

November 2, 2017

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees: Elizabeth Magovern, Solicitor  
William McMullen, Engineer  
Kim Y. Berger, Secretary

Visitors – Dane Miller Jr., Dane Miller Sr., Kai Miller, Pat Peters, Temple, Leo Peters, Temple, Barbara Albright, Birdsboro, Solomon Lausch (Schuylkill Valley Library), Karl Lippold, Carol Duran (Reading Eagle), John Baker (Dept. of Ag), Kenny Quell (Leesport Fire Company)

The meeting was opened with the Pledge of Allegiance to the Flag.

Advertised budget meetings were held October 10 & 24, 2017.

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on October 5, 2017. Vote 3-0.

**POLICE DEPARTMENT** – September’s report was submitted.

**FIRE DEPARTMENT** – report will be submitted – 31 calls in October

### **BUSINESS FROM FLOOR**

John Baker from the Department of Agriculture was present to give a short presentation on the Spotted Lantern Fly. Discussion was held on what they insect is, how to get rid of them etc. Several people in the audience had questions that Mr. Baker answered.

Solomon Lausch – Library representative, was present to thank the supervisors for their support of the Library and to ask again for support for 2018.

Dane Miller, 157 Gernant’s Church Road, presented some documents regarding his property on Gernant’s Church Road. After his presentation and discussion, the structure that he received an NOV for will be classified as an ag type structure not a storage shed as the permit indicates. Kraft Code Services will modify the permit to say ag structure.

**TAX COLLECTION** For October: The tax collector collected \$3,170.93 in real estate taxes, \$1,628.92 in interim taxes and \$425.00 in per capita taxes.

A motion was made by Gary Hadden and seconded by William Klein to accept the tax collectors report. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to take action to issue a Real Estate tax refund to Villa Rimini in the amount of \$451.28 for 5593 Allentown Pike due to overpayment received. Vote 3:0

## **ROADMASTERS REPORT OCTOBER 2017**

### **FUEL USED**

GMC Pick-up – 23 gal diesel  
Cans – 44.61 unleaded gas  
Tiger – 85.97 gal diesel  
GMC Utility – 27.3 gal diesel

### **WORK PREFORMED**

Mowed North Pointe- twice  
Mowed at Township building  
Mowed Rec A and Rec B  
Mowed soccer field – 3 times  
Mowed along roads  
[Mowed Bewley retention pond twice  
Patched Cherry Street and Peach Street  
Barricaded Kindt Corner Road for stones that came off a truck  
Met with Mast on roof  
Met with Kinsley on roof  
Met with Matt from Lowery on fans  
Replaced skid shoes and deflector rubber on Tiger  
Drug baseball field twice  
Weedwacked intersections  
Equipment maintenance  
Checked roads  
Stenciled North Pointe and Gernants Church Road for MS4  
Stenciled Indian Manor for MS4  
Remove and clean up tree on Slater Road  
Swept stones at Maidencreek sewer entrance on Willow Creek Road

### **HOURS WORKED**

Total 245.00  
11.50 hours at township building  
41.50 hours Rec A & B  
8.5 hours MS4

### **SIGNS ERECTED OR REPLACED**

Replaced divider sign – Cherry St.  
Replaced temporary stop sing – Mohrsville Road & Rt. 61  
Replaced corner chevrons – Willow Creek Road  
Replaced 2 delineators – Willow Creek Road  
Installed 3 red delineators – Wiley's Road  
Installed 3 red delineators – Slater Road

Installed 2 white/1 red delineators – Dries Road

**PURCHASES & EXPENSES**

Kuzan’s (c-clamps, chlorox, goggles, paint, fasteners, mildew remover)	126.69
Miller Municipal Supply (chevrons, signs)	864.10
Lowry (fan estimate)	49.00
Mast Roofing (roof estimate)	99.00
Benco (3 stencils)	76.80
<b>Total</b>	<b>\$ 1,215.59</b>

Roadmaster  
Kenneth Stoudt

**ENGINEER’S REPORT OCTOBER 2017**

**1. Annual Road Improvement Project**

Schlouch Inc. completed the 2017 Paving Project prior to the October 20, 2017 completion date. Schlouch, Inc. has not provided an invoice or closeout documents for review.

