

August 3, 2023

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by Chairman Josh Steingraber in the Ontelaunee Township building, with Board Supervisor Gary Hadden and Rudy Schmehl present.**

Additional Meeting Attendees:      Matt Fessler, Solicitor  
   Bill McMullen, Engineer  
   Kim Y. Berger, Secretary

Visitors- Nathan Pletscher (Forino), David Kee (Arro), Zac Arnold (Seven Development), Kevin Orman (Seven Development), Charlotte Mercado and Daryl Faust

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the minutes from the July 6, 2023 meeting. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to amend the agenda to include the following: 1) Discussion of Pump Station #8 Leak repair, 2) Discussion regarding the sewer line easement agreement with Pottsville Properties (Bobcat) and 3) discussion regarding land development waiver request for a property on Pottsville Pike      Vote 3:0

**POLICE DEPARTMENT** – no report

**FIRE DEPARTMENT** – no report

**BUSINESS FROM FLOOR** -

Charlotte Mercado, Allentown Pike was present to talk about the flooding that she has experienced over the first weekend in July. Mrs. Mercado stated that this is the 2<sup>nd</sup> time that their house has been flooded. She has contacted DEP and EPA. The Willow Creek rose to a level that flooded out her home again. Mrs. Mercado stated that she does have flood insurance, however, she would like the Township to do something about the creek. Not only did the creek rise, however they were also receiving water from 222. They had over 20” of water in her basement.

The supervisors stated that they understand her issue, however the creek is a natural resource and the township cannot touch the creek.

Mrs. Mercado was very unhappy and has threatened a law suit.

Zac Arnold – Seven Development Group presented a map regarding changing the zoning of a parcel of land as well as change the zoning of C-General Commercial, section 407.4 uses permitted by condition.

Mr. Arnold is proposing two warehouses be built on the tract totaling 540,000 sq. ft. This would be along Route 222 (Allentown Pike).

Mr. Arnold is requesting that the supervisors entertain the feasibility of these changes.

After discussion, a motion was made by Josh Steingraber and seconded by Rudy Schmehl to explore the feasibility of changing the zoning of a portion of a parcel of land PIN # 68540012969215 from R2 to C and amending the zoning ordinance for General Commercial- C, Section 407.4 uses permitted by condition and to work with the solicitor and engineer to draft an agreement. Seven Development Group must set up an escrow of \$5,000 to cover the legal and engineering costs. Vote 3:0

**TAX COLLECTION:** A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the Tax Collector report for July 2023. Vote 3:0

Real Estate Taxes -	\$21,680.43
Real Estate Interims -	\$
Street Light Tax -	\$ 540.00

**July 2023 Public Works Daily Log**

July 3 Payroll. Installed (2) new construction water meters on Sunglo Drive. Weekly hydrant flushing routine. Emptied Park trash. Mowed and string trimmed Lift Station #6 on Willow Creek Rd. Delivered (5) water service termination notices. Mowed and string trimmed township building property. Mowed North Pointe development area. Painted additional RAWA fire hydrant discovered in front of the CHIP warehouse along SR 61 after brush cutting. Boom mowed Ontelaunee Drive and Wiley's Rd.

July 4 Holiday.

July 5 Loaded catch basin tops and risers for Bewley Lane catch basin rehabilitation. Boom mowed Snyder Rd. and Willow Creek Rd. with accompanying shadow vehicle. Cleared PA One Call @ 333 Ontelaunee Drive. Swept up cardboard fireworks debris @ Ontelaunee Fields. Removed wasp nests @ entry door of Police impound shed.

July 6 Boom mowed North Pointe stormwater outfall. Investigated high water usage concern @ 26 Rome. Loaded catch basin tops and risers for continued replacement project on Bewley Lane. Mowed Bewley Lane stormwater basin. Boom mowed Bowers Rd. and Slater Rd. Removed rotted overhanging tree @ 162 Kerns Rd. Cleaned township building men's room sink faucet aerators and tightened. Researched for a supply of Sloan, American Standard, and Delta waterworks parts. Attended monthly Board of Supervisors meeting.

July 7 Observed placement of FB modified installed by Asphalt Maintenance Solutions on Moravian School Rd. in Oley Township after discussion with the Township engineer regarding its use as a fix for Berkley Rd. Ground rolled C-tops on Bewley Lane for custom fit against existing roll curb and backfilled disturbed lawn areas with screened topsoil. Purchased additional caulk and adhesive for the same project. Spread AASHTO #10 screening (dry) to Ashley Way and Redners Way intersection to coat oil bleeding while tacky due to hot weather.

