



Ontelaunee Township

35 Ontelaunee Drive, Reading, PA 19605



Fall/Winter 2021

Township information Board of Supervisors

Chairman
Kenneth Stoudt

Vice Chairman
William Klein

Supervisor
Gary Hadden

Secretary/Treasurer
Kim Y. Berger, Ext. 200

Water/Sewer Department
Kelly Burdick, Ext. 208
Email: otws@comcast.net

Tax Collector
Brittney Hadden - 610-926-4240 ext. 204
Email: ontelauneetc@comcast.net

Office number:
610-926-4240

Fax number:
610-926-5476

Address:
35 Ontelaunee Drive,
Reading, PA 19605

Email :
ontelauneetownship@comcast.net

Website:
www.ontelauneetwp.net

Office Hours:
Monday thru Friday 9 a.m. to 3 p.m.

Meeting Schedules

all meetings are open to the public and held at the township building

Board of Supervisors
First Thursday of the month
at 7 p.m.

Planning Commission
Third Thursday of the month
at 7 p.m.



The Township is looking for part-time snow plow drivers. Please contact the township office for more information.



FIRE HYDRANT FLUSHING

Ontelaunee Township will be performing the Fall fire hydrant flushing October 4 through October 10 during the hours of 8 p.m. to 11 p.m. Water customers may experience cloudy or discolored water as a result. If this occurs, customers are asked to run water for a few minutes until it clears. The water is safe for all uses and consumption

Designated Trick or Treat night

October 31, 2021
6 p.m. to 9 p.m.



If you would like ghosts, goblins and other masqueraders to stop at your home, please leave your porch light on.

Taxes

Taxes may only be paid by check or money order. You **cannot** pay taxes on **XpressBill** pay where you pay your water/sewer bills.

Tax Collector regular hours are WEDNESDAY'S ONLY from 6 p.m. TO 8 p.m.

Please be advised:

Deferring billing of 2020 interims

Due to unforeseen circumstances in the Treasurer's office of the County, the billing of the 2021 interims will not occur until 2022. If any property owner is expecting an interim bill and has not received it, the interims will be sent out to any new construction property owners, any property owners where they may have installed a pool, shed, garage, deck etc. the bills will be going out in January 2022.



ONTELAUNEE TOWNSHIP WATER & SEWER DEPARTMENT

Telephone: 610-926-4240 - option 4

otws@comcast.net

PAY YOUR WATER AND SEWER BILLS ONLINE THROUGH
WWW.XPRESSBILLPAY.COM

IF YOU HAVE ANY QUESTIONS OR ISSUES SETTING UP YOUR ONLINE ACCOUNT, PLEASE CALL XPRESS BILL PAY AND SPEAK WITH A CUSTOMER SERVICE REPRESENTATIVE. (800) 766-2350



SIGN UP FOR PAPERLESS STATEMENTS TODAY!!!

FOG stands for **Fats, Oils and Grease**, all of which can severely damage your sanitary sewer system. **FOG** includes animal and vegetable **fats**, as well as **oils** used to cook and prepare food.

CAN IT. COOL IT. THROW IT AWAY.



Our mailbox / afterhours drop box is conveniently located in front of the Township building. You may drop payments off at any time, just be sure they are received on or before the due date.



WATER METERS: Please note that it is your responsibility to keep the area to, in, and around the meter free of obstacles and encumbrances to permit safe and speedy access to the meter.

“FLUSHABLE” WIPES ARE NOT SO FLUSHABLE....



Did you know that baby wipes may specify they are flushable, but they should not be put in our wastewater system? This also includes adult wipes, cleaning wipes (Clorox, Lysol), medical wipes, etc.

In fact, the only paper product that should be “flushed” is toilet paper. It is the only paper designed to break down as it travels through the wastewater treatment process.



In the event of an emergency, we utilize Swift911 call out service to inform our residents of any incidents which would affect our sewer or water customers. If you have not signed up for notifications, please send us an email with your name, telephone number, and property address. Submit your info to: otws@comcast.net





ONTELAUNEE TOWNSHIP SHREDDING EVENT



October 2, 2021
Ontelaunee Township Municipal Building
9:00 AM – 12:00 PM

For additional information: 610-926-4240 EXT. 1
ontelauneetowship@comcast.net

10 boxes per vehicle maximum.

Residents of Ontelaunee Township are encouraged to bring personal and confidential documents to our shredding event. No need to remove binder covers or staples.

