

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The reorganization meeting of the Ontelaunee Township Board of Supervisors was called to order at 6:15 pm by Supervisor Gary Hadden, in the Ontelaunee Township building, with Supervisor Rudy Schmehl and Josh Steingraber present.

Additional Meeting Attendees: Kim Y. Berger, Secretary

Visitors – Kenneth Stoudt, Kenny Quell, Kelly Burdick, Charles Grebloski, Glenn Kraft

Kim Y. Berger, Secretary/Treasurer called for the nomination of Chairman of the Board.

A motion was made by Josh Steingraber and seconded by Rudy Schmehl nominating Gary Hadden as Chairman. Vote 3:0

Gavel was turned over to Mr. Hadden.

A motion was made by Gary Hadden and seconded by Rudy Schmehl to appoint Josh Steingraber as Vice Chairman. Vote 3:0.

A motion was made by Gary Hadden and seconded by Josh Steingraber to appoint Kim Y. Berger as Secretary/Treasurer and have her bonded in the amount of \$1,000,000. Vote 3:0

A motion was made by Josh Steingraber to appoint Gary Hadden as Roadmaster.

Discussion was held regarding the Roadmaster position. Mr. Steingraber stated that he would keep the title of Roadmaster with the Supervisor and keep Mr. Stoudt's duties as they are now but without the title.

After further discussion, a motion was made by Gary Hadden and seconded by Rudy Schmehl to appoint Kenneth Stoudt as Roadmaster. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to appoint Hartman, Valeriano, Magovern and Lutz as Solicitor term to expire at the January reorganization meeting 2023. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to appoint Arro Consulting, Inc. as township engineer term to expire at the January reorganization meeting 2023. Vote 3:0

All funds will be deposited into Tompkins Vist Bank.

A motion was made by Gary Hadden and seconded by Josh Steingraber to set the meeting place at 35 Ontelaunee Dr., Reading, PA 19605 on the first Thursday of the month unless legal holiday at 7:00 pm. Vote 3:0

A motion was made by Josh Steingraber and seconded by Rudy Schmehl to set the Planning Commission day and time as 3rd Thursday of the month at 7 p.m. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to set the gas mileage compensation at the rate set by IRS (0.585). Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to appoint Berks EIT to collect Municipal Services tax and Earned Income Tax. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to appoint Kraft Code Services as the zoning and code enforcement officer, Building Inspector and Plumbing Inspector term to expire at the January reorganization meeting 2023. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to appoint JB Environmental Services LLC as the sewage enforcement officer, term to expire at the January reorganization meeting 2023. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to appoint Ronald Schmehl as the vacancy board chairman term to expire at the January reorganization meeting 2023. Vote 3:0

A motion was made by Rudy Schmehl and seconded by Josh Steingraber to appoint Gary Hadden as the police commissioner and Josh Steingraber as the alternate commissioner for the Northern Berks Regional Police Department expiring at the January reorganization meeting 2023.

A motion was made by Gary Hadden and seconded by Rudy Schmehl to authorize the 3 supervisors and secretary/treasurer as delegates for PSATS Convention and all should be compensated for 15 hours. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to appoint Kim Berger as the Emergency Management Coordinator. Term to expire at the reorganization meeting January 2023. Vote 3:0

A motion was made by Gary Haden and seconded by Josh Steingraber to appoint Ron Kessler as Fire Marshal. Term to expire at the January reorganization meeting 2023. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to adopt Resolution 2022-1 appointing Long Barrell & Co. Ltd. 135 N. Prospect St, Reading, PA 19606-1407 to conduct the audit of the accounts of the Township of Ontelaunee for the fiscal year of 2021. Vote 3:0

A motion was made by Gary Hadden and Josh Steingraber to approve the Township participation in the Uniform Construction Code Countywide Appeals Board and to send the \$300 membership fee to the County of Berks. Vote 3:0

A motion was made by Josh Steingraber and seconded by Gary Hadden to appoint Jeremy Hoagland to the Zoning Hearing Board. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to adopt Resolution 2022-2 appoint Jeremy Hoagland to the Zoning Hearing Board to fill the unexpired term of Josh Steingraber, term to expire 12/31/23. Vote 3:0

A motion was made by Josh Steingraber and seconded by Gary Hadden to approve the following holiday schedule. Vote 3:0

Township Offices to be closed the following holidays in 2022

Friday	April 15	Good Friday
Tuesday	May 17	Primary Election Day
Monday	May 30	Memorial Day
Monday	July 4	Independence Day
Monday	September 5	Labor Day
Monday	October 10	Columbus Day
Tuesday	November 8	Election Day
Thursday	November 24	Thanksgiving
Friday	November 25	Day after Thanksgiving Day
Friday	December 23	Christmas Eve
Monday	December 26	Christmas Day
Friday	December 30	New Years Eve

(1) Floating Day – Employee Choice

An executive session was held from 6:35 p.m. to 6:40 p.m.

Pay rates will be discussed at the February meeting and will be retroactive to January 1, 2022.

A motion was made by Josh Steingraber and seconded by Rudy Schmehl to adjourn the meeting at 6:40 p.m. Vote 3:0

Respectfully

Kim Y. Berger
Secretary