

July 5, 2018

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisor William Klein present.**

Additional Meeting Attendees: Elizabeth Magovern, Solicitor  
William McMullen, Engineer  
Kim Y. Berger, Secretary

Visitors – Leif Greis (Reading Eagle), Kenny Quell (Leesport Fire Co.), Dane Miller, Jamie Schlesinger, Brittany Lessig

A motion was made by Kenny Stoudt and seconded by William Klein to approve the minutes from the meeting on June 7, 2018. Vote 2-0.

**POLICE DEPARTMENT** – No report

**FIRE DEPARTMENT** –. June Report was distributed

**BUSINESS FROM FLOOR** –

Jamie Schlesinger from PFM Financial was present to review the option of refinancing the 2013 A & C note for water and sewer that was taken out with the Jonestown Bank.

Mr. Schlesinger reviewed the various options and after discussion a motion was made by Kenneth Stoudt and seconded by William Klein authorizing Mr. Schlesinger to proceed with exploring the refinancing option with the bond pool. Vote 2:0

Dane Miller stated that the school has been in discussion with Chief Horner and the superintendent of the school regarding partnering with the School district to hire a school resource officer. There are grants available.

**TAX COLLECTION** : A motion was made by Kenneth Stoudt and seconded by William Klein to approve the Tax Collector report for June as follows:

Real Estate Taxes -	\$ 25,184.96
Real Estate Interims -	\$ 2,824.69
Street Light -	\$ 360.00

Vote 2:0

#### **ROADMASTERS REPORT JUNE 2018**

#### **FUEL USED**

Tiger – 114.01 gal diesel  
GMC pick up – 27.19 Diesel  
Ford – 24.16 gal Diesel

July 5, 2018

Gas cans – 32.46 Unleaded gas  
Gas cans – 13.60 diesel

**WORK PREFORMED**

Mowed along roads and intersections  
Mowed at township building  
Mowed at sewer pump stations  
Mowed all state roads per our contract  
Mowed Rec A & B  
Drug Ballfield at Rec B  
Picked up two mower wheels for John Deere Zero Turn at Adamstown  
Picked up 20 posts at Millers  
Cleaned out drain on S.; Riverside Drive  
Weed wacked and sprayed pump station at Pump station #8  
Trimmed trees, Gernants Church and Ontelaunee Drive  
Trimmed trees Gernants Church Rd – took to Dauberville  
Filled in holes on Berkley Road and Ashley Way  
Cleaned faucet screens in men’s and ladies bathrooms  
Picked up blades at Stichters  
Picked up patch and drill at Lowes  
Changed blades on the John Deere Zero turn  
Changed blades on Tiger – 3 times  
Cleaned up GMC pick up  
Mower maintenance  
Met with Bill McMullen on RAWA and weight limits  
Met with Reps from Harrisburg regarding land  
Patched Slater Road

**HOURS WORKED**

Total 253.50  
  
42.25 hours for Rec A & B  
17.25 mow at township

**SIGNS ERECTED OR REPLACED**

Replaced street sign for Boyer Lane  
Replaced 35 mph sign – Ontelaunee Drive  
Install two 5 ton wt lmt – Ontelaunee Drive  
Replaced curve sign – Gernants Church Road

**PURCHASES & EXPENSES**

Tractor Supply (5 containers weed killer)	333.86
Kuzans (supplies for June)	99.29
Lowes (cold patch and drill)	259.34
EJB (posts)	900.00
Millers Lawnmower (2 pks ww string and 2 heads)	84.00
Deere Country (2 wheels for mower deck)	22.09
<b>Total</b>	<b>\$1,698.58</b>

Roadmaster

Kenneth Stoudt

July 5, 2018

The following street work bids for 2018 were opened:

New Enterprise Stone & Lime Co.	\$156,123.60
H & K Group, Inc.	\$169,762.70
Schlouch Incorporated	\$189,275.00

A motion was made by Kenneth Stoudt and seconded by William Klein to accept the lowest responsible bid for the 2018 Road Improvement, New Enterprise Stone and Lime Co at a bid of \$156,123.60. Vote 2:0

### **ENGINEERS REPORT – JUNE 2018**

#### **1. McIntosh Farms Subdivision**

A preliminary plan titled McIntosh Farms Phase I was received by the Township and will be first reviewed at the July 19, 2018 Planning Commission meeting.

