

December 7, 2017

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: Elizabeth Magovern, Solicitor
William McMullen, Engineer
Kim Y. Berger, Secretary

Visitors –Robert Kearney, Leif Greis (Reading Eagle), John Messing, Frank Sabatucci, Kenny Quell (Leesport Fire Company)

The meeting was opened with the Pledge of Allegiance to the Flag.

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on November 2, 2017. Vote 3-0.

An executive session was held on December 4, 2017 to discuss possible litigation.

POLICE DEPARTMENT – October’s report was submitted.

FIRE DEPARTMENT – report for November was submitted

The fire company will be a doing a Santa Run around the developments in the area on Saturday December 9.

BUSINESS FROM FLOOR

Robert Kearney, the realtor for the property located at 5869 Pottsville Pike was present to discuss the request to change the zoning district from AG to IC.

Discussion was held regarding access, traffic light entrance etc. Discussion was also held regarding the developer providing an escrow to cover the costs of the solicitor, engineer, advertising etc.

The Supervisors will discuss this and revisit it at the next meeting.

TAX COLLECTION For November: The tax collector collected \$225.42 in real estate taxes, \$826.80 in interim taxes and \$266.50 in per capita taxes.

A motion was made by Gary Hadden and seconded by William Klein to accept the tax collectors report. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein exonerate Andrew McLoughlin from per capita taxes due to the fact he moved out of the school district. Vote 3:0

ROADMASTERS REPORT NOVEMBER 2017**FUEL USED**

Cans – 20.02 unleaded gas

WORK PREFORMED

Mowed at township building
 Mowed rec areas A & B
 Mowed along Roads and intersections
 Remove 3 loads of tree scrap dumped on Canal Street
 Filled in with millings along Orchard Lane
 Put leaf catcher on John Deere Zero turn
 Installed or replaced delineators
 Remove political signs on roads and intersections
 Install V box spreaders on Ford and GMC
 Install spreaders on dumps
 \install plows on all trucks
 Kubota loader to lift for regeneration
 Checked Roads

HOURS WORKED

Total 192.25
 2 hours at township building
 25.5 hours Rec A & B

SIGNS ERECTED OR REPLACED

Replaced 4 rec signs at A & B
 Replaced Willowcreek/Leesport Avenue – from Bridge replacement
 Replaced stop sign – Willowcreek/Leesport Avenue – from Bridge replacement
 Replaced right turn sign – Ontelaunee Drive
 Delineators – Replaced red on Cider Mill Run
 Replaced 2 red/1 white – Ohlinger Road
 Replaced 12 red/3 white – Snyder Road
 Replaced 1 white – Leesport Avenue
 Replaced 6 red/4 white – Gernants Church Road
 Replaced 1 white – Loose Lane
 Replaced 5 white/1 red – Adams Road
 Stencils – 1 Cider Mill Run – 1 Kindt Corner Road

PURCHASES & EXPENSES

Kuzan's (paint, brushes, trailer plug, stakes, ratchet wrenches)	142.99
Miller Municipal (signs for playgrounds)	267.20
Furniture Soup (repair TC chair)	140.98
Miller's Lawnmower (oil for gas)	14.00
Arlan Wessner (excavate island fill with rock)	5,416.00
Berks Soil and Stone (2 yds millings)	30.00
Harbor Freight (Hydraulic table)	180.19

December 7, 2017

Total

\$6,191.36

Roadmaster
Kenneth Stoudt

Mr. Stoudt reported that the trucks are ready for snow and we have plenty of salt to deal with any issues that arise.

ENGINEERS REPORT – NOVEMBER 2017

1. Annual Road Improvement Project

Schlouch, Inc. has provided an invoice and closeout documents. Our recommendation for payment of the Schlouch, Inc. Application for Payment #1 in the amount of \$224,608.02 was forwarded under separate cover.

2. Harvest Subdivision

An improvement installation inspection report is attached.

3. Brassler Parcel (Berks 222) Land Development Plan

There were no plans received for review following the Ontelaunee Township Planning Commission meeting of June 16, 2016. Based on the previous extension granted by the developer action is required on the plan submittal by the Board of Supervisors prior to January 15, 2018.

4. UGI – Temple LNG Parking Land Development Plan

Plans and documents meeting the conditions of the Supervisors conditional approval granted on December 1, 2016 have not been received. The final conditions of plan approval were forwarded to UGI's consultant by ARRO's correspondence dated June 9, 2017.

5. Ryder Land Development

ARRO is conducting periodic inspections of the site improvements.

6. Ashley Furniture Land Development Plan

ARRO is conducting periodic inspections of the site improvements.

7. Reading-Berks Storage LLC (19 Willow Creek Land Development Plan)

A Final Plan submission was received for the project on October 27, 2017 and will be first reviewed by the Ontelaunee Township Planning Commission at their meeting scheduled for December 21, 2017.

8. Margaret Avenue

Attorney Magovern's office is working with the adjacent parcel owner regarding the preparation of the necessary easement/agreement documents for existing utilities prior to the township vacating Margaret Avenue.

