

September 7, 2023

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by Chairman Josh Steingraber in the Ontelaunee Township building, with Board Supervisor Gary Hadden and Rudy Schmehl present.**

Additional Meeting Attendees: Elizabeth Magovern, Solicitor  
Bill McMullen, Engineer  
Kim Y. Berger, Secretary

Visitors- Daryl Faust, Kenny Quell, Chris Thomas and Marissa Loeb (Schuylkill Valley Community Library), Lies Castillio (237 Ida Red Dr.), Chief Keiser and John Messing (5686 Allentown Pike)

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the minutes from the August 3, 2023 and the August 24, 2023 special meeting. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to amend the agenda to include the payment approval for Summit Valley Outdoor Solutions for the N. Calais Project. Vote 3:0

A motion was made by Gary Hadden and seconded by Rudy Schmehl to amend the agenda to include the payment of PTO time for a former employee. Vote 3:0

**POLICE DEPARTMENT** – July Report – Chief Keiser reviewed the police report and gave an update on the two purchased vehicles that have been received at the dealer but need to be upfitted and they are close to the end of the hiring process.

**FIRE DEPARTMENT** – July and August report

**BUSINESS FROM FLOOR** -

Chris Thomas from the Schuylkill Valley Community Library board thanked the Supervisors for their continued support of the Library. Mr. Thomas stated that the Library is looking for volunteers for two trustees for the board. Marissa Loeb then gave an overview of the different events and fundraising efforts for the library.

Lies Castillo, 237 Ida Red was present to request for a sign for her street as she has an autistic child that sometimes needs to pace and work out her frustrations. She is hoping a sign would inform her neighbors of the fact that this happens. Chairman Steingraber suggested that she contact Berks Co. 911 where they can put a flag on her address and if there is a call that comes in regarding a suspicious activity at her address that the officers are aware of the situation. Ms. Castillo will try this route first and if it doesn't work may come back to the board.

Ms. Castillo also questioned the no parking signs on her street. She asked what she should do if she has family over for a holiday or party, where should they park. Unfortunately due to the type of roadway

the signs are required to be there. It was suggested that if she does have a family gathering that she notify the neighbors in advance to possibly curb any complaints.

Jamie Schlesinger, from PFM was present to discuss a proposal for a revenue projection study. This would be a “living” document that could be amended at any time. This study would be an in-depth review of finances for the township for water and sewer and review debt versus income to be used for future growth or expenses. This study would provide the supervisors and the public with information on why rates for utilities are the prices they are. A packet was distributed to the supervisors to review and possible action in the future.

John Messing, 5692 Allentown Pike stated that he has been issued Notices of Violations for various violations to clean up his property. He stated that he has business in Florida and cannot complete the clean up by the deadline. Mr. Messing also stated that he can do it, however he will be out of town and needs more time. In order for the NOV’s to be put on hold, Chairman Steingraber asked Mr. Messing to put his request in writing asking for more time and give the township a date he can have it done by. Mr. Steingraber asked that this be given to the Township Secretary as soon as possible so no further action will take place. Mr. Messing stated that he will give a request in writing.

**TAX COLLECTION:** A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the Tax Collector report for August 2023. Vote 3:0

Real Estate Taxes -	\$ 2,388.33
Real Estate Interims -	\$27,055.10
Street Light Tax -	\$ 198.00

**August 2023 Public Works Daily Log**

August 1 Set up for National Night Out @ Schuylkill Valley School District Campus. Provided (2) suitcase generators and (12) barricades. Received (60) bags of ice from Rutter’s and loaded into the refrigerated truck provided by Giorgi Mushroom Co. along with (6) folding tables, (2) canopies for Sno-cone stand, and (2) chest coolers for ice to be used with rented machine from Kuzan’s Rental. Unlocked water sampling station on Wingco Lane for M. J. Reider water sample technician. Visited Willow Glen North @ the site of the sewer main repair project with a Pennsylvania Intergovernmental Risk Management Association insurance adjuster. Boom mowed Ontelaunee Drive, Kerns Rd., and Orchard Lane.

