

August 1, 2019

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors Gary Hadden and William Klein present.**

Additional Meeting Attendees:      Beth Auman, Solicitor  
   David Kee, Engineer  
   Kim Y. Berger, Secretary

Visitors- Kenny Quell, Paul Stoltzfus (New Enterprise), Marge Rumbaugh (Reading Eagle)

A motion was made by Gary Hadden and seconded by William Klein to approve the minutes from the regular meeting on July 2, 2019. Vote 3:0.

An executive session was held July 23, 2019 to discuss possible litigation.

**POLICE DEPARTMENT** – June Report

**FIRE DEPARTMENT** – No report

Chief Quell stated they are looking over their fleet of trucks. They are working on a five year plan for the replacement of two trucks. Their rescue engine is 22 years old and looking to replace this soon.

Their engine is 28 years old and looking to replace that in five years or so.

Chief Quell was asked to submit their five year plan to the Township. We will be starting our budget process in late September.

**BUSINESS FROM FLOOR** –

Paul Stoltzfus from New Enterprise was present to discuss the rezoning request from IC to GI that was submitted for their property in order for the eventual expansion of their existing quarry operation. Discussion was had regarding the portion of the request dealing with the land that lies along Route 61. At this time, the Supervisors were not in favor of rezoning that area. New Enterprise was asked to revamp their request and forward it to the Secretary.

**TAX COLLECTION:** A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve the Tax Collector report for July as follows:

Real Estate Taxes -	\$49,582.30
Real Estate Interims -	\$ 1,918.38
Street Light Tax -	\$ 0.00

Vote 3:0

**ROADMASTERS REPORT JULY 2019**

**FUEL USED**

Cans – unleaded – 45.44 gal  
 GMC pick up – diesel – 25.00 gal  
 GMC - utility – diesel – 25.95 gal  
 Tiger – diesel – 86.65 gal  
 Cans – diesel – 10.26

**HOURS WORKED**

279.5 total hours  
 37.75 twp. building hours  
 43.0 hrs at Rec Areas  
 142.50 hrs mowing along roads

**WORK PREFORMED**

Mowed at township building  
 Mowed along roads  
 Mowed at parks  
 Mowed retention pond on Bewley  
 Mowed sewer pump stations  
 Sprayed around signs and guardrails  
 Cleaned up police storage area  
 Cleaned up in the rea of the police shed  
 Cleaned off mold on Fence at scrap pile  
 Tool box was replaced on M2#7 at Kutz  
 Picked up new snowblower on Kubota  
 Repairs to Tiger as needed  
 Maintenance on mowers  
 New battery in Exmark at Rec A  
 Emptied trash from pavilion several times  
 Barricaded Katylyn for Block party  
 Check and filled out papers for outfalls for MS4  
 Changed batteries on Ontelaunee Drive Lights  
 Met with Bill McMullen and Tony Folino on Willowcreek Road  
 Met with Dave and Mike from Arro on Beechwood Drive  
 Met with Dave Phillips on sinkhole on Snyder Road  
 4 generators taken to Lift for Maintenance  
 72” Exmark to Lift from Rec B for repairs  
 Met with Randy Straub regarding cementing police shed  
 Filled in washout on Loose Lane  
 Filled in some holes on Canal Street  
 Picked up push car for ww Cart at LB metals

**PURCHASES & EXPENSES**

Kuzan’s (supplies for July)	231.40
Harbor Freight (cart)	42.39
Moses Glick (cart)	37.50
Irish Creek Excavators (repair sink hole Snyder Road)	6,598.95
Tractor Supply (Exmark battery and jump start)	127.16
Lift (repair 72” Exmark – tru fuel)	167.39

**Total** **7,204.79**

Roadmaster Kenneth Stoudt

Willow Creek Road – Mr. Stoudt stated that he received three quotes for repairs that need to be done on Willow Creek Road. After discussion, a motion was made by Kenneth Stoudt and seconded by Gary Hadden to accept Pennaco Excavating’s proposal at a cost of \$16,900.00. Vote 3:0

A motion was made by William Klein and seconded by Gary Hadden to accept the proposal from Straub Roofing and Concrete to concrete the storage area that was recently erected. The cost will be \$7,810.00  
Vote 3:0

Mr. Stoudt stated that he has spoken with Representative Jozwiak regarding signage for W. Huller to help alleviate the tractor trailers from coming down the road from Rt. 61, only to have to turn around or try and attempt to get under the bridge. Mr. Jozwaik stated that he will look into it.