#### **2. UGI – Berkshire Mechanical Land Development Plan**

A sketch plan entitled UGI Energy Services c/o Berkshire Mechanical was received by the Township and will first be reviewed at the July 19, 2018 Planning Commission meeting.

#### **3. Brassler Parcel (Berks 222) Land Development Plan**

At their meeting of March 1, 2018 the Board of Supervisors granted Preliminary/Final Conditional Approval upon obtaining a PennDOT HOP permit for the Driveway Access on Allentown Pike, a stormwater HOP permit for discharge on East Huller Lane, enter into agreement with the township for the storm water maintenance of the facilities on East Huller Lane, final approval from Muhlenberg Township and addressing the remaining comments in the ARRO review correspondence dated Feb. 15, 2018.

No additional document or plan submissions have been received from the developer to address the remaining conditions of approval.

#### **4. Perdue Driver Depot Land Development Plan**

At their meeting held April 5, 2018, the Board of Supervisors provided Preliminary/Final Conditional Approval based on satisfying the conditions in the ARRO review correspondence of March 13, 2018 and executing a sewer capacity agreement. Revised plans, dated April 19, 2018, were received and reviewed to include an extension of the stormwater pipe discharge across Orchard Lane. The project agreements (Improvement, Stormwater Maintenance, Sewer Capacity) were forwarded to the developer on May 14, 2018 by Attorney Magovern's office. To date we are not aware of the agreements and escrow being received by the Township.

#### **5. Reading-Berks Storage LLC (19 Willow Creek Land Development Plan)**

July 5, 2018

The Ontelaunee Township Supervisors granted conditionally approval of the Final Plan submission. The conditions of approval were receipt of an NPDES approval, Improvement Agreement, Stormwater Operations & Maintenance Agreement and submission of fully executed final plans.

To date we have not received documents required by the conditional plan approval. The Improvement and Stormwater Maintenance Agreements were forwarded to the developer by Attorney Magovern's office on January 17, 2018.

**6. UGI – Temple LNG Parking Land Development Plan**

Plans and documents meeting the conditions of the Supervisors conditional approval granted on December 1, 2016 have not been received. The final conditions of plan approval were forwarded to UGI's consultant by ARRO's correspondence dated June 9, 2017.

ARRO has contacted the developer regarding the status of this project and was informed the project is still active and they are pursuing outside agency approvals.

**7. Infinity Capital Land Development Plan**

ARRO is conducting periodic inspections of the site improvements.

**8. Ryder Land Development**

ARRO is conducting periodic inspections of the site improvements.

**9. Willow Glen Subdivision**

Improvement installation inspection reports are attached.

**10. Harvest Subdivision**

ARRO personnel conducted an assessment of existing improvements along Adams Road and will be providing Attorney Magovern's office information regarding our assessment.

**11. Ashley Furniture Land Development Plan**

ARRO is conducting periodic inspections of the site improvements. A recommendation for escrow release for the sewer and water improvements was approved at last month's Supervisors meeting. We are waiting for a representative of Ashley Furniture to contact us that all site improvements have been completed and they are ready for a final inspection of the site improvements.

**12. Road Opening Ordinance**

The following are Road Opening Permit activities for the above referenced period.

July 5, 2018

- a. UGI Utilities – 1736 Redners Way (for Infinity Capital): Application, plans, application fee (\$60.00) and escrow (\$1,089.00) received for excavations in an improved road/shoulder for the installation of a service lateral. Permit approval and issuance on June 12, 2018.
- b. UGI Utilities – 90 Berkley Road: Application, plans, application fee (\$20.00) and escrow (\$858.00) received for excavations in an unimproved shoulder for the installation of a service lateral. Permit approval and issuance on June 22, 2018.

