

June 4, 2026

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Jeremy Hoagland in the Ontelaunee Township building with Ronald Tobias present. Supervisor Josh Steingraber was absent.

Additional Meeting Attendees: Dave Kee, Engineer
Elizabeth Magovern, Solicitor
Kim Y. Berger, Secretary

Visitors- No Visitors

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to approve the resignation of Ronald Tobias as a member of the Zoning Hearing Board effective immediately. Vote 2:0

A motion was made by Ronald Tobias and seconded by Jeremy Hoagland to approve the minutes from May 5, 2026 meeting and Worksession of June 2, 2026. Vote 2:0

EMERGENCY SERVICES REPORTS:

FIRE DEPARTMENT – April 2026

POLICE DEPARTMENT – no report

EMS –May 2026

BUSINESS FROM FLOOR: No visitors

TAX COLLECTION: A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to approve the Tax Collector report for May 2026. Vote 2:0

Real Estate Taxes -	\$319,849.41
Real Estate Interims -	\$ 480.79

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to approve a refund of partial taxes to St. Lukes in the amount of \$12,304.30. The value of property assessed has changed. Vote 2:0

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to approve a refund of Realty Transfer Tax to Berks County Tax Claim Bureau in the amount of \$1,130.54 for the property located at 911 Mohrsville Road. Vote 2:0

May 2026 Public Works Daily Log

May 1, 2026

- Water Boil Notice Delivered
- PA One Calls
- Repair Office Shredder

June 4, 2026

- Check Mohrsville Traffic Light (Called In Issue)
- Park Trash/ Debris Check
- Drag Baseball Field
- Install Water Meter
- Valve Exercise

May 2, 2026

- Saturday

May 3, 2026

- Sunday

May 4, 2026

- Park Trash/ Debris Check
- Drag Baseball
- Payroll
- Police Project (Hang TVs)
- Township Mowing
- PA One Calls
- Fill Fuel Cans
- Hydrant Flushing/ Testing
- North Point Mowed
- Township Check

May 5, 2026

- PA ONE Call
- Indian Manor Road Closed Issue Taken Care Of
- Cold Patch (Berkley Rd)
- Stop The Bleed Training Course

May 6, 2026

- PA One Calls
- Shut Of Notices Posted
- Rested Water Sample Cambridge
- New Site Location Cambridge
- Vehicle On Side of Road
- Rust oleum Truck #5 Frame
- SPL Meeting
- Inlet Storm Drain Check/ Clean Up Flooded Areas
- Clean Vehicle/ Detail
- Get Boom Mower Ready For Maiden Creek

May 7, 2026

- Lift BWA Notice Delivered
- PA One Calls

June 4, 2026

- Log Updated
- Spraying Weed Killer Throughout Township
- Pumpstation Mowing
- Replace Skid Plate on Boom Mower
- Retention Pond Mowed
- Sprayed Pumpstations weed killer
- Checked issue with Auto Flusher Margret Ct

May 8, 2026

- Park Trash/ Debris Check
- Drag Baseball Field
- SPL Resampling at Cambridge Lee
- Leesport Township (Assemble Park Playground Area)

May 9, 2026

- Saturday

May 10, 2026

- Sunday

May 11, 2026

- PA One Call
- Park Trash/ Debris Check
- Hydrant Flushing/ Testing
- Emergency PA One Call
- Water Meter Break (Leesport Water Line Assisted)
- Outfall Work Order Started
- Valve Exercise Continued

May 12, 2026

- Table Removed from Meeting Room
- Pumpstation Mowing
- Outfall On Wiley's Opened with Boom Mower
- Township Building Mowed
- North Point Mowed
- Synder Hill Mowed
- Synder & Leesport Ave Mowed
- PA One Call
- Weed Sprayed Rec A Play Area

May 13, 2026

- Boom Mowed Township Areas
- PA One Call
- All Pumpstation Checked and Vac Truck Out if needed

June 4, 2026

May 14, 2026

- Township Check
- Storm Drain Clean out after storm
- Debris Tree Limb Removal
- PA One Call
- Intersection Weed whacking And Debris removal
- Payroll

