

July 1, 2026

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Jeremy Hoagland in the Ontelaunee Township building with Josh Steingraber and Ronald Tobias present.

Additional Meeting Attendees: Dave Kee, Engineer
Elizabeth Magovern, Solicitor
Kim Y. Berger, Secretary

A motion was made by Josh Steingraber and seconded by Ronald Tobias to approve the minutes from June 4, 2026 meeting Vote 3:0

EMERGENCY SERVICES REPORTS:

FIRE DEPARTMENT – May Report
POLICE DEPARTMENT – May Report
EMS –

BUSINESS FROM FLOOR:

Kathleen Murray was present to ask questions regarding the reconstruction of the intersection at Ontelaunee Drive and Lakeshore Drive. Ms. Murray was concerned about the pedestrian traffic such as the cross-country track team using the area for their practices and the fact that her son will sometimes walk to school.

Dave Kee with Arro explained that the following improvements are part of the PennDOT-approved Highway Occupancy Permit Plans and PennDOT-Approved Signal Plans:

1. Striped crosswalks on all four legs of the intersection will be installed
2. ADA-compliant ramps on all four corners of the intersection will be installed
3. Pedestrian-actuated pushbuttons with pedestrian signal heads for all four legs of the intersection
4. Maintaining both School Flashers that exist today (Lake Shore Drive and Ontelaunee Drive)

These pedestrian improvements (and other improvements) were based on coordination with PennDOT and the Township, supported by pedestrian studies and PennDOT criteria. There was significant coordination with the School District regarding this project in 2024 and 2025 for a number of aspects to this project.

Ms. Murray asked about the lighting plan if there were going to be improvements. M. Kee will check into this, and the Secretary will inform Ms. Murray.

Jeffrey Greely of Mohrsville Road wanted to bring something to the Board's attention. His neighbor parks vehicles in front of his fence which blocks view of the traffic approaching his driveway. He has spoken with the neighbor about this, and the neighbor had moved them when asked, however, they are no longer complying with a clear site triangle for safety issues. The secretary was asked to send a letter to the neighbor stating that

July 1, 2026

this practice must be stopped. The Township will start with the letter and hopefully this will curb the dangerous situation.

TAX COLLECTION: A motion was made by Josh Steingraber and seconded by Ronald Tobias to approve the Tax Collector report for June 2026. Vote 3:0

Real Estate Taxes -	\$10,387.63
Real Estate Interims -	\$ 2,292.31

June 2026 Public Works Daily Log

June 1, 2026

- PA One Calls
- Drag Baseball Field
- Park Trash/ Debris Check
- Hydrant Flushing/ Testing
- Grims Truck #5 Pick Up
- Payroll
- Monthly Report
- Expense Report
- Rec A Mower Issue
- Oil Change Truck #2
- Berks Transfer Issue
- Air Compressor Issue

June 2, 2026

- Rec A Mower Fixed
- PA One Call
- Colonial Electric Pick-Up Supply
- Outfall Inspection
- Air Compressor Issue
- Valve Exercise

June 3, 2026

- Issue With Compressor (Electrician Called In)
- PA One Call
- Leesport Township Assistance
- Township Mowing
- North Point Mowing
- Pumpstation Mowed
- Mowed Synder Hill Bank
- Bewley Retention Pond
- S. Riverside Mowed Portion
- Leesport Ave Stone Lot Area Mowed

July 1, 2026

- Willow Creek & S. Calis Mowed
- Rec A Weeds Pulled Play Area
- Started Lead & Copper Inventory

June 4, 2026

- PA One Call
- Bird Preventor Supply Run
- Installed Bird Preventor in front of Township Building
- Camera Issue Front of Township Building
- Shut Off Notice
- Lead and Copper Inventory

June 5, 2026

- Bower Rd Project
- Water Main Break Koch Ln
- Rec A & B Mowed
- OT- MK, IS

June 6, 2026

- Saturday

June 7, 2026

- Sunday

June 8, 2026

- Boom Mowed State Port
- Flagging
- Hydrant flushing/ Testing
- Shadow Vehicle
- Park trash removal/ Debris Check
- Township Check

June 9, 2026

- Boom Mowing of State
- Boom Mowing of township
- Mowed township building
- Mowed North Point
- PA One Calls
- Closed Road for boom mowing
- Shadow Vehicle for Mowing

June 10, 2026

- PA One Call
- Weed Whacker Stand Built
- Weed Whacker Head Mounted
- IDA Red Location of New Signs

July 1, 2026

- Boom Mowed Orchard
- Boom Mowed S. Canal
- Lead and Copper Inventory

June 11, 2026

- PA One Call
- Leesport Township Mowing
- Exeter Supply Run
- Water Room Issue Fixed
- Lead and Copper Inventory
- Drop Off Parts to R.A.W.A
- OT- MK Tree down/ wire down

June 12, 2026

- Leesport Township Boom Mow Done
- Park Trash/ Debris Check
- PA One Call
- Supply Run Kuzan's True Value / Lowes
- Rec A And B Mowed
- Started Payroll
- Final Read
- Vault Water Pumped Out

