

October 5, 2017

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:04 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: Elizabeth Magovern, Solicitor
William McMullen, Engineer
Kim Y. Berger, Secretary

Visitors – Charles Goffer, Sr., Kenneth Quell (Leesport Fire Company), Richard Reilly, Timothy Huey (269 Kindt Corner Road), Jason Hopp (Redner's Market), Robert Metzler (61 Brew Thru), Mary Lou Hogan (Attorney for Redner's), Dane Miller Sr., Grantville Sandridge, Court Report for Public hearing

The meeting was opened with the Pledge of Allegiance to the Flag.

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on September 7, 2017. Vote 3-0.

An executive session was held on Thursday, September 14, 2017 regarding possible litigation.

POLICE DEPARTMENT – No report.

FIRE DEPARTMENT – The September reports were emailed to the Secretary and all Supervisors received copies.

BUSINESS FROM FLOOR

Public Hearing for application of Redner's liquor license transfer.

The meeting was turned over to the Solicitor to open a Public Hearing regarding the application from Redners to transfer a liquor license from Upper Bern Township to 5471 Pottsville Pike, Leesport, PA 19533.

There will be a transcript of the hearing, all witnesses and speakers were sworn in before speaking or testimony.

With this license, Redner's will be selling beer and wine. Customers will only be allowed to purchase 192 ounces of beer which equates to approximately 2 six packs and 4 small bottles of wine. There will be seating for 30 and food will be available. The alcohol must be purchased at the designated register. The sale hours will be Monday thru Saturday from 7 a.m. to 10 p.m. and 9 a.m. to 10 p.m. on Sundays.

Mr. Metzler from 61 Brew Thru was present to speak on his business behalf.

The full transcript will be available in the office.

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The hearing was closed at 7:34 p.m.

An executive session was held from 7:34 pm. To 7:40 p.m.

A motion was made by Gary Hadden and seconded by William Klein to allow the transfer fo the liquor license to Redner's Markets, Inc. by Resolution #2017-8. Vote 3:0

The hearing was complete at 7:41 p.m.

TAX COLLECTION For September: The tax collector collected \$1,166.33 in real estate taxes, \$25.90 in interim taxes and \$1,094.90 in per capita taxes.

A motion was made by Gary Hadden and seconded by William Klein to accept the tax collectors report. Vote 3:0

ROADMASTERS REPORT SEPTEMBER 2017

FUEL USED

GMC Pick-up – 48.38 gal diesel
Cans – 54.24 unleaded gas
Tiger – 30.99 gal diesel
M2 #7 – 22.59 gal diesel

WORK PREFORMED

Mowed at township building
Mowed rec A & B
Mowed soccer field twice per week
Mowed along roads and intersections
Mowed Bewley Retention pond
Filled in washed out walking paths at Rec A & B
Hauled and spread 100 yards playground mulch on Rec A
Replaced battery in 72' Exmark
Replaced batteries in M2 #7
Patched Indian Manor Drive
Repaired broken hydraulic line on Tiger
Made up oil and chip signs for Ontelaunee drive and Loose Lane
Installed mats at Rec A
Picked up parts at Harrisburg and Tamaqua
Emptied trash at Rec A for 2 picnics
Filled in washed out areas on Canal Street
Cleaned up washout on Loose Lane
Picked up approximately 15 cases of one gallon jugs of water on E. Huller Lane
Sprayed weed killer on rocks, Willow Creek Road – Leesport Avenue
Sprayed weed killer at intersections Rt. 61 and Snyder Road and Berkley Road and Tube Drive
Picked up 36" Exmark boom at Lift
Replaced batteries in emergency light in shed

HOURS WORKED

Total 252.25
 16.75 hours at township building
 80 hours Rec A & B
 90.75 hours mowing roads and intersections

SIGNS ERECTED OR REPLACED

Replaced stop at W. Huller & Koch Road
 Replaced stop at Ontelaunee Dr. & Kindt Corner
 Replaced two delineators on Willow Creek Road
 Replaced No Parking sign on Orchard Lane
 Note: 1 mini barricade and sign used for oil and chip stolen – Value \$110

