

January 3, 2023

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Chairman Josh Steingraber in the Ontelaunee Township building, with Board Supervisor Gary Hadden and Rudy Schmehl present.

Additional Meeting Attendees: Elizabeth MaGovern, Solicitor
Bill McMullen, Engineer
Kim Y. Berger, Secretary

Visitors- Chief Jim Keiser, Kelly Burdick and Daryl Faust

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the minutes from the meeting of December 1, 2022, the Special joint meeting with Leesport, December 5, 2022 and a special meeting held December 15, 2022. Vote 3:0

POLICE DEPARTMENT –Chief Keiser reviewed the November report. Chief Keiser stated they are working on cataloguing the evidence and working on a computer program to do so.

FIRE DEPARTMENT – November report submitted

BUSINESS FROM FLOOR

Leah Potts and her son Brett Potts were in attendance to discuss a safety concern and ask for help to have the situation resolved. Ms. Potts had hoped that other neighbors would have come tonight as well. Ms. Potts who owns Potts Nurseries is concerned by the bullets flying onto her property and the fact that the public who visits the nursery could also be in danger with the bullets fly on to their property. In addition, Brett Potts who lives on the farm on Ohlinger Road is also experiencing gunfire and at times the bullets hit their barn. The police have been contacted numerous times including a few days ago when at 5:45 p.m. shots were fired that he could hear them whizzing by. The gunfire appears to be coming from the Leesport Gun Club. Ms. Potts stated that she has spoken with Kenny Stoudt about this many times and the Club has made efforts to make the banks higher etc. The problem is that there is no supervision and anyone can go to the Gun Club at any hour and start shooting.

Solicitor Magovern stated that this is definitely a police issue and they should continue to call the Police Department if this continues.

Solicitor Magovern stated that they could file civil suit against the Gun Club, however the Township cannot get involved.

Ms. Magovern stated that the township could write a letter to the Leesport Gun Club stating that there was a complaint made and that the Club will need to reach out to the Potts and the surrounding neighbors to see if this could help come to a resolution. Secretary Berger was asked to send this letter including Ms. Potts contact information.

January 3, 2023

TAX COLLECTION: A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the Tax Collector report for December 2022. Vote 3:0

Real Estate Taxes -	\$3,685.65
Real Estate Interims -	\$3,924.07
Street Light Tax -	\$ 0.00

A motion was made by Gary Hadden and seconded by Josh Steingraber to waive the penalty fee of \$52.93 (retroactively) for the property owner, Ryan Martin of 161 Nantucket Drive, due to an error in the interim 2021 tax bill. The amount of penalty that is being waived is \$52.93. Mr. Martin needed to pay the remainder of the tax bill to the Tax Collector by 12/31/2022. Vote 3:0

December 2022 Public Works Report

*December 1 Installed snow emergency signs on Sunglo in the Harvest subdivision. Cut down tree overhanging Willowcreek Rd. (storm damage). Lowe's run for lumber and building supplies. Patching ceiling penetration in meeting room. Installed mailbox for Police parking ticket drop-off. New dump body side boards on Trk#3. Attended township monthly meeting.

*December 2 Trk#6 to Highland for service. Staining Trk#3 side boards. Drained weed killer and fertilizer from towable poly tank trailers. Photographed and documented failed chip seal job @ intersection of Ashley Way and Redners Way. Signed in for Federal Surplus account. Road sign post inventory. Oil burner reset after fuel oil delivery. Drained sediment from water heater in custodial closet. Received backup hydraulic spinner motor for under-gate salt spreaders.

*December 5 Attended Schlouch preconstruction meeting regarding Ontelaunee Drive. Changed leaking hydraulic fittings on Trk# 3. Removed erosion blanket @ Rec. A after establishment of lawn restoration due to excavation for electric line install. Distributed notices to residents on Pillar Lane before road construction. Returned zero turn mowers to main garage from Rec. areas and cleaned. Podium to Leesport Auction for Epting tract meeting. Completed ceiling patch work in meeting room of twp. bldg.

*December 6 Trk#1 to Highland for state inspection and returned same day. Schultz Technology hardwired PW office for internet service. Triangle Communications installed radios in Trks# 2 and 3. Model number and serial number lookups for zero turn mowers to facilitate in-house service of same. Ordered parts for mower repair. Fixed flat tire on Kubota garden tractor (item slated for sale). Replaced drain cock on garage air compressor. Rewired garage door sensor for Door #4. Staked out parking area for snow removal.

