

August 7, 2025

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7 p.m. by Chairman Josh Steingraber in the Ontelaunee Township building with Supervisor Jeremy Hoagland present. Supervisor Charles Grebloski was absent.

Additional Meeting Attendees: Bill McMullen, Engineer
Elizabeth MaGovern, Solicitor
Kim Y. Berger, Secretary

Visitors- Tom Frank (Ida Red Drive), Steve D'Agostino(Nantucket Drive) and Scott Cahill (Snyder Road)

A motion was made by Jeremy Hoagland and seconded by Josh Steingraber to approve the minutes from the July 3, 2025 meeting. Vote 2:0

FIRE DEPARTMENT – No report submitted

POLICE DEPARTMENT – June report was submitted.

BUSINESS FROM FLOOR:

Tom Frank of Ida Red Drive was present to discuss the low water pressure that he has been experiencing at his home since moving in. It is extremely low, and they cannot use their sprinklers or their dishwasher. The washing machine doesn't work unless he adds more water to the tub to do the laundry. Mr. McMullen of Arro explained that the township is working with RAWA to upgrade the pumps at the Ashley Booster station. There is a draft agreement created to upgrade the system. The township hopes that in the next 6 months or so we can have this project under way to assist with the low water pressure that residents have been experiencing.

Steve D'Agostino of Nantucket Drive was present to discuss an issue of noise/disturbance of the peace with Mr. Hoffman who is farming the Gasperi tract using air cannons to scare the birds from some of his crops. There are three very loud booms coming from an air cannon from 6:30 a.m. until 8:30 p.m. every thirteen minutes. It is very disturbing and he must get up for work very early in the morning. He cannot even go outside to enjoy his pool as it is so very loud.

Scott Cahill of Snyder Road agreed with Mr. D'Agostino's comments, however he also commented that he has horses that it disturbs. Mr. Cahill explained that a horse almost trampled him because it became so scared when the booms were occurring.

The supervisors will check into this as soon as possible and check into the noise and see if something can be done.

TAX COLLECTION: A motion was made by Jeremy Hoagland and seconded by Josh Steingraber to approve the Tax Collector report for July 2025. Vote 2:0

| | |
|------------------------|-------------|
| Real Estate Taxes - | \$11,298.86 |
| Real Estate Interims - | \$ 0.00 |

July 2025 Public Works Daily Log

July 1, 2025

- Township Check
- Leesport Debris on Road
- Synder Debris on Road
- Ohlinger Debris on Road
- Loose Ln Debris on Road
- Township Building Mowing
- Delivered 3rd Request Form for Sampling of Lead and Copper
- North Point Mowed
- Boom Mowing Willow Creek Park Embankment

July 2, 2025

- Township Check
- Tree Down on Gerneants Church Road
- Leesport Ave Debris on Road
- Arro Meeting on Orchard & S. Canal St
- S. Canal Hole Back filled
- Water Sampling Pick Up
- Oil Change on Truck #2

July 3, 2025

- Park Meeting for the Soccer Field
- Supply Run for water tools
- PA One Call
- Upgraded Traffic Control Area
- Park trash
- Shut off Notices
- Lab Samples Delivered
- M&A Staggering
- Safety Video on Chains Saws

July 4, 2025

- Holiday

July 5, 2025

- Saturday

July 6, 2025

- Sunday

July 7, 2025

- Hydrant flushing

August 7, 2025

- Township Check
- Pa One Calls
- Park Trash
- Park Check for debris
- M&A Sinkhole
- Maintain Soil Pile at Leesport Township
- Transport Pile to Dump Site

July 8, 2025

- PA One Calls
- 61 & Synder Rd Penn Dot Sign Picked Up
- M&A Worksite
- Leesport Dirt Pile
- Forse Man Issue at Work Site

July 9, 2025

- Leesport Pile Removal
- Street Sign at Gernants Church Rd Installed
- W.Huller Meter Issue
- M&A Work Site
- Park Trash Can Issue Under the Pavilion
- Issue @ Sunglo
- Township Building Mowed
- North Point mowed