May 15, 2026

- PA One Calls
- Park Trash/ Debris Check
- Drag Baseball Field
- Pump Station Work Order
- Pump Out Water Meter Vaults
- Fill Fuel Cans
- Township Check- Roadkill, Down Signs, Storm Drain Clean Out

May 16, 2026

- Saturday

May 17, 2026

- Sunday

May 18, 2026

- PA One Calls
- Sharpen Blade on Boom Mower
- Greased Boom Mower
- Check Fluids on Boom Mower
 - Oil, Hydraulic Oil
- Hydrant Flushing / Testing
- Park Trash/ Debris Check
- Drag Baseball Field
- Start Township Boom Mowing/ Shadow Vehicle
- Weed Whacked All Guide Rails
- Serviced weed whacker
- Serviced Chain Saws

May 19, 2026

- Holiday

May 20, 2026

- PA One Call
- Township Mowing
- North Point Mowing
- Prep Mower
- Continue Boom Mowing Township

June 4, 2026

- Issue with Police Vehicle

May 21, 2026

- Power Outage Township Building
- Weed Whack/ Blown Off Bridges
- Clean Shop
- PA One Calls
- Prep Mower
- Continued Boom Mowing Township

May 22, 2026

- PA One Calls
- Park trash/ Debris Check
- Drag Baseball Field
- Dropped Off Truck to Grims
- Township Check
- Continued Boom Mower
- Clean Up Shop

May 23, 2026

- Saturday

May 24, 2026

- Sunday

May 25, 2026

- Holiday

May 26, 2026

- SPL Pumpstation 7 Issue
- Park Trash/ Debris Check
- Park Rec A Lights Issue taken care of
- PA One Calls
- Road Project Meeting
- Boom Mowing Township

May 27, 2026

- PA One Calls
- Township Building Mowing
- Bewley's Retention Mowing
- Fill Fuel Cans
- Clean Off Mower
- Boom Mow Township/ Shadow Vehicle
- Rec A Closed Due to Pest Control

May 28, 2026

- PA One Calls

June 4, 2026

- Picked Up Truck #8 E.M Kutz
- Picked Up Closed Park Sign and Returned it to Leesport
- Updated Month Log
- Updated Payroll
- Updated Expense Report
- Verified Lad and Long of Outfalls that need to be inspected
- Boom Mowed Northside of Township
- Boom Mowed State Portion of Township Not Completed

May 29, 2026

- Park trash/ Debris Check
- PA One Calls
- Sewer Issue (Visual Check)
- Boom Mowed Township portions
- Boom Mowed State Portions
- Shadow Vehicle during Boom Mowing
- Dropped Off Boom Mower to Maiden Creek
- Township Check

Foreman Report May 2026

Fuel Used

- Truck #1- \$121.01
- Truck #2- \$248.59
- Truck #3- \$0.00
- Truck #4- \$0.00
- Truck #5 - \$0.00
- Truck #6 – \$92.09
- Truck #7- \$0.00
- Truck #7 DEF- \$0.00
- Truck #8-\$0.00
- Truck #8 DEF- \$0.00
- Gasoline Cans- \$342.40
- Backhoe- \$0.00
- Backhoe DEF- \$0.00
- John Deere Boom Mower-\$428.94
- John Deere Boom Mower Def- \$8.01
- Woodchipper- \$0.00

Purchases & Expenses

- Berks Soil & Stone- \$1990.00
- New Enterprise Stone & Lime Co, Inc- \$177.84
- Tractor Supply Co- \$190.79
- USA Bluebook- \$322.22
- Kuzan's True Value- \$33.99

- Advance Auto Parts Professional- \$2.18
- Berks Transfer Inc.- \$504.32

Foreman

Israel Santiago

May 2026 Engineer's Report

Subdivisions and Land Development Projects

1. **Cambridge Lee Industries**

A revised preliminary land development plan was received and was reviewed for the Ontelaunee Township Planning Commission meeting held on April 16, 2026. The plan submission was tabled at the Ontelaunee Township Planning Commission meeting held April 16, 2026. Applicant will be on the June PC agenda.