August 2 Returned all township property used @ the National Night Out event to the township building. Collected fireworks debris on the school athletic field and disposed. Emptied remainder of the donated ice bags from the refrigerated truck and delivered to the Fleetwood Park concession stand for storage and future use. Returned rented Sno-cone machine to Kuzan’s. Began second cycle of shoulder mowing on SR 1010, SR 1004, and SR 1001 as per state contract utilizing the boom mower, a blocking vehicle, and a shadow vehicle.

August 3 Continued shoulder mowing on state roads 4029, 4030,4031, and 4032. Cleaned tar from Trk #3. Cleaned interior of Kubota tractor slated for trade-in. Unlocked the garage bays for Ehrlich pest control treatment. Mowed and string trimmed Park areas. Contacted Berman Freightliner sales

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representative regarding new truck pricing for 2024. Contacted Beiler Hydraulics for a replacement cylinder for the Tiger Brute rotary boom mower.

August 4 Picked up a replacement hydraulic cylinder for the Tiger rotary mower @ Beiler Hydraulics in Leola and installed. Mowed and string trimmed Bewley Lane stormwater basin, Hannibal Lane, and Lift Station #6 on Willow Creek Rd. Emptied Park trash. Picked up (2) discarded tires, (3) concrete blocks, and (1) bag of trash along Birch Hill Rd. Cleared storm drains on Birch Hill Rd.

August 7 Weekly hydrant flushing routine. Emptied Park trash. Groomed ballfield. Met with Jud Firestone Plumbing estimator for garage safety shower installation quotation. Boom mowed SR 1003. Scheduled a CPR class eligible for DEP continuing education credits to be conducted in October with Safety On, LLC. Marked and cleared PA One calls on Sunglo Drive in the McIntosh II subdivision.

August 8 Flushed fire hydrant on Wingco Lane for water sampling. Met with Arro Consulting on Bewley Lane for a pre-bid paving meeting. Boom mowed Berkley Rd., S. Riverside Dr., and Willow Creek Rd. Brush cut the intersection of Indian Manor Drive and Belleman's Church Rd. Mowed and string trimmed the township building and the North Pointe Business Park area. Reviewed the initial applications received for seasonal snowplow operators.

August 9 Pressure washed stone exterior of the township building and the steel siding of the salt shed. Manually operated both auto flushers (Ida Red Dr. and Margaret St.) for the M.J. Reider water sample technician. Boom mowed the Ontelaunee Drive segment @ the township building and Wiley's Rd. Replaced knives, shoulder bolts, and skid shoes on the Tiger rotary mower. Received new John Deere backhoe from Groff Tractor and Equipment. Loaded Kubota tractor trade-in. Mowed Bewley Lane detention basin, Hannibal Lane, and Lift Station #6.

August 10 Attended PennDOT LTAP training seminar with the topic of erosion and sediment control @ the Berks County Agricultural Center. Boom mowed Gernant's Church Rd., Loose Lane, Birch Hill Rd., and Mohrsville Rd. The John Deere construction territory manager for Berks County conducted an onsite training with the new backhoe. Received a dealer set of John Deere pallet forks to be used until the permanent set arrives.

August 11 Finished boom mowing Leesport Avenue. Mowed and string trimmed the Willow Glen playground and pavilion on Nantucket Drive and the Ontelaunee Fields on Calais Drive. Pressure washed concrete pavilion deck and picnic tables after the last day of the YMCA summer playground operation. Marked and cleared new construction PA One calls on Sunglo Drive in the McIntosh II subdivision.

