

November 5, 2020

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: William McMullen, Engineer
Elizabeth Magovern, Solicitor
Kim Y. Berger, Secretary

Visitors- No visitors

A motion was made by Gary Hadden and seconded by William Klein to approve the minutes from the regular meeting of October 1 and November 2, 2020. Vote 3:0

POLICE DEPARTMENT – September report

FIRE DEPARTMENT – No report

BUSINESS FROM FLOOR – No one present

TAX COLLECTION: A motion was made by Gary Hadden and seconded by William Klein to approve the Tax Collector report for October 2020 as follows:

Real Estate Taxes -	\$29,902.65
Real Estate Interims -	\$ 609.11
Street Light Tax -	\$ 99.00

Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to exonerate the following property owners for 2019 in the amount of \$9,998.05. Vote 3:0

F & G Family Farm	5344A Pottsville Pike	\$419.18	combined w/ another parcel
Lancaster County Bible Church	130 Redners Way	\$5,962.01	reassessment
Savage, Joanne	134 Nantucket	\$302.34	reassessment
Infinity Capital	121 Redners way	\$3,314.52	reassessment

A motion was made by Kenneth Stoudt and seconded by William Klein to exonerate the following property owners for 2020 in the amount of \$1,568.91. Vote 3:0

Dietrich, Wayne	82 Nantucket	\$545.94	veteran exemption
Schlegel, Neil & Susanne Trustees of Schlegel Farm	11 Schlegel	\$245.03	demo
Wheeler, Robert and Theodore	9 Boyer	\$67.23	destroyed in fire
Bowers, Ryan and Beth	17 Sunglo	\$710.78	reassessment

ROADMASTERS REPORT OCTOBER 2020

FUEL USED

GMC Pick up –44.0 gal diesel
 Gas cans – 14.53 gal – unleaded
 Tiger –29.99 gal diesel
 GMC dump - 7.7 gal diesel
 GMC utility – 24.6 diesel

HOURS WORKED

256.25 total hours
 11 hrs. – twp building
 39.25 hrs - Rec A & B mowing

WORK PREFORMED

Mowed grass at Township building
 Mowed along roads and intersections
 Mowed sewer pump stations
 Mowed Rec A & B
 Collected trash at Rec A & B
 Washed off climber at Rec A
 Cleaned up inside of trucks
 Filled in ditch behind shed with stone
 Fixed downspouts on building and shed
 Replaced bulb on light pole at flag
 Took load of brush to Dauberville
 Swept off 3 bridges
 Took blower and weed wacker to Millers for repairs
 Took blades to Sitchter's for sharpening
 Equipment maintenance on Tiger weed wacker and mowers
 Drug ballfield
 Washed out pavilion
 Sprayed long roads
 Purchased an electric and gas pressure washer from Lift
 Meeting with Bill McMullen on Gernant's Church Road

SIGNS

Installed two ½ mile ahead signs on Snyder Road
 Replace delineator on Ashley way
 Replaced 5 delineators on S. Riverside Drive
 Replace stop ahead on Wiley's Road
 Replaced stop sign on Grube Lane

4. **Willow Glen Subdivision**

Improvement inspection reports are attached.

5. **Reading-Berks Storage LLC (19 Willow Creek Land Development Plan)**

The required improvement escrow has been received and the plans released to the developer for recording.

The developer's contractor will be contacting us in the near future to set-up a pre-construction meeting with the Berks Conservation District.

6. **Flex Membrane International Corporation Land Development**

All agreements and escrow/fees have been received and recorded by Attorney Magovern's office. An NPDES pre-construction meeting was held October 26th.

ARRO personnel have been in communications with the developer's builder and excavator regarding provisions for on-site well metering and connection to existing facilities.

The following subdivision/land development plans remain active (*Items #7 through #14*); however, there is no activity since our last report.

7. **Harvest Subdivision**

An improvement inspection report is attached.

8. **Berman Freight Land Development Plan**

A discussion was held with representative of Berman Freightliner and the Township on Wednesday, July 8, 2020 to discuss the calculation of EDU's for the facility. Following research by the Township staff the Sewer Capacity Agreement was revised by Attorney Magovern's office and forwarded to Berman Freightliner.

9. **UGI – Temple LNG Parking Land Development Plan**

ARRO personnel are conducting periodic site reviews of the improvement installations. Based on recent rainfall events, the lack of the installation of the storm sewer pipe under the driveway does not appear to impeded stormwater flows along Willow Creek Road.

10. **Allan Myers Land Development**

ARRO personnel are conducting periodic site reviews of the improvement installations.

11. Brassler Parcel (Berks 222) Land Development Plan

ARRO personnel are conducting periodic site reviews of the improvement installations.

12. Five Star International

The final plan was conditionally approved at the February 7, 2019 Supervisors meeting.

