

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The reorganization meeting of the Ontelaunee Township Board of Supervisors was called to order at 6:00 pm by Supervisor Gary Hadden, in the Ontelaunee Township building, with Supervisor Rudy Schmehl and Josh Steingraber present.

Additional Meeting Attendees: Kim Y. Berger, Secretary

Visitors – Daryl Faust and Kelly Burdick

Kim Y. Berger, Secretary/Treasurer called for the nomination of Chairman of the Board.

A motion was made by Gary Hadden and seconded by Rudy Schmehl nominating Josh Steingraber as Chairman. Vote 3:0

Gavel was turned over to Mr. Steingraber.

A motion was made by Josh Steingraber and seconded by Rudy Schmehl to appoint Gary Hadden as Vice Chairman. Vote 3:0.

A motion was made by Gary Hadden and seconded by Rudy Schmehl to appoint Kim Y. Berger as Secretary/Treasurer and have her bonded in the amount of \$1,000,000. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to appoint Hartman, Valeriano, Magovern and Lutz as Solicitor, term to expire at the January reorganization meeting 2024. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to appoint Arro Consulting, Inc. as township engineer, term to expire at the January reorganization meeting 2024. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to have all funds deposited into Tompkins Bank. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to set the meeting place at 35 Ontelaunee Dr., Reading, PA 19605 on the first Thursday of the month unless legal holiday at 7:00 pm. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to set the Planning Commission day and time as 3rd Thursday of the month at 7 p.m. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to set the gas mileage compensation at the rate set by IRS (0.655). Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to appoint Berks EIT to collect Municipal Services tax and Earned Income Tax. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to appoint Kraft Municipal Group Inc. as the zoning and code enforcement officer, Building Inspector and Plumbing Inspector term to expire at the January reorganization meeting 2024. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to appoint JB Environmental Services LLC as the sewage enforcement officer, term to expire at the January reorganization meeting 2024. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to appoint Ronald Schmehl as the vacancy board chairman term to expire at the January reorganization meeting 2024. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to appoint Gary Hadden as the police commissioner and Josh Steingraber as the alternate commissioner for the Northern Berks Regional Police Department expiring at the January reorganization meeting 2024.

A motion was made by Gary Hadden and seconded by Rudy Schmehl to authorize the 3 supervisors, Public Works Foreman and secretary/treasurer as delegates for PSATS Convention and all should be compensated for 15 hours. Vote 3:0

A motion was made by Rudy Schmehl and seconded by Josh Steingraber to appoint Kim Berger as the Emergency Management Coordinator. Term to expire at the reorganization meeting January 2024. Vote 3:0

A motion was made by Gary Haden and seconded by Rudy Schmehl to appoint Ron Kessler as Fire Marshal. Term to expire at the January reorganization meeting 2024. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to adopt Resolution 2023-1 appointing Long Barrell & Co. Ltd. 1150 Berkshire Blvd, Suite 240 Wyomissing, PA 19610 to conduct the audit of the accounts of the Township of Ontelaunee for the fiscal year of 2022. Vote 3:0

A motion was made by Gary Hadden and Rudy Schmehl to approve the Township participation in the Uniform Construction Code Countywide Appeals Board and to send the \$300 membership fee to the County of Berks. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to reappoint Dale Wilson and Ronald Bruchez to the Planning Commission term to expire 12/31/2025. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to adopt Resolution 2023-2 reappoint Donna Martz to the Zoning Hearing Board, term to expire 12/31/25. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to reappoint Janell Weller as an auditor, term to expire 12/31/25. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the following 2023 holiday schedule. Vote 3:0

Township Offices to be closed the following holidays in 2023

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Friday	April 7	Good Friday
Tuesday	May 16	Primary Election Day
Monday	May 29	Memorial Day
Tuesday	July 4	Independence Day
Monday	September 4	Labor Day
Monday	October 9	Columbus Day
Tuesday	November 7	Election Day
Thursday	November 23	Thanksgiving
Friday	November 24	Day after Thanksgiving Day
Monday	December 25	Christmas Day
Tuesday	December 26	Day after Christmas
Monday	January 1	New Years Day

(1) Floating Day – Employee Choice

A motion was made by Gary Hadden and seconded by Rudy Schmehl to increase Andrew Torchia hourly rate to \$18/hr. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to increase the office staff hourly rate \$1.00 per hour. Vote 3:0

A motion was made by Josh Steingraber and seconded by Rudy Schmehl to adjourn the meeting at 6:15 p.m. Vote 3:0

Respectfully

Kim Y. Berger
Secretary