August 14 Payroll. Weekly hydrant flushing routine. Installed (4) new construction water meters on Sunglo Drive in the McIntosh II subdivision. Pulled weeds in the perimeter mulch bed @ the township building. String trimmed @ the intersection of Snyder Rd. and SR 61. Groomed ballfield. Emptied trash in the park areas. Installed hardware cloth material around the base of the utility shed @ Ontelaunee Fields. Began the installation of fire hydrant markers on Gernant's Church Rd. Marked water and sewer services @ 39 N. Calais Drive for a PA One call ticket made for the continuing reconstruction project. Mowed and string trimmed township building.

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August 15 Installed (50) fire hydrant markers on the township owned water distribution components. Welded new grab hooks on the John Deere 1.3 cubic yard bucket for tailgate salt spreader installations. Spread additional millings from the Maiden creek Township stockpile on Bowers Rd. Manually operated the auto flusher on Ida Red Drive for the M.J. Reider water sample technician. Disposed of (12) discarded motor vehicle tires @ the Lehigh Cement Evansville Plant.

August 16 Stripped the topsoil and weeds from the former butterfly garden @ the Willow Glen playground. Hauled the spoil to a prearranged dumpsite. Spread (3) yards of screened topsoil and a grass seed mixture to establish a lawn. Covered the disturbed area with erosion blankets. Added another yard of screening to the walking path. Ehrlich Pest Control treated the Ontelaunee Fields area for bees.

August 17 Added infield mix to the ballfield @ 93 Calais Drive. Contacted Telco for a quotation to add emergency generator hookups to (2) township owned traffic signals and rewire the remaining (7) township owned signal boxes with the same configuration. Contacted the Stephenson Equipment rental department to establish a daily rate for a municipality to use the John Deere 6130R boom mower without an intermunicipal agreement. Freed stuck brake caliper on Trk #3 and pressure washed. Mowed and string trimmed Bewley Lane detention basin, Hannibal Lane, and Lift Stations #2 and #6.

August 18 Compiled list of part time plow driver applicants suitable for first round in-person interviews. Boom mowed Orchard Lane, Slater Rd., and Bowers Rd. Emptied the Park trash and cleaned out the pavilion. Reviewed blueprint of Bowers Rd. realignment project to begin tree removal.

August 21 Weekly hydrant flushing routine. Cut (3) trees and chipped within the proposed roadway realignment @ the RAWA parking lot on SR73. Park trash. Groomed ballfield. Added topsoil to the traffic signal underground junction box located @ SR73 and Ontelaunee Drive. Added topsoil to the Willow Glen playground area.

August 22 Placed 4 tons of R-4 riprap around catch basins on Gernant's Church Rd. Added (2) yards of millings along the shoulder of Wiley's Rd. Met with LB Water sales representative regarding water meter pit pricing. Mowed Bewley Lane stormwater detention basin. Mowed and string trimmed the township building.

August 23 Finished the shoulder of Wiley's Rd. with more stockpiled millings. Placed river rock taken from the Redner's Warehouse roofing repair project around the salt shed and the perimeter of the township garage. Mowed Hannibal Lane. Attended licensed water operator continuing education class in East Earl courtesy of Pennsylvania Rural Water Association.

August 24 Assembled (3) new office chairs. Marked and cleared current PA One Call tickets on Sunglo Drive for new construction in the McIntosh Farms II subdivision. Established areas where a water service line physical inspection is required as per DEP mandate. Expedited DEP continuing education credits administered by outside parties to the current license cycle transcript. Pressure washed Freightliner M2s. Replaced the knives on the 50-inch rotary boom mower. Detailed the OTWS Ford truck used for water meter reading. Greased and oiled the 60-inch deck Exmark zero turn mower.

August 25 Cleared PA One Call tickets on Bewley Lane. Detailed Trk #5. Waxed Freightliner M2s. Carl Bales paved N. Calais Drive section. Pressure washed Trk #3 and #6 and detailed. Emptied Park trash.

