

April 6, 2023

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Chairman Josh Steingraber in the Ontelaunee Township building, with Board Supervisor Gary Hadden and Rudy Schmehl present.

Additional Meeting Attendees: Elizabeth Magovern, Solicitor
Bill McMullen, Engineer
Kim Y. Berger, Secretary

Visitors- Joe Farley, Steven Barnes, Chris Thomas, Vladimir, Charlotte Mercado, Nathaniel Baron, Kelly Burdick and Daryl Faust

A motion was made by Gary Hadden and seconded by Rudy Schmehl to amend the agenda to add a motion under the Engineer's report regarding the Epting tract extension. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the minutes from the March 2, 2023 and the March 15, 2023 special meeting. Vote 3:0

POLICE DEPARTMENT – February Report was submitted

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the February police report. Vote 3:0

FIRE DEPARTMENT – February Report was submitted

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the February fire report. Vote 3:0

BUSINESS FROM FLOOR

Christopher Thomas, VP of the Board of Trustees of the SV Library was present to thank the township supervisors for their monetary and other support.

Nathen Baron was present to discuss the use of the township fields for private training sessions with children on Township property. He was looking for about 10 sessions with an approximate number of six children. He was interested in using the soccer and baseball fields. He doesn't believe it will be done this year but wanted to know what was needed in the event he was going to do the training.

Solicitor Magovern stated that there had to be liability insurance naming the township as an additional insured and he would need the required clearances (criminal background, child abuse etc.)

Solicitor Magovern stated that when Mr. Baron was ready to plan the program that he would need to contact the township and request the use of the fields when the session would be, where they would be

held, how long the sessions would last and the number of people involved with the other items of the insurance and clearances. At that point the Supervisors can discuss the approval.

Charlotte Mercado, 5696 Allentown Pike was present to discuss her property and the issue with flooding. Ms. Mercado stated that she had a developer contact her who was interested in purchasing her property however, the developer is stating that a survey of the creek is outstanding by the Township. It was explained to her that the township would not survey the creek. It was suggested that she contact a private consultant for help or to contact her federal representatives. Unfortunately there is nothing the township can do to help her with flooding of her property by the creek.

Joe Farley, 258 Ida Red Drive was present to question the high water and sewer rates. He stated that he was not told that they were going to be this high. The supervisors stated that everyone who purchases a home should be doing their due diligence and checking out the cost of utilities and the like before they decide to move. It was explained to him that our system was built in 2005 and that the authority at that time had to take out loans and bonds to pay for the infrastructure. The township has refinanced the loans for a better interest rate and the township continues to pay on these loans.

Solicitor Magovern stated that legally the township cannot lower the rates or the township could be in default of the loans.

Mr. Farley stated that he wanted to present a petition from residents in the Harvest and McIntosh to lower the rates. The Supervisors once again reiterated that the rates cannot be lowered at this time. Mr. Farley handed in the petition.

TAX COLLECTION: A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the Tax Collector report for March 2023. Vote 3:0

Real Estate Taxes -	\$103,661.08
Real Estate Interims -	\$ 917.78
Street Light Tax -	\$ 1,587.60

March 2023 Public Works Report

March 1 Trk# 6 to Highland Truck Repair for “service engine lights.” E-mailed February reports. Marked water and sewer lines for PA One Call on Ida Red Drive. Removed snow foil from Trk#7 QCP plow and welded and patched cracked moldboard. Conducted welding training, safety, and hands-on demonstration with public works team members in the process. Photo documented chip seal failure on Redners Way and sediment filled drainage swale @ Sheetz property.

March 2 Rearranged garage bays # 6 thru 10 to photo and list surplus items for sale on Municibid. Cut downed tree fallen from RBMN railroad bridge in Mohrsville Rd. right-of-way. Swept up auto parts on Route 73 @ township building after vehicle crash and assisted NBRP with traffic control till scene was cleared. Spread additional 2 yards of mulch around perimeter of township building. Attended regular monthly township meeting.

March 3 Photo and documented information for 2021 Chev. Silverado 6500 HD truck for listing on Municibid. Completed police department corner of township building perimeter with an additional 6

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yards of mulch. Emptied park area trash receptacles and used drag harrow on ballfield. Litter clean-up on Willow Creek Rd. Executed specialty sign order for Ontelaunee Drive with Main Stream Industries.

