



## ROADMASTERS REPORT DECEMBER 2016

### FUEL USED

Cans – 10.475 gal unleaded  
Kubota Loader – 14.40 Gal Diesel  
Ford – 29.00 gal diesel  
#7 M-2 – 26.035 Gal Diesel

### WORK PREFORMED

Plowed and cindered on December 17 and 29  
Cleaned up leaves at township building  
Put plows on trucks  
Put cinder spreaders on all trucks  
Repaired water leak on M2 #4  
Equipment maintenance to plows and spreaders  
Cleaned up trucks and spreaders  
Checked streetlights thru whole township – found 23 out

### HOURS WORKED

97.25 total hours – 26 hours plowing/cindering and 10 hours at township building

### SIGNS ERECTED OR REPLACED

Replaced Ashley Way & Ontelaunee Drive Signs

### PURCHASES & EXPENSES

EJB (drive rivets)	28.50
Arrow Safety Devices (50 delineators & anchors)	950.00
Kuzans (Def & fasteners)	23.27
Kuzans (ext. reach, squeegee, gorilla tape)	88.97
Kuzans (3 fiberglass handle shovels)	50.97
Kuzans (grease, chain lube, corrosion lube)	104.30
EJB (Miller) (drive rivets, 990X brackets, post markers)	351.30

**Total** **\$ 1,597.31**

Roadmaster  
Kenneth Stoudt

Mr. Stoudt reported that the township received the new tractor/loader and the crew plowed and salted on December 17 and again on December 29.

A street light survey was conducted and 23 street lights were found that were out and these have been reported to Met-Ed.

### ENGINEER:

#### 1. Mohrsville Road

A.H. Moyer, Inc. completed the inlet, pipe and trench restoration portions of the project.

Change Order #1 has been issued for the Supervisors' approval.

Application for Payment (AFP) #1 in the amount of \$37,169.10 has been submitted and approved in draft form. Upon receipt of the executed AFP and supporting documents we will forward it to the Township for processing and payment.

**2. Willow Glen Subdivision**

Improvement installation inspection reports are attached.

**3. Harvest Subdivision**

An improvement installation inspection report is attached.

**4. Brasler Parcel (Berks 222) Land Development Plan**

There were no plans received for review following the Ontelaunee Township Planning Commission meeting of June 16, 2016. Action for this plan by the Board of Supervisors is due on or prior to January 16, 2017.

We recommend the Board of Supervisors accept the grant of extension to the review period to June 15, 2017 as offered by Greg Bogia, Berks 222 consultant, via correspondence dated 1-2-17.

**5. Ryder Land Development Plan**

The plan was conditionally approved by the Board of Supervisors at their meeting of October 6, 2016. The condition of plan approval was satisfactorily addressing the plan comments contained in the ARRO review correspondence of October 6, 2016.

Revised plans and additional information was received and reviewed with the developer's consultant. To the best of our knowledge, the final signed plans have not been submitted to the township as of this date.

The Township Solicitor finalized the requisite Improvement Agreements, Stormwater Maintenance Agreement on behalf of the Board of Supervisors and Improvement Agreements for sanitary sewer and water service on behalf of OTMA. The documents were forwarded by the Township Solicitor to the developer's legal counsel.

**6. Schuylkill Valley School District (SVSD) Land Development**

Revised plans have been received for review at the Ontelaunee Township Planning Commission meeting of January 19, 2017. Action on the plan is required by the Ontelaunee Township Board of Supervisors on or prior to January 18, 2017.

We recommend the Board of Supervisors accept the grant of a 90-day extension for the review period as offered by Craig Strunk, representing SVSD, via e-mail.

**7. UGI – Temple LNG Parking Land Development Plan**

The plan was conditionally approved by the Board of Supervisors at their meeting of December 1, 2016. The condition of plan approval was satisfactorily addressing the plan comments contained in the ARRO review correspondence of October 19, 2016, receiving outside agency approvals and clearing the clear sight triangles at the intersection of E. Huller Road and Willow Creek Road.