Help protect yourself and your family from identity theft by having your personal and confidential information shredded, such as:

- o Obsolete tax documents
- o Bank statements / canceled checks
- o Credit card statements and receipts
- o Credit card offers
- o Financial account statements
- o Insurance documents
- o All sensitive information: Birthdates, social security numbers, signatures, passwords and Pins
- o Legal documents
- o Credit reports and histories
- o **Any document you want safely destroyed!**

Ontelaunee Township offers free Single Stream Recycling to our residents. Single Stream Recycling allows participants to place their recyclables in one container without sorting or separate bins.

The single stream dumpster is located behind the Township Building. Residents are welcome to drop their recyclables from dawn to dusk seven days a week. The area is monitored by security cameras. The Township does not provide pick-up or recycling containers.

Recycling Information



Ontelaunee Township offers free Single Stream Recycling to our residents. Single Stream Recycling allows participants to place their recyclables in one container without sorting or separate bins. The single stream dumpster is located at the Township Building. Residents are welcome to drop their recyclables from dawn to dusk seven days a week. The area is monitored by security cameras. The Township does not provide pick-up or recycling containers.

Acceptable:

Aluminum cans, glass food & beverage containers (brown, green & clear), plastics (#1 thru #7), paper and cardboard. - In order to use all the space in the dumpster please smash or crush your plastic and cardboard.

Not Acceptable:

Pots, pans, aluminum foil, ceramic oven-ware, drinking glasses, window glass, mirror glass, light bulbs, Styrofoam, clay pots, plastic bags, foil type paper, paper towels, tissue paper.

Berks County Recycling News:

Household Hazardous Waste

Free to Berks County Residents ([Registration Required](#))

October 23, 2021 Berks County Agricultural Center
1238 County Welfare Road
Leesport, Pa. 19533

8:00 AM - 2:00 PM

All residents must pre-register to participate in our hazardous waste collection event

[\(Registration will open on August 1, 2021\)](#)

[Absolutely no Latex Paint will be accepted](#)

Put all empty containers in your regular trash collection

[Electronic Recycling](#) - Free for residents of Berks County

Open Tuesday, Thursday and Saturday from 8:00 AM - Noon (1316 Hilltop Rd., Leesport, Pa)

[Tire Collection](#) - Fees apply -

Open Tuesday, Thursday and Saturday (1316 Hilltop Rd., Leesport, Pa.) 8:00 AM - Noon



WINTER WEATHER IS FAST APPROACHING

Before you know it the first snowflakes will be falling. It is hard to believe that summer is over and fall is upon us. After last year's winter, we are hoping that this years will be milder. It could be a very cold, brutal winter. You need to be prepared.

The road crews whether it be a Pa Dot driver or a township driver, they all need your patience and assistance during any snow or ice event.

Please remove the vehicles from the street to give the driver ample room to maneuver the plow.

If possible wait until the road has been plowed before clearing your driveway. There is no way to prevent snow from being pushed into driveways; however, shoveling snow to the right side of the driveway will minimize the amount of snow pushed back into the driveway by the plow. Please do not put any snow back onto plowed roadways.

All major thoroughfares will be done first. After the initial pass, the plow will return to widen the path.

The snow emergency routes are:

Calais Drive (entire length)

Verdun Drive (entire length)

Hannibal Lane

Nantucket Drive (entire length)

Indian Manor Drive from Belleman's Church Road to Gernant's Church Road

Gernant's Church Road from Indian Manor Drive to Loose Lane

Edinboro Lane (entire length)

The township supervisors are asking all residents with a fire hydrant in front of or on their property to **adopt the hydrant** during the winter months. Please shovel any snow that may accumulate around the hydrant. In a fire situation, seconds count and if the firefighters cannot find the hydrant or have to dig it out the lost time could result in catastrophic damage to your or your neighbor's home.



Prevent street flooding by clearing catch basins near your home to allow rain and melting snow to enter the drainage system.

All snow plows are angled the same way (to the driver's right) and will automatically push the snow that direction. It is impossible for the equipment operators to avoid pushing snow into cleared driveways and sidewalks. If you must clear your driveway prior to the completion of snow plowing, please keep in mind that the snow that is in front of the plow will unload wherever there is a cleared area. This is why snow is left in a cleared driveway as the street is plowed. Clearing an area on the side of the driveway from which the plow approaches will provide an area for the snow to unload before it reaches your driveway. This area needs to be at least five feet long and two to three feet wide.

It is unlawful to shovel, plow or snowblow any snow into the street or roadway.



Any property owner/tenant of every property fronting any street in the township is asked to remove from the sidewalks all snow or ice that has fallen within 24 hours after any snow event. Please have a path of 36 inches wide cleared. Mailbox damage- the township is not responsible for any mailboxes that are located within the right of way, that are hit by snow, ice or snowplows.

It is our mission to make the streets passable and as safe for motorists as we can in the shortest period of time. Every storm is different and poses different challenges.