July 10, 2025

- Park Soccer Field mowed
- PA One Calls
- M&A Worksite
- Township Check
- Water Meter Installed

July 11, 2025

- Park Trash
- Park Debris Check
- PA One Calls
- Millings On Bowser Rd
- Buck Rubs Issue Addressed
- Berkley Mailbox issue Addressed
- Soccer Field Grass and debris pick up

July 12, 2025

- Saturday

July 13, 2025

August 7, 2025

- Sunday

July 14, 2025

- Park Trash
- Park Debris check
- Hydrant Flushing
- Payroll
- Boom mowed Wiley's Rock Embankment
- Mowed half of Wiley's Rd
- Dragged Baseball Field
- Weed Sprayed parks trees and baseball field
- Dumped Grass waste from the soccer field
- Pumped Out Vaults

July 15, 2025

- Leesport Township Boom Mowing
- Township Check- Removal of Roadkill & Debris
- Truck #4 Picked up from Highland
- Mowed Township Building
- Installed Water Meter Guts
- North Point Mowed
- Locating a Shut Off Curb
- Shut of Notices

July 16, 2025

- PA One Calls
- Pump Station Mowing
- Bewley Retention Pond Mowed
- Leesport Township Boom Mowing
- Park Mower Serviced
- Rec B Baseball Field Vegetation Removal
- Rec B Baseball Field added In Field Mix

July 17, 2025

- Rec A&B Mowed
- Township Check- Removal of Debris
- Leesport Township Boom Mowing
- Bower's Rd Removal of overgrown Vegetation on roadway
- Weed whacked Intersections
- Synder Rd Driveway Debris Issue Addressed
- Slater Rd Driveway Debris Issue Addressed
- Roadkill Removal

July 18, 2025

- Greased Backhoe

August 7, 2025

- Greased Boom Mower
- Park Trash
- Park Debris Check
- Millings On Bowers Rd
- Mowed Wiley's Rd
- Boom Mowed Township
- Office Work

July 19,2025

- Saturday

July 20, 2025

- Sunday

July 21, 2025

- PA One Calls
- Hydrant Flushing
- Park Trash
- Park Debris Check
- Township Check
- Debris Removal Underneath Bridge on Mohrsville Rd
- Tires Removal on Leesport Ave
- Leesport Township Boom Mowing
- Dragged Baseball Field

July 22,2025

- PA One Calls
- Township Boom Mowing of northside
- Organization of Office Space & Paperwork

July 23, 2025

- PA One Calls
- Township Boom Mowing of Northside
- Township Building Mowing
- Rec A&B Parks Mowed

July 24, 2025

- Township Boom Mowing Northside
- Started Mowing pump stations
- Leesport Ave/Synder Intersection Mowed
- PA One Calls
- Serviced Lawn Mower

July 25,2025

- Township Check
- Strom Drain Lid Clean Up

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- Debris Removal of Roadway
- PA One Calls
- Supply Run
- Pump Station Mowing
- OT-Trees Down, Stop Signs Down, Set Up Road signs

July 26, 2025

- Saturday

July 27, 2025

- Sunday

July 28, 2025

- Hydrant Flushing
- Park Trash
- Park Debris Check
- Payroll
- Township Check
- Picked up Road signs/ Cones
- Installed Water Meter on Gernants Church Rd
- Township Boom Mowing southside

Fuel Used

- Truck #1- \$348.42
- Truck #2- \$83.92
- Truck #3- \$0.00
- Truck #4- \$0.00
- Truck #5 - \$0.00
- Truck #5 DEF- \$0.00
- Truck #6 – \$0.00
- Truck #7- \$0.00
- Truck #8- \$0.00
- Truck #8 DEF- \$0.00
- Gasoline Cans- \$105.81
- Backhoe- \$282.61
- Backhoe DEF- \$9.71
- John Deere Boom Mower-\$500.12
- John Deere Boom Mower DEF- \$11.70
- Woodchipper- \$0.00