*December 7 Travelled to Federal Surplus warehouse in Harrisburg for discounted employee lockers and workshop toolboxes. Returned said assets to township. Continued truck cleaning: windows, wax, wipers, etc. Patched loose board in salt shed. Boxed obsolete truck radios for disposal.

*December 8 Rearranged garage area to accommodate employee lockers. Cleaned used lockers and toolboxes and labelled. Installed water meter replacements in Willow Glen and Harvest. Personnel meeting with part-time snowplow driver new hire. Met with Detective Sergeant Wood regarding evidence area for Police Dept. Ordered chainsaw safety personal protective equipment for existing

January 3, 2023

employees. (Lift Inc.) Picked up oil and antifreeze @ Advance Auto for mower preventive maintenance. Completed employee evaluations.

*December 9 Travelled to Tom Biers Pallet in Manheim for discounted surplus pallet jack and returned with same. Bob Fisher Chevrolet performed recall on Tk#2. Removed items stacked near Police evidence room fence for dispersal. Chainsaw safety equipment distributed and demonstrated. Removed old office counter used as work bench in shop area and replaced with heavy duty worktable. Removed speed limit sign damaged by auto crash @ Indian Manor Dr. and swept up car parts. Ordered stop sign replacements from Main Stream.

*December 12 Trucked millings from Berks Soil and Stone to Bowers Rd. and spread for road base repair. Attended a meeting with Maiden creek and Perry Township foremen regarding intermunicipal agreement. Responded to 281 Gernants Church Rd. for sewage blockage.

*December 13 Installed water meters In McIntosh newly constructed homes on Ida Red Dr. Reinstalled spinners on Trk#4 and #7. Inspected Willowcreek Rd. UGI temporary patch. Met with Chris Buck of Main Stream Industries regarding sign and other material savings. Replaced stop signs at intersection of Bowers Rd. and Slater Rd. Met with Roy Smoker of Triangle Communications regarding handheld radio parts or possible replacement. Started servicing of Exmark zero turn mowers.

*December 14 Readied trucks for road salting event. Patched W. Huller Lane at Koch intersection (state road) old utility cut. Ordered parts to repair damaged fire hydrant on W. Huller Lane (Royal Green) after field investigation. Cleared storm drains and broken delineators along the same road. Stockpiled cold patch and stone @ Maiden creek Twp. garage. Continued zero turn mower preventive maintenance.

*December 15 Winter weather road salting. Plowed slush from Kindt Corner Rd. Cleared township building sidewalks. Adjusted tailgate operating rod on Trk#3. Responded to Kindt Corner Rd. accident scene after hours.

*December 16 Replaced Freightliner wiper blades with winter equivalents. Fueled all vehicles and loader post storm. Post-action briefing following first snow storm of the season. Emptied trucks. Post-trip inspections of vehicles. Sharpened lawn mower blades in-house. Arranged for Allgyer Enterprises of Womelsdorf to be a water/sewer distribution and collection system repair subcontractor.

*December 19 Replaced damaged no parking sign on Ashley Way. Replaced carburetor on wheeled generator. Replaced spinner motor and paddle on salt spreader V-box of Trk#5. Contacted Pioneer Pole Buildings and Keystone Concrete Products for quote of new salt storage structure. Emptied trash @ Willow Glen recreation areas.

*December 20 Received sign post order. Discarded obsolete traffic signal parts. Drained and replaced fuel in steam pressure washer. Met with Chris Hemmig for overview of water distribution system. Sorted Kupferle automatic flusher components in storage. Responded to #7 lift station wet well clog.

*December 21 LB Water (Chris Wilson) conducted a training session on premises with newly purchased line and cable locator, metal detector, and hydrant flushing diffuser. Located and hand dug buried valve box for hydrant @ Royal Green. Located water main on W. Huller Lane. Swept up debris from auto

January 3, 2023

crash @ intersection of Belleman's Church and Rt. 61. Researched parts for Kupferle automatic flushing stations.

*December 22 Applied rock salt to roadways during daytime snowstorm. Shoveled township building sidewalks.

*December 23 Responded to down tree on Ontelaunee Drive – cut and cleared roadway. Cut and cleared Wileys Rd. of storm damaged tree limbs. Cut and cleared down tree on Gernants Church Rd. Responded to Ida Red Drive to close street due to Met-Ed cable pulling equipment in the roadway. Spot salting icy intersections.

*December 24 Responded to power outage of traffic signal @ Pottsville Pike and Belleman's Church Rd.
Set-up suitcase generator and pigtail for temporary utility. Later refueled. Folding stop signs in place.