A final conditions review correspondence was provided to the developer and their consultant on July 17, 2019.

A sewer capacity agreement was provided by Attorney Magovern's office and forwarded to the developer's consultant on January 16, 2019.

An information request to the developer's engineer was sent on September 4, 2019 for additional escrow cost agreement information as well as notification that sewer capacity agreement and fees have not been received. Upon receipt of revisions to the project cost estimate ARRO will forward information to Attorney Magovern's office for preparation of the required agreements.

13. UGI – Berkshire Mechanical Land Development Plan

Approval of waivers and conditional plan approval was granted by the Board of Supervisors at their December 6, 2018 meeting. No additional plan submission has been received from the developer to address the conditions of approval.

14. Perdue Driver Depot Land Development Plan

At their meeting held April 5, 2018, the Board of Supervisors provided Preliminary/Final Conditional Approval based on satisfying the conditions in the ARRO review correspondence of March 13, 2018 and executing a sewer capacity agreement.

Attorney Magovern's office revised the project agreements (Improvement & Stormwater Maintenance) as requested by the developer's Attorney and forwarded them along with the Sewer Capacity Agreement to the developer on September 14, 2018. The developer's Attorney has indicated that the Sewer Capacity Agreement, Improvement Agreement and the SWM Maintenance Agreement and associated fees would not be forwarded by the developer until January of 2019.

15. **General Engineering**

- a. A revised estimate regarding the remaining paving work and pipe replacements/abandonment work proposed for Gernants Church Road will be provided to the Township under separate cover.
- b. We are preparing revisions to the Traffic Impact Plan documents. The revised documents will be forwarded to the Township for review and Attorney Magovern's office.

Resolutions regarding adoption of the revisions and revised Traffic Impact Fees are proposed for adoption at the December Supervisors meeting.

16. Water System Engineering & Reporting

- a. Discussions were held with RAWA regarding servicing/tapping the existing 20" water main south of SR 0073.
- b. The proposed relocation site for the fire hydrant on the Walter Pohl property was reviewed. An alternate location was discussed with Chris Hemmig with Chris indicating he will provide a revised proposal for the new location to the Township.
- c. Flow data was entered into the Greenport site.

17. Sanitary Sewer System Engineering

- a. ARRO continues the review of the Ontelaunee Pump Stations. A draft report has been prepared and will be provided to the Board of Supervisors at their meeting for review.
- b. ARRO is commencing with preliminary design and calculations for PS #7 to accommodate existing sanitary sewer flows and potential additional flows. The scope is expected to include, but not be limited to, upgrading the force main, pumps and controls for PS #7.
- c. A response was provided to Quacker Packers to their short- and long-term proposal to address industrial discharges from their facility. Additional questions were presented by Quacker Packer with a response being e-mailed to them on November 3, 2020. Summaries of the e-mail and correspondence exchanges were forwarded to the Township and Attorney Magovern under separate cover.
- d. ARRO conducted on-site observations for investigation and repairs to the low-pressure sewer lateral for 17 Nantucket Drive.
- e. Wastewater sampling data was reviewed. Additional sampling has and will be scheduled with MJ Reider for the industrial facilities as needed. LBA's consultant has requested additional Ontelaunee Township industrial sampling results. Doug Kopp will compile the available results and forward to LBA's consultant.
- f. The Leesport Farmers Market manhole discharging to the Ontelaunee Township sewer system is being reviewed (infiltration and waste strength) due to LBA's information regarding their sampling results.
- g. ARRO will provide updates for the Rules & Regulations to Attorney Magovern's office. Proposed additions to the document include flow meter and monitoring manhole details for non-residential facilities, sewer saddle tap details, revisions to responsibilities regarding water meter purchase above ¾" meters and specifications for individual grinder pump units.

18. Sanitary Sewer Operations

- a. Services/activities were conducted identified under the Routine Operations scope of services outline in the Professional Services Agreement between Ontelaunee Township and ARRO.
- b. Gauges were replaced at Pump Station #2, 6 & 7.
- c. The block heater on the generator of PS #3 was replaced.
- d. ARRO reviewed a sewer blockage at 277 Kindts Corner Road.
- e. A quote to perform a complete pump down and to perform a full tank cleaning and inspection in 2021 for the pump stations was provided by Kline's for budgeting purposes.
- f. A power failure was discovered and resolved at PS #1 on 10/30/2020.
- g. The following alarm responses occurred during the period.
 - 1. An emergency generator alarm at PS #3 on 10/5/2020
 - 2. A high-water alarm at PS #4 on 10/26/2020
 - 3. High water alarm due to a check valve blockage at PS #7 on 10/29/2020

A motion was made by Gary Hadden and seconded by William Klein to approve the proposal from Klins to vacuum and clean the 7 pump stations at a cost of approximately \$9,000. This process will be conducted in 2021. Vote 3:0

WATER DEPT.: October report submitted

MS4: Kim Berger attended the October 15, 2020 steering committee meeting.