Purchases & Expenses

- Kuzan's True Value- \$385.55
- Berks Transfer- \$212.82
- Earth Engineering Incorporated- \$2,150.00
- Highland Auto & Truck Repair, Inc- \$4,585.96

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- Tractor Supply Co.- 151.56
- M&A Excavating LLC- \$34,157.31
- Habor Freight- \$37.98
- Klines- \$2,561.70
- Full Landscaping & Tree Services- \$2,500.00
- Groff Tractor & Equipment- \$4,481.24
- Weaver's Commercial & Industrial Supply- \$263.16

Foreman

Israel Santiago

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to approve the 2025-2029 winter service agreement with PA DOT. There is a 39 ½ % increase and approve Resolution #2025-6 approving the signing of the agreement. Vote 2:0

A motion was made by Jeremy Hoagland and seconded by Josh Steingraber to approve Michael Kremser, Public Works Laborer receiving a \$0.50/hr. raise after successfully passing probation. Vote 2:0

July 2025 Engineer's Report

Subdivisions and Land Development Projects

1. Printz Lot Annexation

A lot annexation to the Printz parcel located on Allentown Pike was received and will be first reviewed by the Planning Commission at their meeting to be held August 21, 2025.

2. Birch Hill Road (Perry Township Land Development)

A land development waiver request was received from the consultant for a Land Development occurring in Perry Township on a parcel owned by Elmer Stoltzfus that is partially in Ontelaunee Township. Our recommendation is to forward the proposal to the Planning Commission (PC) for their recommendation; however, the Supervisors can act on the waiver request without PC input.

3. Schuylkill Valley School District (SVSD)

The SVSD Consultant presented plans for discussion at the Planning Commission meeting held on July 17, 2025.

4. McIntosh Farms III Development

A request for a water will serve correspondence was received from the developer. This correspondence will be held until a definitive resolution to the water supply is arranged.

5. McIntosh Farms II

ARRO staff met with the developer and paver to discuss the scope of work for paving the off-site portion of Ida Red Drive. The paving is anticipated to occur in September 2025.

6. **Reitnouer Land Development Plan**

ARRO is conducting periodic observations of project improvements.

A copy of the executed memorandum between the Developer and SVSD was received regarding improvements not part of the SR 0073 and Ontelaunee Drive intersection construction project.

7. **Crow Holdings Land Development (CHI)**

Right-of-way and easement documents were provided to the SVSD. It is our understanding that right-of-way, easement and improvement agreements remain to be reviewed and approved by the SVSD.

DCED concurred with the scope of work for the grant funds for signalization upgrades at the intersection of Ontelaunee Drive and Lakeshore Drive. The developer's consultant was under the impression that bid documents would be prepared by ARRO for the signalization upgrades; however, we believe that the developers' consultant would develop the bid documents.

8. **Miele Group Land Development**

ARRO is conducting periodic observations of project improvements.

9. **Pottsville Wholesale Development** – *No change since the last report.*

A pre-submission meeting was held with the developer. The developer anticipates submitting a preliminary/final plan for the August Planning Commission meeting.

10. **St. Luke's Land Development** – *No change since the last report.*

ARRO personnel reviewed the project site and discussed escrow reduction procedures with the contractor.

11. **Epting Tract Subdivision** – *No change since the last report.*

We received a response to Epting's correspondence to LBA regarding sewer capacity allocation to the project. The Township received a copy of the letter under separate cover. The correspondence withdraws the previous LBA approval for the project and requests submittal of a new Sewage Facilities Planning Module Component 3.

ARRO's email to the LBA consultant requesting further clarification of sewer collection system capacity for the development as well as the McIntosh Farms III project that received an allocation from LBA has not been answered.

12. **Willow Creek Farms (Gaspari Tract)** – *No change since the last report.*

An extension grant from the developer is listed on the meeting agenda for action by the Supervisors.

