

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The reorganization meeting of the Ontelaunee Township Board of Supervisors was called to order at 6:00 pm by Supervisor Josh Steingraber, in the Ontelaunee Township building, with Supervisor Gary Hadden and Charles Grebloski present.

Additional Meeting Attendees: Kim Y. Berger, Secretary

Visitors – Daryl Faust, Rudy Schmehl, Roberta Schmehl and Collin Schmehl

At this time Rudy Schmehl was presented with a plaque from the Township for his service to the township for two years. Rudy was thanked for his contribution to the great things that are happening within the Township.

Secretary Berger swore in Charles Grebloski as Supervisor for the township.

Kim Y. Berger, Secretary/Treasurer called for the nomination of Chairman of the Board.

A motion was made by Chuck Grebloski and seconded by Josh Steingraber nominating Gary Hadden as Chairman. Vote 3:0

Gavel was turned over to Mr. Hadden.

A motion was made by Gary Hadden and seconded by Chuck Grebloski to appoint Josh Steingraber as Vice Chairman. Vote 3:0.

A motion was made by Gary Hadden and seconded by Josh Steingraber to appoint Kim Y. Berger as Secretary/Treasurer and have her bonded in the amount of \$1,000,000. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to appoint Hartman, Valeriano, Magovern and Lutz as Solicitor, term to expire at the January reorganization meeting 2025. Vote 3:0

A motion was made by Gary Hadden and seconded by Chuck Grebloski to appoint Arro Consulting, Inc. as township engineer, term to expire at the January reorganization meeting 2025. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to have all funds deposited into Tompkins Bank. Vote 3:0

A motion was made by Gary Hadden and seconded by Chuck Grebloski to set the meeting place at 35 Ontelaunee Dr., Reading, PA 19605 on the first Thursday of the month unless legal holiday at 7:00 pm. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to set the Planning Commission day and time as 3rd Thursday of the month at 7 p.m. Vote 3:0

A motion was made by Gary Hadden and seconded by Chuck Grebloski to set the gas mileage compensation at the rate set by IRS (0.67). Vote 3:0

A motion was made by Gary Hadden and seconded by Chuck Grebloski to appoint Berks EIT to collect Municipal Services tax and Earned Income Tax. Vote 3:0

A motion was made by Gary Hadden and seconded by Chuck Grebloski to appoint Kraft Municipal Group Inc. as the zoning and code enforcement officer, Building Inspector and Plumbing Inspector term to expire at the January reorganization meeting 2025. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to appoint JB Environmental Services LLC as the sewage enforcement officer, term to expire at the January reorganization meeting 2025. Vote 3:0

A motion was made by Gary Hadden and seconded by Chuck Grebloski to appoint Rudy Schmehl as the vacancy board chairman term to expire at the January reorganization meeting 2025. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to appoint Victoria Grebloski as an auditor term to expire 12/31/2026. Vote 3:0

A motion was made by Gary Hadden and seconded by Josh Steingraber to appoint Chuck Grebloski as the police commissioner and Josh Steingraber as the alternate commissioner for the Northern Berks Regional Police Department expiring at the January reorganization meeting 2025.

A motion was made by Chuck Grebloski and seconded by Gary Hadden to authorize the 3 supervisors, Public Works Foreman and secretary/treasurer as delegates for PSATS Convention and all should be compensated for 15 hours. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to appoint Kim Berger as the Emergency Management Coordinator. Term to expire at the reorganization meeting January 2025. Vote 3:0

A motion was made by Chuck Grebloski and seconded by Josh Steingraber to appoint Ron Kessler as Fire Marshal. Term to expire at the January reorganization meeting 2025. Vote 3:0

A motion was made by Chuck Grebloski and seconded by Gary Hadden to adopt Resolution 2024-1 appointing Long Barrell & Co. Ltd. 1150 Berkshire Blvd, Suite 240 Wyomissing, PA 19610 to conduct the audit of the accounts of the Township of Ontelaunee for the fiscal year of 2023. Vote 3:0

A motion was made by Gary Hadden and Chuck Grebloski to approve the Township participation in the Uniform Construction Code Countywide Appeals Board and to send the \$300 membership fee to the County of Berks. Vote 3:0

A motion was made by Gary Hadden and seconded by Chuck Grebloski to reappoint Nona Geiger and Jerry Vanluvanee to the Planning Commission term to expire 12/31/2026. Vote 3:0

A motion was made by Gary Hadden and seconded by Chuck Grebloski to adopt Resolution 2024-2 reappoint Jeremy Hoagland and Peter Smith to the Zoning Hearing Board, term to expire 12/31/26. Vote 3:0

A motion was made by Gary Hadden and seconded by Chuck Grebloski to approve the following 2024 holiday schedule. Vote 3:0

Township Offices to be closed the following holidays in 2024

Friday	March 29	Good Friday
Tuesday	April 23	Primary Election Day
Monday	May 27	Memorial Day
Thursday	July 4	Independence Day
Monday	September 2	Labor Day
Monday	October 14	Columbus Day
Tuesday	November 5	Election Day
Thursday	November 28	Thanksgiving
Friday	November 29	Day after Thanksgiving Day
Tuesday	December 24	Day before Christmas
Wednesday	December 25	Christmas Day
Monday	January 1	New Years Day

(1) Floating Day – Employee Choice

A motion was made by Gary Hadden and seconded by Josh Steingraber to adjourn the meeting at 6:15 p.m. Vote 3:0

Respectfully

Kim Y. Berger
Secretary