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August 28 Payroll. Weekly hydrant flushing routine. Continued to place surplus river rock stockpiled @ Maiden Creek Township in the landscaped areas of the township building. Inspected water service curb boxes and valve boxes on Ida Red Drive before Schlouch paved. Emptied the Park trash and groomed the ballfield. Stephenson Equipment performed a service call on the 50-inch rotary mower to diagnose a stuck internal valve for the deck shield and ordered a replacement cartridge. Mowed Parks. Met with the Perry Township Administrator regarding an equipment share list.

August 29 Began in-person interviews of applicants for seasonal snowplow operators. Installed geotextile weed barrier and placed river rock around the tree bases @ the township building grounds. Marked (10) PA One Call tickets in the Harvest and McIntosh Farms subdivisions.

August 30 Continued interviews for seasonal snowplow operators. Finished placing river rock around the perimeter of garage bay #6 through #10. Installed geotextile fabric and river rock around the tree bases @ the Willow Glen playground. Marked stormwater, potable water, and sanitary sewer utilities @ 35 Danbury Court for natural gas service renewal and replaced damaged curb box cap.

August 31 Water meter reading. Trimmed bushes along SR73 @ the township building. Installed geotextile fabric on the landscaped area @ the emergency generator pad and began placing stockpiled river rock.

### **Water/ Sewer Data**

Pa One Call Tickets= 39

New construction water meter installations= 4

### **August 2023 Public Works Expenditures**

Advance Auto Parts- (2) 12-volt batteries for Trk#5- \$294.78; microfiber towels- \$16.09; auto care products- \$29.95; 5W30 oil and filter for Trk#1- \$62.80; oil filter wrench and drain pan- \$34.22; (3) trailer connectors- \$50.31

B&S Auto Body Service- (1) used replacement taillamp for Trk#1- \$400.00

Beiler Hydraulics- (1) hydraulic cylinder for John Deere 6130R- \$121.91

Berks Soil & Stone- screened topsoil and erosion blanket- \$246.00

Kuzan's True Value- 10W30 motor oil, drilling hammer, and hitch pins- \$78.88; (2) trailer connectors- \$22.48

Grainger- (2) boxes of trash bags for Park- \$113.92; 100 pack earplugs- \$137.69; hi-vis vest- \$21.16

Kuzan's True Value- (2) chisel guards, caulk backer rod, and auto trim shine- \$53.46

Kuzan's True Value- (2) weld-on grab hooks for John Deere 320P backhoe- \$46.12

Kuzan's True Value- hardware cloth- \$21.99; Stihl portable pressurized water tank- \$111.99

Kuzan's True Value- shovel handle; igloo cooler repair parts; garden hose menders; auto polish- \$89.63

Stephenson Equipment, Inc.- (1) hydraulic cylinder for John Deere 6130R- \$281.35

Summit Valley Outdoor Solutions- N. Calais sewer main repair (week 1)- \$41,394.77

Summit Valley Outdoor Solutions- N. Calais sewer main repair (week 2)- \$36,078.64

Tractor Supply Co.- hose reel cart- \$169.99; drawbar- \$109.99; slow moving vehicle sign- \$24.99; auto care products- \$29.46; Mayhew chisel- \$17.99

New Enterprise Stone and Lime Co.- 4.16 tons of R-4 rip rap- \$68.64  
Total Outgo= \$2655.79  
Summit Valley Outdoor Solutions (2-week total) = \$77,473.41

Fuel Consumption:

Gasoline= 36.71 gallons  
Diesel= 91.03 gallons  
Ethanol Free Gasoline= 50.63 gallons  
John Deere 6130R Diesel= 82.66 gallons

Discussion was held regarding paving of the Rec B (fields) parking area and also paving Bewley Lane as well as the possibility of including Gernant's Church Road. Gernants Church Road would be the area from Loose Lane to Indian Manor, which is the area that was dug up during the force main replacement. Could the township receive a credit from Blooming Glen for the paving if the area was not paved and include it with the other projects. It may be possible to list all the projects under one bid. Mr. Steingraber also mentioned that when the parking lot was paved that he would like to see some vegetation/trees put in the area to make it look nicer.