Mr. Stoudt stated that one of the drains on Bewley lane has a hole in the concrete. He is getting prices to have it repaired.

### **ENGINEER’S REPORT – JULY 2019**

**1. McIntosh Subdivision – Phase I**

A preliminary subdivision for Phase I of the McIntosh Farm (16 Single Family Lots) was reviewed at the Ontelaunee Township Planning Commission meeting held July 18, 2019. The submission was tabled by the Planning Commission. Action is required by the Board of Supervisors prior to October 16, 2019.

**2. Five Star International**

The final plan was conditionally approved at the February 7, 2019 Supervisors meeting.

A revised plan to address the conditional approval items has been submitted. Our office is reviewing these documents and will be providing comments to the developer and the Township under separate cover.

A sewer capacity agreement was provided by Attorney Magovern’s office and forwarded to the developer’s consultant on January 16, 2019.

**3. Allan Myers Land Development**

The Board of Supervisors provided conditional preliminary/final plan approval at their meeting held November 1, 2018. Revised plans and supporting documents were received from the developer and are currently being reviewed by ARRO personnel. A review correspondence will be provided to the developer, their consultant and the Township.

4. **Berman Freight Land Development Plan**

The preliminary/final land development plan was conditionally approved at the Supervisors July 2, 2019 meeting.

A revised plan to address the conditional approval items has been submitted. Our office is reviewing these documents and will be provided comments to the developer and the Township under separate cover.

5. **Jurgielewicz Expansion**

The Sewer Capacity Agreement prepared by Attorney Magovern's office was forwarded to the developer's consultant on February 11, 2019. A meeting with the developer's consultant was held on February 12<sup>th</sup> to discuss sampling and flow meter requirements.

We reviewed a third submission from the developer's consultant regarding the proposed flow meter and reconnection to the Ontelaunee Township Sanitary Sewer System. Comments were forwarded to the consultant and Supervisors under separate cover.

The revised Sewer Capacity Agreement incorporating revisions was forwarded to the developer's consultant for transmittal to their client for review.

6. **UGI – Temple LNG Parking Land Development Plan**

Plans and documents to meet the final condition correspondence provided to the developer by ARRO on June 9, 2017 have been received. The Supervisors granted conditional approval on December 1, 2016.

Attorney Magovern provided the executed copy of the Improvement Agreement and Stormwater Maintenance Agreement to the developer. Upon receipt of the revised cover sheets for replacement sets at the Township building and escrow funds being received the plans can be signed by the Planning Commission and Board of Supervisors.

7. **Rutter's**

ARRO personnel have been conducting inspections of site improvements to be offered for dedication to the Township as well as periodic inspections of on-site improvement installations.

The sanitary sewer extension is complete with air-testing of the sewer mains being conducted on July 22, 2019.

8. **Harvest Subdivision**

A denial to the escrow release request of May 31, 2019 was forwarded to the developer.

Attorney Magovern's office forwarded the Second Amendment to the Developers Agreement to the developer's legal counsel.

**9. Beechwood Subdivision**

ARRO reviewed the second submission of documents and provide comments to the Township and developer. The developer's consultant has since provided an additional submission including revised as-built plans and dedication documents for Beechwood Drive. Our review of these documents will be provided to the developer and the Township under separate cover.

The following subdivision/land development plans remain active (Items #10 through #15); however, there is no activity since our last report.

10. Ryder Land Development

ARRO provided the developer a punch list of items regarding the site improvements. To date there has not been a request for a final inspection or release of escrow.

11. Infinity Capital Land Development Plan

ARRO conducted a final site review of the site improvements as requested by the developer. All improvements have been installed as required and the developer intends to formally request a release of the remaining \$3,000.00 escrow. To date no formal request has been received.

12. UGI – Berkshire Mechanical Land Development Plan

Approval of waivers and conditional plan approval was granted by the Board of Supervisors at their December 6, 2018 meeting. No additional plan submission has been received from the developer to address the conditions of approval.