*December 26 Dispatched by police to accident scene on W. Huller Lane.

*December 27 Spot checked for icy areas due to poor drainage. Coiled Met-Ed cable pulling ropes stretched across Ida Red Drive by strong winds and removed cones and traffic bars. Removed tethered Honda generator from Belleman's Church and Pottsville Pike traffic signal. Refilled gas cans with ethanol free gasoline. Called Crown Castle to secure wind damaged vinyl fence surrounding cellphone tower on township grounds. Dumped salt from trucks and cleaned same vehicles. Removed flattened "No Dumping" sign from Willow Creek Rd. Attended work session meeting.

*December 28 Replaced Lift Station #4 modular heater. Rewired for single phase electric installation @ 208 volts with Kyle Kintner of Twiford Electric. Replaced emergency lighting backup batteries in township garage.

*December 29 Physical count of catch basins in Willow Glen subdivision for MS4 stormwater marking medallions. Checked thread type on hydrants used for weekly flushing. Marked PA One Calls prior to holiday. Emptied trash @ recreation areas. Stored drag harrow in shed @ athletic fields. Reviewed GIS information regarding township owned water distribution and sewage collection system. Started updating same information with physical inspections.

December 2022 Public Works Expenditures

*A&W Mower Repair – Briggs and Stratton carburetor \$155.

*Advance Auto Parts- Wiper blades \$72.32

Motor oil and Antifreeze \$121.17

*Tom Biers Pallet Co.- New pallet jack \$250.-

*Federal Surplus- Toolboxes and clothing lockers \$558.-

*Grainger – Oil Filters \$34.20

Misc. Hardware \$31.79

*Highland Truck Repair- Trk#1 State Inspection \$33.00

Trk#6 worklight repair \$287.54

*Kuzan's True Value- Misc. Hardware \$23.95

*LB Water- Line and cable locator tool- \$3050.25

Hydrant diffuser with Dechlor tablets- \$1930.21
Hydrant thread adaptors- \$147.86
*LeVan Truck Equipment- Trk#6 Swenson salt spreader control valve \$100.-
*Lift Inc.- Stihl cut-off saw \$1680.75
*Lowe's- Lumber, stain, and brackets for Trk#3 dump body boards \$248.06
*Main Stream Industries- Drive cap for Bosch Brute hammer \$100.-
20 stop signs- \$800.-
25 galvanized sign posts- \$1550.-
*Mercer Machine and Hydraulics- Hydraulic salt spreader spinner motor \$390.75
*New Enterprise Stone- Cold Patch \$230.26
*Stoney Creek Rentals- Marking paint spray wands for PA One Calls \$95.97
*Triangle Communications Truck # 2 and #3 radios \$1502.-
Grand Total: \$13393.08
Gasoline Consumption: 61.16 gallons
19 gallons ethanol free Total 80.16 gallons
Diesel Consumption: 15.6 gallons Kubota
96.63 gallons Total 112.23 gallons

Engineers Report December 2022

Subdivisions and Land Development Projects

1. McIntosh Farms (16 Lots on Adams Road)

An escrow reduction was requested by the developer and a recommendation is listed on the meeting agenda. Note that the release is for McIntosh Farms Phase I and the release should be conditioned on the developer providing an 18-month maintenance bond for items dedicated to the Township (sanitary sewers, storm sewer, water system, paving, concrete work, and asphalt paving). Please note 100% of the work is not completed; however, the remaining work (paving, topsoil amendments and street lights) are escrowed via line items of the escrow for McIntosh Farms II Phases I or II.

2. McIntosh Farms II

ARRO is providing periodic on-site for RPR services for sidewalk installations.

3. Reitnouer Land Development Plan

A revised final plan was received and comments provided to the developer's consultant. A list of required information and documents based on the conditional approval was prepared and forwarded to the developer.

ARRO is providing on-site RPR services for improvement installation. The developer is installing concrete curb, realigned Ontelaunee Drive, placing base asphalt paving on Ontelaunee Drive and installing NPDES permitted stormwater facilities, weather permitting.

4. Crow Holdings Land Development (CHI)

ARRO is providing periodic on-site RPR services for improvement installation.

Comments were provided to their consultant and PennDOT for the TIS scoping form.

5. **McGrew Dealership (Bobcat)**

ARRO is providing periodic on-site RPR services for improvement installation.

6. **Epting Tract Subdivision**

The Board of Supervisors accepted an extension for plan review to February 2, 2023 at their November 3rd meeting.