2. **Reading Plastics Machining & Fabrication**

The final land development plan was conditionally approved at the Supervisors meeting held March 5, 2026. Attorney Magovern's office prepared the hold harmless agreement portion of the conditional approval which was signed at the last Supervisors meeting. The plans and agreement were signed by the developer and returned to the Township for signatures.

3. **McIntosh Farms III Development**

ARRO is preparing documents for Leesport Borough Authority approval of the additional flow. The document submittal to LBA is scheduled for today. Approval of the additional flow by LBA will be followed by the submission of a Water Quality Management Part II permit application to PADEP for the increase of capacity at PS #7.

4. **McIntosh Farms II**

ARRO is conducting periodic observations of project improvements (sidewalks).

Final paving is anticipated to occur in July of 2026. A final walkthrough of the road was performed.

5. **Snyder Business Park**

A revised plan and supporting documents were received and will be reviewed for conformance to the conditional plan approval. We received notice that all agreements for the project (Improvement, Storm Water Management, Traffic, Sewer Capacity and Water Capacity) will require revisions due to the project implementation being undertaken by the PNK Group. Information regarding this request was forwarded to the Township and Attorney Magovern's office via e-mail by the developer. Construction escrow was returned for corrections. A letter was prepared regarding the right-of-way of Snyder Road between SR 0061 and Leesport Avenue. Applicant has requested to perform a flow test.

6. **Schuylkill Valley School District Field House Land Development II**

A resubmission for the project was received; however, it appears to be a copy of the project bid package for the building containing the previous land development plan. Agreements were sent to the SVSD and returned with the escrow to the Township. Agreements are to be signed by the Township.

7. Miele Group Land Development

ARRO is conducting periodic observations of project improvements. Asbuilt plans were submitted for review. A final walkthrough will occur June 4, 2026.

8. Epting Tract Subdivision – *No activity since the last report.*

Recommended action regarding the acceptance of an extension for action on the Preliminary Plan to May 7, 2026 is listed on the agenda.

9. Willow Creek Farms (Gaspari Tract) – *No activity since the last report.*

An extension grant from the developer is listed on the meeting agenda for action by the Supervisors.

10. General Engineering

a. The Township office informed ARRO of erosion occurring along the road adjacent to the Rutters stormwater pond. We will contact Rutters to take corrective action. After further investigation, it appears that the erosion is located in the PennDOT swale. Coordination with PennDOT is required.

b. As a result of the contract extension request from CM High Kim forwarded DCED a grant contract extension request. The grant contract extension was approved.

Relocation of the MetEd facilities appears to have been resolved with a site conference to be held April 8th at 11:00 a.m. to review the relocation with the contractor and MetEd. A Change Order for the construction contract to CM High is on the agenda for approval for the time extension and for conduit and pulling lines for the relocation.

c. Bids for the 2026 Road Improvement Program were due for submission today for opening at the Supervisors meeting. The agenda contains an item regarding the project bid opening. NTP was provided. A preconstruction meeting occurred with H&K and they plan to perform leveling on 6/4-6/5, Willow Creek Drive on 6/10, and then the double seal coat will occur 30 days after the leveling.

d. The PRP project is underway. Construction activities shifted to the Ontelaunee Drive portion of the project following the discovery of an incorrect elevation on the Edinboro Lane site. The discharge pipe on Edinboro Lane invert elevation is incorrect by 2'. We cannot contact the surveyor for the project (she is deceased). The incorrect elevation requires redesigning the wet pond. Although the wet pond will function the same, the inlets, pipes and level spreaders shown on the original plans and purchased will not be used. The purchased and uninstalled materials will be provided to the Township. Preliminarily, the revisions provide no savings or additional costs (saved materials and labor cost absorbs the added mobilization cost). A cost estimate of 30,189.32 was provided from PennDOT for payment by the Township. A final walkthrough was completed with PennDOT. Minor cleanup items were required.

e. The Stormwater Management Plans for the Orchard Lane parking area were resubmitted for review and all items were complete except for the stormwater agreement. A SWM agreement was prepared by Attorney Magovern's office and forwarded to the developer, via their consultant, for approval. They have signed the agreement and returned it to the Township for signature.

