

July 6, 2023

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Chairman Josh Steingraber in the Ontelaunee Township building, with Board Supervisor Gary Hadden and Rudy Schmehl present (left at 8 p.m.)**

Additional Meeting Attendees: Christopher Hartman, Solicitor  
Bill McMullen, Engineer  
Kim Y. Berger, Secretary

Visitors- Kelly Burdick, Kenny Quell, Tony Folino, Chris Hadden and Daryl Faust

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the minutes from the June 1, 2023 meeting. Vote 3:0

Executive sessions were held as follows:

Executive session – June 1, 2023 – 5:30 p.m.  
Executive session – June 7, 2023 – 10 a.m.  
Executive session – June 15, 2023 – 4 p.m.  
Executive session – June 20, 2023 – 9 a.m.  
Executive session – July 6, 2023 – 6 p.m.

A motion was made by Rudy Schmehl and seconded by Josh Steingraber to amend the agenda to include the subject of the 2023 Traffic improvement plan under the solicitors report. Vote 3:0

**POLICE DEPARTMENT – May Report**

**FIRE DEPARTMENT – May and June Report**

**BUSINESS FROM FLOOR -**

Tony Folino of Berks Soil and Stone was present to discuss the recycling of vegetation that he provides for the township. Mr. Folino stated that his company has been recycling for the township for approximately 10 years. The first seven years there was no payment from the township. In 2020 the payment was \$3500, in 2021 and 2022 it was \$5,000 each year.

Mr. Folino is now asking that the township pay \$10,000 towards the recycling of vegetation. So far in 2023 they have recycled 350 yards and fall is the busiest time and he is expecting to have 800 to 1000 yards before the year is over. Costs for labor, fuel and equipment maintenance have increased.

Mr. Folino asked if there are any grants available to help with the cost of the vegetation recycling. Secretary Berger will check into this.

Mr. Folino stated that Leesport Borough is paying them \$10,000 this year.

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It was stated that the township had requested statistical documentation of how many residents of Ontelaunee are using the service and how much material is being recycling, but had not received the information. Mr. Folino stated that he will see that it is sent to the Secretary.

In addition, a copy of Leesport's contract was requested by the supervisors.

The Supervisors will review the information when it is submitted.

Christopher Hadden of 26 Rome Drive, Leesport submitted two Right to Know requests. One regarding overtime for 2023 for the Secretary and one asking if it is the Secretary's job to view social media posts during her working hours.

Christopher Hadden asked if there was a reason that the Secretary views posts such as on the Facebook page of Willow Glen regarding the recent fireworks issue. This was done during working hours.

Chairman Steingraber stated that viewing social media posts for the township is encouraged especially if there are things such as the firework display that occurred on Saturday, July 1 whereby there was a post about a large firework display that was being done on Township property and the Secretary advised the supervisors and the Solicitor about the post.

Christopher Hadden handed in the Right to Know Requests.

**TAX COLLECTION:** A motion was made by Rudy Schmehl and seconded by Gary Hadden to approve the Tax Collector report for June 2023. Vote 3:0

Real Estate Taxes -	\$ 21,484.59
Real Estate Interims -	\$ 468.28
Street Light Tax -	\$ 270.00

### **June 2023 Public Works Daily Log**

June 1 Moved employee lockers into newly repurposed storage room after deep cleaning. String trimmed around road signs on state routes in preparation for first cycle boom mowing as per contract. Washed all public works vehicles. Attended monthly board of supervisors meeting.

June 2 Marked emergency PA One Call @ 273R Gernants Church Rd. for Met-Ed pole installation. Refastened "stop" sign on Ontelaunee Drive with new hardware. Reviewed boom mower safety with printed PSATS training manual. Began first boom mowing cycle on SR 4029, SR 4031 and SR 1003 as per state contract.

June 5 Payroll. Weekly hydrant flushing routine. Groomed ballfield. Relocated infield mix to Maiden creek Twp. stockpile. Dumped unusable material at prearranged dumpsite. Rewired and relamped faulty lighting fixtures in Police Dept. office. Painted previously undiscovered fire hydrant @ 5445 Pottsville Pike. (Leesport service area). Park trash.

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June 6 Attended LTAP seminar at Berks County Ag. Center regarding PennDot approved road signs. Boom mowed with blocking vehicle and shadow vehicle on state routes 1004, 4030, and 4032 as per contract. String trimmed and filled (10) 55-gallon bags with trash collected along the roadway.