A second public meeting regarding soil remediation was held December 5th.

A revised Traffic Impact Assessment was received and reviewed. Comments were provided to the developer and Township under separate cover.

Submissions for the Sewage Facility Planning Module and Water Service will serve were received and are being reviewed.

A revised preliminary plan was received and will be first reviewed at the Ontelaunee Township Planning Commission meeting scheduled for January 19, 2023.

The following subdivision/land development plans remain active (*Items #6 through #9*); however, there is no activity since our last report.

7. **St. Luke's Land Development**

Preliminary/Final Plan conditional approval was granted by the Supervisors at their meeting held October 6, 2022. Condition is addressing comments contained in ARRO's review correspondence dated September 14, 2022.

Attorney Magovern has prepared a sewer capacity agreement for the project. A "will-serve" correspondence and the final Sewer Capacity Agreement was forwarded to the developer's consultant.

8. **Willow Creek Farms (Gaspari Tract)**

Attorney McGovern's office has requested ARRO's input regarding an agreement with the Gaspari Tract developer regarding connection location and methodology for the sanitary sewer for the project.

9. **Five Star International**

The final plan was conditionally approved at the February 7, 2019 Supervisors meeting. A final conditions review correspondence was provided to the developer and their consultant on July 17, 2019. ARRO has recently received inquiries regarding the status of the plans and agreements pertaining to the project.

10. **Berman Freight Land Development Plan**

A discussion was held with a representative of Berman Freightliner (Paul Zydyk) regarding the potential of paving the locations originally presented to be stone. We advised the representative to provide calculations regarding any changes to impervious coverage calculations and stormwater flows.

11. General Engineering

- a. TASA Project (MS4 PRP Implementation)
 1. At the project status conference call held December 6th the PennDOT consultant mentioned that she would contact the right-of-way unit regarding the project appraisals. Pursuant to their information PennDOT indicated that appraisals would not be completed at best for five months and suggested the Township engage a PennDOT approved appraiser.

ARRO will begin communications with an appraiser for the project.
 2. As requested by the PennDOT consultant we provided the environmental clearance information to the consultant they requested during the conference call.
 3. Concerns regarding the schedule were discussed and pursuant to the consultant they agreed the normal two-year schedule was reduced to less than a year for this project. The consultant indicated that there is “wiggle room” and goal for August 2023 should be all clearances (Environmental, Utility, ROW).
- b. Comments were provided to Attorney Magovern’s office regarding the No Parking ordinance for a portion of Verdun Drive.
- c. The following Road Opening Permit applications were received.
 - i. Comcast Cable – Ida Red Drive for the installation of a power supply cabinet. Escrow and permit fees have not been received to date.
 - ii. UGI – 19 Willow Creek Road for the repair of a main leak. The steel plate placed at the site was recessed until the repair is completed. Escrow and permit fees have been received and the permit will be issued.
- d. Stormwater management submissions were received and reviewed and inquiries regarding stormwater management requirements were fielded by ARRO personnel.

12. Water System Engineering & Reporting

ARRO is continuing revisions and additions to the water system portion of the Ontelaunee Township Rules and Regulations, both text and standard details. It is anticipated that the revisions will be presented in early 2023 for review and potential adoption by the Board of Supervisors.

13. Sanitary Sewer System Engineering

- a. PS #7 Force Main and PS Upgrade and Modernization Project

Communications continue between the contractor, Blooming Glen Contractors, and ARRO personnel via submittal exchanges are occurring for project materials/equipment.

- b. A recommendation regarding generator cooling system services at PS 1, 3 and 6 by Emergency Services is listed on the agenda.
- c. Quarterly surcharge test results were reviewed.
- d. ARRO is continuing revisions and additions to the sanitary sewer system portion of the Ontelaunee Township Rules and Regulations, both text and standard details. It is anticipated that the revisions will be presented in early 2023 for review and potential adoption by the Board of Supervisors.

14. Sanitary Sewer Operations

- a. Services/activities were conducted as identified under the Routine Operations scope of services outline in the Professional Services Agreement between Ontelaunee Township and ARRO.
- b. ARRO personnel assisted/coordinated Kline's Septic Service clearing the intake of pump 2 at PS #7.