July 9 Barricaded the flooded areas of Snyder Rd., Wiley's Rd., and Willow Creek Rd after heavy rainfall. Also barricaded state routes SR 1004, SR 4030, and 4032 as per Northern Berks Regional Police Department request.

August 3, 2023

July 10 Closed Willow Creek Rd. bridge after discovering lifted asphalt. Initiated an emergency PA One Call. Began removing asphalt with borrowed equipment to allow for repaving by an outside contractor. Collected traffic control devices.

July 11 Flagger training @ the township building with public works staff courtesy of Safety On LLC. Mowed and string trimmed township building. Weekly hydrant flushing routine. Trk#6 to Highland Truck Repair for service engine light diagnosis. Installed water service curb box repair cap @ 14 Furnace Row. Collected additional water samples @ 16A Margaret St. Emptied trash in the Parks.

July 12 Mowed Bewley Lane retention basin, Hannibal Lane, Lift Station #6, and string trimmed Lift Station #2. Placed 20 tons of R-4 riprap @ Willow Creek Rd. guide rail. Removed remaining blacktop still knitted to roadbed with borrowed backhoe.

July 13 Met with Arlen Wessner paving crew on Willow Creek Rd. Attended Berks County Public Works Association general meeting with a topic of line painting with thermoplastic. Loaded 2021 Chevrolet Silverado 6500 HD truck on a low boy tractor trailer for the Town of Plainfield, Massachusetts after receipt of a bank check for the purchase price. WSP inspected Willow Creek Rd. bridge as per PennDOT request.

July 14 Added 5 tons of screenings to the walking path @ Rec. A playground and pavilion. Removed trash, yard waste, and tire dumped @ Willow Creek Rd. closure. Removed organic debris @ guide rails along Willow Creek Rd. and Dries Rd. bridge. Cleared emergency PA One Call @ 5480 Allentown Pike for sinkhole repair. Closed one lane of traffic @ 2 Ontelaunee Drive for sinkhole repair by Schlouch Excavating. Rotary broomed Wiley's Rd. Arlen Wessner, Inc. completed paving on Willow Creek Rd.

July 17 Payroll. Weekly hydrant flushing routine. Collected Park trash. Opened Willow Creek Road closure. Caulked Bewley Lane catch basin rolled c-top curb joints with backer rod and gray Sikaflex. Triangle Communication replaced John Deere boom mower radio with spare unit taken from former Tk#2. Mowed and string trimmed the township building. Mowed and string trimmed the North Pointe development area. Groomed ballfield. Picked up catch basin extensions @ Reading Precast for stockpile.

July 18 Picked up traffic cones on Ontelaunee Drive after Schlouch completed sinkhole repair. Purchased used spill containment devices @ Moses Glick LLC for use in township garage bays in preparation for DEP MS4 compliance review. Loaded catch basin tops and risers for Irish Creek Excavating to complete Bewley Lane project. Manually operated auto flusher on Ida Red Drive or M.J. Reider water sample technician.

July 19 Trk#5 to Manderbach Ford for airbag recall and service engine light. Met with County Plumbing and Electric for quote to install a garage shower stall and relocate water and electric conveyances. Caulked and sealed remaining (3) catch basin tops on Bewley Lane and applied topsoil to disturbed areas. Reviewed water meter reading hardware and field reading procedure with public works team. Met with Advance Auto Parts commercial sales specialist. Marked and cleared PA One Calls @ 25 Fuji Dr., 470 Ontelaunee Dr., and 30 W. Huller Lane. Boom mowed and string trimmed drainage swale on Gernants Church Rd.

August 3, 2023

July 20 Installed storm drain marking medallions (11) on new catch basin tops on Bewley Lane. Met with Arro Consulting regarding N. Calais Dr. sewer main repair, Berkley Rd. bridge and force main encasement, and Ida Red Drive blacktop wearing course overlay and Adams Rd. abandonment for liquid fuels funds allotment. Mowed and string trimmed Lift Station #6, Bewley Lane stormwater retention basin, and Hannibal Lane. Placed spill containment devices beneath all vehicles and equipment after concrete floor cleaning. Picked up Trk#5 @ Manderbach Ford after service. Marked water, sewer, and storm sewer utilities on North Calais Drive located within the limit of work for the sewer main rehabilitation (150 feet.) Discussed set-up and clean-up needs for National Night Out event @ Schuylkill Valley School District grounds with Northern Berks Regional Police secretary.