- f. A TIS Scoping form submitted to PennDOT on behalf of LCBC located on Redner's Way received comments from PennDOT. In short, PennDOT is not in favor of an additional access for the site via the proposed right-in/right-out to SR 61 due to the existing access points.
- g. The agenda contains an item for refunding CI services the escrow fees for various Road Opening permits issued for fiber optic line installations. A number of the Road Opening permits were implemented with the majority being abandoned due to utility conflicts.
- h. Asphalt Maintenance Services was contacted to review the segment of Ontelaunee Drive north of Kindts Corner Road for the viability of adding a surface treatment to increase the skid resistance level (SRL). I have not received a response to my inquiry to date. We will arrange a review of the area with the successful bidder of the 2026 Road Project. After reviewing the intersection information, it was noted that this intersection is owned by PennDOT and an HOP would be required to perform any work.
- i. SR 0073 Speed Study – No activity since the last report.

Bowman completed the speed study from SR 0061 to the Township line on SR 0073 and provided copies to the Township under separate cover. The TE-101 form for signage changes and the periodic placement of a speed indicator sign was submitted to PennDOT. To date no response has been received from PennDOT.
- j. Rooftop Solar Project – First Energy has requested a level 3 screening. A level 2 application had been submitted, which is typical. During the evaluation by First Energy, they review the power lines between the customer and substation and this was flagged during the technical review. Spotts has submitted the level 3 application. Work is anticipated to begin in the fall.

11. **Water System Engineering & Reporting**

- a. Water reporting was completed via the PADEP portal.
- b. An update on the status of the Ashley Lane Water Booster Pump Station Upgrade project by RAWA was requested from SSM. A comment letter was received from PADEP, and the comments were addressed and resubmitted. The comments were reported to be minor.

12. **Sanitary Sewer System Engineering**

- a. IU Questionnaires were distributed by the Township. ARRO is responding to property owner and township inquiries as a result of the questionnaires. Data received is being reviewed and summarized by ARRO staff.
- b. ARRO staff conducted a site visit at Materion on April 16, 2026 regarding the introduction of a new system for treatment of production water, which will be implemented in May 2026. ARRO is waiting for the system to become operational to inspect.
- c. ARRO was authorized at the July Supervisors meeting to schedule a meeting with PADEP, RAWA and Attorney Magovern regarding the exposed sewer and water pipes in Willow Creek. To date, we have not scheduled the meeting.

13. **Water System Operations (ARRO Water Services)**

There are no operation items to report.

14. **Sanitary Sewer Operations (ARRO Water Services)**

There are no operation items to report.

15. **GIS/Technology**

ARRO conducted one day of utility field mapping in April 2026. ARRO contacted Township staff to review data collected, as well as outstanding information. ARRO also reached out to Township staff in order to setup a meeting to discuss tracking FOG compliance using the Township's GIS program.

Discussion was held regarding the McIntosh II development and the need for stop signs that are missing on Sunglo Dr. and speed limit signs that are the wrong MPH. A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to reduce the speed limit on Ida Red Drive to 25 mph until the end of the residential area. Vote 2:0 The engineer will contact Forino to make these corrections.

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to ratify the acceptance of the review extension for the Gasperi Tract Preliminary Plan until August 6, 2026 as provided by the developer. Vote 2:0

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to ratify the acceptance of extending the expiration date from May 30, 2026 to September 30, 2026 for the Storm Water Improvements TASA Project. Vote 2:0

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to authorize the execution of the Reimbursement #1 and send to DCED for reimbursement of engineering and Attorney fees related to the 73 & Ontelaunee Drive project. Vote 2:0

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to approve Change Request #1 for CM High Inc. regarding the 73 and Ontelaunee Drive project. Vote 2:0

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to authorize the execution of the Orchard Lane Stormwater agreement. Vote 2:0