June 13, 2026

- Saturday- OT- IS- Wire Down

June 14, 2026

- Sunday

June 15, 2026

- PA One Call
- Hydrant flushing/ Testing
- Park Trash/ Debris Check
- Drag baseball Field
- Install New Street sign IDA Red
- Continuing Lead & Copper Inventory
- Truck #8 Pics and Ran to Re Gen

June 16, 2026

- PA One Call
- Issue on Boyer Ln
- Park Check
- Lead & Copper Inventory
- Mowed Township
- Mowed North Point

July 1, 2026

- Boom Mowed PS Berkly Rd
- S. Riverside Boom Mow
- Synder Rd Issue (Rd Debris)

June 17, 2026

- PA One Call
- Issue on Leesport Ave PennDOT
- Boom Mowed Southside
- Lead and Copper Inventory
- Value Exercise
- Mowed Bewley Retention
- Mowed Pumpstation

June 18, 2026

- Park Trash/ Debris Removal
- Dump Hole Pushed Back
- Service tractor
 - Greased
 - Filters
 - Hydraulic Oil
- Boom Mowed E. Huller/ South side/ North Side

June 19, 2026

- PA One Call
- Park Trash/ Debris Pickup
- Drag Baseball Field
- Township Check
- Issue with Rec B Garage Door
- Mainstream Run
- Down Sign Replaced
- Replaced Damaged Delineator
- Champion Service Compressor

June 20, 2026

- Saturday

June 21, 2026

- Sunday

June 22, 2026

- Hydrant Flushing/ Testing
- PA One Call
- Park Trash/ Debris Check
- Township Check
- Willow Creek Rd Pothole Issue
- Cleaned up Shop

July 1, 2026

- Started washing vehicles

June 23, 2026

- G.I.S Meeting
- Township Check Debris Removal
- Willowcreek hole issue Added cold patch
- Washed Vehicles
- Boom Mowed
- Shadow Vehicle

June 24, 2026

- Generator services
- Emergency PA One Call
- Township Check
- Township Building Mowing
- Boom Mowed State Portion
- Added more cold patch onto Willow Creek Rd

June 25, 2026

- Project Swale Behind Pumpstation
- Supply Run For Swale
- Supply Pick Up form Leesport
- PA One call

June 26, 2026

- Park Trash/ debris Check
- Township Check
 - Down tree removed
 - Debris Removal
- Compressor Serviced
- Berkly Park Sewer Issue
- Swale at Pump Station Finished

June 27, 2026

- Saturday

June 28, 2026

- Sunday

June 29, 2026

- Hydrant Flushing/ Testing
- Park Trash/ Derbi Check
- Payroll
- Township Check
- Issue on Storm Drain on Katie Lyn Fixed
- Supply Run for Katie Lyn

July 1, 2026

- Supply Run for Orchard Delineators
- Installed Delineators on Orchard
- Rented Equipment Returned

June 30, 2026

- Water Billing Run
- Monthly Log
- Expense Report
- Rec A & B Mowed
- Pump Station Mowing
- Issue with meter pit that was Broken
- Supply Run
- Township Check

Foreman Report June 2026

Fuel Used

- Truck #1- \$387.45
- Truck #2- \$316.58
- Truck #3- \$0.00
- Truck #4- \$0.00
- Truck #5 - \$0.00
- Truck #6 – \$92.09
- Truck #7- \$0.00
- Truck #7 DEF- \$0.00
- Truck #8-\$0.00
- Truck #8 DEF- \$0.00
- Gasoline Cans- \$342.40
- Backhoe- \$136.50
- Backhoe DEF- \$0.00
- John Deere Boom Mower-\$485.48
- John Deere Boom Mower Def- \$17.63
- Woodchipper- \$0.00

Purchases & Expenses

- Messicks- \$322.76
- Colonial Electric Supply- \$88.10
- Lowes- \$119.72
- New Enterprise Stone & Lime CO- \$616.83
- M & A Excavating LLC- \$5622.00
- Kuzan's True Value- \$216.81
- Redner's- \$4.49

Foreman

Israel Santiago

June 2026 Engineer's Report

Subdivisions and Land Development Projects

1. Cambridge Lee Industries

A revised preliminary land development plan was received and was reviewed for the Ontelaunee Township Planning Commission meeting held on April 16, 2026. The plan submission was tabled at the Ontelaunee Township Planning Commission meeting held April 16, 2026. Applicant will be on the July PC agenda.

2. Reading Plastics Machining & Fabrication

The final land development plan was conditionally approved at the Supervisors meeting held March 5, 2026. Attorney Magovern's office prepared the hold harmless agreement portion of the conditional approval, which was signed at the last Supervisors meeting. The plans and agreement were signed by the developer and recorded.