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the proposal from Emergency Systems to complete cooling system service, replace small radiator cap, water pump, gasket for pump, water pump bypass seal, thermostat, thermostat gasket, serpentine belt, upper and lower molded hoses, clamps, block heater, coolant, radiator drain valve, air filter and low water level sender at Pump Stations 1, 3 and 6 at a cost of \$15,067.77. Vote 3:0

Discussion was held regarding the shape of the salt shed. Mr. Hadden stated that it is in need of replacement. It is not in imminent danger of collapse but it will need to be replaced in a year or two. Mr. Hadden asked Mr. McMullen what his thought was about the cost of design. Mr. McMullen stated that the township could reach out to Keystone Concrete Products and discuss with them what the township is looking for. It would save the township funds for design besides these companies do this type of work all the time. Mr. Hadden stated that would be basically on the same footprint just higher. Discussion was held regarding removing the old salt shed. Could the Public Works crew do it? Mr. Faust, foreman stated that if he had the equipment, they could probably do it. Mr. McMullen stated that he could look at this with the foreman and find out what the needs are. Mr. Hadden will be reaching out to Keystone Concrete.

Discussion was held regarding water run off conditions on East Huller from the driveway at the Muhlenberg well driveway. With the cold temperatures, when water runs across East Huller it then freezes. This water is most likely something that has occurred since Berks 222's land development and stormwater. Mr. McMullen will reach out to Berks 222 regarding the stormwater issue and have them review what is happening with this water.

A motion was made by Josh Steingraber and seconded by Rudy Schmehl to approve Forino's escrow release request #5 for the McIntosh Farms Phase I in the amount of \$37,834.50 from LOC #540002777.

This will reduce to the escrow to zero, with the condition of an 18 month maintenance escrow agreement. Vote 3:0

WATER DEPT.: December Report submitted

MS4: Nothing to report

SOLICITOR :

Geiger LP Farm would like to permanently cancel the request to rezone the farm located at 176 Kindt Corner Road. The Geigers would also like to have any remaining funds reimbursed to them from the rezoning escrow that was established.

A motion was made by Gary Hadden and seconded by Rudy Schmehl to reimburse the Geiger LP Farm \$653.50 which is the balance of their remaining escrow funds. Vote 3:0

Discussion was held regarding a street light that is not on the pole at Adams and Rome Mr. McMullen has reached out to Forino regarding this issue, but with the holidays have not received a response. Based on our ordinance it appears that they will have to add an additional street light to the pole at Adams and Rome but will have to run some wire from another pole to energize it. Mr. McMullen will reach out to Forino regarding this.

Discussion was held regarding a Mutual Aid Agreement with Perry Township as well as with Maiden creek Township. A motion was made by Gary Hadden and seconded by Rudy Schmehl to authorize the Solicitor to draft an agreement and resolution for a mutual aid agreement with Perry Township and a separate agreement with Maiden creek Township. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the agreement with Ontelaunee Power Operating Company for the return of 8 EDU's at their property of 5708 Leesport Avenue. The sewer lines were cut and capped and will no longer be used. Vote 3:0

A motion was made by Josh Steingraber and seconded by Rudy Schmehl to approve Resolution #2023-3, adopting the policy regarding discretionary supplemental emergency pay. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the private drainage facilities connection with the property owner William Geroni for the property located at 273R Gernants Church Road. Vote 3:0

Discussion on updating the township's comprehensive plan. Solicitor Magovern stated that our current comprehensive plan with Leesport and Perry Township from 1996 does not show for future AG property. The township could complete a simple amendment to the comprehensive plan adding the Ag Area. The township could draft an amendment and see if Perry Township and Leesport Borough go along with it. Solicitor Magovern stated that the County would like to meet with the Planning Commission Chairman to review updating the complete comprehensive plan. This process could take two years. There is grant money available for this endeavor.

A motion was made by Gary Hadden and seconded by Rudy Schmehl to authorize the solicitor to draft an amendment to the comprehensive plan. Vote 3:0

CODE ENFORCEMENT – December report was not submitted; once received it will be emailed to the supervisors

EMA COORDINATOR – nothing to report

POLICE COMMISSION – Mr. Hadden stated that two new officers will be hired during the year and May or June contract negotiations will start.

PLANNING COMMISSION – discussion was held regarding the ag security area and motions were approved at the meeting.