9. Transportation Capital Improvement Plan

ARRO has provided the three year update to the Transportation Capital Improvement Plan for adoption by the Board of Supervisors. Attorney Magovern's office will be providing the necessary resolutions for its adoption.

A motion was made by William Klein and seconded by Kenneth Stoudt to adopt Resolution #2017-11, the revised Transportation Capital Improvement Plan. Vote 3:0

A motion was made by Gary Haden and seconded by William Klein to approve Resolution #2017-12 adopting the amended Traffic Impact Fee. Vote 3:0

Discussion was held regarding an issue with sidewalk and driveway entrance for a property in the Harvest.

Upon inspection of the grade of the sidewalk that was installed incorrectly it was observed that there are issues with the driveway cut. The cut is too steep to allow a small or low sitting vehicle from entering that driveway. Only SUV's and trucks could enter the driveway. After much discussion, Mr. McMullen will talk to Forino to have them either fix it or at least put them on notice that it is a problem before more homes are built on Adams Road.

MS4: Nothing to report this month

SOLICITOR :

A motion was made by Gary Hadden and seconded by William Klein to authorize the Solicitor to advertise the Block Party and Parade Ordinance for adoption at the January meeting. Vote 3:0

CODE ENFORCEMENT – report submitted by Kraft Code Services.

OTMA - Mr. Reilly presented his report

Some highlights from 2017

- Rules and regulations were updated
- Late fee process revamped
- Lien process revamped
- Plans are being set to refine the strong waste sampling
- Small loan has been paid off
- 2018 budget is ready

EMA COORDINATOR – Nothing to report.

December 7, 2017

POLICE COMMISSION – two new vehicles have been purchased and should be in service in January. The NBRPD meetings will be held on the second Monday at 6 p.m.

PLANNING COMMISSION – No meeting was held in November due to lack of business

PARK & REC– .December meeting has been cancelled.

The construction on the new playground equipment will commence on December 12, 2017 and be completed by December 23, 2017.

EXPENDITURES

A motion was made by Gary Hadden and seconded by William Klein to approve expenditures for October in the amount of \$123,506.98. Vote 3:0

Albright College,Center for Excellence	60.00
Arlan R. Wessner, Inc.	5,416.00
ARRO Consulting, Inc.	4,834.55
Berks Co. Solid Waste Authority	250.00
Berks Soil & Stone	30.00
Crime Alert Berks County	125.00
Furniture Soup	140.98
GoDaddy.com, Inc.	36.34
H. A. Thomson Co.	830.00
Hartman Valeriano Magovern & Lutz P.C.	4,123.45
J.P.Mascaro & Sons	335.60
Kraft Code Services LLC	5,579.32
KUZANS HARDWARE	120.60
Larson Design Group	232.00
MET ED	4,386.28
Miller Municipal Supply LLC	267.20
MILLERS LAWNMOWER SERVICE	14.00
Nester's Sanitation Inc.	98.00
Northern Berks EMS	3,000.00
NORTHERN BERKS REGIONAL POLICE DEPT.	67,782.53
POSTMASTER	7.50
READING EAGLE COMPANY	442.05
Ready Refresh	7.98
Rhoads Energy Corporation	387.60
SV COMMUNITY LIBRARY	5,000.00
TEMPLE FIRE CO. #1	2,000.00
UNION FIRE CO. #1 LEESPORT	18,000.00
	<u>123,506.98</u>

December 7, 2017

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to approve the following transfers: Vote 3:0

\$25,000 from the General Savings to the General Checking Account
\$278,242.12 from the General Savings to the Bridges and Highway Account
\$174,472.18 from the General Savings to the Capital Improvement Account
\$401,685.10 from the General Savings to the Stormwater Improvements Account
\$113,453.43 from the General Savings to the Capital Projects Account

OLD BUSINESS:

NEW BUSINESS:

The following meeting dates for 2018 have been advertised

Reorganization - Tuesday January 2, 2018 at 6 p.m. following by regular meeting at 7 p.m.
All other regular Supervisors meetings 1st Thursday at 7 p.m.
Planning Commission – 3rd Thursday at 7 p.m.
Park & Rec Board – 2nd Tuesday at 7 p.m.
Actual dates were advertised in the newspaper

UPCOMING MEETINGS/INFO:

December 11 – 6 p.m. – NBRPD
December 12 – 7 p.m. - Rec Board - Cancelled
December 14 – 7 p.m. – OTMA
December 21 – 7 p.m. – Planning Commission
December 25 and 26 – TOWNSHIP AND OTMA OFFICES CLOSED
January 2 – 6 p.m. Reorganization
January 2 – 7 p.m. - Board of Supervisors meeting

ADJOURNMENT

A motion was made by Gary Hadden and seconded by William Klein to adjourn the monthly meeting at 8:25 p.m. Vote 3:0

Respectfully

Kim Y. Berger
Secretary