

ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

September 8, 2016

The regular meeting was called to order at 1:00pm by the Chairman Michael Schwenk.

Executive Session: An executive session was held from 11:30am to 12:50pm – to discuss litigation and personnel.
An executive session was held from 1:41pm 3:30pm – to discuss personnel.

In addition to the Chairman Michael Schwenk, the attendees were Vice Chairman Romao Carrasco, member Richard Reilly, member Melvin Bailey, member William Klein, Engineer William McMullen, and Attorney Elizabeth Magovern.

The delinquent and lien reports were provided to the Board.

- There are 10 delinquent accounts and the total amount delinquent is \$9,701.03.

Visitor(s):

- N/A

NO ONE WAS PRESENT FROM LEESPORT BOROUGH AUTHORITY.

NO ONE WAS PRESENT FROM MAIDENCREEK AUTHORITY.

Resolutions: 2016-4 – Consumer Responsibility for Authority owned property and penalties for tampering with Authority owned properties.

Correspondence:

- Mr. Robert Leshar – 5307, 5309, 5311 Pottsville Pike paid the outstanding delinquent amount on all three accounts and the Sheriff Sale was canceled of record.

Motions:

- A motion was made by Romao Carrasco to approve Resolution 2016-4 as written. The motion was seconded by Richard Reilly. The motion carried 5-0.
- A motion was made by Richard Reilly to authorize Hartman, Valeriano, Magovern, and Lutz to prepare a Resolution outlining the fees that should be recouped as a result of any Sheriffs Sale. The fees are to include but not limited to a moving company, storage facility, towing, and manpower. Michael Schwenk seconded the motion. The motion was carried 5-0.
- A motion was made by Richard Reilly to authorize ARRO to prepare a proposal for the Commonwealth Finance Authority grant that is available to all municipalities. If approved, the grant will be used for to upgrade to the force main at Pump Station #7. The grant is for a projects with a cost of less than \$500,000 but greater than \$30,000. Romao Carrasco seconded the motion. Michael Schwenk abstained from the vote. The motion was carried 4-0.
- Michael Schwenk made a motion to accept the resignation of Ms. Kelly Burdick as a 30-35 hour a week employee. She will then be a per diem employee should the need arise. Richard Reilly seconded the motion. The motion was carried 5-0.

Misc:

Approval of Minutes:

- A motion was made by Melvin Bailey to approve the minutes from the regular meeting held on August 11, 2016. William Klein seconded the motion. The motion was carried 5-0.

Solicitor's Report:

- Leshar – Sheriff Sale has been canceled.

Inspector's Report:

- Lot 23 – The Harvest – 14 Bisbee Drive – water and sewer inspection 8-15-2016
- Lot 210 – Willow Glen – 110 Edinboro Lane - water and sewer inspection 8-30-2016
- Lot 267 – Willow Glen – 38 Danbury Lane - water and sewer inspection 8-30-2016
- Lot 22 – Willow Glen – 83 Calais Drive - water and sewer inspection 9-6-2016

Engineer's Report:

- The air release pit located in the Brenntag driveway was completed on August 25th and 26th
- Suburban Labs will be testing PS4 and PS7 monthly for a period of 6 months beginning March 2016.
- A revised land development plan was received from Vossloh. The remaining items need to be addressed in the improvements agreement.
- Schneider Electric is requesting relief from the ammonia limit for the strong waste testing.

Sewer Operator's Report:

- The additive PROKA900 has been added twice a week to the wastewater system and results are good.
- The Wet wells at PS6 and PS7 were pressure washed and cleaned by CF Heckman on August 8, 2016.
- Requesting that it be budgeted for 2017 to have the EPS control panel replaced/repared in PS4 and PS#1. The cost for pump station #4 is \$3,201.00.

Water Operator's Report:

- Hydrant Flushing & PA One Calls are completed as needed. 34 received for the month of August.
- Gernants Church Road – pilot valve rebuild was completed and is being stored in the lunchroom of the Township Building.
- 4 Water Meters were installed.
- The Ida Red automatic flusher was repaired.

Expenditure's

- A motion was made by Michael Schwenk to approve the current payables in the amount of \$57,446.80 and the Board payroll in the amount of \$500.00 for September 8, 2016. Richard Reilly seconded the motion. The motion was carried 5-0.

Adjournment

- A motion was made by Michael Schwenk to adjourn the regular meeting at 1:40pm. Richard Reilly seconded the motion. The motion was carried 5-0.

Minutes submitted by: Kelly A. Burdick