EXPENDITURES

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve expenditures for the month of December in the amount of \$346,506.70. Vote 3:0

General	\$263,417.11
Water	\$ 69,484.30
Sewer	\$ 13,605.29

LIST OF BILLS - DECEMBER 2022

21st Century Media - Philly Cluster	962.41
A & W Mower Repair	414.68
Advanced Auto Parts	236.93
ARRO Consulting, Inc.	23,248.59
Bachman's Roofing	2,000.00
Berks County Public Works Association	100.00
Berks Soil & Stone	352.00
Black Diamond Tint	4,500.00
Capital Blue Cross	2,361.14
Cardmember Service	653.85
Clem's Lock and Key Service	320.00
Colonial Electric Supply Company	335.68
Comfort Pro, Inc	591.74
Commonwealth of PA	588.00
County of Berks 1	300.00
Cummins Power System, LLC	1,080.84
Dallas Data Systems, Inc.	15,104.00
Delaware Valley Regional Finance Authori	2,347.20
E.M.KUTZ, INC.	601.42
Elite Fuel Service, LLC	8,266.76
Emergency Systems	2,587.87
Exeter Supply Co, Inc	5,986.70

January 3, 2023

Forino Company	159.10
Grainger	94.21
H. A. Thomson Co.	206.00
Hartman Valeriano Magovern & Lutz P.C.	7,564.07
Hemmigs Plumbing	3,750.00
Highland Auto & Truck Repair	320.54
J.C.EHRLICH	434.16
J.P.Mascaro & Sons	883.15
Keystone Graphix	185.00
Kraft Code Services LLC	101,049.94
KUZANS HARDWARE	39.87
LB Water Service, Inc.	5,128.32
Leesport Farmers Market	400.00
Levan Machine & Truck Equipment	100.00
Liberty Environmental	1,095.47
LIFT, Inc.	1,696.33
M.J. Reider Associates Inc	2,484.05
Mercer Machine & Hydraulics	390.75
Met Ed	4,990.14
Miller Municipal Supply LLC	1,192.00
MSII	2,450.00
Nester's Sanitation Inc.	258.00
New Enterprise Stone & Lime Co	230.26
NORTHERN BERKS REGIONAL POLICE DEPT.	75,549.15
Occupational Health Centers	152.00
P. F. Pettibone & Co.	261.90
PA Townships Health Insurance	3,297.64
Pitney Bowes	180.66
ProAsys	247.50
PSATS	1,339.00
Rave Mobile Safety	1,133.33
Reading Area Water Authority	51,358.74
Reading Office Maintenance	190.00
Ready Refresh	52.90
Rhoads Energy Corporation	144.86
Rutter's Farm Stores - PL	20.68
SAM'S CLUB	130.63
Schultz Technology Solutions	501.88
Sharon Sweigert	135.20
Stoney Creek Rentals	431.28
TELCO, INC.	125.00
Tom Biers	250.00
Triangle Communications	2,366.00
VERIZON	68.40
W. B. Mason Co. Inc.	140.61

January 3, 2023

Wex Bank	322.02
Xenophone Yang	66.15
Total	346,506.70
General	263,417.11
Water	69,484.30
Sewer	13,605.29

OLD BUSINESS: Nothing to report

NEW BUSINESS:

After discussion was held regarding employees contributions for self and family members the following action was taken:

A motion was made by Gary Hadden and seconded by Rudy Schmehl that any employee who is waiving medical insurance but would like to enroll in vision and dental insurance will not have to contribute to the cost (\$30.20 dental and \$5.78 vision) This cost will be borne by the Township. However, if an employee enrolls a family member the employee would be responsible for the total cost of that insurance and would be deducted from their biweekly paycheck. In this case the Dental and vision total is \$35.98, the township will deduct \$17.99 per pay for the family member's insurance. Vote 3:0

Discussion regarding the proposal of adding two Street Lights on Peach Street near the Leibenspergers Funeral Home. A motion was made by Josh Steingraber and seconded by Gary Hadden to approve the installation of the two street lights on Peach Street if feasible with the cost of the lights and the installation of the lights to be borne by Leibenspergers Funeral Home. Vote 3:0

Secretary Berger read a thank you email from Donna Martz of Pillar Drive.

12/27/22. Good morning Kim. I just wanted to say thank you for getting the holes filled in on Bowers Lane. Hope your holidays were nice. Please say thanks to the guys that were instrumental in getting that accomplished. It puts my mind at ease knowing that an outlet-inlet is available.

UPCOMING MEETINGS/INFO:

- January 9 – 6 p.m. – NBRPD Commission meeting
- January 19 – 7 p.m. – Planning Commission
- February 2 – 7 p.m. – Supervisors meeting

ADJOURNMENT

A motion was made by Gary Hadden and seconded by Josh Steingraber to adjourn the monthly meeting at 8:27 p.m. Vote 3:0

Respectfully
Kim Y. Berger
Secretary