**13. General Engineering**

- a. ARRO provided Todd Richardson of EPA sample specifications for municipal road projects for a bituminous leveling course and seal coats. Pursuant to our conversation with Mr. Richardson the week of June 25<sup>th</sup>, the EPA contractor is in the process of soliciting bids for the application of a bituminous leveling course and double seal coat on Wiley's Road along the project area and the application of a single seal coat from the northern project extents to Ontelaunee Drive and on Ontelaunee Drive from Wiley's Road to SR 0073.
- b. We reviewed and provided comments regarding revisions/corrections to the weight restriction ordinance for Ontelaunee Drive.
- c. We reviewed and provided concurrence for the proposed zoning map amendment for the parcels requested to be rezoned by Axxess Investments, Inc. ARRO prepare proposed revisions to the official zoning map.
- d. ARRO personnel attended a meeting with Kraft Code Services to discuss rain gardens and PCSM bmp's for the Willow Glenn and Harvest developments.

**14. Road Projects**

- a. Bids for the 2018 Road Improvement Project are due at or prior to 3:00 P.M., July 5, 2018 at the Municipal Building for opening at the Board of Supervisors meeting.

We request permission to work with Attorney Magovern's office to secure an easement on the Adams Brother parcel along Gernants Church Road for the discharge of a proposed storm sewer pipe.

- b. The survey along Willow Creek Road to be used in the preparation of cut and fill calculations as part of a roadside grading project to enhance stormwater flow is tentatively scheduled for the week of July 16<sup>th</sup>.

**15. Water System Engineering & Reporting**

- a. ARRO submitted documents to regulatory agencies to change all water reporting/allocations/ownership responsibilities to Ontelaunee Township.

July 5, 2018

- b. ARRO has completed revisions to the CCR as recommended by PADEP and also the Township office staff and provided an electronic copy to the Township office staff for distribution/publication.

**16. Sanitary Sewer System Engineering**

- a. In the coming weeks ARRO will discuss the perceived surcharge program parameters with the Ontelaunee staff prior to its implementation.
- b. Mr. Rehab has scheduled smoke testing for July 5<sup>th</sup> and 6<sup>th</sup>. ARRO personnel have provided the Township staff the proposed locations of the smoke testing and will be on-site for witnessing and documentation of the smoke testing.
- c. Submitted change of operator and system ownership (WQM) notifications to PADEP.
- d. ARRO personnel reviewed sanitary sewer options for the western side of SR 0061 north of New Enterprise Drive.

**17. Sanitary Sewer Operations**

- a. ARRO conducted services/activities identified under the Routine Operations scope of services outline in the Professional Services Agreement between Ontelaunee Township and ARRO.
- b. The following tasks were completed as part of the additional on-call sanitary sewer operator services.
  - Provided on-site review of the rewiring of PS #8 by Denny's Electric and post work review of PS #8 capabilities.
  - Prepared recommendations for additional courses of action at PS #8. These recommendations, along with estimates and quotes for associated costs, were forwarded to the Township under separate cover.

A motion was made by William Klein and seconded by Kenneth Stout to have Arro Engineers work with the Solicitors Office to secure an easement on the Adams Brothers parcel along Gernants Church Road for the discharge of a proposed storm sewer pipe. Vote 2:0

**WATER:** June report was submitted

**SEWER:**

A motion was made by Kenneth Stoudt and seconded by William Klein to approve Denny's Electric to install a motor capacitor at pump station #8 at a cost of \$150.00 Vote 2:0

July 5, 2018

A motion was made by Kenneth Stoudt and seconded by William Klein to have Kline's Septic Service pump the wet well at Pump station #8 due to the pump not operating correctly, a cost of approximately \$1075.00. Vote 2:0

**MS4:** Nothing to report

**SOLICITOR :**

A motion was made by William Klein and seconded by Kenneth Stoudt to adopt Ordinance #2018-6 amending Chapter 16, regulating the weight restriction on certain roads. Vote 2:0

A motion was made by Kenneth Stoudt and seconded by William Klein to adopt Resolution #2018-11 – approving the Hazard Vulnerability Assessment and Mitigation Plan Update. Vote 2:0

**CODE ENFORCEMENT** – report submitted by Kraft Code Services.

**EMA COORDINATOR** –. No report

**POLICE COMMISSION** – No report

**PLANNING COMMISSION** –

On the recommendation of the Planning Commission, a motion was made by Kenneth Stoudt and seconded by William Klein to rezone parcel number 68-4491-10-45-3859 and 68-4491-10-46-5344 located near 5869 Pottsville Pike from A-1 to IC.