13. Brassler Parcel (Berks 222) Land Development Plan

At their meeting of March 1, 2018 the Board of Supervisors granted Preliminary/Final Conditional Approval. A PennDOT HOP for the Driveway Access on Allentown Pike has been issued. The stormwater HOP permit for discharge on East Huller Lane (applicant Ontelaunee Township) has not been issued. Additional conditions of plan approval are to enter into an agreement with the township for the storm water maintenance of the facilities on East Huller Lane, final approval from Muhlenberg Township and addressing the remaining comments in the ARRO review correspondence dated Feb. 15, 2018.

Attorney Magovern's office has been provided information for the final preparation of the required Improvement and Stormwater agreements.

14. Perdue Driver Depot Land Development Plan

At their meeting held April 5, 2018, the Board of Supervisors provided Preliminary/Final Conditional Approval based on satisfying the conditions in the ARRO review correspondence of March 13, 2018 and executing a sewer capacity agreement.

Attorney Magovern's office revised the project agreements (Improvement & Stormwater Maintenance) as requested by the developer's Attorney and forwarded them along with the Sewer Capacity Agreement to the developer on September 14, 2018. The developer's Attorney has indicated that the Sewer Capacity Agreement, Improvement Agreement and the SWM Maintenance Agreement and associated fees would not be forwarded by the developer until January of 2019.

Revised plans have been provided to the Township for signature by the Planning Commission and Board of Supervisors; however, the plans should not be released to the developer for recording until the agreements and escrow are received.

15. Reading-Berks Storage LLC (19 Willow Creek Land Development Plan)

The Ontelaunee Township Supervisors granted conditional approval of the Final Plan submission. The conditions of approval were receipt of an NPDES approval, Improvement Agreement, Stormwater Operations & Maintenance Agreement and submission of fully executed final plans.

To date we have not received the documents required by the conditional plan approval. The Improvement and Stormwater Maintenance Agreements were forwarded to the developer by Attorney Magovern's office on January 17, 2018.

16. MS4 Program

- a. ARRO personnel will be presenting information on illicit discharges at the Board of Supervisors meeting.
- b. Timelines and actions moving forward to implement improvements identified by the Pollutant Reduction Plan (PRP) are scheduled for discussion at the Supervisors meeting.

17. Road Projects

- a. ARRO personnel are compiling information to provide to perspective quote providers for the removal of vegetation from the swale along Orchard Lane (Americold driveway to the railroad tracks). It is anticipated that the quotes will be received prior to the September Supervisors meeting.

18. Water System Engineering & Reporting

- a. ARRO and Ontelaunee staff has met to discuss the Comprehensive Monitoring Plan (CMP). ARRO is completing the draft and will forward to the Township for submission to PADEP.
- b. An inquiry was made to UGI (First Energy) regarding their proposed removal/change-out of water meters and installation of a water storage tank for fire flows. Information regarding fire flow tests and facility fire flow requirements was received from UGI and forwarded to the Township and water system operator for review. ARRO is assisting the Township in exploring options to increase flow at UGI.

**19. Sanitary Sewer System Engineering**

- a. A timeline for the revised schedule for the testing for the permitting program is ongoing between Township staff and ARRO personnel.
- b. ARRO will provide updates for the Rules & Regulations to Attorney Magovern's office. Proposed additions to the document include flow meter and monitoring manhole details for non-residential facilities and specifications for individual grinder pump units.

**20. Sanitary Sewer Operations**

- a. Services/activities were conducted identified under the Routine Operations scope of services outline in the Professional Services Agreement between Ontelaunee Township and ARRO.
- b. A high water alarm was received and responded to at PS #7 on July 11th. A report of the event and a course of action for potential investigation/resolution to the alarm were briefly outlined under separate cover.
- c. ARRO provided conformation to MTA regarding the contents of their July 1, 2019 correspondence and confirmed the availability of the information to retrieve flow data from the OmniSite for PS #6.
- d. Kline's Services conducted cleaning and pumping operations at the pump stations on July 22, 2019.
- e. A high pump temperature alarm was received and responded to at PS #3. A report of the event and the course of action taken to resolve the alarm was briefly outlined under separate cover.

**WATER:** July report was submitted

**MS4:**

Dave Kee, Arro Consulting gave a presentation on Illicit Discharge. A reminder as given to the public as to what an illicit discharge is. Basically there is to be nothing put down the drain except rain water. The biggest discharges are things such as grass clippings, motor vehicle fluids and animal fecal matter. Information was given as to how to report illicit discharge.

Discussion was held regarding the pollution reduction plan. This plan will help impaired streams and is part of our permit that must be done in the next four years.