June 7 Sharpened knives on boom mower and replaced skid shoe. Replaced broken air fitting on Trk#4 primary air tank and greased all chassis components. Replaced the air filter on Echo SRM 260S string trimmer. Replaced air filter and installed new carburetor rebuild kit on Echo SRM 230 string trimmer. Attended Derck and Edson landscape architect virtual meeting regarding recreation area improvements. Boom mowed SR 1001 and SR 1010. Marked water and sewer services on Ida Red Drive for PA One Call system. Began replacement of broken swing arm and side mount torsion spring cover on Trk#4 automatic tarp system.

June 8 Finished tarp swing arm replacement on Trk#4. Replaced license plate light and holder on Trk#6. Welded aluminum flatbed body on Trk#5. Installed new trip spring on Trk#4 Gledhill snowplow. Boom mowed Willow Creek Rd., Bowers Rd., Berkley Rd., Leesport Ave. (township owned segment) and Birch Hill Rd.

June 9 Boom mowed Ida Red Drive, Orchard Lane, Kerns Rd., and Ontelaunee Drive (township owned segments) with accompanying shadow vehicle. Researched "as built" township building plans for employee locker room improvements (water, sewer, electric service). Pulled weeds in mulch bed perimeter of the township building. Researched blueprints for underground utility descriptions on SR 4029 (Ontelaunee Drive) segment involved in TASA grant rain garden project. Reviewed road linear footage calculations for future line painting and legend painting contracts. Updated township owned fire hydrant list by bulk water meter location for future semi-annual flushing routine and maintenance.

June 12 Weekly hydrant flushing routine. Directed Borough of Hamburg street sweeper operator to Willow Glen and Willow Glen North subdivisions for street sweeping detail. Picked up balance of rolled c-top order @ M&W Precast in Ottsville, PA for Bewley Lane repairs. Continued street sweeping previously chip sealed areas of Cherry, Peach, Hafer Drive, Ashley Way, and Redners Way while using a blocking vehicle. Received rotary mower aftermarket wear item parts from Lecal Equipment, Inc. Emptied Park trash.

June 13 Boom mowed Wiley's Rd. and intersection of Ontelaunee Drive. Continued street sweeping previously chip sealed roads with Borough of Hamburg contracted street sweeper. Completed street sweeping in Harvest subdivision. String trimmed guardrail on Bowers Rd. bridge. Cleaned debris from catch basin grates after heavy rainfall in the flood prone section of Willow Creek Rd. Boom mowed and string trimmed near closed Bowers Rd. bridge. Manually operated auto flusher for M.J. Reider water sample technician. Collected additional sample on Wingco Lane for disinfectant residual reading.

June 14 Received emergency PA One Call from Met-Ed for 72 Orchard Lane @ 0245. Mowed and string trimmed township building. Fabricated catch basin lifting pins with surplus hardware and steel from Moses B. Glick LLC. Assembled newly purchased benchtop drill press on clearance @ Harbor Freight Tools. Installed (2) new construction water meters in McIntosh II subdivision (Sunglo). Broomed remainder of heavy aggregate on Peach St. with Kubota rotary broom. New front tires on Trk#6 @ Kantner Tire Service. String trimmed concrete median on Ashley Way.

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June 15 Mowed and string trimmed recreation areas. Groomed ballfield. String trimmed Lift Station #6. Met with Schuylkill Valley School District Facilities Director regarding equipment and manpower sharing during mini equipment exposition on the grounds. Received delivery of Cla-Val cone strainer and spool piece for water distribution main roll seal located on Gernants Church Rd.

June 16 Payroll. Boom mowed additional passes along guardrail on SR1010 with blocking and shadow vehicles. Transferred magnesium chloride sidewalk ice melter to heavier duty receptacles with caster wheels and returned to storage. Contacted LB Water for a quote of a sampling station unit for Ida Red Drive and then contacted Tactical Plumbing for a quotation to install a new station and remove the current auto flusher. Updated Cross Keys business addresses utilized for water sampling. Replaced Rhoads fuel cards with new Rutter's cards.

June 19 Weekly hydrant flushing routine. Cleared all current PA One calls (10). Mowed Bewley Lane stormwater retention basin and North Pointe area. Groomed ballfield and emptied trash receptacles in Park areas. Cut four feet of growth from arborvitae hedge surrounding emergency generator pad @ township building and tapered with hedge trimmer. Dumped clippings @ Berks Soil and Stone.