March 6 Weekly hydrant flushing routine. Installed specialty warning signs on Ontelaunee Drive and Ida Red Drive intersection. Painted hydrants on Indian Manor Drive and Gernants Church Rd. Obtained paint and supplies from Sherwin-Williams. Inspected Berkley Rd. for hot patch spots. Purchased cement mixer from Harbor Freight Tools.

March 7 Assembled cement mixer. Assembled Stihl wheel cart with water attachment and cut-off saw bracket. Repaired hydraulic oil leak on borrowed backhoe from Maidencreek Twp. Contacted County of Berks for light bulb disposal. Replaced weed eater bump knobs and test ran. Overview of backhoe operation with public works team.

March 8 Replaced oxyacetylene regulators on burning outfit. Fastened loose street signs on Willow Creek Rd. Burned hole in pallet forks to accept trailer ball for trailer jockeying. Met with County Electric and Plumbing to mark out and schedule install of light poles and LED fixtures at Willow Glen playground. Traced exterior garage lighting to source for possible dusk to dawn or timer use. Marked and cleared all current PA One calls. Remarkd 273 Gernants Church Rd. for new construction natural gas service installation.

March 9 spread an additional yard of mulch around trees @ township building after limb pruning. Dismantled garage roof exhaust fan hood after discovery of its need for service. Motor needs to be replaced. Equipment showing with Municibid bidder. Cleared drainage swale at box culvert and galvanized wing wall on Ontelaunee Drive with borrowed backhoe. Removed spoil. Brush to Berks Soil and Stone. Public Works team photo for township newsletter.

March 10 Boxed and delivered fluorescent tubes for proper disposal @ Berks County Solid Waste Authority site. Exhaust fan motor to Reading Bearing and Drive and purchased new one. Wired and completed installation on rooftop. Fueled trucks and installed plows to prep for winter event. Municibid buyer made payment and pickup of walk behind mower. Boom mowed Ontelaunee Drive between Ashley Way and Kindt Corner Rd.

March 13 Payroll. Weekly hydrant flushing routine. Responded to drinking water taste and odor concern @ 8 Helen Drive. Replaced backup alarm on Trk#3. Wood framed stencils for line painting operation. Supplies from Lowe's, Kuzan's, Stoney Creek Rentals, Advance Auto Parts, and Sherwin-Williams.

March 14 Pop riveted loose soffit @ township admin. entrance. Cleaned interior windows @ police office foyer. Cleaned corroded thermostat contacts in police squad room. Wiped down fuel oil seepage on heating storage tanks and checked for leaks. Marked PA One calls on Ida Red Drive. Replaced water stained ceiling tiles in township meeting room.

March 15 Received and replaced liner of Cla-Val roll seal with aid from Cla-Val representative to backup assembly already inline on Gernants Church Rd. water main. Installed new construction water meter on Ida Red Drive. Purchased magnetic tape to install bird spike strips above police office entrance. Participated in field demonstration on traffic paint line striping machine with Sherman-Williams representatives and compiled unit rental pricing and purchase pricing.

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March 16 Attended LTAP training @ Berks Ag. Center to discuss topic of road safety. Certificate obtained. Rented scissor lift @ Stoney Creek to install bird spike strips on I-beams above police department entrance. Removed bird nests and returned rental unit same day. Removed sidewalk deicer from township building entrances. Inspected cap stone façade above admin. doors and contacted Dietrich Stonemasonry for price quote to repair/replace as needed. Painted fire hydrants on Loose Lane.

March 17 Marked emergency PA One Call @ 10 Rome Drive. Trk#5 to E.M. Kutz for dump body and plow change out quotation. Purchased wire mesh decking for pallet racks from Moses Glick and lumber from A. D. Moyer. Moved machinery and vehicles in garage bay #7- #10 to install pallet racks for seasonal storage. Milwaukee 18 volt grinder to Stoney Creek Rentals for possible warranty repair/replacement.

March 20 Weekly hydrant flushing routine. Marked and cleared PA One calls on W. Huller Lane. Prepped ballfield for use and emptied trash. Finished installing modified wire mesh decking on garage pallet racks. Continued hydrant painting in Willow Glen subdivision.

