

August 3, 2017

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:04 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees:      Bethany Aumen, Solicitor  
   William McMullen, Engineer  
   Kim Y. Berger, Secretary

Visitors –Chief Brian Horner, Karen Chandler (Reading Eagle), David Kee (Arro Consulting), Robert Hain (Berks Surveying & Engineering), Kenneth Quell (Leesport Fire Company), Richard Reilly

The meeting was opened with the Pledge of Allegiance to the Flag.

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on July 6, 2017. Vote 3-0.

**POLICE DEPARTMENT** – No report

**FIRE DEPARTMENT** – June and July reports were emailed to the Secretary and all Supervisors received copies.

### **BUSINESS FROM FLOOR**

Robert Hain from Berks Surveying and Engineering was present to see if there were any questions on the Williamsport Holdings subdivision.

**TAX COLLECTION**    For July:    The tax collector collected \$20,077.91 in real estate taxes, \$573.72 in interim taxes, \$2,097.20 in per capita taxes and \$180.00 in street light taxes.    A motion was made by Gary Hadden and seconded by William Klein to accept the tax collectors report.    Vote 3:0

## **ROADMASTERS REPORT JULY 2017**

### **FUEL USED**

GMC Pick up – 27.10 gal diesel  
Cans – 42.26 unleaded gas  
Cans – 10.29 gal diesel  
Tiger – 126.04 gal diesel  
Kubota Loader – 14.45 gal diesel  
M2 #7 – 22.68 gal diesel

### **WORK PREFORMED**

Mowed state roads per our contract  
Mowed Rec A & B  
Mowed at Twp building

Mowed along roads and intersections  
 Replaced burned trash can on Rec B  
 Emptied trash at Rec A & B several times  
 Check on complains (Ashley Noise and Dust – Snyder Road)  
 Swept off Willowcreek Bridge  
 Mowed Bewley Retention pond  
 Patched Snyder Road  
 Replaced 9 light bulbs on perimeter of twp building  
 Remove 2 trees on Kerns Road  
 Removed tree on Ontelaunee rive  
 Trimmed trees on Loose Lane  
 Replaced skid and knives on Tiger  
 Mowed sewer plant stations  
 Maintenance on Tiger and Trucks  
 Took 22 TV's to Berks Recycling  
 Took 30 tires to Berks Recycling  
 Mowed North Pointe

**HOURS WORKED**

Total 235.00  
 27 hours at township building  
 34.75 hours Rec A & B  
 72.5 hours mowing roads and intersections

**SIGNS ERECTED OR REPLACED**

Install corner Chevrons on Willowcreek Road

**PURCHASES & EXPENSES**

Andrew Hess (1 1/2" pipe driver)	125.46
EM Kutz (weld an straighten chute on Vbox spreader)	168.30
EM Kutz (replace plow parts on M2#4 plow)	4,510.00
Tractor Supply (round up)	47.68
Kuzans (2 – 1.33 gal veg killer, driveway coating, bolts nuts, mudflap, grease)	213.22
Grainger (2 utility carts – trash can & lid)	553.12
Engles (running boars and install on pick up)	350.00
Stony Creek Rentals (bring back Tiger)	315.00
Miller Municipal (yellow post markers)	187.20

**Total** **\$6,469.98**

Roadmaster  
 Kenneth Stoudt

Mr. Stoudt stated that the Tiger Tractor is back and the crew is working on catching up with the grass cutting.

## ENGINEER'S REPORT

### 1. **Annual Road Improvement Project**

Upon review of the bids received Schlouch, Inc. was determined to be the lowest responsive bidder. A Notice of Award (NOA) was forwarded to Schlouch, Inc. with an estimated contract value of \$222,864.90 based on the item quantities listed in the bid documents. We have received the documents required by the NOA and will provide the contract documents to the Supervisors for their signature at the Supervisors meeting.

OTMA has retained Wexcon, Inc. to abandon the use and fill the meter chambers located at the intersection of Wingco Lane and Margaret Street. The work is tentatively scheduled to begin on Thursday, August 3, 2017.

### 2. **MS4**

The public comment period (July 28, 2017 to August 27, 2017) and public meeting (August 3, 2017) for the Pollutant Reduction Plan was advertised. Information regarding the PRP will be available at the Supervisors meeting and public input will be accepted during the Supervisors meeting.

### 3. **Harvest Subdivision**

Improvement installation inspection reports are attached.

### 4. **Brassler Parcel (Berks 222) Land Development Plan**

There were no plans received for review following the Ontelaunee Township Planning Commission meeting of June 16, 2016. Based on the previous extension granted by the developer action is required on the plan submittal by the Board of Supervisors prior to January 15, 2018.

### 5. **Schuylkill Valley School District (SVSD) Land Development**

ARRO is conducting periodic inspections of the site improvements.