June 20 Checked Park system after first day of township sponsored playground program. Mowed and string trimmed Hannibal Lane. Used borrowed backhoe to clear drainage ditch along Orchard Lane to move stagnant water to outfall while maintaining vegetation to stabilize the bank. Utilized flagging operation to maintain the flow of truck traffic to Perdue. Replaced primary wire and bulb to Trk#4 left rear work light. Manually operated auto flusher on Ida Red Drive for M.J. Reider water sample technician. Pole pruned dead branches from the trees @ the township building and hauled to Berks Soil & Stone for recycling.

June 21 Loaded catch basin top and extension for Irish Creek Excavating crew working on Bewley Lane. Provided dumpsite for spoil. Met with PennDOT District 5-0 representative regarding SR 4031 road work. Ordered hydraulic cement and Sika Flex for storm drain outlet rehabilitation. Trimmed more dead and overhanging tree limbs @ the township building and recreation areas to allow closer mowing and edging. Reinforced Holmes trailer D-ring tie-downs with signpost channel to better support wood decking during transport of equipment.

June 22 Cut gold cypress encroaching the roadway on Bewley Lane. Purchased corded angle grinder with cup wheel @ Harbor Freight Tools to custom fit catch basin tops to existing roll curb line. Picked up materials @ A.D. Moyer to parge the penetrations of the concrete storm drainpipes in the catch basin boxes. Removed down tree @ railroad crossing on Snyder Rd. Replaced (3) faded speed limit signs on Bewley Lane.

June 23 Reviewed 7-step truck air brake checklist as a safety briefing topic (tailgate talk) before the beginning of hauling certified playground mulch from Berks Soil & Stone. Applied (15) yards to Recreation Area "B" and (30) yards to Recreation Area "A" playgrounds respectively. Cleaned tools upon completion of project.

June 26 Weekly hydrant flushing routine. Collected (7) discarded tires along E. Huller Lane and disposed @ Lehigh Cement. Cleared storm drain grates on Willow Creek Rd. after heavy rain. Groomed ballfield. Emptied Park trash. String trimmed Lift Station #2 on Berkley Rd. Applied (5) yards of certified playground mulch to swing set area of Willow Glen playground.

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June 27 Mowed and string trimmed township building. Mowed North Pointe area and string trimmed. Mounted shelving in the custodial closet of the township administration office for supply storage. Open clogged scrub sink drain. Collected additional water samples @ 16A Margaret St. for a residual reading. Replaced signpost on Loose Lane after motor vehicle crash. Removed the fungus growing in the mulch bed perimeter of the township building. Attended monthly work session meeting.

June 28 Applied an additional (5) yards of millings to Bowers Rd. Cleaned silt from stormwater retention basin on Bewley Lane and mowed. Mowed Hannibal Lane. Cleared overgrowth of vegetation along walking path @ Recreation Area "A." Cut and removed (3) dead pine trees and removed stumps with borrowed equipment. Chipped waste and dumped @ Berks Soil & Stone. Added topsoil to replace divots.

June 29 Continued foliage removal @ Recreation Area "A." Cut and disposed (5) dead gold cypress and (1) overgrown lilac. Cut and chipped (1) additional dead Norway spruce. Added (1) yard of screened topsoil to dress and reseed disturbed areas. Removed (1) dump truck load of thistles pulled from the butterfly garden. Emptied Park trash after YMCA playground activities.

June 30 Boom mowed roadway shoulders in the northern zone of the township including Mohrsville Rd., Kerns Rd., Birch Hill Rd., and Gernant's Church Rd. with accompanying shadow vehicle. Changed out all public works vehicle fuel cards with new Rhoads Energy cards to be utilized @ Rutter's locations. Mowed and string trimmed Park areas. Completed monthly reports.

