

March 2, 2017

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: Mike Schwenk, Code Enforcement
Elizabeth Magovern, Solicitor
William McMullen, Engineer
Kim Y. Berger, Secretary

Visitors – Karen Chandler (Reading Eagle), Vince James, Dane Miller, Rory McGlasson (Walsh Group),

The meeting was opened by the Pledge of Allegiance to the Flag.

An executive session was held directly before the regular meeting to discuss personnel issues.

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on February 2, 2017. Vote 3-0.

POLICE DEPARTMENT – January’s report was submitted.

FIRE DEPARTMENT –23 calls were reported for February. Kenny Quell stated that there is new software and the reports will be emailed to the Secretary’s office.

BUSINESS FROM FLOOR

Rory McGlasson representing the Walsh Group who has partnered with PennDot for the Rapid Bridge replacement Project was present to discuss the replacement of the bridge on Leesport Avenue over the Willow Creek. This bridge was built in 1917. This bridge is to be under construction starting mid-July and will be completed by mid-September. Total time of construction is to be 10 weeks. There will be a detour of 2.75 miles.

A lot of discussion was held regarding the detour and truck traffic and signage for the detour. Revised map of the detour will be forthcoming. You may check out more information on the bridge project at www.parapidbridges.com. Go to the Berks County link and find Willow Creek Bridge for detour and other information.

Anna McNurlen from PFM was present to discuss Phase II of the township guaranteeing the Ontelaunee Township Municipal Authority debt. This time for 2.1 million dollars.

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to adopt Ordinance #2017-3, guaranteeing certain debt issued by the OTMA in the maximum principal amount of \$2,100,000.00. Vote 3:0

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Anna McNurlen from PFM was also present to discuss refinancing/renegotiation of the township loan from 2005.

Savings would happen if the Township would refinancing and or renegotiate the terms.

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve moving forward with renegotiating the rate of the loan and/or refinance the debt. Vote 3:0

Vince James wanted to clarify what the zoning district was where the Zeb Machine shop is located.

Mr. Schwenk stated that the property is zoned Commercial and that if he wanted to put in a service station he needed a special exception, not a variance as was stated previously.

*** Please note that the next day Mr. Schwenk the Zoning Officer realized that he had made a mistake and contacted Mr. James. The property in question, where Zeb Machine is located is in an R-1 zoning District not a Commercial zoning district. Please see email attached to these minutes.

TAX COLLECTION

For February, the tax collector reported she collected \$776.30 in interim taxes

ROADMASTERS REPORT FEBRUARY 2017

FUEL USED

Ford – 27.1 gal diesel
#7 M-2 – 25.445 Gal Diesel
GMC dump – 25.845 gal diesel

WORK PREFORMED

Equipment Maintenance
Repaired light in OTMA office
Cut off tree on Kindt Corner Road
Repaired lights on outside of building
GMC Dump to Kutz for plow repairs
Ford to Kutz to install ladder and vibrator on V-box
Patched sewer lids
GMC dump to Highland for window motor and mirror motor & switch
72” Exmark to Reading tractor for service
Empty trash cans at Rec A & B

HOURS WORKED

Total 61.25 – Township building 1; Rec A & B 2

SIGNS ERECTED OR REPLACED

Replaced No parking sign on Oesterling Drive

Replaced Street sign (W. Huller & Leesport Ave)
Replaced Street sign (Berkley Park & Heffner Lane)
Replaced Stop sign – Ontelaunee Drive & Gernants Church Rd.

PURCHASES & EXPENSES

Miller’s Lawnmower (Topguard for pole saw)	4.71
Elite fuel (diesel for generator)	153.27
Highland Auto (Repair window motor & mirror)	1,810.74
EM Kutz (install ladder & vibrator on Ford)	905.92
Essig (replace hot water heater in closet)	2,491.00
E M Kutz (repair plow on GMC dump)	949.93
EJB Miller (various signs)	546.40
Kuzans (cable ties, bulbs, pry bar, plyers)	122.36
Total	\$6,984.33

ROAD PROJECTS – 2017

Ontelaunee Drive – Ohlinger Rd to Shoemakersville Rd (Oil & Chip)
Loose Lane – Gernants Church Rd. to Kindt Corner Rd. (overlay)
Snyder Rd. – Leesport Ave to Calais Drive (overlay)
Wingco Lane (Overlay)
Repairs to Ida Red ??