### 6. **UGI – Temple LNG Parking Land Development Plan**

An invoice representing the value of the quotes received from Remote Control Tree Removal LLC (Tree and Brush Removal) and Ehrlich (Chemical treatment) totaling \$19,035.00 was forwarded to UGI on July 21, 2017. An e-mail was received from UGI July 26, 2017 indicating they will process the invoice for payment.

### 7. **Ryder Land Development**

ARRO is conducting periodic inspections of the site improvements.

### 8. **Sheetz Redevelopment Land Development Plan**

ARRO is conducting periodic inspections of the site improvements.

**9. Ashley Furniture Land Development Plan**

Revised plans, necessary to address the April 20, 2017 ARRO review comments were received and reviewed. The developer provided the Township the required plan sets for signatures by the Ontelaunee Township Planning Commission, Board of Supervisors and OTMA. Kim provided the fully executed plans to the developer's consultant for recording.

ARRO is conducting periodic inspections of the site improvements.

**10. Williamsport Holdings Subdivision**

The Williamsport Holdings LP subdivision plan was reviewed and recommended for approval at the Ontelaunee Township Planning Commission meeting held July 20, 2017.

Recommendations of the Planning Commission regarding the granting of waivers and Preliminary/Final Plan approval and proposed motions for the Board of Supervisors are listed on the meeting agenda.

**11. Reading-Berks Storage LLC (19 Willow Creek Land Development Plan)**

The Reading-Berks Storage LLC Land Development Plan was tabled at the Ontelaunee Township Planning Commission held July 20, 2017. Action on the plan will be required by the Ontelaunee Township Board of Supervisors on or prior to October 18, 2017.

Recommendations of the Planning Commission regarding the granting of waivers and proposed motions for the Board of Supervisors are listed on the meeting agenda.

**12. Storm Water Management (SWM) Ordinance**

ARRO representatives, Jason Holmgren and Glen Kraft of Kraft Code Services plan to meet to coordinate SWM application reviews and inspections as well as discuss other approval coordination.

**13. Road Opening Ordinance**

The following are Road Opening Permit activities for the above referenced period.

- a. Americomm LLC (for Comcast) – Oesterling Drive: Application, plans, application fee and escrow (\$1,738.00) received for the placement of conduit by boring/directional drilling across Oesterling Drive. Permit approval and issuance on July 24, 2017.

- b. Windstream Communications – Ashley Way: Application and plans received for the placement of conduit by trenching and boring/directional drilling along and across Ashley Way. An escrow calculation was prepared and forwarded to the applicant.

**14. Sport Equipment Ordinance**

Recommended revisions to the ordinance pertaining to the placement of sport equipment were provided by Attorney Magovern’s office.

**15. Tube Drive Sign Ordinance**

Recommended revisions to the ordinance pertaining to the placement and relocation of signs at the intersection of Tube Drive and Berkley Road were provided by Attorney Magovern’s office.

**16. Transportation Capital Improvement Plan**

ARRO will be compiling information for the three year update to the Transportation Capital Improvement Plan. The proposed document will be discussed with the Board of Supervisors and coordinated with Attorney Magovern’s office for adoption at the November or December Supervisors meeting.

**MS4:**

At this time there was a presentation from David Kee, Arro Engineers regarding the Pollutant reduction plan for the 2018 Submission to DEP. The meeting was opened to the audience for any comments or questions.

The plan is available at the office to review and residents have the right to comment on the plan.

**Public meeting for the NPDES STORMWATER DISCHARGE POLLUTANT REDUCTION PLAN**

Ontelaunee Township is hereby giving notice of the 30-day public comment period for its National Pollutant Discharge Elimination (NPDES) Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4) Pollutant Reduction Plan (PRP). The Plan proposes best management practices to satisfy the PRP requirements for the following impaired waterways: Unnamed Tributaries to Schuylkill River (Appendix E – Siltation); Willow Creek (Appendix E – Nutrients); Lake Ontelaunee (TMDL Plan – Nutrients, Suspended Solids).

The plans are available for public examination as noted below. The public is invited to review these documents and provide written comments to the individual listed below:

The minimum 30-day public comment period will begin July 28, 2017 and end August 27, 2017.

**SOLICITOR :**

A motion was made by Gary Hadden and seconded by William Klein to adopt Ordinance #2017-7, AMENDING THE CODE OF ORDINANCES OF THE TOWNSHIP OF ONTELAUNEE, CHAPTER 14 ENTITLED "LIGHTING", BY AMENDING ARTICLE II ENTITLED "OUTDOOR LIGHTING DESIGN, CONSTRUCTION AND STANDARDS", SECTION 206, TO REQUIRE LIGHTING FIXTURES ALONG TOWNSHIP-OWNED STREETS AND SIDEWALKS TO BE LIGHT EMITTING DIODE (LED)-TYPE FIXTURES. Vote 3:0

