

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The reorganization meeting of the Ontelaunee Township Board of Supervisors was called to order at 6:00 pm by the Vice-Chairman William Klein, in the Ontelaunee Township building, with Board Supervisor Gary Hadden present. Absent was William Klein due to a medical issue.

Additional Meeting Attendees: Kim Y. Berger, Secretary

Visitors – None

Kim Y. Berger, Secretary/Treasurer called for the nomination of Chairman of the Board.

A motion was made by William Klein nominating Gary Hadden as Chairman.

Mr. Hadden stated that he has a conflict and must abstain.

Secretary Berger stated that on the advice of our Solicitor, in order to pass the motion Mr. Hadden must come out of conflict. Mr. Hadden then seconded the motion and the motion passed 2:0

Gavel turned over to Mr. Hadden

A motion was made by Gary Hadden and seconded by William Klein to appoint William Klein as Vice Chairman. Vote 2:0.

A motion was made by Gary Hadden and seconded by William Klein to appoint Kim Y. Berger as Secretary/Treasurer and have her bonded in the amount of \$1,000,000. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Kenneth Stoudt as Roadmaster. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Hartman, Valeriano, Magovern and Lutz as Solicitor term to expire at the January reorganization meeting 2021. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Arro Consulting, Inc. as township engineer term to expire at the January reorganization meeting 2021. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to have all funds deposited into Tompkins Vist Bank. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to set the meeting place at 35 Ontelaunee Dr., Reading, PA 19605 on the first Thursday of the month unless legal holiday at 7:00 pm. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to set the Planning Commission day and time as 3rd Thursday of the month at 7 p.m. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to set the gas mileage compensation at the rate set by IRS. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Berks EIT to collect Municipal Services tax and Earned Income Tax. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Kraft Code Services as the zoning and code enforcement officer, Building Inspector and Plumbing Inspector term to expire at the January reorganization meeting 2021. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to appoint JB Environmental Services LLC as the sewage enforcement officer, term to expire at the January reorganization meeting 2021. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Richard Schmehl as the vacancy board chairman term to expire at the January reorganization meeting 2021. Vote 2:0

A motion was made by William Klein to nominate Gary Hadden as the police commissioner and Kim Berger as the alternate commissioner for the Northern Berks Regional Police Department expiring May 10, 2021.

Mr. Hadden stated that he has a conflict and must abstain.

Secretary Berger stated, on the advice of our Solicitor, in order to pass the motion Mr. Hadden must come out of conflict.

Mr. Hadden seconded the motion and motion passed 2:0

A motion was made by Gary Hadden and seconded by William Klein to authorize the 3 supervisors and secretary/treasurer as delegates for PSATS Convention and all should be compensated for 15 hours. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Kim Berger as the Emergency Management Coordinator. Term to expire at the reorganization meeting January 2021. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Ron Kessler as Fire Marshal. Term to expire at the January reorganization meeting 2021. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to adopt Resolution 2021-1 appointing Long Barrell & Co. Ltd. 135 N. Prospect St, Reading, PA 19606-1407

to conduct the audit of the accounts of the Township of Ontelaunee for the fiscal year of 2020. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein reappoint Nona Geiger, Gary Hadden and Jerry VanLuvanee to the Planning Commission for a three year term, term to expire 12/31/23. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to adopt Resolution 2021-2 appoint Josh Steingraber and Peter Smith to the Zoning Hearing Board for a three year term, term to expire 12/31/23. Vote 2:0

A motion was made by Gary Hadden and William Klein to approve the Township participation in the Uniform Construction Code Countywide Appeals Board and to send the \$200 membership fee to the County of Berks. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to approve the following holiday schedule. Vote 2:0

Township Offices to be closed the following holidays in 2021

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January 1 New Year's Day
April 2 Good Friday
May 18 Primary Election Day
May 31 Memorial Day
July 5 Celebrate - Independence Day
September 6 Labor Day
October 11 Columbus Day
November 2 Election Day
November 25 Thanksgiving
November 26 Day after Thanksgiving Day
December 23 Day before Christmas Eve
December 24 Christmas Eve
December 31 New Years Eve

(1) Floating Day – Employee Choice

A motion was made by Gary Hadden and seconded by William Klein to approve the wage increase for office staff by \$1.25 per hour. Vote 2:0

A motion was made by Gary Hadden and seconded by William Klein to adjourn the meeting at 6:15 p.m. Vote 2:0

Respectfully

Kim Y. Berger
Secretary