

March 1, 2018

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: Elizabeth Magovern, Solicitor
William McMullen, Engineer
Kim Y. Berger, Secretary

Visitors – Richard Reilly, Kenneth Quell, Leif Greis (Reading Eagle) Susan Alati, Kale Graybill, Larry Alati, Gregg Bogia (Bogia Engineers), Mark Bobb (Brasler), Chief Brian Horner

The meeting was opened with the Pledge of Allegiance to the Flag.

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on February 1, 2018. Vote 3-0.

POLICE DEPARTMENT – January’s report was submitted.

Chief Horner stated that they have two new officers that have been sworn in. The department is moving along nicely. Crime is down and when the department is back to full capacity, there will be more speed control taking place.

FIRE DEPARTMENT – January’s report was submitted.

BUSINESS FROM FLOOR –

Susan and Larry Alati were present to voice their concern over the exploding targets that are being shot near their home. The noise is unbelievable and disturbing.

Chief Horner stated that although exploding targets are legal, they are dangerous and extremely loud.

There is a noise ordinance in the Township that could certainly be used to curb this activity. Also when a disturbance of this magnitude is offensive, the crimes code could use disorderly conduct as a means of issuing a citation.

Chief Horner and Mr. Stoudt stated that between the police department and the Township, a letter may go out to the individuals who are shooting these targets.

Kale Graybill was present to make the supervisors aware of some research he did. These exploding targets are very dangerous and should not be used. The supervisors stated that unfortunately they are legal and Cabela’s sells these targets.

TAX COLLECTION For February – no taxes were collected.

ROADMASTERS REPORT FEBRUARY 2018

FUEL USED

Ford -3.96 gal diesel
GMC Dump - 53.483 gal diesel
M-2 #7 - 80.35 gal diesel
GMC pick up - 12.8 Diesel
Kubota loader - 8.7 gal diesel
GMC utility - 36.92 gal diesel
Tiger - 34.16 gal diesel

WORK PREFORMED

Plowed and salted - February 4, 5, 7, 8, 17 and 18
Washed trucks and equipment - 3 times
Truck plow and equipment maintenance
Pick up parts at Ag Industrial
Replace shoes and cutting edges on plows
Pick up snow plow parts at Kutz
Shred papers
Put 100 tons of slat in shed
Replaced spreader bearing on GMC dump
Replaced headlight on GMC dump
GMC dump to Kutz for Hydraulic pump leak
XMark 72" to Kubota for service
Xmark 60" to Kubota for service
Kubota F to Kubota for service
GMC dump to Todd's Transmissions for shifting problems
Wessner cleaned out swale on Orchard Lane
Kubota loader to Kubota for service
Kim and I met with Bridge inspection engineers
Checked roads
Replace shoes, cutting edge and rubbers on GMC Utility

HOURS WORKED

Total 203
89.5 hours plowing and cindering

SIGNS ERECTED OR REPLACED

Replaced Shoemakersville Rd/Ontelaunee Dr. sign (stolen)
Straighten stop sign - Berkley Rd and Tube Drive
Straighten stop sign - Verdun and Willow Creek Road
Straighten stop sign - S. Calais and Willowcreek Rad.
Replaced No parking - Hafer Drive
Replaced slippery when wet on Ontelaunee drive
Replaced delineator - Hafer Drive
Straightened stop sign - Leesport Avenue and Willow Creek Rd (hit by truck)

PURCHASES & EXPENSES

AG Industrial (hydraulic fittings, oil and ATF)	192.41
Kuzan's (def, chain, quick links, fastners, tape, fire extinguisher)	213.03
Arlan Wessner (clean out swale - Orchard Lane)	575.00
American Rock Salt (97.01 tons of salt)	6,403.63

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EM Kutz (plow shoes, cutting edges, nuts and bolts)	1,084.88
Arrow Safety (4 sweatshirts)	99.80
Total	\$8,568.75

Roadmaster
Kenneth Stoudt

1. **Brassler Parcel (Berks 222) Land Development Plan**

Motions regarding waiver recommendations and conditional preliminary/final plan approval as recommended by the Planning Commission are on the agenda.

ARRO will forward information to Attorney Magovern's office necessary for preparing the Improvements Agreement and Stormwater Maintenance Agreement for the development.

