

November 7, 2024

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7 p.m. by Supervisor Chuck Grebloski in the Ontelaunee Township building, with Supervisors Josh Steingraber and Jeremy Hoagland present.**

Additional Meeting Attendees: Elizabeth Magovern, Solicitor  
Bill McMullen, Engineer  
Kim Y. Berger, Secretary

Visitors- Kenneth Quell, Jeff Hogg (Kraft Municipal Group), matt Pardon (Volker Development) Jeff Hettinger (Keller Williams)

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to approve the minutes from the October 3, 2024 regular meeting. Vote 2:0

At this time Secretary Berger had Jeremy Hoagland sworn in as the new supervisor.

**FIRE DEPARTMENT** – October report was submitted

**POLICE DEPARTMENT** – September report was submitted

**BUSINESS FROM FLOOR:**

Matt Pardon of Volker Development Inc. was present to discuss with the supervisors a possible purchase of land at Gernant’s Church Road and Loose Lane. A discussion of housing was held. Volker does not own the property at this time. The property is a 20 acre parcel.

**TAX COLLECTION:** A motion was made by Josh Steingraber and seconded by Chuck Grebloski to approve the Tax Collector report for October 2024. Vote 3:0

Real Estate Taxes -	\$5,197.22
Real Estate Interims -	\$2,498.13
Street Light Tax -	\$ 198.00

A motion was made by Jeremy Hoagland and seconded by Josh Steingraber to approve a refund of township taxes in the amount of \$31.98 to John Brooks for the property at 875 Mohrsville Road. This would be for the period from July to December 2024 that was paid April 23, 2024. This refund is due to a reduced assessed value of \$15,800.00. Vote 3:0

**October 2024 Public Works Daily Log**

October 1, 2024- Attended my weekly water certification course. Checked and cleared PA One Calls. Spoke to the owner of 8 Helen and rescheduled their appointment to check out their water meter. After that got a call about a possible main break on Berkly Road next to the pump station. After analyzing the situation, we found

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out that it was not our main but a lateral to the homeowner that was leaking. After that he finished the day by mowing the township, and north point.

October 2, 2024- Checked and cleared PA One Calls. After that checked out the water meter on 8 Helen and seen that everything looked fine with their water meter. Then we went and replaced a water meter at 225 Sunglo that there was an issue with. Then sent the crew to pump out all our water meter vault that were filled with water, due to raining all week. Once done, they went and mowed all pump stations, Bewley Lane retention pond, and Hannibal Lane. I also went and took photos of all the street signs on Synder Rd regarding heavy trucks due to there being an issue about heavy truck traffic. We also got service done on the township's generator, issue with water pump.

October 3, 2024- Checked and cleared PA One Calls. Attended the annual trade show at the Oley Fairgrounds from 7:30am to 2:30pm. At the trade show we learned about the latest equipment and tools for trade. We also attended the Berks County Conservation District training show which was about riparian buffers.

October 4, 2024- Checked and cleared PA One Calls. Set the crew out to check and replace any trash cans that were full at both parks. Had a meeting with FOLK PAVING for the Gernants Church Road project and got a quote. After that we went to E.M. KUTZ to drop off the freight liner that needed the back hatch replaced. After that they went out and handed out our monthly shut off notices for the water department. Toward the end of the day an issue came up on Verdun involving a check valve. After speaking to the engineer, we decided to hold off the repair for Monday Oct 7, 2024.

October 5, 2024- Saturday

October 6, 2024- Sunday

October 7, 2024- Checked and cleared PA One Calls. The crew started their day by doing our weekly hydrant flushing. After that had the crew to go out and check the parks for trash and had them groom the baseball field. The project on Verdun started at 7:00am, I stayed there to assist them with shut off our lines of the main and to resident homes to isolate the job area for the repair. Once they replaced the check valve, we opened our main valves and the residents. They back filled the site and will be coming tomorrow to complete the job, sidewalk and lawn care.