PURCHASES & EXPENSES

Highland Auto (batteries & labor for M2 #7)	352.36
Kuzan’ s (grind wheels, 6V batteries, impact socket, corn broom, squeegee, trailer jack, wheel, mounting tape)	145.88
Lift (hose fitting, battery def fluid)	85.73
Lift (Exmark 36” sweeper)	2,999.00
Berks Soil (4 yds crushed concrete for Canal St.)	24.00
Stephenson Equip. (4 hydraulic hoses – Tiger)	253.82
JKU Trucking (100 yds playground mulch)	3,500.00
Ag Industrial (blades, shoes, bolts, nuts, 2 hoses, 2 tubes – Tiger)	1,108.55
Stichter Sharpening (mower and Tiger blades)	240.00
Total	\$8,709.34

Roadmaster
 Kenneth Stoudt

Engineer’s Report – September

1. Annual Road Improvement Project

An extension of time should be granted to October 20, 2017 for pavement marking (scheduled for the end of the week of 10/9), shoulder grading (scheduled for 10/9 & 10) and total project completion. A project completion date of September 15, 2017 was indicated in the contract documents. We recommend the Board of Supervisors approve revising Change Order #1 (approved at last month’s meeting) granting a time extension to Schlouch, Inc. for final completion of the project to October 20, 2017.

2. MS4

ARRO submitted the PRP plan and documents to PADEP.

3. **Willow Glen Subdivision**

Improvement installation inspection reports are attached.

The ramp area concrete and detectable warning surface adjacent to Lot 209 have been replaced. A post-pour inspection will be conducted.

ARRO personnel will be conducting compliance reviews of ramps on and impacted by undedicated roadways within the development.

4. **Harvest Subdivision**

Improvement installation inspection reports are attached.

The curb ramp, detectable warning surface and portion of the sidewalk required to be removed to bring the ramp adjacent to Lot 44 into compliance have been replaced. A post-pour inspection is required.

ARRO personnel will be conducting compliance reviews of ramps on and impacted by undedicated roadways within the development.

5. **Brassler Parcel (Berks 222) Land Development Plan**

There were no plans received for review following the Ontelaunee Township Planning Commission meeting of June 16, 2016. Based on the previous extension granted by the developer action is required on the plan submittal by the Board of Supervisors prior to January 15, 2018.

6. **Schuylkill Valley School District (SVSD) Land Development**

ARRO is conducting periodic inspections of the site improvements.

7. **UGI – Temple LNG Parking Land Development Plan**

Plans and documents meeting the conditions of the Supervisors conditional approval granted on December 1, 2016 have not been received. The final conditions of plan approval were forwarded to UGI's consultant by ARRO's correspondence dated June 9, 2017.

8. **Ryder Land Development**

ARRO is conducting periodic inspections of the site improvements.

9. **Sheetz Redevelopment Land Development Plan**

ARRO is conducting periodic inspections of the site improvements.

10. **Ashley Furniture Land Development Plan**

ARRO is conducting periodic inspections of the site improvements.

11. Road Opening Ordinance

The following are Road Opening Permit activities for the above referenced period.

- a. UGI Utilities – Orchard Road (for Ontelaunee Orchards at 5524 Pottsville Pike): Application, plans, application fee (\$120.00) and escrow (\$1,463.00) received for excavation in an unimproved shoulder for the installation of a service lateral. Permit approval and issuance on September 15, 2017.
- b. Cable Services was contracted to provide a schedule for sidewalk replacement required as part of Road Opening Permit 10542.45. As a result the areas were formed and pre-pour inspection conducted September 20, 2017. A review of the site to confirm concrete placement and the final restoration will be scheduled.

12. Transportation Capital Improvement Plan

ARRO is compiling information for the three year update to the Transportation Capital Improvement Plan. The proposed document will be discussed with the Board of Supervisors and coordinated with Attorney Magovern's office for adoption at the November or December Supervisors meeting.

A motion was made by Gary Hadden and seconded by William Klein to approve revising Change Order #1 granting a time extension to Schlouch Inc. for final completion of the 2017 street work project to October 20, 2017.

MS4:

The Pollutant Reduction Plan and documents were submitted to PADEP.

SOLICITOR :

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to authorize the Solicitor to advertise an ordinance approving the Margaret Road vacation, all expenses to be borne by the property owner. Vote 3:0

CODE ENFORCEMENT – report submitted by Kraft Code Services.

OTMA - Mr. Reilly presented his report

EMA COORDINATOR – Mr. Miller stated that he has sent certificates via email. The NIMS and Hazard Mitigation plan was submitted to the county. He is working on the Local EOP

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POLICE COMMISSION – the revised budget will be delivered on October 6, 2017

PLANNING COMMISSION – The Secretary mentioned that terms are expiring for Gary Hadden and Jerry VanLuvanee.

