

June 1, 2017

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:05 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: Elizabeth Magovern, Solicitor
William McMullen, Engineer
Kim Y. Berger, Secretary

Visitors –Chief Brian Horner, Richard Reilly, Lyn O’Hare (SSM), Mike Reider (RAWA)
The meeting was opened with the Pledge of Allegiance to the Flag.

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on May 4, 2017. Vote 3-0.

POLICE DEPARTMENT – Chief stated that progress is being made in the department.

FIRE DEPARTMENT – No report

BUSINESS FROM FLOOR

Lyn O’Hare from Spotts, Stevens and McCoy representing RAWA explained that the purpose for attending was to inform the Supervisors of some monitoring that is in progress at the main intake at Lake Ontelaunee and the seconded intake in the Maiden creek. They are trying to determine where some high levels of bacteria are coming from. They are spot testing the Maiden creek to see if this is a seasonal thing or to determine where the bacteria may be coming from so it can be eliminated. A brochure of regarding source water protection was handed out. This brochure will be placed on the township’s website.

TAX COLLECTION For May: The tax collector collected \$249,822.45 in real estate taxes, \$1,235.09 in interim taxes and \$8,996.40 in street light taxes. A motion was made by Gary Hadden and seconded by William Klein to accept the tax collectors report. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to exonerate Linda King property Pin #68540100342607 for \$3,354.71. This parcel was billed for an addition of a building that was actually placed on a different parcel. The correct parcel has now been billed correctly. Vote 3:0

ROADMASTERS REPORT MAY 2017

FUEL USED

GMC Pick up – 27.107 gal diesel
Cans – 32.05 unleaded gas
Cans – 9.579 gal diesel
Tiger – 64.12 gal diesel

WORK PREFORMED

Mowed at Township building and Rec A & B
 Emptied Trash
 Mowed sewer stations
 Washed tables and Pavilions at Rec A
 Tires replaced on Tiger
 Mower and equipment maintenance
 Mowed along roads and intersections
 Repaired and serviced Howard mower
 Mowed and removed tree at Bewley Retention pond
 Patched Ontelaunee Drive
 Removed tree under 222 Bridge on Willow Creek Road
 Removed 2 mattresses and 1 sofa on Willow creek to Berks Transfer
 Repaired lites in police office
 Took blades to Stichter sharpening
 Spreader chute from GMC and spreader to Kutz to weld
 Picked up parts at Ag Industrial, Sports and Turf, Fromm, Lift and Kuzans.
 Installed door stops in police department

HOURS WORKED

Total 191.75
 19 hours at township building
 25.50 hours Rec A & B
 90.50 hours mowing roads and intersections
 (includes 14.25 hours for Bewley Retention Pond)
 3.0 hours picking up sofa mattresses and trees off roads

SIGNS ERECTED OR REPLACED

Install bolt in stop sign at Reilly's
 Replace d ahead on Ontelaunee Drive (missing)
 Repaired right turn only – S. Riverside Drive

PURCHASES & EXPENSES

County Plumbing and Electric (Light on Bewley Lane, balast for Willow Glen light)	\$2,278.59
Kantner's Tires (replace 4 tires on Tiger)	3,133.00
Kuzan's (lube and 5 door stops, digging bar, starting fluid, wrenches, gas can nozzles)	176.41
AG Industrial (filter for Tiger, filters and oil door and latches)	531.79
Lift (2 qt of oil, breather cap for Tiger)	36.58
Miller Lawn Mower (oil and gas filters, trimmer heads, line)	138.87
Sports & Turf (pulley for Howard mower)	97.24
Kutz (cutting edge and rubbers for GMC plow)	291.00
Total	\$6,683.48

Roadmaster
 Kenneth Stoudt

Mr. Stoudt mentioned that we have received 50 tons and 50 more tons are being delivered on Monday.

ENGINEER'S REPORT FOR MAY

1. **Mohrsville Road**

The Contractor, A.H. Moyer has presented final documentation and an executed Application for Payment #2 (Final) totaling \$45,815.98. We forwarded a recommendation for payment to Kim via e-mail on 5/18/17.

2. **Annual Road Improvement Project**

Additional dimensional information was compiled and a project cost estimate was prepared and forwarded to the Township under separate cover.

OTMA is investigating the contents and obtaining cost estimates to eliminate the square metal hatch located at the intersection of Wingco Lane and Margaret Street.