MS4: Nothing to report

Solicitor: Solicitor Magovern

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to approve Resolution #2026-3A increasing the water/sewer shut off posting to \$75 each and to increase the water termination fee to \$150 and the restoration fee to \$150. Vote 2:0

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to approve the Storm Water Maintenance Agreement and the Improvements Agreement for Reading Plastics. Vote 2:0

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to approve the Storm Water Maintenance Agreement and the Improvements Agreement for SV School District. Vote 2:0

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Discussion was held regarding the possibility of updating the Subdivision and Land Development Ordinance regarding solar panels and impervious surface. A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to authorize the solicitor to research where the best fit would this topic Vote 2:0

CODE ENFORCEMENT – May Report

EMA COORDINATOR – no report

POLICE COMMISSION – no report

PLANNING COMMISSION - no report – meeting was cancelled.

EXPENDITURES

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to approve expenditures for the month of May in the amount of \$488,188.24 Vote 2:0

General	\$260,611.76
Water	\$ 38,417.03
Sewer	\$189,159.45

LIST OF BILLS MAY 2026

21st Century Media - Philly Cluster	68.92
Advanced Auto Parts	102.26
ARRO Consulting, Inc.	15,542.41
ARRO Water Services	5,379.18
Barley Snyder	38.00
Berks Soil & Stone	1,900.00
Berks Transfer Inc.	504.32
Borough of Hamburg	1,500.00
Capital Blue Cross	3,551.88
COUNTY PLUMBING & ELECTRIC	115.00
Delaware Valley Regional Finance Authori	1,394.40
Elan Financial Services	694.15
Grace Industries	100,078.40
Hartman Valeriano Magovern & Lutz P.C.	3,067.60
Highland Auto & Truck Repair	6,480.73
JB Environmental Services LLC	635.00
KUZANS HARDWARE	307.41
Leesport Borough Authority	49,568.00
Long, Barrell & Co., LTD.	43.56
Maidencreek Township Authority	19,827.84
Messick's	9.00
Met-Ed	2,169.44
Nationwide	502.30
Navarro & Wright Consulting	5,294.50

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New Enterprise Stone & Lime Co	177.84
NORTHERN BERKS REGIONAL POLICE DEPT.	104,829.58
Pitney Bowes	1,201.60
PSATS UC GROUP TRUST	2,124.58
Reading Area Water Authority	34,005.96
Reading Office Maintenance	330.00
Republic Services #318	1,250.47
Rhoads Energy Corporation	1,378.45
RMW Inspection LLC	8,070.00
SAM'S MASTERCARD	185.43
Schultz Technology Solutions	476.42
Suburban Testing Labs	1,118.00
TELCO GROUP LLC	221.84
Tri-Valley YMCA	5,000.00
USA BLUEBOOK	322.22
VERIZON	297.27
W. B. Mason Co. Inc.	76.00
Wilmington Trust Company	101,698.76
Wind River Environmental LLC	6,649.52
TOTAL	488,188.24
General	260,611.76
Water	38,417.03
Sewer	189,159.45

OLD BUSINESS:

NEW BUSINESS:

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to ratify approval of repairs to the township marquis at a cost of \$5,800. Work to be performed by Tim Miller Masonry. Vote 2:0

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to approve the refund of \$45.00 to Todd Rudnick for the property located at 2 Furnace Row, for late fees he received. Vote 2:0

A motion was made by Jeremy Hoagland and seconded by Ronald Tobias to approve Resolution #2026-4 appointing Jason Walters to the Zoning Hearing Board. Term to expire – 12/31/2028. Vote 2:0

UPCOMING MEETINGS/INFO:

June 8 – 6 p.m. – NBRPD Commission meeting
June 18 – 7 p.m. – Planning Commission
July 1 - 7 p.m. – Supervisors meeting

June 4, 2026

ADJOURNMENT

A motion was made by Ronald Tobias and seconded by Jeremy Hoagland to adjourn the monthly meeting at 7:30 p.m. Vote 2:0

Respectfully

Kim Y. Berger
Secretary