

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: Mike Schwenk, Code Enforcement
 Beth Auman, Solicitor
 William McMullen, Engineer
 Kim Y. Berger, Secretary

Visitors – Karen Chandler (Reading Eagle), Gregg Bogia (Bogia Engineers), Vince James, Dane Miller, Joan Anderton (Zeb Machine) Another rep from Zeb Machine

The meeting was opened by the Pledge of Allegiance to the Flag.

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Reorganization meeting of January 3, 2017 and the regular Board of Supervisors meeting on January 3, 2017. Vote 3-0.

POLICE DEPARTMENT – December’s report was submitted.

FIRE DEPARTMENT –no report submitted

BUSINESS FROM FLOOR

Gregg Bogia, from Bogia Engineering was present to discuss the property at 19 Willow Creek Road on behalf of Dave Paul and the possibility of developing the property for some storage trailers for Berks Storage. He was present with a waiver request and a stormwater letter.

After much discussion, a motion was made by Gary Hadden and seconded by William Klein to issue a waiver of land development for Phase I as long as the storm water is addressed and the impact for Phase II is lessened and an agreement is reached. Vote 3:0

Vince James from V & M Towing was present because he is interested in buying the property where Zeb Machines is currently situated. He understands that the property is currently zoned residential but the building is currently grandfathered commercial.

Mr. James had a lot of different ideas that the property could be used for and was asking eh supervisors for each instance if it would be allowed. The zoning officer would give him a for instance for each case.

One of the instances was too house vehicles inside and outside the building and to install a fence.

Mr. James was instructed to apply for a special exception depending on what he wanted to use the property for and go before the Zoning Hearing board.

TAX COLLECTION

A motion was made by William Klein and seconded by Gary Hadden to acknowledge the tax collected for the month of January- \$777.77 for R. E. Interim and \$3,523.10 for Real Estate Transfer Vote 3:0

ROADMASTERS REPORT JANUARY 2017

FUEL USED

Ford – 17.4 gal diesel
GMC Utility – 24.805 gal diesel
#7 M-2 – 42.835 Gal Diesel
GMC dump – 19.095 gal diesel
#4 M-2 – 12.150 gal diesel
Tiger 32.2 gal diesel
Pick-up – 21.65 gal diesel

WORK PREFORMED

Plowed and cindered January 6, 11, 14
Repaired light in OTMA office
Cleaned trucks and spreaders
Equipment maintenance
Ford to Kutz to install vibrator and ladder
Cut off tree on Kindt Corner Road
Replaced signs
Checked roads

HOURS WORKED

Total 102.75 – Plowing and cindering 31.75; Township building 1

SIGNS ERECTED OR REPLACED

Reattached Koch Rod & Hellen Road
Reattached No Truck Sign on Wingco Lane
Replaced No Passing Sign on Snyder Road
Replaced Island sign at Rt. 61 and Mohrsville Road

PURCHASES & EXPENSES

Overhead Door (repairs to #1 door cable)	549.71
Kuzan's (6 bags ice melt)	101.94
Kuzan's (pins, fasteners, scoops, paint)	54.34
EM Kutz (cutting edge, shoes, shovel holder for Ford)	354.25
EM Kutz (tire chains, shovel holder)	460.31

Total **\$1,520.55**

February 2, 2017

Roadmaster
Kenneth Stoudt

ENGINEER:

1. Mohrsville Road

Formal project approval (MS-329) and a partial project completion report (Ms-999) was provided by Charles Paris, PennDOT Municipal Services, for the project.

The project is scheduled for completion on or prior to April 30, 2017 by the contractor, A.H. Moyer, Inc.