An inquiry was made to the OTMA operator by the owner of the parcel on the south west corner of Margaret Street and Wingco Lane regarding paving operations on Margaret Street. The person also indicated that he previously requested Margaret Street be abandoned by the Township. I indicated to the OTMA operator that there are no plans to improve Margaret Street as part of the 2017 project and that I am not aware of any prior or current request to abandon Margaret Street.

3. **MS4**

The application to the 2017 Schuylkill River Restoration Fund for the rain garden located on the SVD property was denied.

4. **Brassler Parcel (Berks 222) Land Development Plan**

There were no plans received for review following the Ontelaunee Township Planning Commission meeting of June 16, 2016.

A time extension grant has been presented and is on the agenda for action by the Board of Supervisors.

5. **Schuylkill Valley School District (SVSD) Land Development**

The plans and Improvement and Stormwater Maintenance agreements were executed by the Supervisors, Planning Commission and OTMA. Recorded plans have been received by the Township.

6. **UGI – Temple LNG Parking Land Development Plan**

The plan was conditionally approved by the Board of Supervisors at their meeting of December 1, 2016. The condition of plan approval was satisfactorily addressing the plan comments contained in the ARRO review correspondence of October 19, 2016, receiving outside agency approvals and clearing the clear sight distances at the intersection of E. Huller Road and Willow Creek Road. Revised plans and supplemental information has been provided by the developer's engineer and are currently under review.

ARRO distributed requests for quotes to PennDOT prequalified contractors for the tree removal along W. Huller Lane to five contractors. No quotes were received on or prior to the requested submittal date of May 19, 2017.

We have provided information to the Township (via e-mail) regarding the lack of quotes received and recommendation to further pursue quotes from non-PennDOT prequalified companies.

7. **Sheetz Redevelopment Land Development Plan**

The plan was conditionally approved by the Board of Supervisors at their meeting of November 3, 2016. The conditions of plan approval were satisfactorily addressing the plan comments contained in the ARRO review correspondence of October 19, 2016 and obtaining outside agency approval.

Revised plans and supporting documentation were submitted on April 18, 2017 and reviewed by ARRO. The remaining condition to be included on the final plans to be submitted for signature is all signatures, seals and certifications.

The requisite Improvement Agreement and Stormwater Maintenance Agreement on behalf of the Board of Supervisors and Improvement Agreement for sanitary sewer and water service on behalf of OTMA have been prepared by Attorney Magovern.

A pre-construction meeting is scheduled for June 14, 2017 at 2:30 p.m. with demolition scheduled to begin June 26th.

8. **Ashley Furniture Land Development Plan**

The plan was conditionally approved by the Board of Supervisors at their meeting of May 4, 2017. The conditions of plan approval were obtaining a PennDOT Highway Occupancy Permit for the relocated access drive on Ontelaunee Drive, if required, obtaining an NPDES stormwater permit from the Berks Conservation District and addressing all comments in the ARRO review letter dated April 20, 2017. To date revised plans addressing the April 20, 2017 ARRO review comments have not been received.

The requisite Improvement Agreement and Stormwater Maintenance Agreement on behalf of the Board of Supervisors and Improvement Agreement for sanitary sewer and water service on behalf of OTMA have been prepared by Attorney Magovern and forwarded to the developer's consultant.

ARRO received a call from Ashley's consultant during which he indicating that once Ashley receives planning module approval that per PADEP they can start moving dirt. The consultant requested the position of the Township regarding this matter.

Ashley has scheduled a pre-construction meeting on June 6, 2017 at 11:30 a.m. with the BCCD.

9. **Wireless Communication Facility (WCF) Fee Schedule & Crown Castle NG East LLC**

ARRO provide comments regarding the proposed WCF fee schedule presented by Attorney Magovern.

Crown Castle NG East LLC forwarded correspondence regarding a potential agreement for future WCF facilities within Ontelaunee Township.

10. 8 Pillar Drive - Driveway

Correspondence was forwarded to the owner outlining the deficiencies of the driveway installed on Wiley's Road. To date, no response or communications have been received from the owner as a result of the correspondence. A copy of the correspondence was forward to the Township under separate cover.

11. Road Opening Ordinance 2007-6

Revisions to the ordinance have been provided by Attorney Magovern's office and are being reviewed by ARRO.