Mr. McMullen will contact Blooming Glen to find out the cost of paving the area on Gernants Church Road. He is already working on figures for bidding Bewley Lane.

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve the hiring of Joseph Phillips, Mohrsville as a part-time snow plow driver at an hourly rate of \$21.00. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the hiring of Jeffrey Geist, Leesport as a part-time snow plow driver at an hourly rate of \$21.00. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the free Met-Ed Safety trailer demo training to be held at the township building property on September 27, 2023 and invite other municipalities, fire company, police department, EMS and other organizations. Vote 3:0

## **Engineers Report August 2023**

### **Subdivisions and Land Development Projects**

#### **1. McIntosh Farms II and McIntosh Farms (16 Lots on Adams Road)**

Abandonment of a portion of Adams Road, dedication documents for Ida Red Drive and the resolution renaming a portion of Adams Road to Ida Red Drive were finalized and adopted by the Supervisors. Township staff forwarded the documents to Charles Paris, PennDOT Municipal Services Representative both electronically and in hardcopy prior to the September 1<sup>st</sup> deadline to be placed on the 2024 Liquid Fuel list.

A portion of Ida Red Drive received wearing course.

ARRO representatives observed the installation of site improvements (sidewalks).

Execution of an agreement regarding the dedication of Ida Read Drive is on the agenda.

**2. Crow Holdings Land Development (CHI)**

A PennDOT HOP submission was received and is being reviewed by ARRO traffic engineers.

Attorney Magovern received an escrow release request on August 2, 2023. ARRO is reviewing the submission and will report any recommendations to the Board of Supervisors at their meeting.

**3. St. Luke's Land Development**

Revised documents (plans, TIS, stormwater, etc.) were received August 21, 2023 to address conditional approval and will be reviewed by ARRO with comments being forwarded to the developer's consultant.

**4. Brasler Development (East Huller Lane)**

Attorney Magovern's office forwarded correspondence to the developer regarding water runoff from the site and ponds not dewatering. We are not aware of any response being received.

The Township has received notification that the project Letter of Credit (LOC) issued to PennDOT will be released by PennDOT in full on October 28, 2023. ARRO will inquire if this LOC relates to the driveway only or all improvements installed by the developer. The Township holds an agreement regarding maintenance of stormwater improvements installed by the developer with the permittee being Ontelaunee Township.

**5. Epting Tract Subdivision**

The developer has made a formal submission of a Sewage Facilities Planning Module for the project. ARRO will review the document and provide comments under separate cover.

The developer's consultant provided a hydrogeological report. The report was reviewed and comments provided to the Township and developer.

**6. Willow Creek Farms (Gaspari Tract)**

A preliminary plan submission was received and will be first reviewed by the Ontelaunee Township Planning Commission at their meeting to be held September 21, 2023.

**7. Clayton Gibson**

Mr. Gibson was informed that his request for a waiver from the requirement for Land Development Plan submission was denied.

The following subdivision/land development plans remain active (*Item #8*); however, there has been no activity since our last report.

**8. Reitnouer Land Development Plan**

*ARRO is providing on-site RPR services for improvement installation.*

**9. General Engineering**

- a. A Street Opening permit was received and issued to UGI for the installation of a gas service to 35 Danbury Court.
- b. TASA Project (MS4 PRP Implementation)
  - 1. URMS (Utility) site of PennDOT was accessed and information is being uploaded.
  - 2. PennDOT is completing environmental documents and when they are completed submit them to the PennDOT environmental unit for approval/clearance.
  - 3. Ontelaunee Township appears to now have ECMS access for the project.
- c. Bowers Road Project - ARRO prepared a review and response to the PennDOT review of the HOP application and resubmitted the information. A second review correspondence has been received from PennDOT and is being reviewed for response. Construction plans are being prepared for the project. E & S plans were prepared and submitted to the Berks Conservation District (BCD). A technical deficiencies review correspondence was received from BCD on September 6<sup>th</sup> and is being reviewed for the preparation of a response and revisions to the E & S plan.