**PARK & REC**– no report

**EXPENDITURES**

A motion was made by William Klein and seconded by Kenneth Stoudt to approve expenditures for June the amount of \$137,493.84. Vote 2:0

ARRO Consulting, Inc.	13,777.62
Berks Soil & Stone	55.00
Bilco Safety Products, Inc	78.28
Brittney Hadden	50.00
Comcast 1	521.49
Comfort Pro, Inc	527.99
COUNTY PLUMBING & ELECTRIC	354.45
Cummins Power Systems, LLC	430.92
Dallas Data Systems, Inc.	25,650.00
Deer Country Farm & Lawn Inc.	22.09
Hartman Valeriano Magovern & Lutz P.C.	4,939.10
J.C.EHRLICH	383.00
J.P.Mascaro & Sons	1,559.80

July 5, 2018

Kraft Code Services LLC	7,657.25
KUZANS HARDWARE	239.59
MET ED	4,452.46
Miller Municipal Supply LLC	1,936.40
MILLERS LAWNMOWER SERVICE	84.00
Nester's Sanitation Inc.	98.00
NORTHERN BERKS REGIONAL POLICE DEPT.	69,152.82
OFFICE SERVICE CO.	19.99
Omega Systems	1,458.34
ProAsys	228.75
READING EAGLE COMPANY	1,027.80
Reading Office Maintenance	425.00
Ready Refresh	7.98
Rhoads Energy Corporation	440.72
Stichter Sharpening & Custom Machining	126.00
T. M. Bailey Services, LLC	180.00
TELCO, INC.	1,106.55
Tractor Supply Co.	333.85
VERIZON	168.60
	<u>137,493.84</u>

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to approve total Water and Sewer expenditures for June in the amount of \$62,171.67. Vote 2:0

Water Expenditures \$39,218.37  
Sewer Expenditures \$22,953.30

ARRO	-10,170.64
Arlan Wessner Inc.	-2,869.00
ARRO	-5,122.26
Kelly Burdick	-39.24
MJ Reider	-290.00
Office Service Company	-35.44
Ontelaunee Township	-3,724.04
Comcast	-50.30
Met Ed	-1,725.85
Postmaster	-155.00
Ontelaunee Township	-3,718.22
Hemmig's Plumbing	-4,155.00
Hartman, Valeriano, Magovern	-1,269.72
Reading Area Water Authority	-23,120.54
Commonwealth of Pennsylvania	-200.00
Emergency Systems	-1,543.22



July 5, 2018

Forino Company	-115.00
Kelly Burdick	-33.79
MJ Reider	-290.00
Ontelaunee Township	-3,544.41
TOTAL	\$62,171.67

A motion was made by Kenneth Stoudt and seconded by William Klein to approve the transfer of \$33,700.75 from the Code Enforcement account to the General account for the invoices of April, May and June. Vote 2:0

**OLD BUSINESS:** Nothing

**NEW BUSINESS:**

A motion was made by Kenneth Stoudt and seconded by William Klein to allow a block party on Katylyn Drive on July 14 from 1 p.m. until dark. Vote 2:0

A motion was made by Kenneth Stoudt and seconded by William Klein to credit the property owner at 20 Katylyn Lane \$557.05 for water usage whereby the meter was leaking for over a year. Vote 2:0

**UPCOMING MEETINGS/INFO:**

July 9 – 6 p.m. – NBRPD  
July 10 – 7 p.m. – Rec Board  
July 19 – 7 p.m. – Planning Commission  
August 2 – 7 p.m.- Board of Supervisors meeting

**ADJOURNMENT**

A motion was made by William Klein and seconded by Kenneth Stoudt to adjourn the monthly meeting at 8:15 p.m. Vote 2:0

Respectfully

Kim Y. Berger  
Secretary