was an executive session held directly before the meeting regarding litigation.

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on October 6 2016. Vote 3-0.

POLICE DEPARTMENT – No report

FIRE DEPARTMENT – The August, September and October reports were submitted.

BUSINESS FROM FLOOR -

Terry Dello, BL Companies representing Sheetz reviewed the plans for the complete renovation to the Sheetz property.

They hope to start in late summer next year and have it done within six months.

After discussion the following motions were made:

In regards to the Sheetz Land Development, on the recommendation of the Planning Commission, a motion was made by Kenny Stoudt and seconded by Gary Hadden to grant waivers listed on the September 22, 2016 waiver request letter from Bl Companies (#16C5885) including Section 305.k (setback for infiltration facilities). Vote 3:0

In regards to Sheetz Land Development and on the recommendation of the Planning Commission, a motion was made by Gary Hadden and seconded by Kenny Stoudt to grant conditional Preliminary/Final Plan approval based on waiving section 3.20 and addressing the items in ARRO's review letter dated October 19, 2016. Vote 3:0

TAX COLLECTION

A motion was made by William Klein and seconded by Gary Hadden to acknowledge the tax collected for the month of October - \$1,560.15 for R. E. Tax, \$1,496.57 for R. E. Interim, \$1,086.12 for Tax Claim and \$295.00 for Per Capita . Vote 3:0

A motion was made by William Klein and seconded by Gary Hadden to exonerate \$50.00 in Per Capita Taxes for September (\$10 for deceased residents and \$40.00 for residents who moved out of the township). Vote 3:0

Shirley Bowers	Died	\$5.00
Jeremy Dundon	Moved	\$5.00
Kelly Dundon	Moved	\$5.00
Melissa Green	Moved	\$5.00
Jazmine Holden	Moved	\$5.00
Francis Killian	Moved	\$5.00
John Killian	Moved	\$5.00
Josephine Luong	Moved	\$5.00
Barbara Mengel	Died	\$5.00
Jennifer Sweigert	Moved	\$5.00
Total		\$50.00

ROADMASTERS REPORT OCTOBER 2016

FUEL USED

Tiger – 35.3 gal diesel
 Pick up – 18.25 gal diesel
 Cans – 20.0 gal unleaded
 GMC utility – 26.265 gal diesel

WORK PREFORMED

Mowed at the township building
 Mowed Rec A and Rec B
 Mowed along roads and intersections
 Patched Indian Manor Drive and Mohrsville Road
 Patched several sewer lids for snow plowing
 Trimmed trees on Bewley Lane
 Mowed sewer pump stations
 Picked up sign posts and made up signs

HOURS WORKED

102 total hours – 11.5 hours for Rec A and B and 11 hours for township building

PURCHASES & EXPENSES

Kuzan’s (2 caster wheels)	18.96
Lowes (10 bags cold patch/rubber gloves)	183.21

November 3, 2016

Stichter Sharpening	93.00
EJB (Miller) Signs	806.00
Total	\$1,101.17

Roadmaster
Kenneth Stoudt

Engineer's report

1. Mohrsville Road

The Notice of Intent to Award (NOI) was issued to A.H. Moyer, Inc. and the documents requested by the NOI were received and reviewed. The compiled contract document is being provided to the Board of Supervisors for signature at their November 3, 2016 meeting.

A pre-construction conference was held on Tuesday, October 25, 2016 with representatives of the Contractor and ARRO. Submittals for the pre-cast structures have been approved and anticipated to be ready in approximately four weeks.

2. Willow Glen Subdivision

An improvement installation inspection report is attached.

3. Harvest Subdivision

Improvement installation inspection reports are attached.

4. Brasler Parcel (Berks 222) Land Development Plan

There were no plans received for review following the Ontelaunee Township Planning Commission meeting of June 16, 2016. A project status meeting was held with the developer. The development is active and they are working on resolving/addressing PennDOT comments. An extension was granted by the developer and accepted by the Board of Supervisors at their October 6, 2016 meeting. Action for this plan by the Board of Supervisors is now due on or prior to January 16, 2017.

5. Ryder Land Development Plan

The plan was conditionally approved by the Board of Supervisors at their meeting of October 6, 2016. The condition of plan approval was satisfactorily addressing the plan comments contained in the ARRO review correspondence of October 6, 2016. To date we have not received a revised plan addressing the review comments.

The Ontelaunee Township Solicitor has prepared, in draft form, the requisite Improvement Agreements, Stormwater Maintenance Agreement on behalf of the Board of Supervisors and Improvement Agreements for sanitary sewer and water service on behalf of OTMA. A revised cost estimate was received and reviewed for the

development. We will forward the escrow spreadsheet to the Solicitor for incorporation into the escrow agreement when final plans are ready for signature.

6. Vossloh North America Land Development

The developer submitted an improvement cost estimate for the project. The Ontelaunee Township Solicitor has prepared, in draft form, the requisite Improvement Agreements, Stormwater Maintenance Agreement on behalf of the Board of Supervisors and Improvement Agreements for sanitary sewer and water service on behalf of OTMA. We will forward the escrow spreadsheet to the Solicitor for incorporation into the escrow agreement.

7. Schuylkill Valley School District (SVSD) Land Development

The SVSD has submitted a land development plan pertaining to renovations to their stadium. The plans were discussed and no action was taken at the Ontelaunee Township Planning Commission meeting of October 20, 2016. Action on the plan is required by the Ontelaunee Township Board of Supervisors on or prior to January 18, 2017.

8. UGI – Temple LNG Parking Land Development Plan – (Refer to Agenda – PC Items)

On the recommendation of the Planning Commission, request the supervisors grant waivers 3.20, 5.2141, 5.2142, and 7.34 as requested by the developer's engineer.