October 8, 2024- Attended my weekly water certification course. Checked and cleared PA One Calls. The crew attended a LTA P course on winter maintenance until noon. After that they went out with the boom mower to clean up the job that we did on Ontelaunee Drive next to the Gun Club. The job on Verdun was completed, they finished up the sidewalk and the lawn area were restored.

October 9, 2024- Checked and cleared PA One Calls. Started off by dropping off truck 7 to Highland for inspection service. After that, the crew went out to start our yearly hydrant flushing. Today I went through all our applicants for our job opening and choose 16 applicants to interview. Had the water secretary order parts for use to have on hand if an issue happens on off hours. Near the end of the day, I went up and moved all debris away from the tree line next to the gun club.

October 10, 2024- Checked and cleared PA One Calls. Stated off the day by sending the crew to continue our yearly hydrant flushing. Today I consolidated files and made binders for S.O.P for certain jobs in the township. Went back to Ontelaunee Drive next to the gun club and took care of all the stumps that may damage their mower if they mowed over them.

October 11, 2024- Checked and cleared PA One Calls. In the morning, we got calls about no water on Wingco Ln. Found out that R.A.W.A was replacing a meter on W.Huller and Route 61. Due to the repair they had to close off the water main line and it affected Helen, Koch, Margaret, Wingco, W.Huller, Leesport Ave, and Oesterling Roads. Had to go to Boil Water Alert and hand each notice to each resident and businesses that were affected by the repair. After that job was done, I proceeded to check and replace any trash cans that needed to be changed.

October 12, 2024- Saturday

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October 13, 2024- Sunday

October 14, 2024- Holiday

October 15, 2024- Checked and cleared PA One calls. Today I attended my weekly water certification course. The crew went out to do the weekly hydrant flushing and to groom the baseball field. While at the park they checked and replaced any full trash cans. The crew finished our second yearly hydrant flushing of the township. They also mowed the township and picked up any leaves on the parking lot. After that they went and mowed north point. They checked the pump stations to see if any mowing needed to take place. After that they continued the valve exercise of the township.

October 16, 2024- Checked and cleared PA One calls. Today started our interview process for our new full-time position. Before the interviews started the crew and I installed the ager system on both freight liners to verify that they were operating correctly. After that I sent the crew out to continue the exercising of the valves in the township. In between interviews I worked on making a key for when we must close off a sewer line that has a plastic valve. I also got truck 3 to start up due to a dead battery.

October 17, 2024- Checked and cleared PA One calls. Today I sent the crew to check the pump stations to make sure all lights and heaters work. They also took a bucket of salt to each pump station, getting ready for the winter. After that we installed the ager and spinner on truck 3 to make sure its operating correctly. We also installed the v-box and spinner on truck 5 to be serviced by E.M. Kutz on October 21, 2024. Today we were notified that the Boil Water Alert was lifted, so the crew went out and passed out door to door the notices for every resident and business that was affected. Once back the crew worked on hanging racks up to store our valve keys for water and sewer.

October 18, 2024- Checked and cleared PA One Call. Sent the crew out to check and replace any full trash cans at both parks. After that the crew went to Kuzan's to pick up supplies. After that we went out and boomed mowed the township, Birch Hill, Mohrsville Rd, Gernants Church Rd. Didn't have enough time to finish Gernants Church Rd.

October 19, 2024- Saturday

October 20, 2024- Sunday

October 21, 2024- Checked and cleared PA One Calls. Sent the crew out to do our weekly hydrant flushing. They also went to the park to check the trash and replace any full trash cans out. While at the park they also groomed the baseball field. We dropped off truck 5 at E.M Kutz to get the v-box serviced. After that they went to Kuzan's to pick up some supplies for the workshop to get worked on. Once back they went out to boom mow the township.

October 22, 2024- Today I attended my weekly water certification course. Checked and cleared PA One Calls. Today the crew went out to clean up intersections. At the intersection of Ashley Way & Rt 61, Cherry St & Rt 61, Belleman's Church Rd & Rt 61, Mohrsville Rd & Rt 61, Birch Hill Rd & 61, Wingco & W. Huller, W. Huller & Rt 61, Energy Lane & Rt 61, Synder Rd & Rt 61, and Synder & Leesport. Ended the day by removing roadkill on Wiley's Rd.