Revised plans and supporting documentation has been submitted and reviewed by ARRO. A review based on the revised plan and documents was provided to the design engineer on December 9, 2016.

ARRO received an inquiry from the developer's consultant asking if the Township would arrange for the clearing at the intersection and UGI would reimburse the Township. ARRO has made a number of inquiries to PennDOT regarding the legal right-of-way along E. Huller Road. The Berks 222 plans represent the right-of-way as 40' with the road being offset south in the ROW whereas we are told by PennDOT that the right-of-way is 33'. Regardless, access to do the work is perceived to be on private property. UGI desires the Township arrange for the access on Texas Eastern property and coordinate the completion of the work. We indicated that we would mention it to the Supervisors for their discussion.

**8. Sheetz Redevelopment Land Development Plan**

The plan was conditionally approved by the Board of Supervisors at their meeting of November 3, 2016. The conditions of plan approval was satisfactorily addressing the plan comments contained in the ARRO review correspondence of October 19, 2016 and obtaining outside agency approval.

Revised plans and supporting documentation has been submitted and reviewed by ARRO. A review based on the revised plan and documents was provided to the design engineer on December 23, 2016.

**9. Ashley Furniture Land Development Plan**

Representatives of/for Ashley Furniture will be attending the Ontelaunee Township Planning Commission meeting of January 19, 2017 for informal discussion regarding a land development plan submission.

A motion was made by Gary Hadden and seconded by William Klein to approve change order #1 for the Mohrsville Road Project. Due to change on the original condition under the item G1 named "cast in place endwall for 18 pipe". The contractor proceeded to place the stormwater outlet through an existing concrete structure. The additional work to demolish a 22" thick wall and the material to finish the work makes it necessary to eliminate the title of item G1 and rename the work complete for this item to "install HDPE pipe through existing structure and install rip-rap". The item value is unchanged at \$2,056.10 and therefore no contract price adjustment. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to accept the grant extension to the review period to June 15, 2017 as offered by Greg Bogia, Berks 222 consultant via corresponded dated January 3, 2017. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to accept the grant of a 90 day extension to April 18, 2017 for the review period as offered by Craig Strunk, representing SVSD, via email. Vote 3:0

Regarding the UGI proposal for the township to arrange access for the clearing of the sight distance at E. Huller and Willow Creek Road, Dave Walasavage from Arro will check with PA DOT.

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to approve Application for payment #1 in the amount of \$37,169.10 to A. H. Moyer for the Mohrsville Road Project. Vote 3:0.

**SOLICITOR –**

A motion was made by Gary Hadden and seconded by Kenneth Stoudt authorizing the solicitor to advertise a draft ordinance regarding cell towers. This draft ordinance will be submitted to the Planning Commission and to the Berks County Planning Commission for review. Vote 3:0

A motion as made by Kenneth Stoudt and seconded by William Klein to authorize the solicitor to prepare a zoning amendment regarding medical marijuana. Vote 3:0

**CODE ENFORCEMENT** - Mr. Schwenk presented his December report.

Mr. Schwenk stated that he has not heard any response from Mr. Leshner of Pottsville Pike. The supervisors asked that a Notice of Violation be sent.

**OTMA** –Solicitor Magovern stated that there will be a hearing tomorrow regarding Jennifer Robinson. More discussion will be held in executive session regarding this item.

Mr. Richard Reilly will be the chairman of OTMA and the meetings effective January 12, 2017 have been changed to 7 p.m.

Solicitor Magovern stated that the rules and regulations are in the process of being updated and that District Justice action has taken place for those delinquent parties over \$1,000.

Solicitor Magovern stated that there is an application for a C. A. P.(corrective action plan) regarding Pump Station #7, however, OTMA has not received approval yet.