July 21 Patched pothole @ 162 Kerns Rd. Rotary broomed wash out on Berkley Park Rd. @ Lift Station #3. Cleaned catch basin grate on Willow Creek Rd. under SR 222. Emptied Park trash. Painted RAWA fire hydrant located behind Stork's Plows. Contacted Pipe Data View Services for additional televising on North Calais Drive (storm drains) as the scope of the work continues to increase. Boom mowed Slater Rd., Bowers Rd., and Snyder Rd.

July 24 Weekly hydrant flushing routine. Cleared all current PA One Calls (5). Cleaned catch basins on SR 73 @ Leesport Diner. Installed additional (1) inch risers to raise (2) manhole lids on SR 4031 (Gernants Church Rd. segment.) Mowed and string trimmed township building grounds. Collected Park trash. Site visit with DEP stormwater compliance representative including inspection of Ryder Truck Rental best management practice (BMP) on Ashley Way and stormwater outfall #26 on Edinboro Lane. Mowed North Pointe development area. Changed interior lighting ballast in Conference room. Concrete patched Rec. A pavilion pad @ electrical service penetration.

July 25 Contacted Irish Creek Excavating to complete hot patching around catch basins as per contract before payment. Contacted Blooming Glen to camera storm drains within the limit of work on North Calais Drive before sewer main repair after physical inspection of sinking curb line. Flushed Wingco Lane fire hydrant and collected additional water samples @ Cross Keys Business Center, Wingco hydrant, and Margaret St. auto flusher. Inspected Katylyn Lane detention basin and cleared debris from storm grates. Removed corroded trailer plugs and wiring on Freightliner M2s. Investigated upended traffic signal wire junction box @ SR 73 and Ontelaunee Drive after a PennDOT contractor flail mowed the intersection. Manually operated blow off valve on Heffner Lane (dead end of water main supplying the Willow Glen North subdivision.)

July 26 Attended Berks County Water and Sewer Association Conference @ Albright College for DEP continuing education credits in hazard communication and water system testing requirements for PFAs contaminants. Boom mowed Snyder Rd., Berkley Rd., and Wiley's Rd. Blooming Glen Contractors televised the storm drain in front of 37 North Calais Drive. Installed new trailer plug and wiring harness on Trk #4. Irish Creek Excavating completed the hot patching around the replaced catch basin tops on Bewley Lane as per contract.

July 27 Wheel loaded (8) yards of millings from Maiden creek Township's stockpile and compacted with their plate compactor after placing the material @ 81 Berkley Rd. shoulder stormwater wash out. Shoveled out abandoned concrete trough along the same roadway to direct the runoff to the creek as it was originally intended. Summit Valley Outdoor Solutions mobilized to sewer main repair project on N. Calais Drive. McCormick-Taylor engineering firm contracted by Berks County inspected the county-owned Berkley Rd. bridge. Mowed Bewley Lane detention basin and Hannibal Lane. Replaced trailer

August 3, 2023

plug and wiring harness on Trk #7. Signed in to “teams” meeting regarding Lift Station #2 force main encasement permitting process. Tightened exhaust system on Trk #7.

July 28 Mowed and string trimmed Lift Stations. Collected Park trash. Tightened loose blades on 60” Ex Mark zero turn mower and performed mower preventive maintenance. Completed monthly Public Works expense report. Ordered Park supplies from Grainger. String trimmed the intersections of Leesport Ave. and Snyder Rd., SR61 and Snyder Rd., Snyder Rd. and Berkley Rd., and the Bowers Rd. Bridge guide rail.

July 31 Payroll. Weekly hydrant flushing routine. Park trash. Groomed ballfield. Attended pre-construction meeting on Ida Red Drive regarding paving with Arro, Forino, and Schlouch. Provided dump site for Summit Valley Outdoor Solutions for spoil removal during excavation on N. Calais Drive. Collected monthly water meter readings after Harmony updates were performed via Master Meter. Mowed township building and North Pointe development area. Boom mowed Ida Red Drive with accompanying shadow vehicle.