October 23, 2024- Checked and Cleared PA One Calls. Sent the crew out to mow the pumpstations, Bewley retention pond, and Hannibal Ln. After that the crew went out to purchase lumber to upgrade the salt shed.

October 24, 2024- Checked and cleared PA One Calls. Today I drove the township to see how the township is looking. Found certain items that I need to be taken care of but not emergency. After that I continued boom mowing the township, I finished Birch Hill and Kerns Rd. During boom mowing I got a call of an incident on Indian Manor Rd, when I got there, I seen that the issue may be a Leesport issue. I called them and when they showed up it was confirmed that it was theirs.

October 25, 2024- Checked and cleared PA One Calls. Today the crew went and replaced the water meter by appointment on Helen Lane. After that the crew went to take the static pressure on IDA Red for the engineer, that he asked by request to verify. Once finished there he went to the parks to replace the trash cans that were

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full. After that he went to the pump stations to blow off/remove leaves/debris away from the property. Once done there the crew went to the corner of Rt 61 & Rt 73 to remove debris of milling that was piled up at the crosswalk. After that the crew went out and weed whacked Bowers bridge in between Snyder Rd & Slater Rd.

October 26, 2024- Saturday

October 27, 2024- Sunday

October 28, 2024- Checked and cleared PA One Calls. Sent the crew out to check the park's trash and to groom the baseball field. Had a meeting with Arrow regarding how we are going to verify the lead and copper on our portions in the township and discussed what we need to complete this project. After that we proceeded to do our leaf pick up for the township building, all we got done was the parking lot and the garden area of the township.

October 29, 2024- Checked and cleared PA One Calls. Attended my weekly water certification course. The crew started their day first by installing the v-box on truck 6 to get serviced at E.M Kutz, while there they picked up truck 5 that got its v-box serviced. After that they finished picking up the rest of the leaves around the township property. They also mowed and weed whacked the township property. They finished their day washing vehicles and cleaning the interior.

October 30, 2024- Checked and cleared PA One Calls. Today the crew started the upgrading process of the salt shed. To protect the salt shed from rusting we are installing studs and sheets of OSB to make sure that the salt doesn't meet with the metal. Our part timer mowed both parks as well.

October 31, 2024- Checked and cleared PA One Calls. Today the crew went out and started to install all the No Parking signs at S. Riverside Rd. Had to go to mainstream and pick up more signs to complete the job for S. Riverside.

## **Foreman Report October 2024**

### **Worked Performed**

- PA One Calls
- Mowed Rec A & B
- Mowed Township Building
- Mowed Sewer Pump Stations
- Mowed Bewley retention pond
- Mowed North Point
- Equipment Maintenance and clean up in shop
- Empty trash at Rec A & B
- Park Maintenance
- Weekly Hydrant Flushing
- Mowed Township with Boom Mower
- Removed debris/roadkill off roadways
- Water Reading for billing
- Delivered Shut-Off Notices
- Vehicle Maintenance
- Heavy Equipment Maintenance
- Maintenance of township building
- Installed Water Meters
- Assembled equipment
- Quotes for Jobs

- Training
- Valve Exercise
- Interviews
- Upgrade Salt Shed
- Install winter auger

#### **Fuel Used**

- Truck #1- \$310.38
- Truck #2- \$0.00
- Truck #5 - \$86.50
- Truck #6 - \$194.22
- Gasoline Cans- \$48.71
- Backhoe- \$178.38
- John Deere Boom Mower- \$120.96
- Woodchipper- \$0.00

#### **Purchases & Expenses**

- Colonial Electric- \$525.93
- Deer Country Farm & Lawn Inc.- \$678.74
- Highland Auto & Truck Repair Inc.- \$541.91
- Kuzan's True Value- \$427.79
- A.D Moyer Lumber- \$524.98
- Stoney Creek Rental Inc.- \$117.80
- Miller Lawnmower Service- \$34.92