2. MS4

- a. A revised Memorandum of Understanding (MOU) was received by the Township from the Berks Conservation District. We reviewed the revised MOU and concur with the revisions mostly related to MS4 and an item pertaining to agricultural E & S plans.
- b. The second rain garden located on the Schuylkill Valley School District (SVSD) is in excess of that required for the SVSD Land Development. If installed, the rain garden would credit back to the Township under the MS4 program. We believe there may be a ratio credit due to the location of the rain garden and are attempting to receive confirmation from outside agencies regarding any credit ratio. As discussed in the past, SVSD will most likely request a financial commitment from the Township prior to approving the installing of the rain garden by their contractor.
- c. It appears the SVSD rain garden construction would qualify for submittal to the 2017 Schuylkill River Restoration Fund. The program provides funding for qualifying projects with a 25% match requirement. A letter of intent must be submitted prior to February 16, 2017 and invited organizations are required to submit a full application prior to April 17, 2017

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to have Arro Consulting issue a letter of intent regarding the SVSD rain garden construction. Vote 3:0

- d. A pollutant reduction plan is scheduled to be completed for advertisement and public comment in August for inclusion with the Notice of Intent for 2018 MS4 permitting required to be submitted in September.

3. Willow Glen Subdivision

An improvement installation inspection report is attached.

4. Brasler Parcel (Berks 222) Land Development Plan

There were no plans received for review following the Ontelaunee Township Planning Commission meeting of June 16, 2016. Action for this plan by the Board of Supervisors is due on or prior to June 15, 2017.

5. Ryder Land Development Plan

The plan was conditionally approved by the Board of Supervisors at their meeting of October 6, 2016.

The final signed plans have been submitted to the township; however, the requisite Improvement Agreements, Stormwater Maintenance Agreement on behalf of the Board of Supervisors and Improvement Agreements for sanitary sewer and water service on behalf of OTMA have not been received.

6. Schuylkill Valley School District (SVSD) Land Development

Revised plans have been received for review at the Ontelaunee Township Planning Commission meeting of January 19, 2017. Waivers requested and noted in the ARRO review correspondence dated January 11, 2017 were recommended for approval.

We recommend the Board of Supervisors grant the requested waivers as recommended by the Planning Commission.

The Planning Commission also conditionally approved the plan at their January 19, 2017 meeting. The conditions of plan approval was satisfactorily addressing the plan comments contained in the ARRO review correspondence of January 11, 2017 and obtaining outside agency approvals.

We recommend the Board of Supervisors conditionally approve the plan with the conditions being satisfactorily addressing the plan comments contained in the ARRO review correspondence of January 11, 2017 and obtaining outside agency approvals.

7. UGI – Temple LNG Parking Land Development Plan

The plan was conditionally approved by the Board of Supervisors at their meeting of December 1, 2016. The condition of plan approval was satisfactorily addressing the plan comments contained in the ARRO review correspondence of October 19, 2016, receiving outside agency approvals and clearing the clear sight distances at the intersection of E. Huller Road and Willow Creek Road.

Revised plans and supporting documentation has been submitted and reviewed by ARRO. A review based on the revised plan and documents was provided to the design engineer on December 9, 2016.

Based on the approval of the Supervisors agreeing at last month's meeting to coordinate the intersection clearing with reimbursement by UGI, we applied to PennDOT for a vegetation management permit. The permit was issued by PennDOT on January 25,

2017 (copy attached) and we now recommend that a representative of ARRO meet with the Road Foreman and mark trees not to be removed. Once the trees are marked quotes can be obtained for the clearing activities. If all quotes exceed \$19,700.00 obtaining bids for the project will be required. Once favorable quotes/or a bid is received the value of the project can be presented to UGI for their approval and commitment. Upon UGI approval the Township Solicitor can prepare an agreement between UGI and the Township.

8. Sheetz Redevelopment Land Development Plan

The plan was conditionally approved by the Board of Supervisors at their meeting of November 3, 2016. The conditions of plan approval was satisfactorily addressing the plan comments contained in the ARRO review correspondence of October 19, 2016 and obtaining outside agency approval.

Revised plans and supporting documentation has been submitted and reviewed by ARRO. A review based on the revised plan and documents was provided to the design engineer on December 23, 2016. No additional plan revisions have been received to date.

9. Ashley Furniture Land Development Plan

Representatives of/for Ashley Furniture attended the Ontelaunee Township Planning Commission meeting of January 19, 2017 for informal discussion regarding a land development plan submission.