Based on a cursory review of both PennDOT and BCD review correspondence the significant items for resolution appear to be guide rail and its connection to the bridge and additional phases of the project necessitating NPDES approval.

- d. A review of Bewley Lane as a potential paving project was conducted with Road Foreman Faust.
- e. ARRO personnel continued with the field mapping effort for the GIS project. ARRO has completed mapping efforts in Willow Glen, areas off Snyder Road, the development off Adams Road, Gernants Church Rd, and Loose Ln. ARRO will continue data collection into September. ARRO worked with the Township's IT provider to obtain a Microsoft online license that will be used in conjunction with the Township's GIS Program.
- f. ARRO personnel are continuing the review of reported stormwater issues in the vicinity of 505 Snyder Road and the Elite Fuels parcel. ARRO intends to conduct additional site visits with the complainant and adjoining property owners.
- g. Attorney Magovern forwarded a request to a Sheetz representative to initiate a discussion regarding their inquiry about their responsibility to maintain the stormwater swale along Ashley Way. Maintenance of all stormwater facilities for parcels developed as part of the North Point Business Park are those of parties other than the Township.
- h. To date we have not received any additional information regarding the Berks Transfer application to PADEP for expansion of their facility. ARRO contacted the developer's consultant (RT Environmental) and they indicated they would submit the application and supporting documents to the Township at the time of submission to PADEP. As of our inquiry on August 14<sup>th</sup> no submission to PADEP has occurred.



- i. ARRO staff have started the preparation of the annual MS4 Report.
- j. Stormwater management submissions were received and reviewed and inquiries regarding stormwater management requirements were fielded by ARRO personnel.

**10. Water System Engineering & Reporting**

- a. Water compliance reporting data has been uploaded to the PADEP website.
- b. An asbestos testing waiver was prepared and forwarded to PADEP.
- c. A resolution to the Notice of Violation (NOV) regarding the lack of CCR submission was resolved and PADEP rescinded their NOV. A resolution to the NOV regarding chlorine levels is pending.
- d. ARRO is continuing revisions and additions to the water system portion of the Ontelaunee Township Rules and Regulations, both text and standard details. It is anticipated that the revisions will be presented in 2023 for review and potential adoption by the Board of Supervisors.

**11. Sanitary Sewer System Engineering**

- a. The sanitary sewer main repair restoration on North Calais Drive is complete. The final invoicing for the project has not been received from the contractor, Summit Valley Outdoor Solutions. Information regarding the repair has been forwarded to the Township under separate cover.
- b. A timeline for the repairs to PS #8 has not been received from Blooming Glenn Contractors, Inc.
- c. ARRO staff are addressing PADEP comments for the issuance of an emergency repair permit for the two force mains exposed in Willow Creek.
- d. PS #7 Force Main and PS Upgrade and Modernization Project  
  
Except for the generators, the project is complete. Generators are not anticipated to arrive until the end of November. A schedule for final restoration to Gernants Church Road has not been received from the Contractor.
- e. An electronic version of the Townships 2003 Act 537 Plan was prepared and submitted to the Berks County Planning Commission as requested.
- f. The most recent version of the IMA with Leesport Borough was provided by Attorney Magovern's office. ARRO will review the document and provide comments to the Township and Attorney Magovern.

- g. ARRO is continuing revisions and additions to the sanitary sewer system portion of the Ontelaunee Township Rules and Regulations, both text and standard details. It is anticipated that the revisions will be presented in 2023 for review and potential adoption by the Board of Supervisors.