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to appoint Melissa Becht to the OTMA board, replacing Romao Carrasco, whose term expired 12/31/2016. Her term will expire on December 31, 2020 at which time she may be reappointed by the Supervisors. Vote 3:0

**EMA COORDINATOR** – nothing to report

**POLICE COMMISSION** – Mr. Hadden stated that the deadline for applications for the Chief's position was December 30, 2016 and there have been a lot that have come in. January's meeting they will be reviewed and hopefully the beginning of February the applicants can be narrowed down to a few.

**PLANNING COMMISSION** - nothing to report

**PARK & REC**– nothing to report

## **EXPENDITURES**

A motion was made by William Klein and seconded by Gary Hadden to approve expenditures for December in the amount of \$66,283.62. Vote 3:0

ARRO Consulting, Inc.	4,164.87
Arrow Safety Device Company	950.00
BERKS PRODUCTS (Fuel)	17.84
C. R. Blinds	395.00
Comcast 1	194.59
Comfort Pro, Inc	6,276.79
E.J.BRENEMAN, INC.	379.80
Elite Fuel Service	1,502.46
H. A. Thomson Co.	3,060.00
Hartman Valeriano Magovern & Lutz P.C.	2,096.00
INTUIT	565.00
J.P.Mascaro & Sons	965.36
KIM BERGER	51.30
KUZANS HARDWARE	183.24
LIFT, Inc.	797.45

Long, Barrell & Co., LTD.	1,850.00
MET ED	3,776.18
Nester's Sanitation Inc.	98.00
OFFICE SERVICE CO.	25.20
Omega Systems	32.50
PIRMA	23,860.00
POSTMASTER	282.00
ProAsys	216.25
PSATS	854.00
QUILL	235.85
READING EAGLE COMPANY	350.60
Reading Office Maintenance	255.00
Ready Refresh	7.98
SAM'S CLUB	101.96
Schwenks Code Enforcement, LLC	12,175.00
stencilease	198.38
TELCO, INC.	127.50
VERIZON	<u>237.52</u>
	<u><u>66,283.62</u></u>

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve the following transfers:

Transfer \$16,472.33 from the Street Lighting fund to the General fund

Transfer \$13,112.07 from Liquid Fuels (State Fund) to General Fund for 2016 engineering fees paid for the Mohrsville Road project

Transfer \$9,412.50 from Code Fund to the General Fund for December code expenses

Vote 3:0

**OLD BUSINESS :**

The township will be receiving \$8,515.00 from the Act 101 Recycling Program. This reflects 1,402.4 tons of recycled material for the calendar year 2014, which was submitted in 2015. This is an increase of \$804.00 received the previous year.

**NEW BUSINESS**

A motion was made by Gary Hadden and seconded by William Klein approving the purchase and installation of a new commercial hot water heater from Paul W. Essig, Inc. at a cost of \$2,741.00. Vote 3:0

January 3, 2017

A motion was made by Gary Hadden and seconded by William Klein approving the purchase of a chemical feeder for the boiler from Proasys at a cost of \$850.00 and that Comfort Pro supply the labor to install this equipment at a price of \$1,012, total being \$1,862.00. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein approving Resolution #2017-2 Traffic Signal revisions at Rt. 61 and Belleman's Church Road. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein approving Resolution #2017-3 Traffic Signal revisions at Rt. 61 and Mohrsville Road. Vote 3:0

The appointed auditors increased the Roadmaster hourly rate by \$0.50 to \$17.00 an hour.

A motion was made by William Klein and seconded by Gary Hadden to increase the road crew hourly rate by \$0.50 to \$16.00 an hour. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to increase the Secretary rate to \$22.00 an hour. Vote 3:0

#### **ADJOURNMENT**

A motion was made by Gary Hadden and seconded by William Klein to adjourn the monthly meeting at 8:05 p.m. Vote 3:0

#### **UPCOMING MEETINGS/INFO:**

Respectfully

Kim Y. Berger  
Secretary