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**ARTICLE I**  
**SUPERVISORS**

**Section 101. Supervisor's Compensation**

Pursuant to the authority of Act 60 of 1995, effective November, 1995, the compensation for members of the Board of Supervisors of Ontelaunee Township, Berks County, Pennsylvania taking office on or after January 1, 2026, is hereby set at the rate of \$262.08 per public meeting, except a supervisor shall be compensated at the rate of \$262.09 per every fourth (4<sup>th</sup>) public meeting attended. A Supervisor shall be paid for the actual number of public meetings attended provided, however, that no Supervisor shall be paid for attending more than twelve public meetings in any calendar year.

Ord. 1995-11, 12/14/1996, §1; as amended by Ord. 2016-2, 8/4/16, §1; as amended by Ord. 2024-6, 12/5/24, §1.

**ARTICLE II**  
**PLANNING COMMISSION**

**Section 201. Planning Commission Established**

A Planning Commission for Ontelaunee Township, Berks County, Pennsylvania, is hereby created and established.

Ord. 1969-1, 5/22/1969, §1.

**Section 202. Membership**

Said Planning Commission for Ontelaunee Township shall consist of five (5) persons to be appointed by the Board of Supervisors of Ontelaunee Township. The term of each of the members of the said Planning Commission shall be for four (4) years or until his successor is appointed and qualified. At the first appointment two (2) members shall be appointed to serve for terms of four (4) years, one (1) member for a term of three (3) years, one member for a term of two (2) years and one (1) member for a term of one (1) year. Upon the expiration of each of the said terms and of any term thereafter, the Board of Supervisors of Ontelaunee Township shall make an appointment for a term of (4) years. An appointment to fill a vacancy shall be only for the unexpired portion of the term.

Ord. 1969-1, 5/22/1969, §2.

**Section 203. Residency of Members**

All members of said Planning Commission for Ontelaunee Township shall reside within Ontelaunee Township, Berks County, Pennsylvania.

Ord. 1969-1, 5/22/1969, §3; as amended by Ord. 2016-4, 10/6/2016, §5.

**Section 204. Other Offices**

No more than two (2) members of the said Planning Commission shall be officers or employees of Ontelaunee Township.

Ord. 1969-1, 5/22/1969, §4.

**Section 205. Duties and Powers**

## GOVERNMENT AND ADMINISTRATION

The said Planning Commission of Ontelaunee Township shall perform all the duties and may exercise all the powers conferred upon such Planning Agencies by the Pennsylvania Municipalities Planning Code known as Act No. 247 approved on July 31, 1968.

Ord. 1969-1, 5/22/1969, §5.

**ARTICLE III**  
**MUNICIPAL AUTHORITY**

**Section 301. Reserved**

Ord. 1999-3, 4/8/1999, §1; repealed by Ord. 2018-3, 4/17/2018, §3.

**Section 302. Reserved**

Ord. 1999-3, 4/8/1999, §2; repealed by Ord. 2018-3, 4/17/2018, §3.

**Section 303. Termination of Authority**

- A. Ontelaunee Township Board of Supervisors approves the Certificate of Termination which has been executed and submitted by the Ontelaunee Township Municipal Authority requesting its termination in accordance with the authorization under the Municipality Authorities Act, 53 Pa. C.S. §5619. A copy of the Certificate is attached to this Section as Exhibit "A" and incorporated herein by reference.
- B. The purpose of said Certificate is to allow the Authority to terminate its existence.
- C. Pursuant to 53 Pa. C.S. §5619 of the Municipality Authorities Act, the Ontelaunee Township Board of Supervisors is authorized to approve this Certificate by adopting this Section of the Code of Ordinances. Upon its adoption of this Section, Ontelaunee Township Board of Supervisors is hereby authorized to file said Certificate in the Office of the Secretary of the Commonwealth.
- D. Pursuant to the Municipality Authorities Act, 53 Pa. C.S. §5619, upon receipt of said Certificate, the Secretary of the Commonwealth shall note the termination of existence of the Authority on the Authority's record of incorporation and return the Certificate with approval to the Ontelaunee Township Board of Supervisors. Upon receipt of the Certificate from the Secretary of the Commonwealth, the Ontelaunee Township Board of Supervisors is hereby authorized to record the Certificate in the Office of the Recorder of Deeds of Berks County.
- E. Pursuant to the Municipality Authorities Act, Section 53 Pa. C.S. §5619, upon recording of said Certificate with the Recorder of Deeds of Berks County, the property of the Authority shall pass to Ontelaunee Township and the Authority will be effectively terminated.

The Chairperson and Secretary of the Board of Supervisors of Ontelaunee Township are hereby authorized to execute and deliver such documents and filings as are necessary to carry out the purposes and intent of this Section of the Code of Ordinances.