**Foreman** Israel Santiago

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to hire Kyle Roth of Shoemakersville as a full-time Public Works Laborer at a rate of \$24.00/hr. Vote 3:0

## **Engineers Report October 2024**

### **Subdivisions and Land Development Projects**

#### **1. Gibson Land Development**

A revised Preliminary Land Development Plan for the Gibson parcel located north of the intersection of SR 0061 and Mohrsville Road was received. The plan will be reviewed by the Ontelaunee Township Planning Commission at their meeting scheduled for November 21, 2024.

#### **2. Miele Group Land Development**

The Preliminary/Final Land Development Plan, located at the intersection of Peach Street and Ashley Way, was conditionally approved at the Supervisors September 4, 2024 meeting. The developer has

made a submission regarding compliance to the conditional approval. ARRO will provide comments under separate cover to the Township and developer.

The Sewage Facilities Planning Module Exemption approved at the October Supervisors meeting was forwarded to PADEP for their approval.

### **3. McIntosh Farms II**

ARRO conducted pre-pour inspections for sidewalk installations.

A request for revision to the tree planting species has been received from the developer and approved. A recorded plan revision resolution is listed on the meeting agenda.

The sewer capacity allocation request received based on a conceptual plan for the McIntosh Farms II residual tract remains in review. ARRO will review the request for allocation and communicate with the developer and or developer's consultant regarding the request. Any actions required by the Board of Supervisors will be provided under separate cover.

The developer has received a will serve from the Leesport Borough Authority approving treatment capacity for the request.

### **4. St. Luke's Land Development**

ARRO is conducting periodic observations of project improvements.

A request for revisions to the landscape plan/tree planting has been received and will be reviewed. Comments will be provided to the Township, Solicitor and developers consultant.

### **5. Crow Holdings Land Development (CHI)**

Developer representatives and ARRO postponed attendance at a SVSD meeting regarding the SR 0073 intersection improvement project.

The developer and their consultants are reviewing the conceptual plans for the intersection improvements based on communications with the Schuylkill Valley School District (SVSD), Reading Area Water Authority (RAWA) and the Township. We anticipate an additional workshop will be held with the developer regarding the improvements and required easements from SVSD and RAWA.

### **6. Reitnouer Land Development Plan**

ARRO is conducting periodic observations of project improvements.

A revision to the landscape plantings shown on the plan to be recorded has been proposed by the developer. The Township has also proposed additional buffer plants. A supplement to the recorded plan will be prepared by Attorney Magovern's office.

### **7. Epting Tract Subdivision**

ARRO provided information to the developer's consultant regarding the parameters/scope and estimated cost for upgrades to PS #7 to facilitate the development.

## **8. Ontelaunee Wholesale**

A Sketch Plan for Land Development has been received for the parcel encompassed by SR 0061, Snyder Road, Leesport Avenue and Berkley Road. At the request of the developer the plan was removed from the agenda of the Ontelaunee Township Planning Commission meeting held on August 15, 2024.

ARRO, Attorney Magovern and Township staff have been in communication with the developer's consultant regarding the right-of-way for Snyder Road adjacent to the parcel.

9. Willow Creek Farms (Gaspari Tract) – No Activity since last report.

10. Pottsville Properties Subdivision – No activity since last report.

## **11. General Engineering**

### a. TASA Project (MS4 PRP Implementation)

The MTA Attorney and Attorney Magovern's office have been in communication regarding documents to transfer prior drainage easements and the acquisition of additional drainage easements required for the project.

The developer (Forino) is preparing documents for the transfer of the existing drainage easement and the MTA solicitor will follow with documents for the required new drainage easements.

No additional comments or approval have been received from SVSD regarding the revised easement documents forwarded to the SVSD Solicitor by Attorney Magovern's office.

### b. Bowers Road Project

Upon recommendation from the Berks Conservation District ARRO will file a project extension request to June 30, 2025 and also include a request for additional project funding.