**12. Sanitary Sewer Operations**

- a. Services/activities were conducted as identified under the Routine Operations scope of services outlined in the Professional Services Agreement between Ontelaunee Township and ARRO.
- b. ARRO operations staff facilitated Kline's Septic Service pumping of pump stations 4,6,7, and 8.

A motion was made by Gary Hadden and seconded by Josh Steingraber to acknowledge a time extension to the developer of the Epting Tract until December 7, 2023. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the revised Traffic Signal Condition Diagram for the intersection of West Huller and Pottsville Pike and Cross Keys Road and Pottsville Pike reflecting backplate additions to the traffic signals. In addition, authorize the chairman to sign such diagram. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to release \$1,857,250.02 of Bond Number CIC1912628 for the Crow Holding Reitnouer Work conditioned on the developer providing as built plans for the improvements and the developer providing and the Township accepting the required dedication documents for the relocated right-of-way and the improvements within the right-of-way. This release represents a reduction of the bond value for the required 18-month maintenance period for all of the items listed on Exhibit B (Reitnouer Improvements) included in the recorded improvements agreement. The bond would be reduced from the current \$2,185,000.02 to \$327,750.00 based on this requested release. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to release \$6,395,832.94 of Bond Number K4043091A conditioned on the developer providing and the Township and RAWA accepting all required easements and applicable improvements for the relocated sanitary sewer force main (Township) and relocated water main (RAWA). This release represents a reduction of the bond value for the required 18-month maintenance period for the items listed. The bond would be reduced from the current \$6,415,485.03 to \$19,652.09 based on this requested release. Vote 3:0

**MS4:** Nothing to report

**SOLICITOR :**

A motion was made by Josh Steingraber and seconded by Rudy Schmehl to adopt Ordinance #2023-5 amending Chapter 6 entitled FIRE PREVENTION AND FIRE PROTECTION, Part 4 entitled Fireworks in its entirety. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to adopt Ordinance #2023-6 establishing a program for collection, storage, transportation, processing and disposal of municipal waste and recycling. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to sign the agreement conditions for the acceptance of the deed of dedication for Ida Red Drive. Vote 3:0

Solicitor Magovern stated that the IMA (inter-municipal agreement ) with Leesport Borough Authority has been reviewed with their solicitor and they should be returning their review shortly.

**CODE ENFORCEMENT** – July and August report was submitted.

**EMA COORDINATOR** – Nothing to report

**POLICE COMMISSION** – Contract negotiations have started

**PLANNING COMMISSION** – no meeting was held

**EXPENDITURES**

A motion was made by Gary Hadden and seconded by Rudy Schmehl to approve expenditures for the month of August in the amount of \$454,502.23 Vote 3:0

General	\$252,209.08
Water	\$ 37,433.52
Sewer	\$164,859.63

**LIST OF BILLS - AUGUST**

21st Century Media - Philly Cluster	553.07
ARRO Consulting, Inc.	27,492.22
B & S Auto Body Service Inc.	400.00
Berks County Conservation District	1,835.00
Berks Soil & Stone	246.00
Capital Blue Cross	2,433.10
Comfort Pro, Inc	271.23
Delaware Valley Regional Finance Authori	2,347.20
Elan Financial Services	1,144.20
Exeter Supply Co, Inc	3,348.00
Grainger	113.92
Groff Tractor and Equipment	106,000.00
H. A. Thomson Co.	228.00
J.C.EHRLICH	677.00
J.P.Mascaro & Sons	997.52
KIM BERGER	95.00
Kraft Municipal Group Inc.	27,129.55