March 21 Loaded Fisher plow frame for Municibid buyer after payment received. Made contact with Rajah Shrine regarding permission for Ontelaunee Township to dump clean fill on their property for disposal. Removed salt spreaders from Trk #4 and #7. Cleaned frames and painted. Replaced backup alarm on Trk#7. Wright Township- Mountain Top, Luzerne County made physical inspection of Trk#2 (Municibid bidder). Marked and cleared PA One Calls on Rome and Sunglo. Removed and cleaned V-box salt spreader from Trk#5. Operated Adams Rd. autoflusher manually for M.J. Reider water sample.

March 22 Hot patched settled catch basins on Katylyn, N. Calais, and Nantucket with rented plate compactor. Cleaned tools, wheelbarrow, and truck. Worked to diagnose PTO electrical short on Trk#7. County Garage Door started work on garage bay #4.

March 23 Loaded Municibid sold items- garden tractor and bumper broom. Checked meeting room for ceiling leaks after rainstorm. Replaced soffit lightbulb on township building exterior. Electrically tested Trk#7 to determine a bad solenoid on the frame and replaced with heavy duty. Litter cleanup @ Business 222 and Park Rd. intersection. Replaced warped boards on loading ramp parts with new treated lumber. Replaced broken boards on salt shed interior.

March 24 Trk# 7 to Penn Power for estimate to repair/replace Allison transmission steel fluid lines. Received delivery of lift station enzyme treatment product from LB Water. Rechecked meeting room ceiling for leaks after additional rainstorm. Replaced backup alarm on Trk#4. Met with Dietrich Stonemasonry for quote to repair capstones on façade at administration entrance. Loaded grinder pump housings for Municibid buyer.

March 27 Payroll. Weekly hydrant flushing routine. Marked PA One Calls in Harvest and Willow Glen subdivisions. Marked manholes on SR 1003 and SR 4031 for risers. Installed (3) new construction water meters in the McIntosh subdivision. Groomed Ontelaunee Fields ballfield. Replaced Rec. B zero turn mower battery. Alarm Tech performed annual fire extinguisher inspections.

March 28 Litter cleanup @ Business 222 and Park Rd. intersection. Collected leaves around township building and Lift Stations #1 and #3. Dumped spoil at Berks Soil and Stone. Continued painting

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township-owned fire hydrants in the Willow Glen subdivision. Closed administration building entrance foyer structural steel gaps with steel wool to suppress avian encroachment.

March 29 Attended environmentally sensitive maintenance program in Phoenixville, PA sponsored by the Center for Dirt and Gravel Road Studies, Penn State as part of the Bowers Rd. grant application. Hydrant painting in Willow Glen subdivision. Scrap tires to Richmond Twp. for disposal.

March 30 Attended second day of Dirt and Gravel Road Studies and obtained five year certification for current grant application and/or future township endeavors regarding road construction/maintenance. Continued hydrant painting in Willow Glen subdivision. Installed new construction water meter @ 273R Gernants Church Rd. Unlocked Lift Station #1 for Blooming Glen Contractors and provided keys to the project manager.

March 31 Litter cleanup on Birch Hill Rd. Continued hydrant painting in Willow Glen. Park trash. Washed Trk #1, Trk# 3, Trk#5, Trk#6. Cleared all current PA One calls.

March 2023 Public Works Expenditures

A.D. Moyer \$19.62 lumber

Advance Auto Parts \$43.05 trailer ball and circuit tester; (4) truck backup alarms \$145.96; \$28.13 lawn and garden battery

E. M. Kutz \$247.00 12V solenoid for Trk#7

Berks County Solid Waste Authority \$84.00 for lightbulb disposal- 56 pounds

Leesport Hot Mix Asphalt \$87.65 1.25 tons

Berks Soil and Stone \$268.00 (8) yards of brown mulch

Grainger \$98.81 Bird Repellent Spikes

Harbor Freight Tools \$257.97 cement mixer

Highland Truck Repair \$64.81 Trk#6 service engine light

Kuzan's True Value Hardware \$292.97 replacement oxy/acetylene regulators; \$25.99 face shield; \$126.73 galvanized pipe for 2" blow off (Helen Lane); \$56.91 magnetic tape for bird spikes; \$203.92 digital multi-meter, mechanic's creeper, and hydraulic fitting dust caps