Water/Sewer Data

New construction water meter installations= 2

Water service termination notices= 5

PA One Call tickets= 47

### **July 2023 Public Works Expenditures**

A.D. Moyer- (12) tubes of Loctite construction adhesive; (24) tubes of Sikaflex crack sealant- \$352.85

Arlen Wessner, Inc.- Labor for Willow Creek Rd. paving- \$6965.00

Berks Soil & Stone- (1) yard of screened topsoil- \$32.00

Grainger- (3) hi-vis sun hats- \$49.29; (1) pack of terry cloth towels-\$12.91

Highland Truck Repair- Trk#6 check engine light- \$128.67 (clear codes)

Main Stream Industries- Type III barricade rental for Willow Creek Bridge closure-\$604.00

Kuzan’s True Value- caulk backer rod- \$6.99; concrete sealer/ resurfacer- \$91.97; nitrile gloves, eye bolts, and (10) tubes of grease- \$133.01; hammer drill rental- \$23.10; (4) wedge anchors- \$19.56

Manderbach Ford- Carbond Diesel Carbontek service to correct check engine light- \$599.95

Moses Glick, LLC- (5) spill containment containers and (1) concrete pillar- \$215.00

PA Rural Water- DEP continuing education credits (6) training course- \$135.00

New Enterprise Stone and Lime Co.- 54.25 tons of R-4 riprap- \$895.14; 22.90 tons of 9.5mm asphalt- \$1605.75; 7.97 tons of 19mm asphalt- \$488.72; 13.01 tons of 25mm asphalt- \$746.25; 5.83 tons of screening- \$69.09 (stone total= \$3804.95); 1 ton of UPM cold patch- \$144.06

Reading Precast- (4) catch basin extensions for stockpile- \$1200.00

Safety On LLC- Flagger Training with certification for (4) students- \$180.00

Stoney Creek Rentals- Spring steel broom head and railroad pick- \$64.94

USA Blue Book- (1) hi-vis sun hat- \$17.49; secondary standards gel to verify Hach DR300 colorimeter readings- \$282.43

NAPA Auto Parts- (2) trailer plugs and wiring harness- \$50.27

Triangle Communications- SM50 radio repair- \$356.50- new handheld radio Motorola CP100d-\$282.00

Irish Creek Excavating- Labor to for Bewley Lane catch basin repairs- \$12,500

Total outgo= \$28,251.94

Fuel Consumption:

Ethanol Free Gasoline= 43.15 gallons  
Diesel= 140.74 gallons  
Regular Unleaded Gasoline= 19.45 gallons  
John Deere boom mower= 65.46 gallons  
Case 580 backhoe= 31.45 gallons

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Discussion was held regarding the need to advertise for part time snow plow drivers. The rate will be \$21.00/hr. Snow plowing experience preferred. The ad will be placed on the website, Indeed and on Facebook.

Discussion was held regarding the need for paving of Bewley Lane now that 7 of the 11 catch basins have been replaced. Mr. McMullen will work with the Foreman to review the scope of work. An Escalator clause can be ready for approval at the September meeting with bid opening possibly in October for a spring work schedule.

Discussion was held regarding the relocation of water heater in the garage to accommodate the installation of a safety shower install. A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the quote from County Plumbing and Heating at a total cost of \$2,400.00. Vote 3:0

Mr. Schmehl thanked the Public Works crew for fixing the road where there was a wash out on Berkley Road where there are four mailboxes.

## Engineers Report July 2023

### Subdivisions and Land Development Projects

#### **1. McIntosh Farms II and McIntosh Farms (16 Lots on Adams Road)**

As a resolution to Adams Road potentially being removed from the liquid fuels system the developer has agreed to the conditions of the dedication of Ida Red Drive from Adams Road to the Adams Farm. The conditions are that no dumpsters/roll-off containers can be parked on the dedicated portion of the road, construction vehicles must be removed from the street at the end of each workday and over weekends, the start of the 18-month maintenance period for wearing course commences at the time the wearing course is placed.

There are a number of items on the agenda regarding the abandonment of Adams Road (from Adams Road to the Adams farm, being the end of McIntosh Farms II Subdivision), acceptance of the dedication of Ida Red Drive from Adams Road to the Adams farm and renaming of the portion of Adams Road from the Adams Farm to Ontelaunee Drive to Ida Red Drive.

