

September 1, 2016

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:02 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees: Mike Schwenk, Code Enforcement  
Elizabeth Magovern, Solicitor  
William McMullen, Engineer  
Kim Y. Berger, Secretary

Visitors – Karen Chandler (Reading Eagle) Kenny Quell (Leesport Fire Company), Dane Miller, William Round (Berks Products), Mark Stabolepszy (SSM), Brittany Lessig (53 Katylyn Lane) and Bryan Thompson (73 Nantucket Drive)

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on August 4, 2016. Vote 3-0.

**POLICE DEPARTMENT** – Due to it being the first of the month, no report was available.

**FIRE DEPARTMENT** – Due to it being the first of the month, no report was available.

**BUSINESS FROM FLOOR** - Brittany Lessig of 53 Katylyn Lane was present to discuss the block party neighbors would like to be held on Sunday, September 4 from 5 p.m. to 10 p.m. on Katylyn Lane (it is a horseshoe shaped road). It would be for kids riding the bikes and food etc. Emergency personnel would be able to get thru, just blocking off the streets for safety. After discussion, the Township will drop off the barricades, she may erect them before the party and remove them when they are finished. The crew will pick them up.

Bryan Thomas of 73 Nantucket was present to discuss the removal of the stop signs in Willow Glen. The stop signs were erected by Forino and were only on the preliminary plan not on the recorded plan. Supervisor Hadden suggested that the police erect a speed timing device in the area for a period of time. This device will record how many people are speeding, what times of the day and what days. After that information is gathered, the police can then be more present as both a deterrent and warning or citing those people who are in violation.

#### **TAX COLLECTION**

A motion was made by Gary Hadden and seconded by William Klein to acknowledge the tax collected for the month of August \$1,475.95 was in Real Estate Tax, \$727.83 was in Interims, \$99.00 was in Street Light Tax and \$2,116.80 was for Per Capita. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to exonerate \$260.00 in Per Capita Taxes (\$5 for deceased residents and \$255.00 for residents who moved out of the township) Vote 3:0

September 1, 2016

Heather Angelis	moved	5.00
Natasha Becker	moved	5.00
Cindy Bewely	moved	5.00
Krissy Dierolf	moved	5.00
Scott Ducoin	moved	5.00
Justin Gregg	moved	5.00
Tanya Gregg	moved	5.00
Sarah Grove	moved	5.00
Justin Hardy	moved	5.00
Levi Johns	moved	5.00
Jeremy Johnston	moved	5.00
Barbara Kies	moved	5.00
Alan Klusman	moved	5.00
Gary Kramer	moved	5.00
Donald Levensgood	moved	5.00
Fely Levensgood	moved	5.00
Braydon Lingenfelter	moved	5.00
Megan Lingenfelter	moved	5.00
Sharon Maulick	moved	5.00
Ryan Maurer	moved	5.00
Elizabeth McKinney	moved	5.00
Jeremy McKinney	moved	5.00
Jane Miller	moved	5.00
Warren Miller	moved	5.00
Lizbette Munoz	moved	5.00
Ramon Munoz	moved	5.00
Ariana Munoz-colon	moved	5.00
Amanda Ortlip	moved	5.00
Daniel Reppy	moved	5.00
Gary Richards	moved	5.00
Erick Rivera	moved	5.00
Tianna Ruiz	moved	5.00
Bryon Shinkle	moved	5.00
Stephanie Shinkle	moved	5.00
Charles Siuzenskiiv	moved	5.00
Ruth Snyder	moved	5.00
Colin Still	moved	5.00
Mary Still	moved	5.00
Brian Thomas	moved	5.00
Chelsea Toburen	moved	5.00
Nancy Toburen	moved	5.00
Natalie Toburen	moved	5.00
Paul Toburen	moved	5.00
Jessie Toth	moved	5.00
Linda Troutmen	moved	5.00
Paul Troutmen	moved	5.00
Barry Unger	moved	5.00
Norman Updegrove	deceased	5.00

Brian Vetro	moved	5.00
Joann Werley	moved	5.00
David Yoder	moved	5.00
Gerald Zerbe	moved	5.00
52 people		\$260.00

## ROADMASTERS REPORT AUGUST 2016

### FUEL USED

Tiger – 91.5 gal diesel  
 Ford – 21.55 gal diesel  
 GMC pick up – 27.0 gal diesel  
 Cans – 41.51 gal unleaded

