



Ontelaunee Township

35 Ontelaunee Drive, Reading, PA 19605

Fall/Winter 2022

Township information

Board of Supervisors

Chairman
Gary Hadden

Vice Chairman
Joshua Steingraber

Supervisor
Rudy Schmehl

Secretary/Treasurer
Kim Y. Berger, Ext. 200
ontelauneetownship@comcast.net

Water/Sewer Department
Kelly Burdick, Ext. 208
Email: otws@comcast.net

Tax Collector
Sharon Sweigert-610-926-4240 ext. 204
Email: ontelauneetc@comcast.net

Office number:
610-926-4240

Fax number:
610-926-5476

Address:
35 Ontelaunee Drive,
Reading, PA 19605

Email :
ontelauneetownship@comcast.net

Website:
www.ontelauneetwp.net

Office Hours:
Monday thru Friday 9 a.m. to 3 p.m.

Meeting Schedules

*all meetings are open to the public and
held at the township building*

Board of Supervisors
1st Thursday of the month at 7 p.m.

Planning Commission
3rd Thursday of the month at 7 p.m.

Taxes

Taxes may only be paid by check or money order. You may not pay taxes on XpressBill pay where you pay your water/sewer bills..

**Tax Collector regular hours are Tuesdays ONLY
from 9 a.m. to 1 p.m. or by appointment.**

Tax Collector is on vacation – November 9 thru Nov. 18.

Final Sitting date for Real Estate Taxes will be Friday, December 30, 2022 from 9 a.m. to 12 noon.



If you received a late property tax notice and need a copy of the bill, please email Sharon Sweigert @ ontelauneetc@comcast.net.

Thank you.



**Designated Trick or Treat
Night
October 31, 2022
6 p.m. to 9 p.m.**

If you would like ghosts, goblins and other masqueraders to stop at your home, please leave your porch light on.

Recycling information



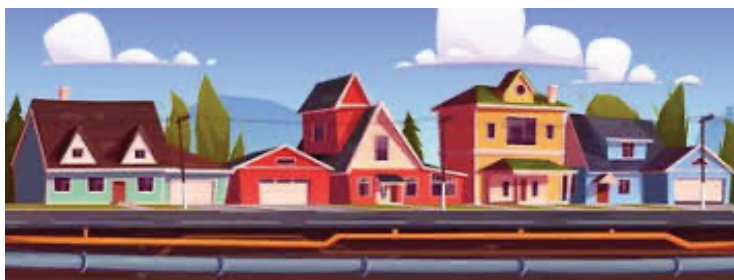
Ontelaunee Township offers free Single Stream Recycling to our residents. Single Stream Recycling allows participants to place their recyclables in one container without sorting or separate bins. The single stream dumpster is located at the Township Building. Residents are welcome to drop their recyclables from dawn to dusk seven days a week. The area is monitored by security cameras. The Township does not provide pick-up or recycling containers.

Acceptable:

Aluminum cans, glass food & beverage containers (brown, green & clear), plastics (#1 thru #7), paper and cardboard. - In order to use all the space in the dumpster please smash or crush your plastic and cardboard.

Not Acceptable:

Pots, pans, aluminum foil, ceramic oven-ware, drinking glasses, window glass, mirror glass, light bulbs, Styrofoam, clay pots, plastic bags, foil type paper, paper towels, tissue paper.



OFFICE HOURS:

Monday thru Friday 9:00am - 3:00pm

Telephone: 610-926-4240 - option 4

otws@comcast.net

ONTELAUNEE TOWNSHIP WATER & SEWER DEPARTMENT

**PAY YOUR WATER AND SEWER BILLS ONLINE THROUGH
WWW.XPRESSBILLPAY.COM**

IF YOU HAVE ANY QUESTIONS OR ISSUES SETTING UP YOUR ONLINE ACCOUNT, PLEASE CALL XPRESS BILL PAY AND SPEAK WITH A CUSTOMER SERVICE REPRESENTATIVE. (800) 766-2350

SIGN UP FOR PAPERLESS STATEMENTS

Our mailbox / afterhours drop box is conveniently located in front of the Township building. You may drop payments off at any time, just be sure they are received on or before the due date.



In the event of an emergency, we utilize Swift911 call out service to inform our residents of any incidents which would affect our sewer or water customers. If you have not signed up for notifications, please send us an email with your name, telephone number, and property address. Submit your info to: otws@comcast.net

FALL FIRE HYDRANT FLUSHING will be taking place October 3rd through October 7th from approximately 8:00pm – 11:00pm. As a result, you may experience cloudy or discolored water. If this occurs, please run the water for a few minutes until it clears. The water is safe for all uses and consumption.