**2. Willow Glen Subdivision**

Improvement installation inspection reports are attached.

**3. Harvest Subdivision**

Improvement installation inspection reports are attached.

**4. Brassler Parcel (Berks 222) Land Development Plan**

There were no plans received for review following the Ontelaunee Township Planning Commission meeting of June 16, 2016. Based on the previous extension granted by the developer action is required on the plan submittal by the Board of Supervisors prior to January 15, 2018.

**5. UGI – Temple LNG Parking Land Development Plan**

Plans and documents meeting the conditions of the Supervisors conditional approval granted on December 1, 2016 have not been received. The final conditions of plan approval were forwarded to UGI’s consultant by ARRO’s correspondence dated June 9, 2017. A copy of the NPDES approval for the project was received on October 25, 2017.

**6. Ryder Land Development**

ARRO is conducting periodic inspections of the site improvements.

**7. Sheetz Redevelopment Land Development Plan**

ARRO is conducting periodic inspections of the site improvements.

**8. Ashley Furniture Land Development Plan**

ARRO is conducting periodic inspections of the site improvements.

**9. Reading-Berks Storage LLC (19 Willow Creek Land Development Plan)**

A Final Plan submission was received for the project on October 27, 2017 and will be first reviewed by the Ontelaunee Township Planning Commission at their meeting scheduled for December 21, 2017.

**10. Road Opening Ordinance**

The following are Road Opening Permit activities for the above referenced period.

- a. Windstream Communications (Amendment to Permit #10542.52 Expiration Date) – Ashley Way (for Ashley Furniture) for the placement of conduit by boring/directional drilling perpendicular to Ashley Way and parallel trenching within the unimproved right-of-way. Permit amendment approval and issuance on October 26, 2017. Permit expiration revision from October 27, 2017 to December 29, 2017.

**11. Margaret Avenue**

Attorney Magovern informed the Township of the necessity for the property owner to provide easements for the existing facilities (sewer, water and storm sewer) within Margaret Avenue prior to vacating Margaret Avenue.

**12. Transportation Capital Improvement Plan**

ARRO is compiling information for the three year update to the Transportation Capital Improvement Plan. The proposed document will be discussed with the Board of Supervisors and coordinated with Attorney Magovern's office for adoption at the December Supervisors meeting.

Mr. McMullen stated that there was a request to change the types of trees along the west side of Adams Road where the power lines are above the development. Cherry trees were discussed. A motion was made by Gary Hadden and seconded by William Klein to authorize this change for the west side of Adams only. Vote 3:0

**MS4:**

The Secretary attended the MS4 Steering Committee meeting on October 19 at the Nature Place in Reading.

**SOLICITOR :**

A motion was made by Gary Hadden and seconded by William Klein to adopt Resolution #2017-9 setting the tax millage for 2018 at 4.05 mills. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve Resolution #2017-10 renaming the parks at Willow Glen and assigning the addresses. Vote 3:0  
(Willow Glen Playground – 11 Nantucket Drive and Ontelaunee Fields – 93 Calais Drive)

A motion was made by Kenneth Stoudt and seconded by William Klein to ratify the acceptance of new letters of credit from Forino for Willow Glen and the Harvest Subdivisions. Vote 3:0

Regarding Margaret Lane, the owner will be attending the OTMA meeting regarding water and sewer lines.

**CODE ENFORCEMENT** – report submitted by Kraft Code Services.

An executive session was held from 8:02 to 8:35 p.m. regarding potential litigation

**OTMA** - Mr. Reilly presented his report

**EMA COORDINATOR** – Some upcoming training will be taking place. Mr. Miller has submitted the Local EOP to Berks County DES for review.

Mr. Miller also thanked the supervisors for their support with everything for the stadium renovations.