Lift, Inc. \$106.68 diesel fuel can; chainsaw bar oil

Lowe's \$94.98 concrete forms; expansion joint

M.B. Glick, LLC \$352.00 (16) used pallet rack wire mesh deck

Main Stream Industries \$ 137.50 custom road signs (2); \$48.00 sandbags; \$276.00 (12) traffic cones

Reading Bearing and Drive Solutions \$305.00 replacement garage exhaust fan motor

Sherwin-Williams \$188.95 traffic paint; hydrant paint

Stoney Creek Rentals \$252.81 asphalt rakes, lutes, shovels; \$143.55 scissor lift rental; \$63.89 sledge hammer, grinder cut off wheels; \$71.28 plate compactor rental

USA Blue Book \$ 189.72 DPD reagents for colorimeter (water test), valve box tongs, sonoscope

Suncoast Research Labs \$151.00 bucket of asphalt release agent

Gasoline Consumption: 42 gallons

Diesel Consumption: 87.2 gallons

Grand Total Outgo= \$4432.88

WATER DEPT.: March report was submitted

Water/Sewer Data

PA One Calls= 53

Water Meter Installs= 5

SPRING HYDRANT FLUSHING – APRIL 17 THRU APRIL 21 – 7 AM TO 3 PM

Engineers Report March 2023

Subdivisions and Land Development Projects

1. McIntosh Farms (16 Lots on Adams Road)

The developer has provided work orders to the Township for the required three additional street lights. Submittals for pavement markings have been provided by the developer and approved.

2. McIntosh Farms II

The developer has provided a street light submittal. ARRO will review the submittal and provide a response.

3. Reitnouer Land Development Plan

ARRO is providing on-site RPR services for improvement installation.

4. Crow Holdings Land Development (CHI)

ARRO is providing periodic on-site RPR services for improvement installation. A revised SR 0073 Corridor TIS was provided by the developer's consultant. The TIS was reviewed and comments will be provided to all parties.

5. Epting Tract Subdivision

A revised preliminary plan was received and reviewed at the Ontelaunee Township Planning Commission meeting held March 16, 2023.

The following subdivision/land development plans remain active (*Items #8 through #10*); however, there is no activity since our last report.

6. Brasler Development (East Huller Lane)

Photos of the icing of stormwater on East Huller Lane taken by the Ontelaunee Township Road Foreman were forwarded to the parcel owner. No additional comments were received from the parcel owner. The pond Corrective Action Plan remains to be completed, weather permitting.

7. McGrew Dealership (Bobcat)

ARRO reviewed the status of the sinkhole repair in the stormwater pond and noted the pond is infiltrating. The developer and their consultant are working with the BCD to address this item.

8. Willow Creek Farms (Gaspari Tract)

ARRO provided Attorney McGovern's office comments regarding the revisions to an agreement between Maiden Creek Township Authority and Ontelaunee Township regarding the Gaspari Tract connection location and methodology for the sanitary sewer for the project.

9. St. Luke's Land Development

Preliminary/Final Plan conditional approval was granted by the Supervisors at their meeting held October 6, 2022. Condition is addressing comments contained in ARRO's review correspondence dated September 14, 2022.

Attorney Magovern has prepared a sewer capacity agreement for the project. A "will-serve" correspondence and the final Sewer Capacity Agreement was forwarded to the developer's consultant.

10. Five Star International

The final plan was conditionally approved at the February 7, 2019 Supervisors meeting. A final conditions review correspondence was provided to the developer and their consultant on July 17, 2019. ARRO has recently received inquiries regarding the status of the plans and agreements pertaining to the project.

11. **General Engineering**

a. TASA Project (MS4 PRP Implementation)

1. The review appraiser authorized at last month's meeting provided their reports. The reports were forwarded to PennDOT.
2. URMS (Utility) site of PennDOT was accessed and information will be uploaded.
3. PennDOT is completing environmental documents and when they are completed submit them to the PennDOT environmental unit for approval/clearance.
4. Upon receipt of environmental clearance the Township can approach the parcel owners with offers and/or requests for waivers for easements.
5. Although originally required and submitted, it was determined by PennDOT that no PennDOT permit is required. No official notification of this has been issued by PennDOT.

b. The following Road Opening Permit applications were acted upon.