WATER METERS: Please note that it is your responsibility to keep the area to, in, and around the meter free of obstacles and encumbrances to permit safe and speedy access to the meter.



**IGNORE THE
HYPE:
DON'T FLUSH
A WIPE!**



FOG stands for **Fats, Oils and Grease**, all of which can severely damage your sanitary sewer system. **FOG** includes animal and vegetable **fats**, as well as **oils** used to cook and prepare food.
CAN IT. COOL IT. THROW IT AWAY.

BOIL WATER ADVISORY

IN THE EVENT OF A WATER SERVICE INTERRUPTION A BOIL WATER ADVISORY MUST BE ISSUED. HERE ARE SOME FREQUENTLY ASKED QUESTIONS:

How long does a boil water advisory last?

Typically, a boil water event lasts 48 hours, but may be longer.

Can I shower during a boil notice?

Yes, it is safe to take a shower, but be careful not to swallow any water.

Can I brush my teeth during a boil water advisory?

Do not use tap water to brush your teeth.

How do you wash dishes in a boil water order?

You may use a dishwasher if it has a sanitizing cycle.

*** Hand Wash using these steps ***

- Wash & Rinse as normal.
- In a separate basin, add 1 teaspoon of unscented household bleach for each gallon of warm water.
- Soak the rinsed dishes in the water for at least 1 minute.
- Let the dishes dry completely.

Can I give my pets tap water?

Pets should be given bottled water.

2022 Household Hazardous Waste

Free to Berks County Residents

October 15, 2022

Berks County Ag Center
1238 County Welfare Rd., Leesport, Pa. 19533

All residents must pre-register to participate in our hazardous waste collection event

[Absolutely no Latex Paint will be accepted](#)

Absolutely no Latex Paint will be accepted. Put all empty containers in your regular trash collection.

2022 Paper Shredding Event

Free to Berks County Residents

October 8, 2022

Berks County Ag Center
1238 County Welfare Rd., Leesport, Pa. 19533

All residents must pre-register to participate in our paper shredding event

Absolutely no plastic bags will be accepted.

Leaves, brush and limb recycling Berks Soil and Stone, 1 Bellemen's Church Road, Leesport, 610-916-8301



WINTER WEATHER IS FAST APPROACHING

Before you know it the first snowflakes will be falling. It is hard to believe that summer is over and fall is upon us. After last year's winter, we are hoping that this year's will be milder. It could be a very cold, brutal winter. You need to be prepared.

The road crews whether it be a Pa Dot driver or a township driver, they all need your patience and assistance during any snow or ice event.

Please remove the vehicles from the street to give the driver ample room to maneuver the plow.

If possible wait until the road has been plowed before clearing your driveway. There is no way to prevent snow from being pushed into driveways; however, shoveling snow to the right side of the driveway will minimize the amount of snow pushed back into the driveway by the plow. Please do not put any snow back onto plowed roadways.

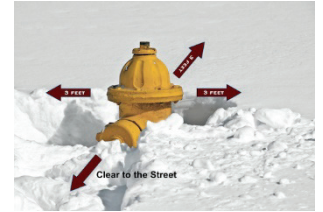
All major thoroughfares will be done first. After the initial pass, the plow will return to widen the path.

The snow emergency routes are:

Calais Drive (entire length)

Verdun Drive (entire length)
Hannibal Lane
Nantucket Drive (entire length)
Indian Manor Drive from Belleman's Church Road to Gernant's Church Road
Gernant's Church Road from Indian Manor Drive to Loose Lane
Edinboro Lane (entire length)

The township supervisors are asking all residents with a fire hydrant in front of or on their property to **adopt the hydrant** during the winter months. Please shovel any snow that may accumulate around the hydrant. In a fire situation, seconds count and if the firefighters cannot find the hydrant or have to dig it out the lost time could result in catastrophic damage to your or your neighbor's home.



Prevent street flooding by clearing catch basins near your home to allow rain and melting snow to enter the drainage system.

All snow plows are angled the same way (to the driver's right) and will automatically push the snow that direction. It is impossible for the equipment operators to avoid pushing snow into cleared driveways and sidewalks. If you must clear your driveway prior to the completion of snow plowing, please keep in mind that the snow that is in front of the plow will unload wherever there is a cleared area. This is why snow is left in a cleared driveway as the street is plowed. Clearing an area on the side of the driveway from which the plow approaches will provide an area for the snow to unload before it reaches your driveway. This area needs to be at least five feet long and two to three feet wide.