**POLICE COMMISSION** – Mr. Hadden stated that the 2018 budget was approved with a 2% increase. As the report shows, citations being written has increased.

**PLANNING COMMISSION** – No meeting was held in October due to lack of business

**PARK & REC**– .October minutes were presented

## **EXPENDITURES**

A motion was made by William Klein and seconded by Gary Hadden to approve expenditures for October in the amount of \$205,204.93. Vote 3:0

ARRO Consulting, Inc.	18,454.30
Berks Court Reporting Service	320.00
Comfort Pro, Inc	197.00
DCED	140.00
Gary S. Hadden	61.22
Hartman Valeriano Magovern & Lutz P.C.	4,859.99
J.C.EHRLICH	383.00
J.P.Mascaro & Sons	948.40
Kenneth M.STOUDT	61.22
KIM BERGER	40.12
Kraft Code Services LLC	8,992.46
KUZANS HARDWARE	327.08

Larson Design Group	397.00
Lowry Electric	49.00
Mast Roofing	99.00
MET ED	4,367.30
Miller Municipal Supply LLC	864.10
Nester's Sanitation Inc.	98.00
NORTHERN BERKS REGIONAL POLICE DEPT.	67,782.53
OFFICE SERVICE CO.	72.14
OTMA 1	790.00
POSTMASTER	310.91
PSATS UC GROUP TRUST	245.32
READING EAGLE COMPANY	685.40
Reading Office Maintenance	170.00
Ready Refresh	7.98
Rhoads Energy Corporation	331.47
Rieck's Printing	940.00
T. M. Bailey Services, LLC	255.00
TELCO, INC.	567.00
VERIZON	76.78
Villa Rimini Inc.	451.28
Vist Bank	91,784.72
W. B. Mason Co. Inc.	13.99
William Klein	61.22
	<u>205,204.93</u>

A motion was made by Gary Hadden and seconded by William Klein to approve the transfer of \$59,725.29 from the Code Enforcement Account to the General account for the August and September Code enforcement invoices. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve the transfer of \$65,000 from the General Savings Account to the General Checking account. Vote 3:0

**OLD BUSINESS:**

**NEW BUSINESS:**

A motion was made by William Klein and seconded by Gary Hadden make the following Contributions for 2018: Vote 3:0

- Contribute \$20,000 to the Union Fire Company No. 1 of Leesport
- Contribute \$2,000 to the Temple Fire Company
- Contribute \$3,000 to the Schuylkill Valley EMS
- Contribute \$6,000 to the Schuylkill Valley Library

November 2, 2017

A motion was made by Gary Hadden and seconded by William Klein of the Animal Rescue League Agreement and a contribution of \$1,000 for the 2018 year. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to contribute \$250.00 to Berks County Solid Waste Authority for the 2018 year. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to contribute \$125.00 to Crime Alert Berks County for the 2018 year. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to give tentative approval of the 2018 budget. Vote 3:0

A motion was made by William Klein and seconded by Gary Hadden to purchase playground equipment for the play area off of Calais Drive, in the amount of \$51,391.60. The equipment will be constructed and installed in the spring of 2018. Vote 3:0

**UPCOMING MEETINGS/INFO:**

November 7 – Election day – TOWNSHIP AND OTMA OFFICES CLOSED

November 9 – 7 p.m. – OTMA

November 13 – 7 p.m. – NBRPD - time change

November 14 – 7 p.m. - Rec Board

November 16 – 7 p.m. – Planning Commission

November 23 and 24 – TOWNSHIP AND OTMA OFFICES CLOSED

December 7 – 7 p.m. - Board of Supervisors meeting

Starting in 2018 the NBRPD meetings will be changing to evening meetings. More information to come when it is finalized.

**ADJOURNMENT**

A motion was made by Gary Hadden and seconded by William Klein to adjourn the monthly meeting at 8:47 p.m. Vote 3:0

Respectfully

Kim Y. Berger  
Secretary