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GOVERNMENT AND ADMINISTRATION

ARTICLE I

SUPERVISORS

**Section 101. Supervisor's Compensation**

Pursuant to the authority of Act 60 of 1995, effective November, 1995, the compensation for members of the Board of Supervisors of Ontelaunee Township, Berks County, Pennsylvania taking office on or after January 1, 1996, is hereby set at the rate of \$156.25 per public meeting. A Supervisor shall be paid for the actual number of public meetings attended provided, however, that no Supervisor shall be paid for attending more than twelve public meetings in any calendar year.

Ord. 1995-11, 12/14/1996, §1; as amended by Ord. 2016-2, 8/4/16, §1.

**ARTICLE II**  
**PLANNING COMMISSION**

**Section 201. Planning Commission Established**

A Planning Commission for Ontelaunee Township, Berks County, Pennsylvania, is hereby created and established.

Ord. 1969-1, 5/22/1969, §1.

**Section 202. Membership**

Said Planning Commission for Ontelaunee Township shall consist of five (5) persons to be appointed by the Board of Supervisors of Ontelaunee Township. The term of each of the members of the said Planning Commission shall be for four (4) years or until his successor is appointed and qualified. At the first appointment two (2) members shall be appointed to serve for terms of four (4) years, one (1) member for a term of three (3) years, one member for a term of two (2) years and one (1) member for a term of one (1) year. Upon the expiration of each of the said terms and of any term thereafter, the Board of Supervisors of Ontelaunee Township shall make an appointment for a term of (4) years. An appointment to fill a vacancy shall be only for the unexpired portion of the term.

Ord. 1969-1, 5/22/1969, §2.

**Section 203. Residency of Members**

All members of said Planning Commission for Ontelaunee Township shall reside within Ontelaunee Township, Berks County, Pennsylvania.

Ord. 1969-1, 5/22/1969, §3; as amended by Ord. 2016-4, 10/6/2016, §5.

**Section 204. Other Offices**

No more than two (2) members of the said Planning Commission shall be officers or employees of Ontelaunee Township.

Ord. 1969-1, 5/22/1969, §4.

**Section 205. Duties and Powers**

## GOVERNMENT AND ADMINISTRATION

The said Planning Commission of Ontelaunee Township shall perform all the duties and may exercise all the powers conferred upon such Planning Agencies by the Pennsylvania Municipalities Planning Code known as Act No. 247 approved on July 31, 1968.

Ord. 1969-1, 5/22/1969, §5.

**ARTICLE III**  
**MUNICIPAL AUTHORITY**

**Section 301. Approval of Municipal Authority Incorporation**

The Board of Supervisors of the Township of Ontelaunee, Berks County, Pennsylvania, hereby adopts and approves the Articles of Incorporation of the Ontelaunee Township Municipal authority as set forth below:

**ARTICLES OF INCORPORATION**  
**ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY<sup>1</sup>**

- A. The name of the Authority is the Ontelaunee Township Municipal Authority.
- B. The Authority is formed under the Municipality Authority Act of 1945, approved May 2, 1945, P.L. 382, as amended and supplemented, known as the “Municipality Authorities Act of 1945.”
- C. There is no other Authority organized under the Municipality Authorities Act of 1945 or the act approved the twenty eighth day of June, 1935 that is presently in existence in or for the Township of Ontelaunee.
- D. The name of the incorporating municipality is the Township of Ontelaunee, Berks County, Pennsylvania, P.O. Box 746, Leesport, PA 19533.
- E. The following are the names, addresses and terms of the office of the first members of the Board of said Authority:

<u>NAME</u>	<u>OFFICE</u>	<u>ADDRESS</u>
Lawrence L. Alati Term Expires 12/31/01	Chairman	194 Kerns Rd., RD #1 Shoemakersville, PA 19555
Melvin D. Bailey Term Expires 12/31/99	Vice Chairman	RD #2, Box 2172 Leesport, PA 19533
Russell C. Thomas, Jr. Term Expires 12/31/00	Treasurer	RD #2, Box 2011 Reading, PA 19605
Marie J. Piehel Term Expires 12/31/02	Secretary	RD #2, Box 2004 Reading, PA 19605
Diane M. Young Term Expires 12/31/03	Member	RD #2, Box 2512 Reading, PA 19605

Ord. 1999-3, 4/8/1999, §1.

<sup>1</sup> For current contact information and membership, please contact the Township.

## GOVERNMENT AND ADMINISTRATION

### **Section 302. Authority of Officers to Incorporate**

Proper officers of the Township hereby are authorized and directed to execute, verify and file the above Articles of Incorporation with the Secretary of the Commonwealth of Pennsylvania and to take all other action and to do all other things which may be necessary in order to accomplish the incorporation of the Authority in the manner herein adopted and approved.

Ord. 1999-3, 4/8/1999, §2.

**ARTICLE IV**

**FEE SCHEDULE FOR COLLECTION OF DELINQUANT  
MUNICIPAL ACCOUNTS**

**Section 401. Solicitor's Fees**

- A. The following fees shall be charged by the Township Solicitor for the services indicated, and liened against properties and paid by delinquent account holders in connection with delinquent and overdue accounts owed to the Township for municipal services, including, but not limited to, sewer and solid waste disposal service charges:
1. Open file, review the account, and prepare and file a municipal lien - \$150.00;
  2. Prepare, file and serve a Writ of Scire Facias - \$325.00;
  3. Prepare Complaint and file a Default Judgment - \$150.00;
  4. Prepare and file a Writ of Execution and attend Sheriff's Sale - \$500.00;
  5. Other services not covered above, including without limitation, preparation of alternative service pleadings; miscellaneous letters and telephone calls to mortgage holders, title companies and others regarding payoff figures; checking records to obtain mortgage information, settlement letters and documents necessary to remove liens; preparation of proofs of claim for bankruptcy – these services will be billed at the regular hourly rates charged by the Township Solicitor for other legal services provided to the Township.

Ord. 2010-4, 4/1/2010 §1.

**Section 402. Liens**

All costs and expenses incurred by the Township Solicitor in connection with the above services shall also be liened against the properties and paid by delinquent account holders.

Ord. 2010-4, 4/1/2010 §2.