13. **General Engineering**

a. **Orchard Lane Swale**

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We requested quotes from three companies for armoring 525 feet of the approximately 1,200 feet of roadside swale along Orchard Lane. Two of the three companies provided quotes. SVOS provided a quote of \$35,693.84 and the Arlan R. Wessner quote was \$21,900.00.

The meeting agenda includes an item for discussion of the Orchard Lane swale.

b. Orchard Lane/Canal Street

M & A Excavation completed the sinkhole repair and stormwater pipe replacement project the week of July 7. The work also included relocation of the sanitary sewer force main to facilitate the installation of a new 48" diameter stormwater pipe. The cost of the sinkhole repair was \$8,684.90 and the stormwater pipe replacement and sewer relocation cost are \$34,157.31 for a total construction cost to date of \$42,842.21. Paving restoration remains to be completed. We are proposing additional paving above trench restoration at the curve on Canal Street to improve drainage.

An Earth Engineering geotechnical consultant was on-site directing and verifying the methodology for the sinkhole repairs at a cost of \$2,150.00.

ARRO personnel were on site for initial project coordination and then for the duration of the sewer force main relocation and pipe replacement portion of the project. Cost to date for ARRO services is \$5,834.70.

c. SR 0073 Speed Study

Bowman completed the speed study from SR 0061 to the Township line on SR 0073 and provided copies to the Township under separate cover. The TE-101 form for signage changes and the periodic placement of a speed indicator sign was submitted to PennDOT. To date no response has been received.

d. Full Landscape and Tree Service Stormwater Plan/Sewer Plan/Sewer Planning Module

The developer will be preparing a Component 3 Sewage Facilities Planning Module and permit submission for the project as a result of PADEP's comments regarding the exemption denial.

e. Stormwater Management Ordinance Exemptions

The Ontelaunee Township Planning Commission discussed the potential for overall exemption to the Stormwater Management Ordinance. They recommended the Township and ARRO develop the exemption criteria and update the ordinance accordingly.

f. Two Stormwater Management Ordinance Applications have been received. The applicants have been informed of additional information required prior to processing and/or issuing approval.

g. Orchard Lane Stormwater Management Plan

Revised Stormwater Management Plans and supporting documents were received and will be reviewed for the parking area on Orchard Lane and reported under separate cover.

h. TASA Project (MS4 PRP Implementation)

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The project was let through ECMS on July 24, 2025. The agenda contains an item pertaining to the outcome of the project bids received.

Tentatively the schedule has a Notice to Proceed being issued on October 20, 2025 and construction completion May 20, 2026.

i. **Bowers Road Project**

The contractor was directed to remove the silt sock from the project area. We have not verified that this has occurred.

j. ARRO recently provided the owner of 108 Gernants Church Road with an agreement prepared by Attorney Magovern's office. The agreement outlines costs and responsibilities for the repairs to Gernants Church Road and the commitment to reimburse the Township for the repairs.

k. Road Opening Permits applications have been received from Frontier Communications for the installation of communication cable, pedestals and junction boxes within the Harvest, Beechwood and Willow Glen developments and Wingco Lane, Osterling Drive and Margaret Street. Applications fees have been requested from the applicant for two of the three applications received.

l. The meeting agenda contains an item regarding roof mounted solar panels for the Township building.

14. Water System Engineering & Reporting

a. An estimate was received for the proposed RAWA upgrades to the Ashley Water Booster Pump Station to address existing water pressure concerns and future needs within Ontelaunee Township.

Additional information/confirmation was requested for Attorney McGovern's office to revise the agreement draft provided by Mr. Murray. To date no response to our request has been received from RAWA or their consultant.

b. ARRO uploaded/complete 110 reporting items to the PADEP Greenport site.

c. ARRO will coordinate PADEP approval of testing at the auto flusher on Wingco Lane in lieu of the Berks Medical facility.