SOLICITOR :

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to adopt Ordinance #2020-5, Authorizing emergency service providers to seek recovery and reimbursement to costs of materials and equipment used and services rendered in providing fire protection and emergency medical services. Vote 3:0

CODE ENFORCEMENT – Report submitted

EMA COORDINATOR – No report

POLICE COMMISSION – No report

PLANNING COMMISSION –

On the recommendation of the Planning Commission, request the supervisors take action to approve the Sewage facility planning module for the Reitnouer facility.

This motion was tabled.

EXPENDITURES

A motion was made by Gary Hadden and seconded by William Klein to approve expenditures for October in the amount of \$440,961.02. Vote 3:0

General	\$209,952.00
Developers A/C	\$ 1,686.65
Water	\$ 45,434.50
Sewer	\$183,887.87
21st Century Media - Philly Cluster	261.63
American Rock Salt Company, LLC	2,964.88
ARRO Consulting, Inc.	23,402.37
Berks Soil & Stone	255.5
Borough of Leesport	3,417.93
Carol/Joseph Stacherski & Welbuilt Homes	32,600.00
Comcast 1	280.75
Delaware Valley Regional Finance Authori	6,460.80
Deluxe	42.38
Envirep Inc	336.23
Environmental Systems Research Institute	400
Essig Plumbing & Heating	773
Exeter Supply Co, Inc	2,430.00
Gary S. Hadden	50
Hartman Valeriano Magovern & Lutz P.C.	3,892.50
Hemmigs Plumbing	4,380.00
J.C.EHRLICH	402
J.P.Mascaro & Sons	765.33
JB Environmental Services LLC	250
Kline's Services	2,741.79
Kraft Code Services LLC	37,677.19
KUZANS HARDWARE	164.65
Leesport Borough Authority	53,625.52
LIFT, Inc.	869.91
Long, Barrell & Co., LTD.	3,361.95
M.J. Reider Associates Inc	1,295.00
Met Ed	5,012.98
Miller Municipal Supply LLC	1,448.00
MILLERS LAWNMOWER SERVICE	94.55
Nester's Sanitation Inc.	98
NORTHERN BERKS REGIONAL POLICE DEPT.	75,022.90

Reading & Northern Real Estate Co.	2,674.72
Reading Area Water Authority	28,947.14
Reading Office Maintenance	255
Ready Refresh	15.96
Rhoads Energy Corporation	405.32
SAM'S CLUB	35.86
SCHUYLKILL VALLEY SCHOOL DISTRICT	21.75
SOS Business Machines	317.09
T. M. Bailey Services, LLC	180
TELCO, INC.	2,144.30
TompkinsVIST Bank	28,367.15
Wex Bank	48.54
Wilmington Trust Company	112,770.45
General	209,952.00
Water	45,434.50
Sewer	183,887.87
Developer	1,686.65
Grand total	\$440,961.02

OLD BUSINESS:

Construction of the tower should be starting soon.

NEW BUSINESS:

A motion was made by Gary Hadden and seconded by William Klein to make the following contributions for 2021: Vote 3:0

- Contribute \$20,000 to the Union Fire Company No. 1 of Leesport
- Contribute \$2,000 to the Temple Fire Company
- Contribute \$3,000 to the Northern Bersk EMS
- Contribute \$6,000 to the Schuylkill Valley Library

A motion was made by Kenneth Stoudt and seconded by William Klein to contribute \$250.00 to Berks County Solid Waste Authority for the 2021 year. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to contribute \$150.00 to Crime Alert Berks County for the 2021 year. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to contribute \$200.00 to Center for Excellence in Local Government for the 2021 year. Vote 3:0

November 5, 2020

A motion was made by Gary Hadden and seconded by William Klein to give tentative approval of the 2021 general, water and sewer budget. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to purchase a Toshiba Phone system to replace the old phone system from Schultz Technology at a cost of \$3,286.05. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve the quote from Schultz technology to purchase a network solution for the Township offices. This will include back up services and antivirus protection. This will cost \$80 a month. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to reimburse Kim Berger fees for renewing the notary public certification at a cost of \$251.00 Vote 3:0

UPCOMING MEETINGS/INFO:

Nov. 9 – 6:00 p.m. – NBRPD
Nov. 19 – 7 p.m. – Planning Commission
Nov. 26 & 27 – Office Closed – Thanksgiving holiday
Dec. 1 - 3:30 p.m. worksession
Dec. 3 - 7 p.m. - Board of Supervisors meeting

ADJOURNMENT

A motion was made by Gary Hadden and seconded by William Klein to adjourn the monthly meeting at 8:25 p.m. Vote 3:0

Respectfully

Kim Y. Berger
Secretary