Water/Sewer Work Data

PA One Call tickets= 37

New construction water meter installs= 2

### **June 2023 Public Works Expenditures**

A.D. Moyer- (8) buckets of hydraulic cement; (12) tubes of Sikaflex sealant- \$669.55 (Bewley Lane)

A&W Mower Repair- Honda suitcase generator #1- \$121.50 tune-up

Honda suitcase generator #2- \$121.50 tune-up

Honda suitcase generator #3- \$141.00 tune-up and carb cleaning

Honda suitcase generator #4- \$316.97 tune-up and carb replacement

Advance Auto Parts- license plate light Trk #6- \$18.64

Berks Soil & Stone- (1) yard of topsoil and (1) straw bale for Willow Glen Playground- \$40.00

Berman Freightliner- air tank fitting Trk#4- \$9.96

E.M. Kutz- tarp swing arm Trk#4- \$663.67

trip spring Trk#4 Gledhill plow- \$133.18

Grainger- (12) cargo strap corner guards- \$32.40; (1) 30 foot tow strap- \$40.13

Kantner's Tire Service- (2) Goodyear tires Trk#6- \$760.00

Kunkel's Saw & Mower- Echo string trimmer carb repair kit- \$38.09

Kuzan's True Value- (4) 48" shelf boards; (6) brackets; hardware (custodial closet)- \$108.67

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Kuzan's True Value- (1) threaded rod- \$4.79; (1) 3/8 shackle-\$9.49; (1) 4" concrete blade- \$10.99  
(1) drill press vise- \$39.99; (1) portable canopy- \$89.99  
(2) trash can dollies- \$143.98  
(24) carriage bolts; (24) nuts- \$40.80

Lacal Equipment, Inc.- (6) Tiger boom mower knives, (4) shoulder bolts, (4) skid shoes- \$692.26

Lift, Inc.- (2) spare saw chains for pole pruner- \$45.98  
(2) spare saw chains for MS 194T- \$49.98

M&W Precast- (3) rolled curb catch basin c-tops for Bewley Lane- \$759.00

Moses B. Glick LLC- steel round stock- \$12.60

PA Rural Water Association- PA DEP continuing education credits course- \$135.00

Reading Precast- (4) catch basin extensions for Bewley Lane- \$1200.00

Harbor Freight Tools- bench top drill press- \$149.97  
Brakleen- \$6.99  
7" corded angle grinder- \$89.94

Fuel Consumption

Ethanol Free= 19.07 gallons  
Regular Unleaded= 39.63 gallons  
Diesel= 170.11 gallons  
Diesel (boom mower) = 124.44 gallons

Mr. Faust was asked to email the report to the supervisors prior to the meeting so they would have time to review it.

## **Engineers Report June 2023**

### **Subdivisions and Land Development Projects**

#### **1. McIntosh Farms II and McIntosh Farms (16 Lots on Adams Road)**

We informed the developer of the need to continue to paint crosswalks where required; however, the crosswalks will now be solid perpendicular lines without any infill.

An escrow release request is listed on the meeting agenda.

ARRO is providing sidewalk installation observations as requested by the developer.

#### **2. Crow Holdings Land Development (CHI)**

ARRO has not received any additional submissions regarding the TIS or the developer's consultant preparation of the construction and permitting plans for the improvements.

#### **3. St. Luke's Land Development**

The developer executed Sewer Capacity Agreement and tap fees were received from the developer. The approved Sewage Facilities Planning Module was forwarded to PADEP.

Documents (plans, TIS, stormwater, etc.) to address conditional approval have been reviewed by ARRO with comments being forwarded to the developer's consultant.

**4. Brasler Development (East Huller Lane)**

Attorney Magovern's office forwarded correspondence to the developer regarding water runoff from the site and ponds not dewatering.

The following subdivision/land development plans remain active (*Items #5 through #8*); however, there is no activity since our last report.

5. McGrew Dealership (Bobcat)

*Communications regarding the transfer of the sewer easement of Rutters on their parcel continues between the Township and developer's Attorney.*

6. Epting Tract Subdivision

*A recommendation regarding acceptance of a time extension is listed on the agenda.*

7. Reitnouer Land Development Plan

*ARRO is providing on-site RPR services for improvement installation.*

8. Willow Creek Farms (Gaspari Tract)

*ARRO provided Attorney McGovern's office comments regarding the revisions to an agreement between Maiden creek Township Authority and Ontelaunee Township regarding the Gaspari Tract connection location and methodology for the sanitary sewer for the project.*

**9. General Engineering**

- a. In reviewing liquid fuel road mileage additions for the Harvest Development, the PennDOT municipal services representative indicated that the portion of Ida Red Road between Adams Road and Ontelaunee Drive must be removed from the liquid fuel road mileage of the Township. The reason being a portion (+/- 1,600) of the road is now outside of the existing right-of-way. Once the new right-of way is accepted by dedication the segment can be added back to the liquid fuel road mileage. PennDOT has indicated a loss of 1.30 road miles equating to approximately \$7,382.16 per year. Calculating the road mileage loss at 1,600' (.3 mile) equates to a loss of approximately \$1,710.15 per year. ARRO personnel will continue communications with the PennDOT Municipal Services department regarding this matter and provide the results to the Township under separate cover.