As reported at the October meeting, other than clearing and grubbing activities in 2024 the project is anticipated to start in March 2025 with a required May 1, 2025 completion.

d. Attorney Magovern was made aware of damage that occurred to Gernants Church Road because of work being conducted at 108 Gernants Church Road. The Road Foreman acquired estimates for repair of the road. Attorney Magovern prepared a notice to the property owner regarding the cost of the repairs. Jeff Hogg of Kraft Code will be forwarding a Notice of Violation under the driveway portion of the Township Code of Ordinances.

e. ARRO staff have been in communication with the consultant for and conducted a site visit to the property located at the corner of Slater Road and Heffner Lane. The structures on the parcel are proposed for conversion to apartment units; however, there have been previous complaints filed with the Township regarding stormwater discharges to the parcel being blocked and causing flooding to upstream parcels. The project will require the submission of a plan under the Ontelaunee Township Stormwater Management Ordinance.

## **12. Water System Engineering & Reporting**

a. It is anticipated by RAWA that without a significant rain event they will be required to declare a Dorough Emergency very soon, as early as next week. RAWA will initiate a public announcement which will initiate Ontelaunee Township providing notification.

b. A meeting was held with RAWA to discuss agreements pertaining to water line extensions to the northern portion of the Township, including the Harvest and McIntosh Developments. RAWA maintains if the booster pump station fails to provide adequate water pressure to the area north of Kindts Corner Road pursuant to the agreement(s) it would be a Township responsibility. RAWA has since increased their booster pump PSI to provide additional water pressure and have requested plans of developments in the vicinity. RAWA also indicated that they will be providing an estimate to the Township for improvements to the booster station to provide additional pressure that Ontelaunee Township will be expected to contribute to.

Additional development serviced by the booster pump may require the installation of a storage tank and/or additional booster pumps.

c. A review of the LCRR (Lead and Copper Rule Revision) PADEP spreadsheet for submittal was conducted by ARRO staff.

Township staff will be providing correspondence to approximately 96 parcel owners with unknown (could not be verified) service line (owner and provider sides of the curb box Township side) materials.

Township staff, ARRO and AWS met to discuss and determine the process to be used to identify unknow service line materials.

To identify the service line material investigation is proposed to vacuum and then camera the lines at the curb box and/or contact homeowners for review of the interior plumbing through the winter. The final investigative technique will be via soft dig at the curb boxes, with prior approval of the Supervisors.

d. Township operations staff investigated and concluded a water line leak was an owner service line that is the responsibility of the parcel owner(s).

e. ARRO prepared and submitted Chapter 110 reports via the PADEP portal.

f. ARRO will coordinate PADEP approval of testing at the auto flusher on Wingco Lane in lieu of the Berks Medical facility.



### **13. Water System Operations (ARRO Water Services)**

There are no non-routine services to report.

### **14. Sanitary Sewer System Engineering**

a. A meeting was held with RAWA to further discuss the exposed sanitary sewer casing pipe and RAWA water main exposed in Willow Creek. RAWA does not desire to participate in repairing the facilities under the current emergency permit due to permit condition that the repair would be considered temporary.

ARRO was authorized at the July Supervisors meeting to schedule a meeting with PADEP, RAWA and Attorney Magovern regarding the exposed sewer and water pipes in Willow Creek. To date we have not scheduled the meeting.

b. A repair to the check valve at 31 Verdun Drive was completed by M & A Excavation. We are recommending budgeting approximately \$15,000.00 to \$20,000.00 per parcel for the approximately 19 remaining homes serviced by the low-pressure sewer system. Failures would be addressed on an as needed basis and as outlined by the Resolution of 2020 regarding the procedures for the failure of grinder pumps.

c. Materion has provided information for renewal of their industrial sewer user permit.

d. PS #7 Force Main and PS Upgrade and Modernization Project

Change Order #8 for additional work at PS #4 and a project time extension is listed on the meeting agenda.