Roadmaster
Kenneth Stoudt

ENGINEER:

1. Mohrsville Road

The project is scheduled for completion on or prior to April 30, 2017 by the contractor, A.H. Moyer, Inc.

2. MS4

- a. A letter of intent was provided for the rain garden construction on SVSD property for consideration for funding by the 2017 Schuylkill River Restoration Fund. The program provides funding for qualifying projects with a 25% match requirement. Invited organizations are required to submit a full application prior to April 17, 2017.
- b. A response was received on February 15, 2017 to the revised pollutant reduction plan provided to PADEP in December of 2015. The comments contained in the correspondence will be addressed during document submittal for the 2018 permit renewal.

3. Willow Glen Subdivision

Improvement installation inspection reports are attached.

4. Brasler Parcel (Berks 222) Land Development Plan

There were no plans received for review following the Ontelaunee Township Planning Commission meeting of June 16, 2016. Action for this plan by the Board of Supervisors is due on or prior to June 15, 2017.

5. Ryder Land Development Plan

The required Improvement Agreement, Stormwater Maintenance Agreement on behalf of the Board of Supervisors and Improvement Agreements for sanitary sewer and water service on behalf of OTMA and the associated escrow deposits have been received.

All permitting for the construction of the facility can occur.

6. Schuylkill Valley School District (SVSD) Land Development

The Board of Supervisors granted the requested waivers at their February 2, 2017 meeting and granted conditional approval with the conditions being satisfactorily addressing the plan comments contained in the ARRO review correspondence of January 11, 2017 and obtaining outside agency approvals. To date revised plans have not been received.

7. UGI – Temple LNG Parking Land Development Plan

The plan was conditionally approved by the Board of Supervisors at their meeting of December 1, 2016. The condition of plan approval was satisfactorily addressing the plan comments contained in the ARRO review correspondence of October 19, 2016, receiving outside agency approvals and clearing the clear sight distances at the intersection of E. Huller Road and Willow Creek Road.

Revised plans and supporting documentation has been submitted and reviewed by ARRO. A review based on the revised plan and documents was provided to the design engineer on December 9, 2016.

Following last month's meeting ARRO contacted Texas Eastern Pipeline to obtain permission to access the clearing area through their property and also to conduct minor clearing on their parcel. A preliminary approval was received via e-mail, a copy of which was forwarded to the Township, and will be followed by a written approval by Texas Eastern Pipeline.

8. Sheetz Redevelopment Land Development Plan

The plan was conditionally approved by the Board of Supervisors at their meeting of November 3, 2016. The conditions of plan approval was satisfactorily addressing the

plan comments contained in the ARRO review correspondence of October 19, 2016 and obtaining outside agency approval.

Revised plans and supporting documentation has been submitted and reviewed by ARRO. A review based on the revised plan and documents was provided to the design engineer on December 23, 2016. No additional plan revisions have been received to date.

9. Ashley Furniture Land Development Plan

Ashley Furniture has submitted a Land Development Plan for review by the Ontelaunee Township Planning Commission at their meeting to be held on March 16, 2017.

10. Berks Storage

ARRO provided comments regarding the documents and submittal and provided recommendations to Bogia Engineering. Revised documents were provided to ARRO and will be reviewed. Once a concurrence is reached we will contact Attorney Magovern's office regarding the preparation of the agreement discussed at the February 2, 2017 Supervisors meeting.

11. Road Opening Ordinance 2007-6

ARRO recommends Section 5.B. of the Ordinance be reviewed/revised regarding the referenced agreement and 80% escrow refund. The escrow for road openings should be held for the entire one year period rather than refunding 80% upon completion. Refunding 80% of the escrow at the time of completion doesn't retain enough funds after the one year period to resolve any problems should the need arise.