It is the intent of the developer to pave Ida Red Drive in mid-August from Adams Road to the west of its intersection with Sunglo Drive (Phase I and a portion of Phase II). Signs would be placed at the intersection of Ida Red Drive with Sunglo Drive and Cameo Drive indicating "No Construction Vehicles Beyond This Point".

**2. Crow Holdings Land Development (CHI)**

ARRO has not received any additional submissions regarding the TIS or the developer's consultant preparation of the construction and permitting plans for the improvements.

Attorney Magovern received an escrow release request on August 2, 2023. ARRO will review and provide recommendations to the Supervisors under separate cover.

**3. St. Luke's Land Development**

Documents (plans, TIS, stormwater, etc.) to address conditional approval have been reviewed by ARRO with comments being forwarded to the developer's consultant.

A requested waiver for the development related to the timeline required for stormwater infiltration is listed on the agenda.

**4. Brasler Development (East Huller Lane)**

Attorney Magovern's office forwarded correspondence to the developer regarding water runoff from the site and ponds not dewatering. We are not aware of any response being received.

**5. Epting Tract Subdivision**

ARRO responded to a request of the developer's sanitary consultant for the Supervisors to provide resolution comments to the Ontelaunee Township Planning Commission Component 4A completion. The response included notice that the requested correspondence would not be provided by the Board of Supervisors.

The developer's consultant provided a hydrogeological report. The report is being reviewed by ARRO as well as other consultants of the Township. ARRO will provide our comments regarding the report under a separate cover.

**6. Clayton Gibson**

Mr. Gibson has filed a request for waiver from the requirement for Land Development Plan submission. A motion amending the agenda is recommended to discuss the request.

The following subdivision/land development plans remain active (*Items #7 and #8*); however, there is no activity since our last report.

**7. Reitnouer Land Development Plan**

*ARRO is providing on-site RPR services for improvement installation.*

**8. Willow Creek Farms (Gaspari Tract)**

*ARRO provided Attorney McGovern's office comments regarding the revisions to an agreement between Maiden Creek Township Authority and Ontelaunee Township regarding the Gaspari Tract connection location and methodology for the sanitary sewer for the project.*

**9. General Engineering**

- a. The agenda contains recommendations for the adoption of the 2023 Traffic Impact Fee documents.
- b. The agenda contains a proposed motion to adopt the amendments to the Stormwater Management Ordinance.
- c. A motion to amend the agenda is recommended to discuss and authorize the signature of an easement agreement between Ontelaunee Township and the owner of the Bobcat dealership parcel (adjacent to Rutter's).
- d. TASA Project (MS4 PRP Implementation)
  1. URMS (Utility) site of PennDOT was accessed and information is being uploaded.
  2. PennDOT is completing environmental documents and when they are completed submit them to the PennDOT environmental unit for approval/clearance.
- e. ARRO is preparing a response to the PennDOT review of the HOP application, preparing construction plans and E & S plan for the Boyers Road project. Due to the Berks Conservation District Memorandum of Understanding projects over 5,000 SF of earth disturbance will require approval from the BCCD.
- f. ARRO personnel continued with the field mapping effort for the GIS project. ARRO has completed mapping efforts in Willow Glen, as well as areas off Snyder Road. We are looking to map areas along Gernants Church Rd over the next week. We are also working with the Township's IT provider to obtain access to the Township's Microsoft online account which will be used for PA One Call mapping and documentation efforts within the Township's GIS.
- g. ARRO personnel are reviewing reported stormwater issues in the vicinity of 505 Snyder Road and the Elite Fuels parcel. ARRO has met on site with the property owner of 505 Snyder Road to discuss their concerns. We have contacted Elite Fuels previously but have not talked to the owner. We will contact them regarding the stormwater from the railroad to Slater Road.
- h. Sheetz inquired about their responsibility to maintain the stormwater swale along Ashley Way. Maintenance of all stormwater facilities for parcels developed as part of the North Point Business Park are those of parties other than the Township. It is advisable that Attorney Magovern's office review the maintenance of stormwater facilities as noted on the North Point Business Park Subdivision/Land Development.
- i. To date we have not received any additional information regarding the Berks Transfer application to PADEP for expansion of their facility. Ontelaunee staff are in the process of acquiring a copy of the land development plan of the early 1990s.