### WORK PREFORMED

Mowed at the township building  
 Mowed Rec A and Rec B  
 Mowed along roads, North Point , Bewley and pump stations  
 Repaired door latches at pavilion Rec A  
 Finished mulching Rec A  
 Equipment maintenance  
 Mowed State Roads as per our contract  
 Trimmed trees on Indian Manor Drive

### SIGNS

Removed two stop signs – Calais and Edinboro  
 Removed two stop signs – Nantucket & Edinboro

### HOURS WORKED

161.75 total hours – 58.50 hours for Rec A and B, 80.50 hours mowing along roads and 8 hours for township building

### PURCHASES & EXPENSES

Kuzan's (door knob and entry lockset) Rec A	40.98
Kuzan's (latch guard and adap plate)	24.98
Essig Inc. (repair 2 flush valves)	373.00
Lacal (6 mower blades – Tiger)	170.04
Kuzan's (grinder & pipe fitting)	65.58
Arlan Wessner (repair roads)	3,485.00
<b>Total</b>	<b>\$4,159.58</b>

Roadmaster  
 Kenneth Stoudt

Mr. Stoudt stated that there was another problem at the pavilion at Willow Glen where the locks had to be replaced.

### ENGINEER'S REPORT – MR. McMULLEN

#### 1. Mohrsville Road

The plans and specifications were submitted to PennDOT for approval August 31, 2016. The documents have been prepared for advertising on September 19<sup>th</sup> and 23<sup>rd</sup> with a bid opening at the October supervisors meeting.

2. **General Engineering**

- a. Pursuant to information provided to the Township repairs to the sinkholes within the stormwater channel at the Sheetz located at the intersection of SR 0061 and Ashley Way are scheduled for October 3, 2016.
- b. ARRO and municipal representatives have met with representatives of the Schuylkill Valley School District (SVSD) regarding proposed stadium renovations. We have also participated in meetings between SVSD and the Berks Conservation District regarding methods/procedures the SVSD will be utilizing for E & S and stormwater controls and possible incorporation of Ontelaunee MS4 provisions into those controls.
- c. ARRO and municipal representatives have met with representatives of Sheetz regarding proposed revisions to their facility at the intersection of SR 0061 and Ashley Way.

3. **Brasler Parcel (Berks 222) Land Development Plan**

There were no plans received for review following the Ontelaunee Township Planning Commission meeting of June 16, 2016. Action by the Board of Supervisors for this plan is due on or prior to October 18, 2016.

4. **Berks Products Subdivision**

The Berks Product subdivision has been resubmitted satisfying the comments of the letter from ARRO Engineering. The remaining condition of plan approval by the Board of Supervisors for the Berks Products Subdivision is the approval of the rezoning.

5. **Vossloh North America Land Development**

A revised land development plan has been provided satisfying the technical comments contained in the ARRO review correspondence dated July 7, 2016. The remaining items to be addressed are the Improvements Agreement and Stormwater Operations and Maintenance Agreement.

We are waiting for the developer to submit an initial improvement cost estimate for the project for the development of the Improvements Agreement and Stormwater Operations and Maintenance Agreement by the Solicitor.

6. **Ryder Land Development Plan**

Revised plans have been received for the project and will be reviewed at the September 15, 2016 Planning Commission meeting. The developer has received NPDES permit approval.

**SOLICITOR – Solicitor Magovern**

7:16 P.M. Solicitor opening the public hearing regarding the zoning map to change the zoning classification of all or a portion of four parcels for the purpose of removing certain areas from the A-1 Agricultural, C General Commercial and I General Industrial districts and adding certain areas to the GI General Industrial and the IC Industrial-Commercial districts. Mr. Round from Berks Products that this was for expanding the existing quarry area.

There were no questions raised. The public hearing closed at 7:22 p.m.

A motion was made by Gary Hadden and seconded by William Klein to adopt Ordinance #2016-3- amending the zoning map to change the zoning classification of all or a portion of four parcels for the purpose of removing certain areas from the A-1 Agricultural, C General Commercial and I General Industrial districts and adding certain areas to the GI General Industrial and the IC Industrial-Commercial districts. Vote 3:0

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to authorize the solicitor to advertise the ordinance 2016-4 regarding the Codification of Ordinances and the Fee Schedule. Vote 3:0

Solicitor Magovern then discussed the blight act in relation to denying building permits for those residents that are delinquent on taxes or water/sewer payments. In using the blight act to deny permits, we must follow the procedures we have in place when it comes to water and sewer which would entail that the property owner have a lien placed on their property before the denial can be given. In addition when it comes to taxes, the tax claim bureau would have to be checked to see if the property is on their list before the denial can be given.

