

April 7, 2016

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:07 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: Mike Schwenk, Code Enforcement
Elizabeth Magovern, Solicitor
William McMullen, Engineer
Kim Y. Berger, Secretary

Visitors – Kenny Quell (Leesport Fire Co.), Karen Chandler (Reading Eagle), Bill Round (Berks Products), Dane Miller

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on March 3, 2016. Vote 3-0.

There was a short executive session held before the regular meeting tonight to discuss litigation.

POLICE DEPARTMENT – Nothing to report

FIRE DEPARTMENT – Kenny Quell presented the March report.

BUSINESS FROM FLOOR

Bill Round from Berks Products Corp. was present to turn over a check for \$5,000 for the escrow of the rezoning effort and to have the escrow and indemnification agreement signed by the chairman.

TAX COLLECTION

A motion was made by William Klein and seconded by Gary Hadden to exonerate \$705.28 in real estate taxes for Stanley Armpriester due to being wounded in service. Vote 3:0

A motion was made by Kenny Stoudt and seconded by Gary Hadden to exonerate \$148.20 in real estate taxes for Matthew Evans. This property was sold free and clear at sheriff sale. Vote 3:0

A made was made by William Klein and seconded by Gary Hadden to acknowledge the tax collected for the month of March, \$141,206.52 was in Real Estate Tax and \$842.32 was in Real Estate Interims and \$363.35 was in Real Estate Tax Claim. Vote 3:0

ROADMASTERS REPORT

Mr. Stoudt reported that the striping bid is just about ready.

Mr. Stoudt also reported that the Township needs to take 220 tons of salt from the open contract for the 2015-2016 salt contract.

Kenneth Stoudt presented the following March Roadmaster's report.

WORK PREFORMED

- Salted roads on March 3
- Equipment maintenance
- Redesigned broom from snow plow hitch to use on Kubota loader
- Replaced spreader motor w/V Box on GMC utility
- Replaced spreader motor & hydraulic hoses on GMC dump
- Removed all plows
- Removed V Box spreader on GMC Utility
- Removed blower from Tiger
- Road Check
- Replaced battery in John Deere mower
- Drug the Rec B ballfield
- Put out benches and trash cans at soccer field
- Emptied all trash at Rec A
- Installed padlock on pavilion door, lock on garage door from inside

HOURS WORKED

88 ¾ total hours – 11 ¾ hours for Rec A and B, 5 ¼ hours cindering

PURCHASES & EXPENSES

Lowes – pressure washer	168.54
Tractor Supply – battery for John Deere/Dextron III oil/hasp	126.08
Kuzan's – hydraulic hoses for GMC dump spreader	122.84
Kuzan's – Metal for broom	73.96
County Plumbing & Electric – repair lights Calais Drive	54.95
EM Kutz – 2 hydraulic spreader motors	488.00
Kuzan's – hardware for replacing spinner motors	47.45
Kuzan's – grinder wheels/cut off wheels/hydraulic couplers	143.48
Total	\$ 1,225.30

ENGINEER – Mr. McMullen presented the following report:

1. **Ontelaunee Drive and SR 0073 Intersection**

To date we have not received notification regarding the status of the ARLE Grant application for the intersection improvements. It is perceived that notifications will not occur until a State budget is in-place.

2. **Roads**

Correspondence was received from the PUC regarding the application and requested that interested parties respond to the PUC prior to April 20, 2016. All interested parties (Township, County, Utilities, PennDOT, etc.) were notified of the application to the PUC and requested response timeframe via certified mail.

The GP-4 for the project was acknowledged by Berks Conservation District correspondence dated February 29, 2016.

3. General Engineering

a. ARRO reviewed the line striping configuration and observed traffic movements on Ashley Way and the intersection of Ashley Way and SR 0061. Our observations are as follows:

1. Essentially the straight through lane is being used 90% of the time to make the loop around McDonalds to SR 0061 southbound. Some vehicles in the straight through lane are just blatantly turning left onto SR 0061 south.
2. The right turn lane onto 61 North from Ashley Way also backs up significantly at times. Given the thought of two left lanes the right turn would be impacted (unless lanes are added which would impact the Sheetz pond).
3. There isn't a stop sign at the Sheetz exit onto Ashley Way. Vehicles appear to be exercising common sense for the most part and stop prior to entering Ashley Way. Turning left onto Ashley Way from the Sheetz driveway is at times obstructed when traffic backs up on Ashley Way in the left turn lane.
4. The intersection does not appear capable at this time of accepting two trucks turning left onto SR 0061 southbound. The median is too far into the intersection as illustrated on the attached turning diagram.

The pavement markings on Ashley Way appear to be consistent with the vehicle movements to/from Ashley Way. Pavement markings at the intersection of Ashley Way and SR 0061 are dictated by the approved traffic signal plan. Revisions to pavement markings that are part of a traffic signal plan would require approval of a revised plan. The Supervisors may desire to utilize waterborne pavement markings at this time in-order to further review resolutions to improve the intersection.

Upon request of the Township, we will contact PennDOT and discuss the possibility of PennDOT conducting a study and providing recommendations for the intersection.

b. ARRO received and reviewed plans for proposed revisions to the Belleman's Church Road and SR 0061 traffic signal. We discussed the improvements with the PennDOT consultant and offer the following summary.

1. The improvements are part of a safety initiative by PennDOT and are a previously approved signal application and resolution executed by the Board of Supervisors.
2. The intersection improvement recommendations are a result of a study conducted June 11 & 20, 2015.
3. The majority of the improvements pertain to the installation of no left or right turn indicators on SR 0061 during train movements on the tracks crossing Bellman's Church Road. Other improvements are the installation of LED signal heads,

thermoplastic pavement marking replacement where existing condition warrants, and replacement of signage (excepting Street Name signs).