Prior permits or actions of the Zoning Hearing Board for the site have not been located in the Township records.



The Board of Supervisors are being informed that they can submit recommendations for the permit conditions, revisions, permit approval or disapproval and any other comments to PADEP within 60 days.

- j. ARRO personnel reviewed the Willow Creek Road washout repair scope and potential placement of additional rip-rap with the township road foreman.
- k. MS4 BMP information was obtained as well as preparation for the July 24<sup>th</sup> MS4 audit by PADEP. An illicit discharge presentation by David Kee is listed on the agenda.
- l. Stormwater management submissions were received and reviewed and inquiries regarding stormwater management requirements were fielded by ARRO personnel.

**10. Water System Engineering & Reporting**

- a. Water reporting data has been uploaded to the PADEP website.
- b. An asbestos testing waiver is being prepared for submission to PADEP. We anticipate the documents will be ready for submission by the end of this week or early next week at the latest.
- c. Sampling plans were discussed with ARRO and Township staff.
- d. ARRO is continuing revisions and additions to the water system portion of the Ontelaunee Township Rules and Regulations, both text and standard details. It is anticipated that the revisions will be presented in 2023 for review and potential adoption by the Board of Supervisors.

**11. Sanitary Sewer System Engineering**

- a. A motion is on the agenda for ratification of a sanitary sewer main repair on North Calais Drive currently being conducted by Summit Valley Outdoor Solutions. Information regarding the repair has been forwarded to the Township under separate cover.
- b. An investigation into I & I at PS #8 was undertaken by Blooming Glenn Contractors, Inc. via video inspection. Blooming Glenn provided their recommendations, and as they were requested, provided a quote to conduct the work. A motion to amend the agenda is recommended to discuss and authorize the work.
- c. The Township was notified of two force mains being exposed in Willow Creek. ARRO has completed and submitted an emergency repair application to PADEP with PADEP providing comments and additional requirements for the application. We are currently working towards a resolution to their requirement/comments. A quote for the temporary repair in the amount of \$68,825.60 was received from Blooming Glen Contractors. Revisions to the scope of the temporary repair may lessen this estimate.

As indicated above this is a temporary repair with a permanent repair, embedment in the stream bed, required. Based on our discussion with PADEP we expect that a condition for emergency permit issuance will be submission of a General Permit Application for the permanent repair.

- d. PS #7 Force Main and PS Upgrade and Modernization Project

Except for the generators, the project is complete. Generators are not anticipated to arrive until the end of November.

- e. An electronic version of the Townships 2003 Act 537 Plan is being prepared for submission as requested by the Berks County Planning Commission. A hard copy will also be provided.
- f. The most recent version of the IMA with Leesport Borough was provided by Attorney Magovern's office. ARRO will review the document and provide comments to the Township and Attorney Magovern.
- g. An electronic version of the Townships 2003 Act 537 Plan is being prepared for submission as requested by the Berks County Planning Commission. A hard copy will also be provided.
- h. ARRO provided McCarthy Engineering information regarding sewer line locations, tapping fees and EDU calculations for a sanitary sewer study being conducted for the Quintas Las Cabanas parcel.
- i. ARRO is continuing revisions and additions to the sanitary sewer system portion of the Ontelaunee Township Rules and Regulations, both text and standard details. It is anticipated that the revisions will be presented in 2023 for review and potential adoption by the Board of Supervisors.

**12. Sanitary Sewer Operations**

- a. Services/activities were conducted as identified under the Routine Operations scope of services outlined in the Professional Services Agreement between Ontelaunee Township and ARRO.

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A motion was made by Gary Hadden and seconded by Josh Steingraber to ratify hiring Summit Valley Outdoor Solutions to perform emergency sewer main repairs on North Calais Drive. This may include repairs to laterals, if it is determined to be needed as the project moves forward. This will be a time and materials type of repair. Vote 3:0

A motion was made by Josh Steingraber and seconded by Gary Hadden to approve Ordinance #2023-3 amending the stormwater management ordinance. Vote 3:0

After discussion regarding the Adams Road abandonment and Ida Red Road dedication, a motion was made by Gary Hadden and seconded by Josh Steingraber to abandon Adams Road from Ida Red to the Adams Farm. Vote 3:0