On the recommendation of the Planning Commission, request the supervisors grant preliminary/final plan approval based on waiving section 3.20 and addressing the items in ARRO's review letter dated October 19, 2016.

9. Sheetz Redevelopment Land Development Plan - (Refer to Agenda - PC Items)

On the recommendation of the Planning Commission, request the supervisors grant waivers listed on the September 22, 2016 waiver request letter from BL Companies (#16C5885) including Section 305.k (setback for infiltration facilities).

On the recommendation of the Planning Commission, request the supervisors grant conditional Preliminary/Final Plan approval based on waiving section 3.20 and addressing the items in ARRO's review letter dated October 19, 2016.

Discussion was held regarding site distance at Willow Creek road and E. Huller Lane. Would it be possible to have the trees removed so that the trucks coming out from UGI could see to exit Willow Creek Road? Could UGI be asked to remove those trees and plant grass so the right of way could be easily maintained?

MS4 – Secretary Berger stated that she is working on the BMP list. She attended a stormwater management seminar and steering committee meeting. She is also working on find brochures and helpful hints for the website to assist the residents in understanding stormwater.

SOLICITOR – Solicitor Magovern stated that the resolutions will be taken care of under New Business.

CODE ENFORCEMENT - Mr. Schwenk presented his October report.

OTMA – nothing to report

EMA COORDINATOR – Mr. Miller stated that the Berks County Intermediate Unit hosted a well-attended conferences on school safety for all the districts in the county.

Secretary Berger asked how the EMA plan was progressing and Mr. Miller stated very slowly.

Discussion was held regarding the fire lane in front of the school which is an ongoing problem with parents parking along the curb even though there are cones there. Mr. Stoudt stated that Chief Eaken was checking into some ideas. Mr. Hadden stated that he will speak to the Chief at the next police meeting.

POLICE COMMISSION – no report

PLANNING COMMISSION

On motion of Gary Hadden and seconded by William Klein the following motions are tabled until the developer is contacted to discuss site distance for Willow Creek Road. Vote 3:0

In regards to UGI Land Development, on the recommendation of the Planning Commission, request the supervisors grant waivers 3.20, 5.2141, 5.2142, and 7.34 as requested by the developer’s engineer. TABLED

In regards to the UGI Land Development, on the recommendation of the Planning Commission, request the supervisors grant preliminary/final plan approval based on waiving section 3.20 and addressing the items in ARRO’s review letter dated October 19, 2016. TABLED

PARK & REC– October minutes were received

EXPENDITURES

A motion was made by William Klein and seconded by Gary Hadden to approve expenditures for October in the amount of \$144,872.05. Vote 3:0

Arlan R. Wessner, Inc.	4,900.00
BERKS PRODUCTS (Fuel)	131.60
Comcast 1	194.59
COMMONWEALTH OF PA	40.00
Hartman Valeriano Magovern & Lutz P.C.	1,999.13
J.P.Mascaro & Sons	421.60
KIM BERGER	48.60

KUZANS HARDWARE	20.63
Lowes Home Centers	183.21
MET ED	4,015.27
Morgan Rail	123.25
Nester's Sanitation Inc.	98.00
NORTHERN BERKS REGIONAL POLICE DEPT.	100,160.49
OFFICE SERVICE CO.	31.99
QUILL	379.99
READING EAGLE COMPANY	2,247.15
Reading Office Maintenance	170.00
Relief Assoc. Union Fire Co. #1 Leesport	19,501.93
Schwenks Code Enforcement, LLC	4,228.95
T. M. Bailey Services, LLC	170.00
TELCO, INC.	5,068.75
United Document Destruction & Storage	425.00
VERIZON	118.82
Walmart	66.78
Wex Bank	31.48
Windsor Press	94.84
	<u>144,872.05</u>

OLD BUSINESS - no old business

NEW BUSINESS

A motion was made by Gary Hadden and seconded by William Klein to appoint Kasia.Azzolina to the Ontelaunee Township Municipal Authority effective January 1, 2017 filling the unexpired term of Michael Schwenk. Her term will expire December 31, 2020, at which point she may be reappointed for another term at the discretion of the Supervisors. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve making the following contributions:

- Contribute \$18,000 to the Union Fire Company No. 1 of Leesport
- Contribute \$2,000 to the Temple Fire Company
- Contribute \$3,000 to the Schuylkill Valley EMS
- Contribute \$5,000 to the Schuylkill Valley Library

Vote 3:0

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to approve the Animal Rescue League Agreement and a contribution of \$1,000 for the 2017 year. Vote 3:0

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A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve a contribution of \$250.00 to Berks County Solid Waste Authority. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to contribute \$125.00 to Crime Alert Berks County. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to give tentative approval of the 2017 budget. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve Resolution #2016-10 setting the tax millage for 2017 at 4.05 mills. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve Resolution # 2016-11 reducing the fee for spent compost to \$25.00. The Resolution is amending the comprehensive fee schedule. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to take action to support the second rain garden construction financially at the Schuylkill Valley School campus contingent upon sufficient volume credits being available to the Township for the Lake Ontelaunee TMDL. Vote 3:0

ADJOURNMENT

A motion was made by William Klein and seconded by Gary Hadden to adjourn the monthly meeting at 7:51 p.m. Vote 3:0

UPCOMING MEETINGS/INFO:

November 8 – OFFICE CLOSED – ELECTION DAY

November 10 – 1 p.m. – OTMA

November 14– 11 a.m. – NBRPD

November 17 – 7 p.m. – Planning Commission

November 24 and 25 – Office closed – Thanksgiving Holiday

Respectfully

Kim Y. Berger
Secretary