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- b. I provided an e-mail under separate cover regarding an error in our November 3, 2022 report to the Board of Supervisors regarding submission of road closeout documents to PennDOT.
- c. Berks Transfer (Willow Creek Road) has provided notification of an intended permit modification to increase capacity at their transfer station from the current 1,000 ton per day to 1,500 ton per day. Pursuant to our conversation with their consultant no site or building improvements are proposed and therefore a land development plan is not proposed for submission. The additional capacity will be processed through the existing facility. I have requested a copy of the application documents to be submitted to PADEP. Pursuant to their consultant the submission to PADEP will occur around the end of July.

The Board of Supervisors are being informed that they can submit recommendations for the permit conditions, revisions, permit approval or disapproval and any other comments to PADEP within 60 days.

- d. TASA Project (MS4 PRP Implementation)
  - 1. URMS (Utility) site of PennDOT was accessed and information is being uploaded.
  - 2. PennDOT is completing environmental documents and when they are completed submit them to the PennDOT environmental unit for approval/clearance.
- e. Submission of the PennDOT Hop for the Bowers Road project occurred June 13<sup>th</sup>, not the week of June 5<sup>th</sup> as originally anticipated. A review correspondence has been received from PennDOT regarding the June 13<sup>th</sup> submission. ARRO will provide revisions to PennDOT based on the review correspondence. The review correspondence was forwarded to the township in full; however, some of the more notable comments are as follows.
  - i. A PennDOT Business Partner ID will be required for the applicant.
  - ii. A deed or agreement of sale for the improvement will be required to be submitted.
  - iii. The review correspondence indicates the application does not meet Chapter 441 requirements. This comment is not descriptive but we believe that it is due to the road construction being stone for the intended use (trucks and busses).
  - iv. Site distances rather than minimum safe stopping sight distance will be required to be calculated.
  - v. It appears PennDOT is requiring (recommending) guide rail to prevent access to the existing parking area adjacent to SR 0073.
  - vi. The lack of adequate cover over the existing storm sewer pipe may require its replacement in part or in full.

ARRO is preparing construction plans for the project to be used during the bidding process.



- f. Attorney Magovern's office continues communications regarding an easement agreement between Ontelaunee Township and the owner of the Bobcat dealership parcel (adjacent to Rutter's).
- g. ARRO personnel continued with the field mapping effort for the GIS project. Field mapping efforts have begun in residential areas in the southern end of the Township and are anticipated to continue through summer/fall. ARRO GIS personnel have corrected parcel lines on the Township Zoning Map, they loaded the updated zoning layer to the Township's GIS management account (not for public access), and is working to produce an updated master zoning map (CAD version).
- h. ARRO provided a draft of the 2023 Traffic Impact Fee document to the Township under separate cover. Revisions to the document as well as documents revising the impact fees must be formally approved prior to the end of 2023.
- i. Suggested revisions to the Stormwater Management Ordinance, based on PADEP model ordinance revisions, were forwarded to the Township for review and adoption. The agenda contains a proposed authorization for Attorney Magovern's office to prepare and advertise the ordinance amendment.
- j. Stormwater management submissions were received and reviewed and inquiries regarding stormwater management requirements were fielded by ARRO personnel.

**10. Water System Engineering & Reporting**

- a. The CCR was prepared and forwarded to the Township.
- b. Water reporting data has been uploaded to the PADEP website.
- c. An asbestos testing waiver is being prepared for submission to PADEP.
- d. Sampling plans were discussed with ARRO and Township staff.
- e. ARRO is continuing revisions and additions to the water system portion of the Ontelaunee Township Rules and Regulations, both text and standard details. It is anticipated that the revisions will be presented in 2023 for review and potential adoption by the Board of Supervisors.

**11. Sanitary Sewer System Engineering**

- a. PS #7 Force Main and PS Upgrade and Modernization Project  
  
Except for the generators, the project is complete. Generators are not anticipated to arrive until the end of November.
- b. The most recent version of the IMA with Leesport Borough was provided by Attorney Magovern's office. ARRO will review the document and provide comments to the Township and Attorney Magovern.
- c. An investigation into I & I at PS #8 was recommended and will be undertaken by Blooming Glenn Contractors, Inc. via video inspection of some of the sewer lines preceding PS #8.