## GOVERNMENT AND ADMINISTRATION

Ord. 2018-3, 4/17/2018, §1.

EXHIBIT "A"

CERTIFICATE OF TERMINATION

## GOVERNMENT AND ADMINISTRATION

**CERTIFICATE OF TERMINATION**  
**OF**  
**ONTEL AUNEE TOWNSHIP MUNICIPAL AUTHORITY,**  
**BERKS COUNTY, PENNSYLVANIA**

THIS CERTIFICATE ("Certificate") is made this 5<sup>th</sup> day of April, 2018, by the Ontelaunee Township Municipal Authority, Berks County, Pennsylvania ("Authority").

WITNESSETH:

WHEREAS, pursuant to appropriate action of the Township of Ontelaunee and pursuant to the Municipality Authorities Act, 53 Pa.C.S. §5603, the Township of Ontelaunee approved the creation and existence of the Authority; and

WHEREAS, Ontelaunee Township Ordinance Number 1999-3, dated April 8, 1999, codified as Chapter 1, Article 3, of the Ontelaunee Township Code of Ordinances, adopted and approved the Articles of Incorporation of the Authority; and

WHEREAS, pursuant to its said desire to organize the Authority and 53 Pa.C.S. §5603, the Board of Supervisors of the Township of Ontelaunee filed Articles of Incorporation for the Authority with the Secretary of the Commonwealth of Pennsylvania on December 6, 1999; and

WHEREAS, pursuant to the Municipality Authorities Act, 53 Pa.C.S. §5619, the Authority hereby submits this Certificate requesting the Ontelaunee Township Board of Supervisors to terminate its existence; and

WHEREAS, pursuant to the Municipality Authorities Act, 53 Pa.C.S. §5619, the Ontelaunee Township Board of Supervisors is authorized to approve this Certificate by adopting an Ordinance setting forth its approval of said Certificate.

NOW THEREFORE, INTENDING TO BE LEGALLY BOUND HEREBY, the Authority certifies as follows:

1. The Authority hereby submits this Certificate requesting its termination pursuant to 53 Pa.C.S. §5619 of the Municipality Authorities Act.
2. The Ontelaunee Township Board of Supervisors is authorized to terminate the existence of the Authority based upon its prior action to create the Authority and pursuant to 53 Pa.C.S. §5619 of the Municipality Authorities Act.
3. The Authority hereby requests the Ontelaunee Township Board of Supervisors to approve this Certificate of Termination pursuant to 53 Pa.C.S. §5619 of the Municipality Authorities Act by enacting an Ordinance approving said Certificate.

4 The Chairperson and Secretary of the Authority are hereby authorized to execute and deliver such documents and filings as are necessary to carry out the purposes and intent of this Certificate.

IN WITNESS WHEREOF, the undersigned officers of the Authority, having been authorized by the Board of the Authority, have hereunto set their hands and seals the day and year first written above.

ATTEST:

BOARD OF DIRECTORS OF  
ONTELAUNEE TOWNSHIP MUNICIPAL  
AUTHORITY, BERKS COUNTY,  
PENNSYLVANIA

  
Secretary

  
Chairperson

## GOVERNMENT AND ADMINISTRATION

### ARTICLE IV

#### FEE SCHEDULE FOR COLLECTION OF DELIQUANT MUNICIPAL ACCOUNTS

##### **Section 401. Solicitor's Fees**

- A. The following fees shall be charged by the Township Solicitor for the services indicated, and liened against properties and paid by delinquent account holders in connection with delinquent and overdue accounts owed to the Township for municipal services, including, but not limited to, sewer and solid waste disposal service charges:
  1. Open file, review the account, and prepare and file a municipal lien - \$300.00;
  2. Prepare, file and serve a Writ of Scire Facias - \$325.00;
  3. Prepare Complaint and file a Default Judgment - \$300.00;
  4. Prepare and file a Writ of Execution and attend Sheriff's Sale - \$600.00;
  5. Other services not covered above, including without limitation, preparation of alternative service pleadings; miscellaneous letters and telephone calls to mortgage holders, title companies and others regarding payoff figures; checking records to obtain mortgage information, settlement letters and documents necessary to remove liens; preparation of proofs of claim for bankruptcy – these services will be billed at the regular hourly rates charged by the Township Solicitor for other legal services provided to the Township.
- B. All costs and expenses incurred by the Township Solicitor in connection with the above services shall also be included in liens against the properties and responsibility of delinquent account holders in other collection actions.

Ord. 2010-4, 4/1/2010 §1; as amended by Ord. 2022-7, 8/4/2022, §1.

##### **Section 402. Liens**

All costs and expenses incurred by the Township Solicitor in connection with the above services shall also be liened against the properties and paid by delinquent account holders.

Ord. 2010-4, 4/1/2010 §2.