A Payment Request Form (PRF) has been submitted to the Commonwealth Financing Authority for the disbursement of the grant funds allocated to the project.

We continue to explore the potential addition of a generator at PS #8.

### **15. Sanitary Sewer Operations (ARRO Water Services)**

Services/activities were conducted as identified under the Routine Operations scope of services outlined in the Professional Services Agreement between Ontelaunee Township and ARRO.

A motion was made by Jeremy Hoagland and seconded by to Chuck Grebloski to approve Change Order #8 for Blooming Glen Contractors for inclusion of the replacement of the suction line and wet well pipe painting at PS #4 at a price of \$6,071.00. Vote 3:0

A motion was made by Jeremy Hoagland and seconded by Chuck Grebloski to apply for a contract amendment for a time extension and additional funds to the Berks Conservation District for the Bowers Road project. Vote 3:0

A motion was made by Jeremy Hoagland and seconded by Chuck Grebloski to acknowledge a time extension to the developer of the Epting Tract until March 6, 2025. Vote 3:0

**SOLICITOR :**

A Public Hearing was held regarding a proposed addition of one parcel of 76.69 acres owned by Frederick and Beverly Yoder, of Kindt Corner Road to the Ontelaunee Township Agricultural security area. There were no questions or comments from the audience.

A motion was made by Jeremy Hoagland and seconded by Chuck Grebloski to approve the addition of 76.69 acres owned by Frederick and Beverly Yoder of Kindt Corner Road to the Ontelaunee Township Agricultural security area. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to authorize the solicitor to advertise an ordinance repealing the street light tax for enactment at December Board of Supervisors meeting. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to approve Resolution #2024-12 amending the approval of the final plans for McIntosh Farms II to replace page 26 of 60 and page 29 of 60 in order to amend the tree planting requirements. Vote 3:0

**CODE ENFORCEMENT** – September and October report

**EMA COORDINATOR** – no report

**POLICE COMMISSION** – nothing to report

**PLANNING COMMISSION** -

**EXPENDITURES**

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to approve expenditures for the month of October in the amount of \$1,034,705.27. Vote 3:0

General	\$187,114.72
Water	\$176,684.00
Sewer	\$670,906.55

21st Century Media - Philly Cluster	1,535.15
A. D. Moyer Lumber	671.24
A-1 Traffic Control Products, LLC	1,715.25
ARRO Consulting, Inc.	16,587.58
ARRO Water Services	5,967.96
Berks Soil & Stone	10,000.00
Capital Blue Cross	4,512.62

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Colonial Electric Supply Company	525.93
Cummins Power System, LLC	2,561.30
Dallas Data Systems, Inc.	15,104.00
Deer Country Farm & Lawn Inc.	678.74
Delaware Valley Regional Finance Authori	134,037.60
Diane Steiner	25.00
E.M.KUTZ, INC.	175.00
Elan Financial Services	2,024.65
Elite Fuel Service, LLC	1,992.59
Envirep Inc	23,657.50
Environmental Systems Research Institute	460.00
Exeter Supply Co, Inc	32,694.58
First Energy	1,472.26
H. A. Thomson Co.	1,426.00
Hartman Valeriano Magovern & Lutz P.C.	3,994.00
Hemmigs Plumbing	675.00
Highland Auto & Truck Repair	541.91
J.P.Mascaro & Sons	1,076.75
Jennifer McGrath	200.00
John Brooks	31.98
KIM BERGER	64.00
Kraft Municipal Group Inc.	11,884.86
KUZANS HARDWARE	261.86
Leesport Borough Authority	3,150.30
M & A Excavating , LLC	9,115.45
M.J. Reider Associates Inc	1,014.65
Master Meter Inc.	1,430.00
Miller's Outdoor Power Equipment	34.92
MSII	160.00
Nationwide	2,487.32
Nester's Sanitation Inc.	195.00
NORTHERN BERKS REGIONAL POLICE DEPT.	85,042.63
Pitney Bowes	1,128.98
PSATS UC GROUP TRUST	177.89
Reading & Northern Real Estate Co.	3,010.42
Reading Area Water Authority	34,466.43
Reading Office Maintenance	220.00
Rhoads Energy Corporation	681.14
Rieck's Printing	45.00
Schultz Technology Solutions	2,139.93
Shaun's Lawns	500.00
SOS Business Machines	148.48
Stoney Creek Rentals	117.80