Northern Berks Regional Police Department

Serving the residents of Maiden Creek Township, Ontelaunee Township, and Leesport Borough

Contact Information

Northern Berks Regional Police Dept
37 Ontelaunee Drive, Reading, PA 19605

Office: (610)926-2999

Fax: (610)926-0309

Records office hours between
8 a.m. and 3 p.m. Monday-Friday

Thefts from Vehicles



We have experienced an increase in thefts from vehicles during the summer months, and would just like to remind our residents to make sure to:

- 1) Lock your car doors every time you park your car.
- 2) Keep expensive items such as laptops or purses out of sight by locking them in the trunk, hiding them under the seats, or covering these items with a blanket or other item so that it isn't readily apparent what they are to a casual observer.
- 3) Don't keep loose change, cell phones, or wallets in your cupholders where they are visible from someone looking in from outside.
- 4) And for those who have concealed firearm carry permits, a car doesn't make a good wallet. Please don't leave your gun unattended in your car.

These incidents are largely crimes of opportunity, and are usually initiated by the offender trying the door handles or looking into the vehicle to see if there is something worth the effort of breaking in. Following these basic steps will greatly help alleviate these crimes.

Thanks for your support,
Jim Keiser
Chief, Northern Berks Regional Police Department

Building/Zoning/Code Enforcement



Zoning Officer Township Office hours

Monday's 2 p.m. to 4 p.m.

Wednesday's - 12 noon to 2 p.m.

****unless the building is closed due to a holiday.**

A common question we receive is "Do I need a permit to have work done?" In most cases, yes you do. A permit is required for, but not limited to additions, decks, fences, pools, renovations, signs, driveway paving, concrete, roof, electrical and plumbing work.

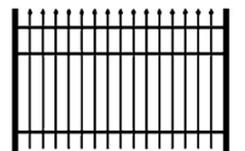
Our Building Inspector/Code Enforcement is handled by Kraft Code Services.

Please visit their website at www.kraftcodeservices.com to obtain permit applications.

Please submit your completed application with the application fee of \$50 for residential applications and \$150 for commercial applications to the township office. The application fee will be deducted from the permit fee.

Sheds and other storage accessory buildings need to be placed in the rear yard. Sheds need to be placed ten feet from the side property line, five feet from the rear property line and ten feet from the home or other structure. However, if it is a corner lot or there is an easement of some type on your property, please contact Kraft Code Services at 610-775-7185 to discuss this further.

Fences may be placed on the property line, however, we suggest that you leave 1 to 2 feet on the side for maintenance of the fence.





Union Fire Company #1 of Leesport

18 EAST WALL ST. P.O. BOX 777 • Leesport, PA 19533
Non-Emergency: 610-926-4090
Emergency: 911

**Drill nights – every Tuesday evening
at the fire station**

**The Fire Company is always looking for volunteers.
Stop by any Tuesday night to see what it is all about.**

Ontelaunee Township

35 Ontelaunee Drive,
Reading, PA 19605

PRSRT STD
ECRWSS
U.S. POSTAGE
PAID
EDDM RETAIL

Local
Postal Customer

Stormwater – what you need to know

What is an MS₄ and where do MS₄ regulations come from?

The federal Clean Water Act (CWA) prohibits the discharge of pollutants into United States' waterways without an associated permit. Pennsylvania and its Department of Environmental Protection (PaDEP) regulate the discharge of pollutants through multiple programs in order to meet the runoff related requirements set forth by the federal CWA. The MS₄ program in particular regulates and permits discharges from municipal separate storm sewer systems (MS₄). An MS₄ is a system of stormwater conveyances (i.e. storm drains, pipes, ditches, and outfalls) that drain directly to waterways and are owned by a state, city, town, village, or other public entity.

Ontelaunee Township is a regulated MS₄, therefore the township is required to develop and implement a stormwater management program which incorporates six minimum control measures to reduce contaminated stormwater runoff:

- Public education and outreach
- Public involvement and participation
- Illicit discharge detection and elimination
- Construction site runoff control
- Post-construction stormwater management in new development and redevelopment
- Pollution prevention and good housekeeping for municipal operations and maintenance



Untreated or uncontrolled stormwater runoff is the leading cause of impairment to our local waterways and the number one cause of water pollution throughout the United States. Stormwater runoff can pick up debris, chemicals, dirt (yes, excess dirt in our waterways is a pollutant) and other pollutants then flow into a storm sewer system or directly into a lake, stream, river, wetland or coastal water, completely untreated. Pennsylvania's MS₄ program is ultimately aimed at protecting water quality through pollution reduction at a municipal level.