- i. Comcast Cable – Ida Red Drive for the installation of a power supply cabinet. Escrow and permit fees have been received and the permit was issued.
- ii. UGI – 273R Gernants Church Road for the installation of a gas service. Escrow and permit fees have been received and the permit was issued.

- c. Preparation of the MS4 renewal application has been completed, was signed by the Township, and uploaded to PADEP's onbase system. The current permit, issued October 1, 2018, expires on September 30, 2023.
- d. Dirt and Gravel Road Program application for Phase I was prepared and submitted to the Berks Conservation District on March 29, 2023.
- e. Photos of the intersection of Redners Way and Ashley Way that experienced oil bleeding through the aggregate following the 2022 Road Project was forwarded to Martin Paving, Inc. requesting a remedy for the problem be submitted to the Township.
- f. Stormwater management submissions were received and reviewed and inquiries regarding stormwater management requirements were fielded by ARRO personnel.

12. Water System Engineering & Reporting

- a. Flow data was entered into the PADEP Greenport site as well as Chapter 110 reporting information.
- b. ARRO is continuing revisions and additions to the water system portion of the Ontelaunee Township Rules and Regulations, both text and standard details. It is anticipated that the revisions will be presented in 2023 for review and potential adoption by the Board of Supervisors.

13. Sanitary Sewer System Engineering

- a. PS #7 Force Main and PS Upgrade and Modernization Project

The project commenced the week of March 27th at PS #1. Due to an emergency project the contractor demobilized and is scheduled to return on April 10th and continue with work at each of the pump stations followed by the
- b. Tributary Chapter 94 reports for discharges to the Leesport Borough Authority and Maidencreek Township Authority facilities were prepared and submitted to the respective authorities.
- c. The St. Luke's and Epting Tract Chapter 94 Report information for their respective projects Sewage Facilities Planning Module will be completed and presented for signature.
- d. ARRO is continuing revisions and additions to the sanitary sewer system portion of the Ontelaunee Township Rules and Regulations, both text and standard details. It is anticipated that the revisions will be presented in 2023 for review and potential adoption by the Board of Supervisors.

14. Sanitary Sewer Operations

- a. Services/activities were conducted as identified under the Routine Operations scope of services outline in the Professional Services Agreement between Ontelaunee Township and ARRO.

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A motion was made by Gary Hadden and seconded by Josh Steingraber to authorize the Secretary to send a letter to Berks County requesting a six month extension to June 1, 2024 to complete the pump station upgrades utilizing the grant that was received from Berks County ARP funding. Vote 3:0

Discussion regarding - Redners Way and Ashley Way road way issues from the oil and chip project. Mr. McMullen has reached out to the contractor however, has not received a response.

A motion was made by Gary Hadden and seconded by Josh Steingraber to authorize Twiford Electric to order new emergency lighting and to complete the installation at all pump stations at a cost not to exceed \$200 per pump station. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve a 90 day extension to the developer of the Epting Tract until June 1, 2023. Vote 3:0

MS4: covered under Engineer report

SOLICITOR :

After a brief discussion regarding Amusement tax, a motion was made by Gary Hadden and seconded by Josh Steingraber to authorize the Solicitor to draft and advertise an ordinance repealing the amusement tax. Vote 3:0

CODE ENFORCEMENT – February and March’s report were submitted.

EMA COORDINATOR –

Ms. Berger explained that she had met with Berks County DES regarding EMA.

There will be numerous things happening in the future, including updating the plan and then it will have to be reviewed by the Supervisors and promulgated, identifying the Tier II haz mat facilities, updating the mitigation plan, reviewing the total visibility groups in the township, maintaining certifications and monthly training session.

POLICE COMMISSION – Mr. Hadden stated that contract negotiations will be starting soon and National Night Out will be held at the SV High School on August 1, 2023.

