

ONTELAUNEE TOWNSHIP
Water & Sewer Department
35 Ontelaunee Drive
Reading, PA 19605



610.926.4240 x 208 ♦ 610.926.5476 (fax)
Website ♦ www.ontelauneetwp.net
Email ♦ otws@comcast.net

To provide more reliable communications with Residents and Businesses within the township, we have implemented Swift 911 as our Emergency Notification Service provider.

Swift 911 in its simplest form is a system that will prompt alerts to specific people or areas in the event of an emergency or to share important information. This system can alert the customer through phone calls or text messages. Please add 610-926-4240 to your telephone contact list as "OTWS" or "Ontelaunee Township".

Please fill out the form below and return it to our office within 7 days. You may mail it to the address above, drop it off in person, or place in the green drop box/mailbox at the entrance of the township building. If you prefer, you may send an email with your updated information to: otws@comcast.net

If you have any questions, please call our office at the number listed above.

*****PLEASE PRINT CLEARLY*****

Property Address: _____

Mailing Address: _____

Contact Name _____

Last

First

Middle Initial

Email: _____

Please Circle to Identify

Phone #1: _____

HOME CELL WORK Texting: YES NO

Optional Phone #2 _____

HOME CELL WORK Texting: YES NO

OWNER OCCUPIED

RENTAL PROPERTY **

TENANT NAME _____

TENANT PHONE _____

****Please note as a landlord, you are required to notify your tenants of any public emergencies ****