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- d. Approval is listed on the agenda for upgrading the OmniSite units. Note that this is part of the modernization project but not a bid component of the project.
- e. Approval is listed on the agenda for yearly preventative maintenance services for all pump stations.
- f. ARRO is continuing revisions and additions to the sanitary sewer system portion of the Ontelaunee Township Rules and Regulations, both text and standard details. It is anticipated that the revisions will be presented in 2023 for review and potential adoption by the Board of Supervisors.

**12. Sanitary Sewer Operations**

- a. Services/activities were conducted as identified under the Routine Operations scope of services outline in the Professional Services Agreement between Ontelaunee Township and ARRO.
- b. A power outage response and confirmation to reversion to standard power operation was provided on June 5<sup>th</sup>.

Supervisor Schmehl left the meeting at 8:00 p.m.

The maintenance period for the road would not commence until the wearing course is completed, upon acceptance of the street for dedication the street cannot be used for parking/placement containers/dumpsters and all construction vehicles must be removed from the street during evening and weekend hours.

After discussion regarding Ida Red and the liquid fuel road mileage (in Arro's report), a motion was made by Josh Steingraber and seconded by Gary Hadden to authorize Arro Consulting to contact Forino regarding the vacation and rededication of the roadway with the following conditions: all roll off containers/dumpsters must be removed from the street and all construction vehicles must be removed from the street during evening and weekend hours. Vote 2:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the quote from Envirep for the OmniSite Upgrade project at a cost of \$33,115.00. This quote is based on the Township being a member of CoStars. Vote 2:0

A motion was made by Josh Steingraber and seconded by Gary Hadden to approve the quote from Envirep for the preventative maintenance agreement for all pump stations at a semi-annual cost of \$7,100.00. Vote 2:0

Discussion was held regarding Berkley Road and what the engineer's opinion is on using FB Modified to fix the road. Mr. McMullen stated that it is a very good product, however it is also more expensive. Berkley Road repair will be put on hold for the time being until more research can be done.

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A motion was made by Gary Hadden and seconded by Josh Steingraber to approve Forino’s escrow release request #1 for the McIntosh Farms II, Phase II in the amount of \$69,528.00 from LOC #540003407. The LOC will be reduced from the current \$867,025.27 to \$797,497.27. Vote 2:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the Sewer Capacity agreement with St. Luke’s for seven (7)EDU’s. The check for \$52,500 was received. Vote 2:0

**MS4:** the Township has been chosen to have an MS4 NPDES permit compliance evaluation and an inspection of our BMP – this evaluation will occur in late July

**SOLICITOR :**

Discussion was held regarding a proposal received to have the tower lease (at the township building) “bought out”. Solicitor Hartman suggested that the Board of Supervisors seek additional offers from other companies who may be able to give a better offer. Solicitor Hartman will work with the Secretary to research these companies.

A motion was made by Gary Hadden and seconded by Josh Steingraber to authorize the solicitor to draft and advertise an amendment to the Stormwater ordinance for the possible adoption at the August meeting. This is a compliance obligation for the township. Vote 2:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to authorize the solicitor’s office to draft and advertise the ordinance regarding the 2023 traffic improvement plan for adoption at the August meeting. Vote 2:0

**CODE ENFORCEMENT** – May report was submitted.

**EMA COORDINATOR** – no report

**POLICE COMMISSION** – National Night Out – August 1, 2023

**PLANNING COMMISSION** – no meeting was held

**EXPENDITURES**

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve expenditures for the month of June in the amount of \$360,798.47. Vote 2:0

General	\$142,126.47
Water	\$ 36,304.65
Sewer	\$182,367.35

21st Century Media - Philly Cluster	579.77
A & W Mower Repair	316.97
A. D. Moyer Lumber	669.55
ARRO Consulting, Inc.	42,665.25
Berks Soil & Stone	305.00