PLANNING COMMISSION –

EXPENDITURES

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve expenditures for the month of March in the amount of \$233,925.27. Vote 3:0

General	\$184,105.56
Water	\$ 33,737.23
Sewer	\$ 16,082.48

BILLS PAID - MARCH 2023

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21st Century Media - Philly Cluster	543.07
A. D. Moyer Lumber	19.62
Advanced Auto Parts	153.99
ARRO Consulting, Inc.	26,855.85
Bachman's Roofing	578.00
Berks Co. Solid Waste Authority	84.00
Berks Soil & Stone	1,897.50
Capital Blue Cross	2,433.10
Cardmember Service	115.70
Comfort Pro, Inc	139.00
Delaware Valley Regional Finance Authori	2,347.20
Douglas A. Haring, MAI	5,000.00
E.M.KUTZ, INC.	247.00
Elite Fuel Service, LLC	2,431.64
Emergency Systems	1,222.00
Frederick K. Hatt, Attorney-at-Law	195.00
Grainger	147.95
H. A. Thomson Co.	2,214.00
Hartman Valeriano Magovern & Lutz P.C.	2,823.94
Highland Auto & Truck Repair	64.81
J.C.EHRLICH	434.16
J.P.Mascaro & Sons	883.15
JB Environmental Services LLC	35.00
Kraft Municipal Group Inc.	30,112.91
KUZANS HARDWARE	276.82
LB Water Service, Inc.	5,008.34
LIFT, Inc.	106.68
Long, Barrell & Co., LTD.	7,589.20
M.J. Reider Associates Inc	3,168.90
MET ED	2,059.88
Met Ed	5,681.59
Moses B Glick LLC	352.00
MSII	461.50
Nationwide	400.00
Nester's Sanitation Inc.	195.00
New Enterprise Stone & Lime Co	87.65
NORTHERN BERKS REGIONAL POLICE DEPT.	85,107.04
Ontelaunee Township	10,000.00
PA Rural Water Assc.	641.00
Pitney Bowes	180.66
POSTMASTER	294.66
ProAsys	260.00

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Reading Area Water Authority	25,764.32
Reading Bearing & Drive Solutions	305.00
Reading Office Maintenance	190.00
Rhoads Energy Corporation	920.97
Rieck's Printing	1,975.00
Schultz Technology Solutions	677.14
Stoney Creek Rentals	531.53
Twiford Electrical Service	160.00
USA BLUEBOOK	189.72
VERIZON	84.22
W. B. Mason Co. Inc.	119.79
WB Mason	43.99
Wex Bank	114.08
Total	233,925.27
General	184,105.56
Water	33,737.23
Sewer	16,082.48

OLD BUSINESS:

NEW BUSINESS:

A motion was made by Josh Steingraber and seconded by Gary Hadden to issue a special event permit to Quinta Las Cabanas for the Taco Fest on May 20 and May 21, 2023. The permit was reviewed by Kraft Code Services and the event must meet all requirements including certificate of insurance and zoning permits. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the agreement with ProAsys for servicing the hot water boiler quarterly at a cost of \$260.00 per quarter or \$1,040.00 for the year. This is an increase of \$50 for the year. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the vegetation management for spring of 2023 at 8 locations at a total cost of \$4,774.20. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve a quote from Comfort Pro for replacement of a 3 way valve for the air conditioning at a cost of \$1,530.00. Vote 3:0

A motion was made by Josh Steingraber and seconded by Gary Hadden to approve the quote from County Garage Door Co. for the replacement of a garage door opening for bay #4 at a cost of \$2,015.00. Vote 3:0 (another quote could not be obtained from another vendor).

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the quote from Phils

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Window Cleaning to have the township building windows cleaned inside and out at a cost of \$1,100.00.
Vote 3:0

Discussion regarding hiring a consultant to begin the process of a conceptual plan for a recreational area. A motion was made by Josh Steingraber and seconded by Gary Hadden to hire Derck and Edson, Lititz to provide professional design services for a park master plan at a quote of \$11,500.
Vote 3:0

A motion was made by Josh Steingraber and seconded by Gary Hadden to utilize a portion of the ARPA funds to purchase a 320-P-Tier Backhoe loader which includes trading in the Kubota tractor. Total cost to be \$106,000. Vote 3:0

UPCOMING MEETINGS/INFO:

April 7 – OFFICE CLOSED
April 10 – 6 p.m. – NBRPD Commission meeting
April 20 – 7 p.m. – Planning Commission
May 4 – 7 p.m. – Supervisors meeting

ADJOURNMENT

A motion was made by Josh Steingraber and seconded by Rudy Schmehl to adjourn the monthly meeting at 8:35 p.m. Vote 3:0

Respectfully

Kim Y. Berger
Secretary