**CODE ENFORCEMENT** - Mr. Schwenk presented his August report.

Mr. Schwenk stated that he did check on the property of Macho's Garage, 5810 Pottsville Pike, after a complaint was received. The property owner did remove the vehicles from along the roadway and the oil is being contained and disposed of properly.

**OTMA** – Mr. Schwenk stated that the customer's whose property was going for sheriff's sale, paid the outstanding amount and the sheriff's sale was cancelled.

Mr. Schwenk stated that the Secretary is resigning effective September 21, 2016.

Mr. Schwenk stated that the air release valve at Brenntag has been repaired.

**EMA COORDINATOR** – Mr. Miller stated that the BCIU tour with First Responders went well.

He attended the Swiftreach training on August 31, 2016.

**POLICE COMMISSION** – Mr. Hadden stated that the commission is coming up with ideas for hiring a new Police Chief.

**PLANNING COMMISSION** – nothing to report.

**PARK & REC**– no quorum for a meeting in August.

**EXPENDITURES**

A motion was made by William Klein and seconded by Gary Hadden to approve expenditures for August in the amount of \$107,240.96. Vote 3:0

AG-Industrial, Inc.	234.58
Arlan R. Wessner, Inc.	3,495.00
ARRO Consulting, Inc.	17,847.16
B & G GLASS SERVICE	135.00
BERKS PRODUCTS (Fuel)	207.19
Comcast I	593.38
Comfort Pro, Inc	1,600.23
COMMONWEALTH OF PA	50.00
Hartman Valeriano Magovern & Lutz P.C.	4,422.78
J.P.Mascaro & Sons	1,707.44
KIM BERGER	76.68
LACAL EQUIPMENT INC.	410.10
MET ED	3,704.76
Morton Salt Inc.	1,584.78
Nester's Sanitation Inc.	196.00
NORTHERN BERKS REGIONAL POLICE DEPT.	65,513.29
OFFICE SERVICE CO.	72.95
Omega Systems	320.00
Paul W Essig	373.00
Potts Nurseries, LLC	525.00
READING EAGLE COMPANY	180.25
Reading Office Maintenance	255.00
Schwenks Code Enforcement, LLC	3,435.00
TELCO, INC.	63.75
VERIZON	237.64
<b>TOTAL</b>	<u>107,240.96</u>

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve the following:

Transfer from Code Enforcement to General Checking Account covering the following:

May invoice – Schwenk’s Code Enforcement Invoice	\$ 4,925.00
June invoice – Schwenk’s Code Enforcement Invoice	\$ 4,062.50
July invoice – Schwenk’s Code Enforcement Invoice	\$ 3,435.00
Total Transfer to General Checking Account	\$12,422.50

Vote 3:0

**OLD BUSINESS - nothing**

**NEW BUSINESS**

A motion was made by Gary Hadden and seconded by William Klein to authorize the Secretary to work with Rieck's Printing in developing and distributing a Community Map. There would be no cost incurred by the Township. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein approving the proposal from Arlan Wessner to repair Loose Lane at a cost of \$4,900.00. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein approving the maintenance agreement with Cummins Power Systems for three years at a yearly cost of \$1,357.00. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein approving the maintenance agreement with Comfort Pro for the 2016/2017 HVAC building maintenance at a cost of \$2,239.31. There will be no price increase. Vote 3:0

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to sign the updated traffic signal plans for Rt. 61 and Snyder Road indicating the No Turn on Red sign. Vote 3:0

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to spend up to \$430 on a replacement refrigerator/freezer for the municipal building. Vote 3:0

**ADJOURNMENT**

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to adjourn the monthly meeting at 8 PM. Vote 3:0

An executive session was held from 8:02 p.m. to 8:50 p.m. to discuss potential litigation.

**UPCOMING MEETINGS/INFO:**

September 8 – 1 p.m. – OTMA

September 12– 11 a.m. – NBRPD

September 13 – 7 p.m. – Rec Board

September 15 – 7 p.m. – Planning Commission

SEPTEMBER 24, 2016 – PAPER SHREDDING EVENT

Respectfully

Kim Y. Berger  
Secretary