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Berman Freightliner	9.96
Blooming Glen Contractors Inc.	157,076.64
Capital Blue Cross	2,433.10
Cardmember Service	1,037.90
Delaware Valley Regional Finance Authori	2,347.20
E.M.KUTZ, INC.	796.85
Grainger	72.53
Hope McDonnell	258.00
J.P.Mascaro & Sons	997.52
KANTNERS TIRE SERVICE, INC.	760.00
Kraft Municipal Group Inc.	13,284.10
Kunkel's Saw & Mower	38.09
Lacal Equipment Inc.	692.26
LB Water Service, Inc.	2,834.48
Liberty Environmental	153.75
LIFT, Inc.	95.96
M & W Precast, LLC	759.00
M.J. Reider Associates Inc	639.80
Materion	258.00
Met Ed	5,064.91
MET ED	1,163.39
Moses B Glick LLC	12.60
Nationwide	400.00
Nester's Sanitation Inc.	195.00
NORTHERN BERKS REGIONAL POLICE DEPT.	85,107.04
PA Rural Water Assc.	135.00
Pitney Bowes	1,088.16
ProAsys	260.00
Reading Area Water Authority	28,078.25
Reading Office Maintenance	285.00
Reading Precast	1,200.00
Ready Refresh	69.99
Rhoads Energy Corporation	680.64
Schultz Technology Solutions	377.96
Steven DeLong	197.50
T. M. Bailey Services, LLC	400.00
TELCO, INC.	2,092.00
Tom Masano	93.55
W. B. Mason Co. Inc.	161.97
Warren Graul	1,266.00
Wex Bank	292.83
William C. Adams Trust	2,315.00
Wilmington Trust Company	780.00

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Grand total

360,798.47

**NEW BUSINESS:**

Discussion was held regarding a proposal for an energy usage review by Entech Engineering. A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the proposal from Entech Engineering to perform an energy usage review at a cost of \$1,500.00. Vote 2:0

Discussion was held regarding the EDU's for Apple Ridge and the Orchards. A motion was made by Gary Hadden and seconded by Josh Steingraber to authorize the Solicitor to open negotiations with Mr. Walter Pohl to sell his EDU's for Apple Ridge and the Orchards to the township at the price he paid for them. Vote 2:0

Discussion was held regarding a request for a waiver of a late fee – 138 Nantucket Drive. Property owner did not receive the invoice in the mail and would like the late fee waived. A motion was made by Gary Hadden and seconded by Josh Steingraber to deny the request for a waiver of the late fee. Vote 2:0

Discussion was held regarding obtaining quotes to outfit two intersections (Orchard Road and Rt. 61) and (Rt. 73 & Ontelaunee Drive) for generators when power outages occur. It was discussed that the connections be uniform for all intersections. It was also suggested that the intersection of Snyder Road and Rt. 61 be reviewed as well. A motion was made by Gary Hadden and seconded by Josh Steingraber to obtain quotes. Vote 2:0

Discussion was held regarding researching options, costs etc. to updating and amending the township comprehensive plan and consider reaching out to other municipalities in the school district to see if there is any interest in joining the township with the plan. Berks County Planning Commission could be helpful to the township in starting this process. A motion was made by Gary Hadden and seconded by Josh Steingraber to have the Secretary research information and request if there is any interest from the other municipalities in joining in the plan. Vote 2:0

Discussion was held regarding a proposal for a revenue projection study to be done by PFM Financial Consultants. A motion was made by Josh Steingraber and seconded by Gary Hadden to request the consultant to attend the August meeting for a presentation to the board. Vote 2:0

Discussion was held regarding a quote from LB Water for the purchase of materials for a sampling station to replace the auto flusher at Ida Red and Adams Road in the amount of \$2,029.09. This does not include the labor to complete the project. A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the quote. Vote 2:0

Discussion was held regarding a Special permit request for August 26, 2023 by Quintas Las Cabanas. The event is called Stop the Violence. The Secretary had reached out numerous times to the event coordinator as well as the owners of Las Cabanas to request them to attend the meeting to answer questions regarding the event. Such questions included parking issues, security, bathroom facilities as this application stated that there would be 10,000 to 20,000 people in attendance. The coordinator nor the property owner was present to answer any questions. A motion was made by Gary Hadden and seconded by Josh Steingraber to deny the application. Vote 2:0

July 6, 2023

**UPCOMING MEETINGS/INFO:**

July 10 – 6 p.m. – NBRPD Commission meeting

July 20 – 7 p.m. – Planning Commission

August 3 – 7 p.m. – Supervisors meeting

**ADJOURNMENT**

A motion was made by Gary Hadden and seconded by Rudy Schmehl to adjourn the monthly meeting at 8:40 p.m. Vote 2:0

Respectfully

Kim Y. Berger, Secretary