

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The reorganization meeting of the Ontelaunee Township Board of Supervisors was called to order at 6:00 pm by Supervisor Josh Steingraber in the Ontelaunee Township building, with Supervisor Jeremy Hoagland present. Supervisor Charles Grebloski was absent.**

Additional Meeting Attendees: Kim Y. Berger, Secretary

Visitors – None

Kim Y. Berger, Secretary/Treasurer called for the nomination of Chairman of the Board.

A motion was made by Jeremy Hoagland and seconded by Joshua Steingraber appointing Josh Steingraber as Chairman. Vote 2:0

Gavel was turned over to Josh Steingraber.

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint Jeremy Hoagland as Vice Chairman. Vote 2:0.

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint Kim Y. Berger as Secretary/Treasurer and have her bonded in the amount of \$1,000,000. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint Hartman, Valeriano, Magovern and Lutz as Solicitor, term to expire at the January reorganization meeting 2026. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint Arro Consulting, Inc. as township engineer, term to expire at the January reorganization meeting 2026. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to have all funds deposited into Tompkins Bank. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to set the meeting place at 35 Ontelaunee Dr., Reading, PA 19605 on the first Thursday of the month unless legal holiday at 7:00 pm. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to set the Planning Commission day and time as 3<sup>rd</sup> Thursday of the month at 7 p.m. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to set the gas mileage compensation at the rate set by IRS (0.70). Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint Berks EIT to collect Municipal Services tax and Earned Income Tax. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint Kraft Municipal Group Inc. as the zoning and code enforcement officer, Building Inspector and Plumbing Inspector term to expire at the January reorganization meeting 2026. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint JB Environmental Services LLC as the sewage enforcement officer, term to expire at the January reorganization meeting 2026. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint Rudy Schmehl as the vacancy board chairman term to expire at the January reorganization meeting 2026. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint Charles Grebloski as the police commissioner and Jeremy Hoagland as the alternate commissioner for the Northern Berks Regional Police Department expiring at the January reorganization meeting 2026.

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to authorize the 3 supervisors, Public Works Foreman and secretary/treasurer as delegates for PSATS Convention and all should be compensated for 15 hours. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint Kevin Burns as the Emergency Management Coordinator. Term to expire at the reorganization meeting January 2026. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to appoint Ron Kessler as Fire Marshal. Term to expire at the January reorganization meeting 2026. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to adopt Resolution 2025-1 appointing Long Barrell & Co. Ltd. 1150 Berkshire Blvd, Suite 240 Wyomissing, PA 19610 to conduct the audit of the accounts of the Township of Ontelaunee for the fiscal year of 2024. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to approve the Township participation in the Uniform Construction Code Countywide Appeals Board and to send the \$300 membership fee to the County of Berks. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to approve the following 2025 holiday schedule. Vote 2:0

Township Offices to be closed the following holidays in 2025:

Monday	February 17	Presidents Day
Friday	April 18	Good Friday

Tuesday	May 20	Primary Election Day
Monday	May 26	Memorial Day
Friday	July 4	Independence Day
Monday	September 1	Labor Day
Monday	October 13	Columbus Day
Tuesday	November 4	Election Day
Thursday	November 27	Thanksgiving
Friday	November 28	Day after Thanksgiving Day
Wednesday	December 24	Day before Christmas
Thursday	December 25	Christmas Day
Thursday	January 1	New Years Holiday

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to adjourn the meeting at 6:20 p.m. Vote 2:0

Respectfully

Kim Y. Berger  
Secretary