15. Sanitary Sewer System Engineering

a. The following Industrial permitting documents are under review.

- i. Hazardous Waste Permit submission for the Reithouer facility
- ii. Materion Pre-treatment Upgrade
- iii. Cambridge Lee IU permit.

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- b. ARRO was authorized at the July Supervisors meeting to schedule a meeting with PADEP, RAWA and Attorney Magovern regarding the exposed sewer and water pipes in Willow Creek. To date, we have not scheduled the meeting.

A recent (July 7th) photo of the exposed pipes was provided to the Supervisors via e-mail.

16. Water System Operations (ARRO Water Services)

There are no water operator items to report above the contract operations scope.

17. Sanitary Sewer Operations (ARRO Water Services)

Services/activities were conducted as identified under the Routine Operations scope of services outlined in the Professional Services Agreement between Ontelaunee Township and ARRO.

- a. Leesport Borough reported that they will be investigating the PS #7 flow meter not recording data.
- b. AWS personnel responded to and reported the sanitary sewer hit on Canal Street. They also coordinated PS #4's operation during the relocation of the sewer force main.

A motion was made by Jeremy Hoagland and seconded by Josh Steingraber to authorize Arlan Wesner Inc. to repair the swale along Orchard Road at an approximate length of 525 LF at a cost of \$21,900. Vote 2:0

A motion was made by Josh Steingraber and seconded by Jeremy Hoagland to authorize Arro Consulting to create a bid package to advertise for bids for installing solar panels on the Ontelaunee Township buildings as soon as possible. Vote 2:0

Regarding the Ontelaunee Stormwater TASA project, the low bidder is Grace Industries, Inc. with a bid of \$213,823.70. The construction inspection agreement with Navarro & Wright is \$48,869.11. The township received \$233,704.90 in TASA funds with \$4,000 of that set aside for Commonwealth incurred costs. The township will have a shortfall of \$32,987.91. A motion was made by Jeremy Hoagland and seconded by Josh Steingraber to approve \$32,987.91 in additional funding to cover the shortfall. Vote 2:0

MS4: Presentation on stormwater by Dave Kee

Solicitor: Solicitor Magovern

A motion was made by Jeremy Hoagland and seconded by Josh Steingraber to adopt Ordinance #2025-2 updating Chapter 16, Motor Vehicles and Traffic, updating speed limits, stop intersections, truck restrictions and weight limits on certain roads. Vote 2:0

CODE ENFORCEMENT – July report

EMA COORDINATOR – no report

POLICE COMMISSION – no report

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Lease agreement for next five years at the current rate – this item was sent to the Chief and Secretary to have it placed on the August 11, 2025 Commission agenda for review and approval.

PLANNING COMMISSION -

On the recommendation of the Planning Commission, a motion was made by Josh Steingraber and seconded by Jeremy Hoagland to write a Letter of Support to Leesport Borough for a grant to obtain funding for sewer upgrades on Canal Street in Leesport Borough. Vote 2:0

On the recommendation of the Planning Commission, a motion was made by Josh Steingraber and seconded by Jeremy Hoagland to move forward on an ordinance referencing fowl permitted with certain criteria and to update the animal ordinance as such and to authorize the soliciting to advertise the ordinance for adoption at the September Board meeting. Vote 2:0

On the recommendation of the Planning Commission, a motion was made by Josh Steingraber and seconded by Jeremy Hoagland to work with Arro Consulting to create an appropriate exception to update the stormwater management ordinance regarding adding a shed to pavers Vote 2:0

EXPENDITURES

A motion was made by Jeremy Hoagland and seconded by Josh Steingraber to approve expenditures for the month of July in the amount of \$342,189.26 Vote 2:0

| | |
|---------|--------------|
| General | \$274,755.19 |
| Water | \$ 52,359.35 |
| Sewer | \$ 15,074.72 |