After discussion regarding the road improvements spreadsheet, a motion was made by Gary Hadden and seconded by William Klein to authorize Arro Consulting to put out to bid the 2017 street work for the following streets: Ontelaunee Drive (Ohlinger Rd to Shoemakersville Rd.), Loose Lane (Gernants Church Road to Kindt Corner Road), Snyder Road from Leesport Avenue to Calais), Wingco Lane, Adams Road (using Option 2A which includes cut shoulders, double oil and chip). Vote 3:0

Discussion was held regarding Ashley expansion and an issue with the planning module that was submitted to DEP. Discussion was also held regarding the concern of Ashley being permitted to move dirt prior to the agreements being received.

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to allow Ashley to begin moving dirt immediately.

MS4: The application to the 2017 Schuylkill River Restoration Fund for the rain garden located on the SVD property was denied.

SOLICITOR :

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to approve Resolution #6-2017 dealing with permit fees and right of way compensation for wireless communication facilities. Vote 3:0

Discussion was held regarding LED street lights being installed in the future to save money on electricity and the other lights are being discontinued. Solicitor Magovern stated that this would be a SALDO amendment and would also have to go before the Berks County Planning Commission and the Township planning Commission. A motion was made by Kenneth Stoudt and seconded by Gary Hadden authorizing the Solicitor to prepare this ordinance amendment. Vote 3:0

Mr. Hadden stated that the Township is also looking into replacing the lights in the township building with LED. This will be a work in progress as we would do one area at a time.

CODE ENFORCEMENT – report submitted by Kraft Code Services.

OTMA – Richard Reilly, OTMA Chairman stated that he attends the Leesport Borough Authority meetings.

EMA COORDINATOR – nothing to report

POLICE COMMISSION – nothing to report

PLANNING COMMISSION – nothing to report

PARK & REC– minutes have been received from their May meeting

EXPENDITURES

A motion was made by Gary Hadden and seconded by William Klein to approve expenditures for May in the amount of \$133,190.21. Vote 3:0

AG-Industrial, Inc.	2,579.75
ARRO Consulting, Inc.	14,144.32
BERKS CO. ASSOCIATION OF TWP. OFFICIALS	60.00
Berks Court Reporting Service	150.00
Comcast 1	194.75
County of Berks	25,211.89
Dell Inc.	63.59
Elite Fuel Service	72.00
Frederick K. Hatt, Attorney-at-Law	132.00
Fromm Electric Supply Corp.	475.90
Hartman Valeriano Magovern & Lutz P.C.	3,565.22
Highland Auto & Truck Repair	162.16
J.C.EHRLICH	1,875.00
J.P.Mascaro & Sons	943.76
KANTNERS TIRE SERVICE, INC.	3,162.00
Kenneth M.STOUDT	61.79
KIM BERGER	196.59
Kraft Code Services LLC	4,622.64
KUZANS HARDWARE	210.75
Larson Design Group	67.00
LIFT, Inc.	9.38
MET ED	4,391.80
MILLERS LAWNMOWER SERVICE	154.97
Nester's Sanitation Inc.	133.00
New Enterprise Stone & Lime Co	191.47
NORTHERN BERKS REGIONAL POLICE DEPT.	67,782.53
OFFICE SERVICE CO.	95.65
PA Dept. of Labor & Industry-B	124.00
POSTMASTER	16.26
READING EAGLE COMPANY	243.30
Reading Office Maintenance	340.00
Ready Refresh	7.98
RJL COMMUNICATIONS LLC	536.40

June 1, 2017

Sports N' Turf of Lancaster	97.24
T. M. Bailey Services, LLC	340.00
TELCO, INC.	554.14
VERIZON	118.76
William Klein	102.22
	<u>133,190.21</u>

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve the transfer of \$600,000.00 from the General checking account to the General savings account. Vote 3:0

OLD BUSINESS: Nothing

NEW BUSINESS

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve the Street Lighting Agreement for LED lights with Met Ed. Vote 3:0

A motion was made by William Klein and seconded by Gary Hadden to approve the cost to furnish and install room darkening shades in the meeting room at a cost of \$2,595 Vote 3:0

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to accept the letter from Bogia Engineering regarding the Berks 222 granting a time extension from June 15, 2017 to January 15, 2018. Vote 3:0

UPCOMING MEETINGS/INFO:

- June 8 – 7 p.m. – OTMA
- June 12 - 11 a.m. – NBRPD
- June 13 – 7 p.m. - Rec Board
- June 15 – 7 p.m. – Planning Commission
- July 6 – 7 p.m. - Board of Supervisors meeting

ADJOURNMENT

A motion was made by William Klein and seconded by Gary Hadden to adjourn the monthly meeting at 8:27 p.m. Vote 3:0

Respectfully

Kim Y. Berger
Secretary