A motion was made by Kenneth Stoudt and seconded by William Klein to send the full application to the Schuylkill River Restoration Fund for consideration for the funding of the SVSD rain garden. Vote 3:0

A motion was made by Gary Hadden and seconded by Kenneth Stoudt authorizing the Solicitor to draft an ordinance revising the road opening ordinance and the refunding of the escrow. Vote 3:0

MS4: - Secretary Berger reported that work on mapping of the storm sewers and which streams they drain into is being worked on.

SOLICITOR

A motion was made by Gary Hadden and seconded by Kenny Stoudt to take action to send to the township Planning Commission and the Berks County planning Commission a draft ordinance regarding a SALDO amendment dealing with the definition for the term "BUILDING". Vote 3:0

Solicitor Magovern also stated that the medical marijuana ordinance will be discussed at the Township Planning Commission meeting on March 16, 2017.

CODE ENFORCEMENT - Mr. Schwenk presented his February report.

The rental inspections are to be completed by April 1, 2017.

Mr. Stoudt asked if there are people living at Blue Falls all year. Mr. Schwenk said he didn't think so but he hasn't been on site lately. Mr. Stoudt stated that decks are being built and shrubs are being planted. Mr. Schwenk will check it out.

OTMA – nothing to report

EMA COORDINATOR – nothing to report

POLICE COMMISSION – Mr. Hadden stated that there will be three candidates interviewed for the Chief position. Chief Eaken will retire on April 7, 2017.

PLANNING COMMISSION - nothing to report

PARK & REC– nothing to report

EXPENDITURES

A motion was made by Gary Hadden and seconded by William Klein to approve expenditures for February in the amount of \$118,503.19. Vote 3:0

Albright College,Center for Excellence	150.00
ARRO Consulting, Inc.	19,024.85
Berks County Conservation District	500.00
BERKS PRODUCTS (Fuel)	440.51
C & Z Construction	250.00
Comfort Pro, Inc	1,012.00
Donna L Lash	49.00
E.J.BRENEMAN, L.P.	546.40
E.M.KUTZ, INC.	814.56
Elite Fuel Service	1,683.77
H. A. Thomson Co.	39.17
Hartman Valeriano Magovern & Lutz P.C.	3,804.00
J.C.EHRLICH	383.00
J.P.Mascaro & Sons	968.96
KIM BERGER	24.07
KUZANS HARDWARE	148.46
Larson Design Group	638.00
Long, Barrell & Co., LTD.	2,678.00
MET ED	3,900.79
Nester's Sanitation Inc.	98.00

NORTHERN BERKS REGIONAL POLICE DEPT.	67,782.53
OFFICE SERVICE CO.	114.00
Omega Systems	480.00
Overhead Door Company of Reading	549.71
ProAsys	850.00
READING EAGLE COMPANY	1,025.40
Ready Refresh	7.98
RUSSELL P. MOGEL	113.50
SAM'S CLUB	45.58
Schwenks Code Enforcement, LLC	2,137.50
Stratix Systems	1,004.45
TELCO, INC.	7,120.30
VERIZON	118.70
	<u>118,503.19</u>

OLD BUSINESS: Nothing

NEW BUSINESS

A motion was made by William Klein and seconded by Kenneth Stoudt to approve the request of the new owners of Berks Products, New Enterprise Stone & Lime Co., Inc. to change Berks Products Drive to New Enterprise Drive at no cost to the township. Vote 3:0

Mr. Hadden stated that North Star will be installing new guardrail along Wiley's Road and wanted to know if Mr. Stoudt, the Roadmaster wanted it set back a foot or two from the edge of the road. Mr. Stoudt stated that would be okay.

ADJOURNMENT

A motion was made by William Klein and seconded by Gary Hadden to adjourn the monthly meeting at 8:07 p.m. Vote 3:0

Respectfully

Kim Y. Berger
Secretary