Discussion regarding Ida Red Drive – a motion was made by Gary Hadden and seconded by Josh Steingraber to approve Resolution #2023-7 renaming a portion of Adams Road to Ida Red Drive. Vote 3:0

August 3, 2023

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve Resolution #2023-8 amending the traffic impact fee. Vote 3:0

After discussion regarding a request from St. Luke's to waive Stormwater Management Ordinance Section 312.G, a motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the waiver. Vote 3:0

Discussion was held regarding the issue with the sewer force main problem in the Willow creek, a motion was made by Josh Steingraber and seconded by Gary Hadden to authorize the solicitor to review the statute of limitations for work not completed completely properly by the Engineer at the time of installation that being Spotts Stevens and McCoy. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to authorize Blooming Glen Contractors to perform the Pump Station #8 leak repair at a cost of \$3,666.35. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber approve the sewer line easement agreement with Pottsville Pike Properties (Bobcat) and authorize the chairman to sign the agreement. Vote 3:0

Discussion was held regarding a land development waiver request from Clayton Gibson for parcel ID# 68449110465344, a property along Pottsville Pike. A motion was made by Josh Steingraber and seconded by Gary Hadden to deny the request for a waiver of land development.

Discussion was held regarding the project on N. Calais. There is a lot of equipment and items that had to be acquired for this project for Summit Valley, the contractor. There will be a lot of bills coming from Summit Valley. A motion was made by Gary Hadden and seconded by Josh Steingraber to review the bills as they are forwarded to the Secretary and can be approved by the supervisors prior to the next meeting as long as two supervisors have approved them. Vote 3:0

#### **MS4:**

An Illicit Discharge presentation was given by David Kee.

Mr. Kee gave an over view of the DEP review of the townships MS4 program. The township passed all areas of the review.

#### **SOLICITOR :**

After discussion was held regarding the recycling and waste ordinance, a motion was made by Gary Hadden and seconded by Rudy Schmehl authorizing the solicitor to advertise the ordinance for the agenda in September. Vote 3:0

Discussion was held regarding the possibility of amending the township ordinance that would be consistent with the fireworks regulation of Act 74. A motion was made by Gary Hadden and seconded by Josh Steingraber to have the Solicitor review the ordinance and Act and prepare the ordinance for the supervisors review. Vote 3:0

**CODE ENFORCEMENT** – June report was submitted.

**EMA COORDINATOR** –

A motion was made by Gary Hadden and seconded by Josh Steingraber to ratify the declaration of disaster for July 9, 2023 with Resolution #2023-9. Vote 3:0

Secretary Berger gave a synopsis on the flooding that occurred July 9, 2023.

**Flooding incident – Sunday, July 9, 2023-Monday, July 10, 2023**

Parts of the township experienced heavy rainfall, totals were between 6 and 7 inches.

Roads that were closed due to flooding were: Wiley’s Road, East Huller, West Huller, Leesport Avenue, Snyder Road, Willow Creek Road and portions of Rt. 61 at times when the rain was the heaviest.

State of Emergency was called by the Chairman on July 10, 2023.

Property owners along the Maiden creek were called to check if there was any damage or had any needs. The property owners did not report any issues.

There were eight properties along Allentown Pike that had damage. I worked with the property owners in obtaining pictures and list of items that were damaged. Damage assessments were prepared for each property. The Damage Assessment forms were submitted to Berks County DES as required.

The township roads and properties were very fortunate that there was not more damage.

Willow Creek Road was the only damaged road. After the water receded, it was found that about 4” of asphalt, an area of approximately 30 feet by 50 feet, lifted and was carried on the roadway in close proximity to the concrete bridge decking and the shoulder of the road was washed out. The bridge was not compromised. The Public Works crew did an excellent job removing the asphalt, restoring the bank and preparing the site for a contractor. The contractor started July 13 to repair the area that was damaged and finished on July 14, 2023.

**COSTS – Willow Creek Road:** Totaled: \$ 16,328.86

**ESTIMATES – INDIVIDUAL PROPERTIES**

Eight property owners reported damages(estimate) \$135,000.00  
(Allentown Pike/Dries Road)

**POLICE COMMISSION** – It was mentioned that the department will have Ruth Manmiller and Diane Hollenbach assist the Police Secretary for contract negotiations.