It is unlawful to shovel, plow or snowblow any snow into the street or roadway.

Any property owner/tenant of every property fronting any street in the township is asked to remove from the sidewalks all snow or ice that has fallen within 24 hours after any snow event. Please have a path of 36 inches wide cleared. Mailbox damage - the township is not responsible for any mailboxes that are located within the right of way, that are hit by snow, ice or snowplows.

It is our mission to make the streets passable and as safe for motorists as we can in the shortest period of time. Every storm is different and poses different challenges.



Northern Berks Regional Police Department

Serving the residents of Maiden Creek Township, Ontelaunee Township, and Leesport Borough

We here at the Northern Berks Regional Police Department hope that everyone had a safe and fun summer. As we are now headed towards winter, I would like to remind everyone to make sure they have essential items in their cars in case of an emergency during the cold weather. These items include a blanket, a bag of sand (or cat litter) for traction, a collapsible or folding snow shovel, tire chains, hand warmers, bottled water, jumper cables, and winter boots.

Also, plan on allowing more time to travel with bad road conditions, as everyone will need to drive slower. It's a good time to check your tires now – before the snow comes - and replace worn or bald tires that won't provide you with the necessary traction for driving.

Also, new at NBRPD are Vehicle and Body Worn Cameras for our Officers. If you find yourself on a vehicle stop or speaking with an Officer during an incident, you will most likely be recorded (both audio and video). These cameras are to help protect our Officers as well as the public.

We hope everyone has a safe and productive fall/winter season.

Contact Information

Northern Berks Regional Police Dept
37 Ontelaunee Drive
Reading, PA 19605

Office: (610)926-2999

Fax: (610)926-0309

Records office hours between

8 a.m. and 4 p.m. Monday-Friday



Union Fire Company #1 of Leesport

18 East Wall Street

P.O. Box 777

Leesport, PA 19533

610-926-4090 (station)

Non-Emergency: 610-926-4090

Emergency: 911



Drill nights – every Tuesday evening at the fire station

The Fire Company is always looking for volunteers. Stop by any Tuesday night to see what it is all about.

Meat Tray and Money Bingo is held every Thursday Night at our social hall above our social quarters. Doors open at: 5:00 pm.

Bingo starts at: 6:30 pm. Come out and win some great meat trays and cold hard cash!

We have a full kitchen that serves food and beverages as well as desserts.





CLEAN WATER



Polluted runoff threatens the health of Berks County water resources. Please do your part at home, work and play to help keep our waterways clear of pollution after rain and snow melt.



SCOOP IT!

Pet waste is gross and can make you sick. Bag and dispose of solid pet waste in trash cans.



CLOSE IT!

Rain water running off of trash cans sends waste into nearby streams. Close your trash can lids, cover dumpsters, and properly dispose of trash to keep pollution locked away.



CATCH IT!

Industries and businesses can keep oil, gas, and grease from washing into streams. Use drip pans to catch fluids. Keep absorbent materials close by to clean up small spills. Fix leaks and clean up spills quickly.



Ontelaunee Township

35 Ontelaunee Drive,
Reading, PA 19605

PRSRT STD
ECRWSS
U.S. POSTAGE
PAID
EDDM RETAIL

Local
Postal Customer

Building/Zoning/Code Enforcement



Zoning Officer Township Office hours

Mondays and Wednesdays 11 a.m. to 1 p.m.

****unless the building is closed due to a holiday.**

A common question we receive is "Do I need a permit to have work done?" In most cases, yes you do. A permit is required for, but not limited to additions, decks, fences, pools, renovations, signs, driveway paving, concrete, roof, electrical and plumbing work.

Our Building Inspector/Code Enforcement is handled by Kraft Code Services.

Please visit their website at www.kraftcodeservices.com to obtain permit applications.

Please submit your completed application with the application fee of \$50 for residential applications and \$150 for commercial applications to the township office. The application fee will be deducted from the permit fee.

Sheds and other storage accessory buildings need to be placed in the rear yard. Sheds need to be placed ten foot from the side property line, five foot from the rear property line and ten feet from the home or other structure. However, if it is a corner lot or there is an easement of some type on your property, please contact Kraft Code Services at 610-775-7185 to discuss this further.



Fences may be placed on the property line, however, we suggest that you leave 1 to 2 feet on the side for maintenance of the fence