4. The Consultant, L & V Engineering, LLC, will be forwarding mylar plans to the Township for signature.

4. **Harvest Subdivision**

An improvement installation inspection report is attached.

5. **BenCo Land Development**

An escrow release recommendation was forwarded to the Township under separate cover.

6. **Brasler Parcel (Berks 222) Land Development Plan**

A preliminary land development plan has been submitted for the project and will be first reviewed at the Ontelaunee Township Planning Commission meeting scheduled for April 21, 2016. Action by the Board of Supervisors for this submission is due on or prior to July 20, 2016 (90 days from first review by the PC).

7. **Ryder Land Development Plan**

The Ryder consultant provided fully executed sets of the Component 3 Sewage Facilities Planning Module. The submittal was required by the conditional approval of the Resolution adopting the Sewage Facilities Module by the Board of Supervisors at last month's meeting. The Sewage Facilities Planning Module was executed by the Township Secretary and forwarded to PADEP for their review and approval.

Ryder has replenished the municipal escrow deposit fund for the project.

A motion was made by Gary Hadden and seconded by William Klein to authorize the Letter of credit release #1 in the amount of \$71,861.90 for the BenCo 2015 Addition based on the work completed. Vote 3:0

After discussion regarding Ashley Way and Rt. 61 and the congestion issues that continue to arise, a motion was made by Gary Hadden and seconded by Kenneth Stoudt to have Mr. McMullen contact PA DOT regarding timing of the lights for this intersection. Vote 3:0

It has come to the Board's attention that the street lights in the Willow Glen development have been discontinued. The Secretary was directed to write a letter to Forino and Company to inform them of this issue.

SOLICITOR – Regarding the codification of ordinances, discussion was held regarding the landfill ordinance as well as other ordinances that have the fees in the ordinances. It was suggested that instead of having the fees in the ordinances, to have a resolution created establishing the fees when the codification of ordinances is adopted.

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to create a resolution establishing fees for the ordinances. This will be in the codification. Vote 3:0

CODE ENFORCEMENT – Mike Schwenk presented his report. Permit applications are on the rise.

OTMA – Michael Schwenk stated that OTMA is getting a handle on the infiltration problems.

EMA COORDINATOR – Mr. Dane Miller will be attending the First Responder Forum on April 13, 2015. Mr. Miller reported that the updated EMA plan is being worked on.

POLICE COMMISSION – Mr. Hadden reported that all police cars have been striped. The Commission is currently working on searching for a Police Chief for April 2017.

PLANNING COMMISSION – Nothing to report

PARK & REC– Saturday, April 23 from 9 to 11:30 a.m. – Meet at Willow Glen Pavilion - clean up our community – Hot dogs and Pot Luck lunch at 12 noon

Mr. Stoudt reported that Diamtex will be spread on the baseball field. He also reported that the pavilion door was broken when someone tried to gain access into the shed area. The crew repaired the damage and padlocked the doors. The soccer and baseball fields are being used regularly.

EXPENDITURES

A motion was made by William Klein and seconded by Gary Hadden to approve expenditures for March in the amount of \$89,381.27. Vote 3:0

ARRO Consulting, Inc.	2,139.54
BERKS COUNTY TREASURER	393.50
BERKS PRODUCTS (Fuel)	70.82
Comcast 1	194.47
COUNTY PLUMBING & ELECTRIC	54.95
Donna L Lash	49.00
E.M.KUTZ, INC.	152.00
Frederick K. Hatt, Attorney-at-Law	1,682.80
H. A. Thomson Co.	965.66
J.P.Mascaro & Sons	204.44
KDI Office Technology	185.50
KIM BERGER	50.59
KUZANS HARDWARE	77.57
Larson Design Group	478.75
Lowe's Home Centers	168.54
MET ED	4,394.40
Morton Salt Inc.	6,402.60
NORTHERN BERKS REGIONAL POLICE DEPT.	65,513.29

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Paul W Essig	378.00
PSATS	30.00
Reading Office Maintenance	170.00
Schwenks Code Enforcement, LLC	5,137.50
Tractor Supply Co.	126.08
TRIANGLE COMMUNICATIONS	246.70
VERIZON	77.78
Wex Bank	<u>36.79</u>
TOTAL	<u>89,381.27</u>

OLD BUSINESS - nothing

NEW BUSINESS

A motion was made by Gary Hadden and seconded by William Klein to approve Resolution 2016-5, Designating Kim Y. Berger, Secretary, as the authorized agent for the Township so that she may execute any documents necessary to obtain reimbursement from FEMA for the January 2016 snow storm. Vote 3:0

The Township has a new website, please check it out – www.ontelanueetwp.net

A motion was made by Gary Hadden and seconded by William Klein to purchase three receivers and three remotes for the three large garage doors. These would be from Overhead Door at a cost of \$714.00 Vote 3:0

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to approve the maintenance program for all garage doors and handicap doors from Overhead Door at an annual cost of \$750.00. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve the cleaning of the inside windows of the township building at a cost of \$500.00. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve the purchase of a 2010 John Deere Zero turn mower with bagger attachment at a price not to exceed \$4,500.00. Vote 3:0

ADJOURNMENT

A motion was made by Gary Hadden and seconded by William Klein to adjourn the monthly meeting at 8:00 PM. Vote 3:0

Respectfully

Kim Y. Berger
Secretary