The Planning Commission recommended the plan conform to preliminary plan requirements when filing final plans pursuant to section 3.66 of the SALDO.

MS4: - Secretary Berger reported that the BMP list is complete including Willow Glen, Willow Glen North and the Harvest. The PRP (Pollutant Reduction Plan is now being worked on with David Kee from Arro Consultants)

SOLICITOR

A motion was made by Kenneth Stoudt and seconded by William Klein to adopt the new Memorandum of Understanding for the Berks County Conservation District. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to submit the draft medical marijuana ordinance to both the Berks County Planning Commission and the Planning Commission for their review and comment and to authorize the Solicitor to advertise the draft medical marijuana ordinance for enactment at the April Supervisors meeting. Vote 3:0

CODE ENFORCEMENT - Mr. Schwenk presented his January report.

Mr. Schwenk was asked how the rental property inspections were going. Mr. Schwenk stated that another round of letters were going out tomorrow, February 3, 2017.

OTMA – nothing to report

EMA COORDINATOR – nothing to report

POLICE COMMISSION – interviews for the Chiefs position will take place in a few weeks.

PLANNING COMMISSION

On the recommendation of the Planning Commission, a motion was made by Kenneth Stoudt and seconded by William Klein to permit plan approval under Section 3.66 of the SALDO that Ashely Furniture must fulfill all preliminary plan requirements at final plan submission. Vote 3:0

On the recommendation of the Planning Commission, a motion was made by Kenneth Stoudt and seconded by William Klein to give conditional Final plan approval to the SV School District regarding the Stadium project and grant the 9 waivers per the letter dated January 17, 2017 to Kim Berger by Wilkinson and Assoc. Conditions of plan approval are satisfying the items on the January 11, 2017 letter from Arro and obtaining outside agency approvals. Vote 3:0

A public hearing was held at 8:22 p.m. regarding the proposed wireless communications facilities ordinance. There being no public comment, the hearing closed.

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to approve Ordinance #2017-2 amending the Zoning regulations regarding wireless communications facilities. Vote 3:0

PARK & REC– nothing to report

EXPENDITURES

A motion was made by Gary Hadden and seconded by William Klein to approve expenditures for January in the amount of \$88,115.61. Vote 3:0

Animal Rescue League of Berks County, Inc	1,000.00
BERKS PRODUCTS (Fuel)	139.03
Comcast 1	194.38
Comfort Pro, Inc	886.50
County of Berks 1	200.00
Cummins Power Systems, LLC	1,009.00
DCED	72.00
Elite Fuel Service	1,758.54
Hartman Valeriano Magovern & Lutz P.C.	4,444.13
J.P.Mascaro & Sons	437.44
KUZANS HARDWARE	254.13
Larson Design Group	268.75

MET ED	4,002.80
Nester's Sanitation Inc.	98.00
NORTHERN BERKS REGIONAL POLICE DEPT.	67,782.53
Omega Systems	1,308.00
PSATS UC GROUP TRUST	326.40
READING EAGLE COMPANY	63.10
Reading Office Maintenance	170.00
Ready Refresh	57.88
Stichter Sharpening & Custom Machining	76.00
TELCO, INC.	<u>567.00</u>
	<u>85,115.61</u>

OLD BUSINESS :

Mr. Hadden mentioned that the mast arm for Berks Products drive should be delivered by February 21, 2017.

NEW BUSINESS

An executive session was held from 8:35 p.m. to 9:00 p.m. regarding possible litigation.

ADJOURNMENT

A motion was made by Gary Hadden and seconded by William Klein to adjourn the monthly meeting at 9:00 p.m. Vote 3:0

UPCOMING MEETINGS/INFO:

- February 9 – OTMA – 7 p.m.
- February 13 – NBRPD – 11 a.m.
- February 16 – Planning Commission - 7 p.m.
- February 28 – Worksession 3:30 p.m.

Respectfully

Kim Y. Berger
Secretary