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T. A. Duffy	550.00
T. M. Bailey Services, LLC	240.00
TELCO, INC.	4,654.63
TompkinsVIST Bank	328,740.25
Truist Governmental Finance	14,027.50
VERIZON	85.11
W. B. Mason Co. Inc.	514.58
Wilmington Trust Company	259,448.76
Wind River Environmental LLC	4,622.79
TOTAL	1,034,705.27
General	187,114.72
Water	176,684.00
Sewer	670,906.55

**OLD BUSINESS:**

Discussion was held regarding the possibility of installing solar panels on the township building. Information will be gathered on this subject to see if it is feasible for the township and the roof will have to be examined to check for the feasibility of installing panels.

**NEW BUSINESS:**

A motion was made by Jeremy Hoagland and seconded by Chuck Grebloski to deposit the ARPA funds into the general account to replace lost revenue and expenses such as payroll, insurance, equipment maintenance etc. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to make the following contributions for **2025**:

- Contribute \$22,000 to the Union Fire Company No. 1 of Leesport
- Contribute \$4,000 to the Northern Berks EMS
- Contribute \$7,500 to the Schuylkill Valley Library

Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to contribute \$250.00 to Berks County Solid Waste Authority for the 2025 year. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to contribute \$200.00 to Crime Alert Berks County for the 2025 year. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to contribute \$200.00 to Center for Excellence in Local Government for the 2025 year. Vote 3:0

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A motion was made by Jeremy Hoagland and seconded by Chuck Grebloski to authorize the 2025 Holidays for employees. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to give tentative approval of the 2025 general, water and sewer budget. Vote 3:0

The following meeting dates for 2025 will be advertised

Reorganization – Monday, January 6, 2025 at 6 p.m. following by regular meeting at 7 p.m.

All other regular Supervisors meetings 1<sup>st</sup> Thursday at 7 p.m.

Planning Commission – 3<sup>rd</sup> Thursday at 7 p.m.

Worksessions to be held the Tuesday before the Board of Supervisors meeting at 4:30 p.m.

Actual dates were advertised in the newspaper

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint Chuck Grebloski to the Ag Security Advisory Committee Vote 3:0

Discussion was held regarding quotes received for the trash and recycling dumpsters located at the township building. The township received a quote from Republic Service and there was a savings of over \$3,000. A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to approve the quote from Republic Services for a monthly rate of \$1,117.13 Vote 3:0

A motion was made by Jeremy Hoagland and seconded by Chuck Grebloski to authorize the Solicitor to draft a resolution increasing the compensation for elected supervisors to an annual salary of \$3,145.00. This increase will take effect at the beginning of the next term of supervisor. Vote 3:0

A motion was made by Josh Steingraber and seconded by Chuck Grebloski to approve the quote from Collinson Inc. in the amount of \$3,400 to repair damaged guiderail on Wiley's Road. Vote 3:0

Discussion was held regarding the number of seasonal part-time snow plow drivers the township should have on the books. It was agreed to have up to 6 seasonal snow plow drivers.

Discussion regarding the appointment of Zoning Hearing Board member. The township received two letters of interest. They will be asked to attend the next worksession for interviews.

#### **UPCOMING MEETINGS/INFO:**

November 11 - 6 p.m. – NBRPD Commission meeting

November 21 – 7 p.m. – Planning Commission

November 28 & 29 – CLOSED

December 5 – 7 p.m. Supervisors meeting

#### **ADJOURNMENT**

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A motion was made by Josh Steingraber and seconded by Chuck Grebloski to adjourn the monthly meeting at 8:25 p.m. Vote 3:0

Respectfully

Kim Y. Berger  
Secretary