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to adopt Ordinance #2017-8, TO AMEND THE CODE OF ORDINANCES OF THE TOWNSHIP OF ONTELAUNEE, CHAPTER 16 ENTITLED "MOTOR VEHICLES AND TRAFFIC", ARTICLE I ENTITLED "GENERAL TRAFFIC REGULATIONS", SECTION 105 ENTITLED "STOP INTERSECTIONS ESTABLISHED" TO ADD A STOP INTERSECTION ON TUBE DRIVE AT THE INTERSECTION OF TUBE DRIVE AND BERKLEY ROAD. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by William Klein to authorize the Solicitor to advertise the revised Rental Ordinance for adoption at the September meeting and to authorize any additional changes made as suggested by the Code Officer and the Solicitor. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to authorize the Solicitor to advertise an AMENDMENT TO THE CODE OF ORDINANCES, TO A CHAPTER TO BE NUMBER 16-A TO BE ENTITLED "PARKS AND RECREATION" WITH AN ARTICLE 1 TO BE ENTITLED "USE OF SPORTS EQUIPMENT" TO PROVIDE FOR REGULATIONS OF SPORTS EQUIPMENT ON TOWNSHIP STREETS AND SIDEWALKS. Vote 3:0

**CODE ENFORCEMENT** – report submitted by Kraft Code Services.

**OTMA** – Mr. Reilly reported the following: The OTMA has paid Maiden creek \$92,000 for an upgrade to the WWTP and will be receive another bill for about \$80,000.00. OTMA is working on a payment plan with Maiden creek. Increase in commercial activity has resulted in connection fees of \$300,000 which will be applied to debt and infrastructure payments. The Rules and regulations are being updated by Arro. The committee system is working.

**EMA COORDINATOR** – no report

**POLICE COMMISSION** – nothing to report

**PLANNING COMMISSION** –

**19 Willow Creek Road – Berks Storage – mini self-storage facility**

On the recommendation of the Planning Commission, a motion was made by Kenneth Stoudt and seconded by Gary Hadden to grant waivers of sections as follows: 5.2141 to provide curbing, 5.881 to provide traffic impact study, 5.8822 to provide fiscal impact study, 5.8823 to provide environmental impact study, 5.8825 to provide steep slope analysis, 5.8826 to provide a soil analysis, and 9.73 to provide street trees. Vote 3:0

On the recommendation of the Planning Commission, a motion was made by Kenneth Stoudt and seconded by Gary Hadden to grant waivers of sections as follows: 3.14.A.4.C. Detention and retention basins- min. grade for vegetation at 3% bottom, 314.B.1 to provide min. slope in a swale, Appendix V. section II-D min. velocity of 2.5 fps in a storm sewer system. Vote 3:0

**Williamsport Holdings subdivision within Leesport Borough and Ontelaunee Township for Dunkin' Donuts**

On the recommendation of the Planning Commission, a motion was made by Kenneth Stoudt and seconded by Gary Hadden to grant waivers to sections as follows: 3.20 Preliminary Plan, 4.35484 & 4.3565 – Landscaping along Pottsville pike, 5.2142 – Sidewalks along Pottsville Pike, 5.982 – Impact Studies, 7.29 – monuments, 7.34 shade trees. Vote 3:0

On the recommendation of the Planning Commission, a motion was made by Kenneth Stoudt and seconded by Gary Hadden to grant Preliminary/Final approval of the Subdivision. Vote 3:0

**PARK & REC**– no report

**EXPENDITURES**

A motion was made by Gary Hadden and seconded by William Klein to approve expenditures for July in the amount of \$55,822.58. Vote 3:0

Andrew Hess, Inc.	125.46
D. E. Gemmill, Inc.	19.08
DCED	180.00
E.M.KUTZ, INC.	4,678.30
Hartman Valeriano Magovern & Lutz P.C.	8,562.84
J.P.Mascaro & Sons	638.88
Kraft Code Services LLC	34,940.56
KUZANS HARDWARE	178.95
Larson Design Group	150.75
MET ED	4,688.15
Overhead Door Company of Reading	139.00
PSATS UC GROUP TRUST	232.25
READING EAGLE COMPANY	49.90
Ready Refresh	7.98
SAM'S CLUB	66.58
T. M. Bailey Services, LLC	170.00
TELCO, INC.	652.00
Tractor Supply Co.	47.68
Wex Bank	294.22
	<u>55,822.58</u>

**OLD BUSINESS:** Nothing

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**NEW BUSINESS:**

A motion was made by Kenneth Stoudt and seconded by William Klein to approve the submittal fee of \$2,5000 to DEP when submitting the Pollution Reduction plan. Vote 3:0

**UPCOMING MEETINGS/INFO:**

August 8 – 7 p.m. - Rec Board

August 10 – 7 p.m. – OTMA

August 14 - 11 a.m. – NBRPD

August 17 – 7 p.m. – Planning Commission

September 7 – 7 p.m. - Board of Supervisors meeting

**ADJOURNMENT**

A motion was made by William Klein and seconded by Gary Hadden to adjourn the monthly meeting at 8:35 p.m. Vote 3:0

Respectfully

Kim Y. Berger  
Secretary