PARK & REC– Mr. Stoudt stated that the board is looking into equipment for Recreation B area.

EXPENDITURES

A motion was made by Gary Hadden and seconded by William Klein to approve expenditures for September in the amount of \$271,976.07. Vote 3:0

AG-Industrial, Inc.	1,218.99
ARRO Consulting, Inc.	41,331.49
Bed Bath and Beyond	3.17
Berks Soil & Stone	102.00
Bickham, Michelle	27,815.00
Comcast 1	124.11
Comfort Pro, Inc	573.81
COMMONWEALTH OF PA	2,500.00
Econo Signs LLC	120.25
Frederick K. Hatt, Attorney-at-Law	487.12
Hartman Valeriano Magovern & Lutz P.C.	3,936.57
Highland Auto & Truck Repair	610.27
J.C.EHRLICH	735.00
J.K.U. Trucking Inc.	3,500.00
J.P.Mascaro & Sons	1,722.32
KDI Office Technology	175.00
KIM BERGER	62.06
Kraft Code Services LLC	50,732.83
KUZANS HARDWARE	441.95
Larson Design Group	232.00
LIFT, Inc.	3,084.73
MET ED	4,605.60
Miller Municipal Supply LLC	1,702.20
MILLERS LAWNMOWER SERVICE	101.79
Nester's Sanitation Inc.	196.00
NORTHERN BERKS REGIONAL POLICE DEPT.	67,782.53
OFFICE SERVICE CO.	29.28
Omega Systems	162.50
P. F. Pettibone & Co.	231.70
POSTMASTER	254.80
ProAsys	222.50
QUILL	146.42

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READING EAGLE COMPANY	457.85
Reading Office Maintenance	340.00
Reading Tractor and Equipment	2,999.00
Ready Refresh	7.98
Relief Assoc. Union Fire Co. #1 Leesport	17,798.68
Remote Control Tree Removal	18,300.00
Rhoads Energy Corporation	489.12
SAM'S CLUB	52.18
Stephenson Equipment Inc.	4,196.88
Stichter Sharpening & Custom Machining	240.00
T. M. Bailey Services, LLC	170.00
TELCO, INC.	10,510.21
V&M Towing, Inc.	1,000.00
VERIZON	192.84
W. B. Mason Co. Inc.	277.34
	<u>271,976.07</u>

A motion was made by William Klein and seconded by Gary Hadden to approve the transfer of \$50,000 from the Savings Account to the General Checking Account. Vote 3:0

OLD BUSINESS:

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to ratify the letter being sent to County of Berks regarding Wiley's Bridge on Bowers Road. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve Forino's second request for release of \$44,720.00 from their escrow funds for work completed in the Willow Glen Development. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve Forino's second request for release of \$18,218.00 from their escrow funds for work completed in the Harvest Development. Vote 3:0

A motion was made by William Klein and seconded by Gary Hadden to approve participation in the 2020 Census – LUCA (Local Update of Census Addresses). The Secretary will attend the training sessions and complete the information required. Vote 3:0

NEW BUSINESS:

Based on the recommendation letter from Donna Lash, Tax Collector, a motion was made by Gary Hadden and seconded by William Klein approve the removal of Clarence Davis as the deputy tax collector. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden approving Resolution #2017-7 appointing Beth Showalter as Deputy Tax Collector. Vote 3:0

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A motion was made by Gary Hadden and seconded by Kenneth Stoudt to take action to add a street light to Pole #50182-42078 at the intersection of Shoemakersville Road and Ontelaunee Drive. The lighting request form will be completed and mailed to Met-Ed. Vote 3:0

UPCOMING MEETINGS/INFO:

October 9 - 11 a.m. – NBRPD

October 9 – OTMA AND TWP OFFICE CLOSED

October 10 – 7 p.m. - Rec Board

October 12 – 7 p.m. – OTMA

October 17 – 5 p.m. – Zoning Hearing Board

October 19 – 7 p.m. – Planning Commission

October 30 and 31 – 6 p.m. to 9 p.m. TRICK OR TREAT NIGHTS

November 2 – 7 p.m. - Board of Supervisors meeting

ADJOURNMENT

A motion was made by Gary Hadden and seconded by William Klein to adjourn the monthly meeting at 8:15 p.m. Vote 3:0

Respectfully

Kim Y. Berger
Secretary