Due to proposed stormwater facilities along Huller Lane being connected to the existing PennDOT system the developer has requested the Township, as required by PennDOT, be the applicant for these associated stormwater improvements. Attorney Magovern's office is preparing the agreement for the perpetual maintenance of these facilities as well as on-site stormwater improvements. The method of financial security (Bond, Escrow, Letter of Credit, none, etc.) for the long term maintenance of the facilities being permitted by PennDOT should be discussed.

2. **Perdue Driver Depot Land Development Plan**

Motions regarding waiver recommendations approved by the Planning Commission are on the agenda. Action on this plan by the Board of Supervisors is due on or prior to May 6, 2018.

3. **Infinity Capital Land Development Plan**

Infinity Capital has submitted a land development plan for storage units on Lot #3 of the Redner's Subdivision located on the north side of Redner's Way. The plan will be first be reviewed by the Ontelaunee Township Planning Commission at their meeting to be held on March 15, 2018. Action on this plan by the Board of Supervisors is due on or prior to June 3, 2018.

4. **Reading-Berks Storage LLC (19 Willow Creek Land Development Plan)**

The Ontelaunee Township Supervisors granted conditionally approval of the Final Plan submission. The conditions of approval were receipt of an NPDES approval, Improvement Agreement, Stormwater Operations & Maintenance Agreement and submission of fully executed final plans.

5. **UGI – Temple LNG Parking Land Development Plan**

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Plans and documents meeting the conditions of the Supervisors conditional approval granted on December 1, 2016 have not been received. The final conditions of plan approval were forwarded to UGI's consultant by ARRO's correspondence dated June 9, 2017.

6. **Ryder Land Development**

ARRO is conducting periodic inspections of the site improvements. We have requested the developer install delineators at the ends of the southern curb radii for the driveways on Ashley Way.

7. **Ashley Furniture Land Development Plan**

ARRO is conducting periodic inspections of the site improvements.

8. **Brenntag Addition**

Brenntag is proposing a 2,200 square foot addition to their facility. The addition will be placed in an area that is currently paved. Impervious coverage will not be increased; therefore, they do not anticipate an increase in stormwater runoff.

9. **Stormwater Management Plan Reviews**

- A. A revised stormwater management plan for the Matula parcel located on Ohlinger Road was received and reviewed. The plan was approved in accordance with the Ontelaunee Township's Storm Water Management Ordinance No. 2010-2. A copy of the approval correspondence was forwarded to the Township under separate cover.
- B. We received and reviewed an application for a Storm Water Management Permit in accordance with the Ontelaunee Township's Storm Water Management Ordinance No. 2010-2 for the expansion of the parking facilities for the Leesport Diner. A copy of the approval correspondence was forwarded to the Township under separate cover.

10. **Liquid Fuel Road Projects**

The 2016 and 2017 liquid fuel road projects received final closeout approval by the PennDOT Municipal Services Representative.

11. **Margaret Avenue**

ARRO is working with Attorney Magovern's office regarding the need for easement/agreement documents for existing utilities prior to the township vacating Margaret Avenue.

MS4: MS4 audit is coming up and in the spring newsletter there will be some stormwater information

SOLICITOR :

A motion was made by Gary Hadden and seconded by William Klein to adopt Ordinance # 2018- 2 to participate in the Berks County MS4 Steering Committee for 2018 thru 2023. Vote 3:0

An executive session was held from 7:50 p.m. to 8:25 p.m. to discuss personnel issues.

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to increase the Zoning Hearing Board application to \$1,600 for Residential and \$2,000 for commercial. Vote 3:0

CODE ENFORCEMENT – report submitted by Kraft Code Services.

OTMA - Mr. Reilly submitted his report.

EMA COORDINATOR – Nothing to report

POLICE COMMISSION – nothing to report

PLANNING COMMISSION –

Perdue Land Development - On the recommendation of the Planning Commission a motion was made by Gary Hadden and seconded by Kenneth Stoudt to waive the following sections: 3:20 Separate preliminary plan submission and review, 5.214 curbing and side walk, 307 SCS Method for Stream bank erosion, and 314.A.4c Minimum basin bottom slope. Project was tabled until additional information is provided. Vote 3:0

Berks 222 Land Development – On the recommendation of the Planning Commission, a motion was made by Kenneth Stoudt and seconded by Gary Hadden to waive the following sections: 3.20 Separate preliminary plan submission and review, 5.2141 curbing, 5.8822 Fiscal Impact study, 5.881 Traffic impact study, 5.8823 Environmental Impact study, 5.8825 Steep Soil Analyses, 5.8826 Soils Analysis, 9.73 To provide trees and Section 314.A.4.C Minimum Grade for vegetate basin bottom of 3%. Vote 3:0