BILLS PAID - JULY 2025

| | |
|--|-----------|
| 21st Century Media - Philly Cluster | 294.03 |
| ARRO Consulting, Inc. | 21,989.65 |
| ARRO Water Services | 6,489.50 |
| Berks Transfer Inc. | 212.82 |
| Borough of Leesport | 1,319.10 |
| Capital Blue Cross | 1,635.10 |
| Comfort Pro, Inc | 2,751.00 |
| Commonwealth of Pennsylvania | 2,630.00 |
| Control Systems 21 | 781.25 |
| Cummins Power System, LLC | 410.06 |
| Curtis Power Solution | 2,702.43 |
| Delaware Valley Regional Finance Authori | 1,720.80 |
| Earth Engineering Inc. | 2,150.00 |
| Elan Financial Services | 204.62 |
| Exeter Supply Co, Inc | 5,780.00 |
| FERGUSON WATERWORKS | 5,496.00 |
| First Energy | 7,586.21 |

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| Full Landscaping & Tree Services LLC | 2,500.00 |
| Groff Tractor and Equipment | 4,481.24 |
| Hartman Valeriano Magovern & Lutz P.C. | 8,499.50 |
| Highland Auto & Truck Repair | 4,585.96 |
| Jennifer McGrath | 200.00 |
| Kraft Municipal Group Inc. | 14,729.05 |
| KUZANS HARDWARE | 118.37 |
| M & A Excavating , LLC | 42,842.21 |
| M.J. Reider Associates Inc | 1,565.00 |
| Maidencreek Township Authority | 4,687.00 |
| Met-Ed | 1,568.94 |
| Nationwide | 2,743.08 |
| NORTHERN BERKS REGIONAL POLICE DEPT. | 92,175.13 |
| PA Municipalities Pension Trust | 200.00 |
| Phil's Window Cleaning Service | 985.00 |
| Reading Area Water Authority | 84,661.00 |
| Reading Office Maintenance | 220.00 |
| Ready Refresh | 71.67 |
| Republic Services #318 | 2,180.26 |
| Rhoads Energy Corporation | 1,638.35 |
| SAM'S MASTERCARD | 276.71 |
| Schultz Technology Solutions | 798.12 |
| SOS Business Machines | 387.65 |
| Stephenson Equipment Inc. | 861.42 |
| T. M. Bailey Services, LLC | 520.00 |
| TELCO GROUP LLC | 725.25 |
| Uline | 62.75 |
| VERIZON | 82.10 |
| W. B. Mason Co. Inc. | 66.07 |
| Weaver's Ace Hardware | 263.16 |
| Wilmington Trust Company | 780.00 |
| Wind River Environmental LLC | 2,561.70 |
| TOTAL | 342,189.26 |

| | |
|---------|------------|
| General | 274,755.19 |
| Water | 52,359.35 |
| Sewer | 15,074.72 |

OLD BUSINESS:

NEW BUSINESS:

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Discussion was held regarding SEO enforcement for residents failing to respond to septic pumping requests. There are 3 properties that have not responded to many letters and final notices. A motion was made by Jeremy Hoagland and seconded by Josh Steingraber to move to the next step and issue citations for failure to have their septic tanks pumped. Vote 2:0

Discussion was held regarding the proposals received for security camera upgrades. The supervisors will be asking for a demo of two of the proposals.

Discussion was held regarding issues the township and police department has been having with the current contract regarding Animal Control. The supervisors authorized a letter be written to the contract holder Safety Net Sanctuary giving notice to terminate the contract as of December 31, 2025.

UPCOMING MEETINGS/INFO:

August 11 – 6 p.m. – NBRPD Commission meeting
August 21 – 7 p.m. – Planning Commission
September 4 - 7 p.m. – Supervisors meeting

ADJOURNMENT

A motion was made by Jeremy Hoagland and seconded by Josh Steingraber to adjourn the monthly meeting at 8:30 p.m. Vote 2:0

An executive session was held after the meeting to discuss potential litigation, no action was taken.

Respectfully

Kim Y. Berger
Secretary