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KUZANS HARDWARE	290.65
Leesport Borough Authority	54,034.76
Long, Barrell & Co., LTD.	37.10
M.J. Reider Associates Inc	2,744.05
Maidencreek Township Authority	17,128.56
MET ED	1,256.44
Met Ed	5,921.60
Nationwide	600.00
Nester's Sanitation Inc.	195.00
New Enterprise Stone & Lime Co	68.64
NORTHERN BERKS REGIONAL POLICE DEPT.	85,107.04
QUILL	355.90
Reading Area Water Authority	30,041.22
Reading Office Maintenance	190.00
Ready Refresh	5.90
Rhoads Energy Corporation	1,484.65
SAM'S CLUB	126.76
Schultz Technology Solutions	645.61
Shannon McKnight	50.00
Stephenson Equipment Inc.	281.35
Summit Valley Outdoor Solutions	77,473.41
T. M. Bailey Services, LLC	216.00
TELCO, INC.	100.00
Twiford Electrical Service	691.05
W. B. Mason Co. Inc.	145.53
TOTAL	454,502.23

## **OLD BUSINESS**

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the services agreement between Berks Soil and Stone and the township permitting Berks Soil and Stone to receive certain waste items at a special discounted price to the residents of Ontelaunee, this agreement will be effective October 12, 2023 and shall continue for a period of five years. The yearly sum of \$10,000 will be paid on or before October 1 of each year. Vote 3:0

## **NEW BUSINESS:**

A motion was made by Gary Hadden and seconded by Josh Steingraber to establish October 31, 2023 from 6 p.m. to 9 p.m. as the official Trick or Treat night. Vote 3:0

Discussion regarding the request of Maidencreek Watershed Association to use the meeting room to have their monthly meetings in the township building. A motion was made by Josh Steingraber and seconded by Gary

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Hadden that permission was granted to use the meeting room and be given one key to unlock the doors with a few conditions. The first condition would be that one key would be given to one person and that person would be responsible for unlocking and locking the door. The key would be signed for and could not be given to any other person and could not be duplicated. There is a stipulation that the room would be used by adults only as the supervisors do not want to have children allowed to be causing damage. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the Special Permit as requested by the Schuylkill Valley School District to hold a MS Warrior Dash 5K on Sunday, October 1, 2023 starting at 9 a.m. The course will primarily be on the Schuylkill valley School property. A certificate of insurance has been received and the Northern Berks Police Department are aware and will be assisting with the traffic control. In addition, request the supervisors waive the \$50 fee. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to approve the Comfort Pro Maintenance agreement for 2023-2024 at an annual cost of \$2006. This includes a small increase of \$86.71 from last years pricing. Vote 3:0

Discussion was held regarding a lien that was filed in 2008 to Reading Precast (Auchenbach Family LP), 5494 Pottsville Pike for tapping fees, the balance of which is over \$21,000. The Supervisors were made aware of a permit application that has been made perform paving on their property which would cost the owner over \$100,000. The Solicitor was asked if the application could be denied until such time that the tapping fee (lien) was paid. Solicitor Magovern stated that the permit could be denied pursuant to the Neighborhood Blight Reclamation and Revitalization Act. Reclamation and Revitalization Act. A motion was made by Gary Hadden and seconded by Josh Steingraber to authorize the Solicitor to send a letter and demand that the tapping fee be paid in full and no permits will be issued until such time that the tapping fees are paid. Vote 3:0

Discussion then ensued regarding doing business with local vendors that owe the township any funds. At this time the supervisors informed the Public Works Foreman to not frequent Reading Precast until such time the company has paid their fees.

#### **UPCOMING MEETINGS/INFO:**

September 11 – 6 p.m. – NBRPD Commission meeting

September 21 – 7 p.m. – Planning Commission

October 5 – 7 p.m. – Supervisors meeting

October 21, 2023 – 8:30 a.m. to 12:30 p.m. – PAPER SHREDDING EVENT

#### **ADJOURNMENT**

A motion was made by Gary Hadden and seconded by Josh Steingraber to adjourn the monthly meeting at 8:53 p.m. Vote 3:0

Respectfully

Kim Y. Berger  
Secretary