Berks 222 Land Development - On the recommendation of the Planning Commission, a motion was made by Gary Hadden and seconded by Kenneth Stoudt to grant Preliminary/Final Conditional Approval upon obtaining a PennDOT HOP permit for the Driveway Access on Allentown Pike, a stormwater HOP permit for discharge on East Huller Lane, enter into agreement with the township for the storm water maintenance of the facilities on East Huller Lane, Final approval from Muhlenberg Township and addressing the remaining comments from the Review letter from Arro dated Feb. 15, 2018. Vote 3:0

Berks 222 Land Development – A motion was made by Gary Hadden and seconded by Kenneth Stoudt to authorize Kenneth Stoudt or Kim Berger to sign the H. O. P. Vote 3:0

PARK & REC– next meeting will be March 13 .

EXPENDITURES

A motion was made by Gary Hadden and seconded by William Klein to approve expenditures for February in the amount of \$94,688.10. Vote 3:0

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Arlan R. Wessner, Inc.	575.00
ARRO Consulting, Inc.	2,393.86
Berks County Conservation District	700.00
Brittney Hadden	200.00
Comfort Pro, Inc	132.23
DCED	64.50
Elite Fuel Service	2,046.34
Frederick K. Hatt, Attorney-at-Law	1,521.48
Hartman Valeriano Magovern & Lutz P.C.	1,860.84
J.P.Mascaro & Sons	428.40
JB Environmental Services LLC	327.50
Kraft Code Services LLC	9,398.51
KUZANS HARDWARE	294.53
MET ED	4,344.37
Miller Municipal Supply LLC	294.50
Nester's Sanitation Inc.	98.00
NORTHERN BERKS REGIONAL POLICE DEPT.	69,152.82
POSTMASTER	9.04
Reading Office Maintenance	170.00
Ready Refresh	7.98
Rhoads Energy Corporation	475.79
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	94,688.10
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A motion was made by Gary Hadden and seconded by William Klein to transfer \$75,000 from the stormwater improvement fund to the General Checking Account. Vote 3:0

OLD BUSINESS: Nothing

NEW BUSINESS:

A motion was made by William Klein and seconded by Gary Hadden to increase the contribution to Center for Local Government at Albright College to \$200.00. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to purchase two window shades (one for the conference room and the second for the records room.) Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to authorize the Secretary to move forward with credit card processing at no cost to the township This will be thru a subsidiary of Vist Bank Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein authorizing Arlan Wessner to reconstruct the walkway at Ontelaunee Fields at a cost of \$9,580. Vote 3:0

A motion was made by William Klein and seconded by Gary Hadden to adopt Resolution #2018-7 executing the PA DOT mowing contract for years 2018, 2019 and 2020. Vote 3:0

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Discussion was held regarding the fire hydrant at Koch Road and E. Huller Lane. The fire hydrant will need to be moved north on Koch Road. The tractor trailers are hitting this fire hydrant when turning around.

Mr. Stoudt asked to meet with Arro Consulting regarding road needing repair.

Mr. Stoudt asked Arro to consult with Pa Dot regarding the intersection of Route 73 and Ontelaunee Drive. The tractor trailers traveling west on 73 are trying to make the right onto Ontelaunee Drive and are striking the light standard. In addition the drainage pipe may need to be reconstructed.

Mr. Stoudt stated that he attended a meeting regarding the Comprehensive plan that the county is completing. Our township is up to date and ready for the plan.

Discussion was held regarding "PA Connects" that PA DOT is putting into effect. This revolves around road construction and when a project is out to bid and before the project is awarded, PA Dot will come the township officials and residents and see what their ideas or concerns are.

UPCOMING MEETINGS/INFO:

March 8 – 7 p.m. – OTMA

March 12 – 6 p.m. – NBRPD

March 13 – 7 p.m. - Rec Board

March 15 – 7 p.m. – Planning Commission

March 30 – Good Friday – OFFICE CLOSED

April 5 – 7 p.m. - Board of Supervisors meeting

ADJOURNMENT

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to adjourn the monthly meeting at 9:05 p.m. Vote 3:0

Respectfully

Kim Y. Berger
Secretary