**PLANNING COMMISSION** – no meeting was held

**EXPENDITURES**

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve expenditures for the month of July in the amount of \$236,528.39 Vote 2:0

General	\$173,840.91
Water	\$ 42,787.24
Sewer	\$ 19,900.14

LIST OF BILL PAID - JULY 2023

21st Century Media - Philly Cluster	308.16
A. D. Moyer Lumber	352.85
Advanced Auto Parts	18.64
Arlan R. Wessner, Inc.	6,965.00
ARRO Consulting, Inc.	19,490.16
Berks Soil & Stone	1,924.00
Borough of Leesport	4,175.65
Capital Blue Cross	2,433.10
Commonwealth of Pennsylvania	2,630.00
Curtis Power Solution	1,138.58
Delaware Valley Regional Finance Authori	2,347.20
Derck & Edson	8,941.68
Elan Financial Services	246.90
Grainger	62.20
Hartman Valeriano Magovern & Lutz P.C.	6,920.00
Highland Auto & Truck Repair	128.67
Irish Creek Excavating Inc	12,500.00
J.P.Mascaro & Sons	997.52
Jennifer McGrath	450.00
KIM BERGER	10.00
Kraft Municipal Group Inc.	9,251.82
KUZANS HARDWARE	430.77
LB Water Service, Inc.	115.22
Liberty Environmental	230.63
M.J. Reider Associates Inc	1,059.65
Met Ed	8,333.55
Moses B Glick LLC	215.00
MSII	604.00
NAPA	50.27
Nationwide	2,900.00
Nester's Sanitation Inc.	195.00
New Enterprise Stone & Lime Co	3,949.01
NORTHERN BERKS REGIONAL POLICE DEPT.	85,107.04
PA Rural Water Assc.	270.00

August 3, 2023

PIPE DATA VIEW	12,006.88
Pitney Bowes	91.74
PSATS UC GROUP TRUST	67.58
Reading Area Water Authority	32,943.62
Reading Office Maintenance	190.00
Reading Precast	1,200.00
Ready Refresh	279.99
Rhoads Energy Corporation	1,034.22
Safety On LLC	180.00
SAM'S CLUB	139.74
Schultz Technology Solutions	151.00
SOS Business Machines	363.48
Stacy Wiza	485.96
Stoney Creek Rentals	64.94
T. M. Bailey Services, LLC	200.00
TELCO, INC.	1,285.60
Triangle Communications	356.50
USA BLUEBOOK	380.50
VERIZON	84.18
W. B. Mason Co. Inc.	9.78
WB Mason	69.78
Wex Bank	190.53
TOTAL	236,528.29

## **OLD BUSINESS**

Discussion was held regarding Berks Soil and Stone request for more funding. A breakdown of residents using the service was distributed to the supervisors. A motion was made by Gary Hadden and seconded by Josh Steingraber to authorize the payment of \$10,000 this year for the use of the facility on Belleman's Church Road as well as have the solicitor draw up an agreement between the Township and Berks Soil and Stone setting the rate of \$10,000 each year. Vote 3:0

## **NEW BUSINESS:**

A motion was made by Gary Hadden and seconded by Josh Steingraber to purchase 30 water meter pits at a cost of \$31,301.70 this includes a discount for higher quantity. Vote 3:0

A motion was made by Josh Steingraber and seconded by Gary Hadden to adopt Resolution #2023-10 Agreement with PA DOT to access ECMS (Engineering and Construction Management System).  
Vote 3:0

A motion was made by Josh Steingraber and seconded by Gary Hadden to accept the resignation of Kelly Burdick, water and sewer clerk effective August 22, 2023. Vote 3:0

August 3, 2023

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve a special event permit and waive the fee for September 16, 2023 at the Willow Glen Playground. A movie night for all ages, food available at food trucks for purchase. Insurance certificate will be provided if the event is approved. Vote 3:0

Item on the agenda: Discussion regarding hiring an appraiser to determine land values for a park on a property on Snyder Road. This item was tabled.

**UPCOMING MEETINGS/INFO:**

August 14 – 6 p.m. – NBRPD Commission meeting  
August 17 – 7 p.m. – Planning Commission  
September 7 – 7 p.m. – Supervisors meeting

**ADJOURNMENT**

A motion was made by Rudy Schmehl and seconded by Josh Steingraber to adjourn the monthly meeting at 9:20 p.m. Vote 3:0

Respectfully

Kim Y. Berger  
Secretary