In the next four years, one wet pond and two bio swales need to be constructed. The cost of one of these PRP will cost approximately \$270,000.00.

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After discussion a motion was made by Gary Hadden and seconded by Kenneth Stoudt to move forward with the planning and design of the projects, then bidding, construction and post construction of this plan.

Vote 3:0

**SOLICITOR :**

A motion was made by Gary Hadden and seconded by William Klein to adopt Resolution #2019-6, amending the fee resolution to include a \$50 fee for a special event permit. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to adopt Resolution #2019-7 adopting the new manual dealing with disposing of records. Vote 3:0

**CODE ENFORCEMENT** – by Kraft Code Services- July report not available at this time

**EMA COORDINATOR** –.No report

**POLICE COMMISSION** – Mr. Hadden stated that police contract negotiations continue

National Night Out is August 6 at the SVHS from 6 p.m. to 9 p.m. Free!!

**PLANNING COMMISSION** – Forino was present at the July Planning Commission meeting to review McIntosh. They will be making some changes and coming back to the Planning Commission.

**EXPENDITURES**

A motion was made by William Klein and seconded by Gary Hadden to approve expenditures for July in the amount of \$260,512.79. Vote 3:0

General expenditures - \$ 67,795.06  
Water Expenditures - \$ 36,217.17  
Sewer Expenditures - \$156,500.56

ARRO Consulting, Inc.	20,931.96
Berks Court Reporting Service	578
Berks Soil & Stone	85
Borough of Leesport	3,004.21
Comcast 1	271.1
Commonwealth of Pennsylvania	630
COUNTY PLUMBING & ELECTRIC	1,100.78
Cummins Power System, LLC	348
DCED	198
E.M.KUTZ, INC.	695
Exeter Supply Co, Inc	5,181.36
Harbor Freight	42.39



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Hartman Valeriano Magovern & Lutz	
P.C.	3,865.50
Hemmigs Plumbing	4,240.00
Irish Creek Excavating Inc	6,548.95
J.C.EHRLICH	1,341.00
J.P.Mascaro & Sons	682.5
Kraft Code Services LLC	21,884.42
KUZANS HARDWARE	408.4
Leesport Borough Authority	52,239.39
LIFT, Inc.	148.17
M.J. Reider Associates Inc	620
Maidencreek Township Authority	92,606.84
MET ED	1,112.73
Met Ed	4,084.91
MET ED	1,151.07
Moses Glick	37.5
Narvon Construction LLC	8,600.00
Nester's Sanitation Inc.	98
OFFICE SERVICE CO.	73.62
Omega Systems	2,737.90
Pitney Bowes	503.5
POSTMASTER	220
Reading Area Water Authority	21,696.37
READING EAGLE COMPANY	519.25
Reading Office Maintenance	170
Ready Refresh	7.98
Rhoads Energy Corporation	421.62
SOS Business Machines	104.42
T. M. Bailey Services, LLC	170
TELCO, INC.	588.25
Tractor Supply Co.	127.16
VERIZON	179.58
W. B. Mason Co. Inc.	107.98
WB Mason	149.98
Grand Total	260,512.79
General	67,795.06
Water	36,217.17
Sewer	156,500.56

**OLD BUSINESS:** Nothing

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**NEW BUSINESS:**

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to approve the purchase of two HP ProDesk computers for the office at a cost of \$1,585.40. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve emergency repairs to the roof of the township building at a cost of approximately \$26,000.00. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve the special event permit for National Night Out to be held at the Schuylkill Valley School District Campus on Tuesday, August 6, 2019. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by William Klein to approve a proposal from Cummins Sales and service to replace the leaking aftercooler piping for the generator at an approximate cost of \$3,800.00. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve the animal control services agreement with Safety Net Sanctuary of Fleetwood effective immediately. This agreement will expire December 31, 2019. A donation of \$600 will be given. Vote 3:0

**UPCOMING MEETINGS/INFO:**

August 12 – 6:30 p.m. – NBRPD  
August 15 – 7 p.m. – Planning Commission  
September 5 – 7 p.m. - Board of Supervisors meeting

**ADJOURNMENT**

A motion was made by William Klein and seconded by Gary Hadden to adjourn the monthly meeting at 8:15 p.m. Vote 3:0

Respectfully

Kim Y. Berger, Secretary