3. McIntosh Farms III Development

ARRO is preparing documents for Leesport Borough Authority approval of the additional flow. The document submittal to LBA is scheduled for today. Approval of the additional flow by LBA will be followed by the submission of a Water Quality Management Part II permit application to PADEP for the increase of capacity at PS #7.

4. McIntosh Farms II

ARRO is conducting periodic observations of project improvements (sidewalks).

Final paving is anticipated to occur in July of 2026. A final walkthrough of the road was performed. Road signs are to be installed with speeds on development at 25 mph.

5. Snyder Business Park

A revised plan and supporting documents were received and will be reviewed for conformance to the conditional plan approval. We received notice that all agreements for the project (Improvement, Storm Water Management, Traffic, Sewer Capacity and Water Capacity) will require revisions due to the project implementation being undertaken by the PNK Group. Information regarding this request was forwarded to the Township and Attorney Magovern's office via e-mail by the developer. Construction escrow was returned for corrections. A letter was prepared regarding the right-of-way of Snyder Road between SR 0061 and Leesport Avenue. Applicant has requested to perform a flow test.

6. Schuylkill Valley School District Field House Land Development II

A resubmission for the project was received; however, it appears to be a copy of the project bid package for the building containing the previous land development plan. Agreements were sent to the SVSD and returned with the escrow to the Township. Agreements were recorded and a copy provided to the SVSD.

7. **Miele Group Land Development**

ARRO is conducting periodic observations of project improvements. As-built plans were submitted for review. A final walkthrough was completed and it appears all work is complete.

8. **Epting Tract Subdivision** – *No activity since the last report.*

Recommended action regarding the acceptance of an extension for action on the Preliminary Plan to May 7, 2026 is listed on the agenda.

9. **Willow Creek Farms (Gaspari Tract)** – *No activity since the last report.*

An extension grant from the developer is listed on the meeting agenda for action by the Supervisors.

10. **General Engineering**

a. The Township office informed ARRO of erosion occurring along the road adjacent to the Rutters stormwater pond. It appears that the erosion is located in the PennDOT swale. Coordination with PennDOT is required.

b. As a result of the contract extension request from CM High, Kim forwarded DCED a grant contract extension request. The grant contract extension was approved.

Relocation of the MetEd facilities appears to have been resolved with a site conference to be held April 8th at 11:00 a.m. to review the relocation with the contractor and MetEd. A Change Order for the construction contract to CM High was executed for the time extension and for conduit and pulling lines for the relocation. They have begun preparing working on soft digs for the conduit.

c. Bids for the 2026 Road Improvement Program were due for submission today for opening at the Supervisors meeting. The agenda contains an item regarding the project bid opening. NTP was provided. A preconstruction meeting occurred with H&K and they have performed leveling at Willow Creek Drive, and then the double seal coat will occur June 29.

d. The PRP project is underway. Construction activities shifted to the Ontelaunee Drive portion of the project following the discovery of an incorrect elevation on the Edinboro Lane site. The discharge pipe on Edinboro Lane invert elevation is incorrect by 2'. We cannot contact the surveyor for the project (she is deceased). The incorrect elevation requires redesigning the wet pond. Although the wet pond will function the same, the inlets, pipes and level spreaders shown on the original plans and purchased will not be used. The purchased and uninstalled materials will be provided to the Township. Preliminarily, the revisions provide no savings or additional costs (saved materials and labor cost absorbs the added mobilization cost). A cost estimate of \$30,189.32 was provided from PennDOT for payment by the Township. A final walkthrough was completed with PennDOT. Minor cleanup items were required.

e. The Stormwater Management Plans for the Orchard Lane parking area were resubmitted for review and all items were complete except for the stormwater agreement. A SWM agreement was prepared by Attorney Magovern's office and forwarded to the developer, via their consultant, for approval. The agreement has been recorded and a copy of the recording has been provided to the developer.

July 1, 2026

- f. A TIS Scoping form submitted to PennDOT on behalf of LCBC located on Redner's Way received comments from PennDOT. In short, PennDOT is not in favor of an additional access for the site via the proposed right-in/right-out to SR 61 due to the existing access points.
- g. The agenda contains an item for refunding CI services the escrow fees for various Road Opening permits issued for fiber optic line installations. A number of the Road Opening permits were implemented with the majority being abandoned due to utility conflicts.
- h. Asphalt Maintenance Services was contacted to review the segment of Ontelaunee Drive north of Kindts Corner Road for the viability of adding a surface treatment to increase the skid resistance level (SRL). I have not received a response to my inquiry to date. We will arrange a review of the area with the successful bidder of the 2026 Road Project. After reviewing the intersection information it was noted that this intersection is owned by PennDOT and an HOP would be required to perform any work.
- i. SR 0073 Speed Study – No activity since the last report.
Bowman completed the speed study from SR 0061 to the Township line on SR 0073 and provided copies to the Township under separate cover. The TE-101 form for signage changes and the periodic placement of a speed indicator sign was submitted to PennDOT. To date, no response has been received from PennDOT.
- j. Rooftop Solar Project – First Energy has requested a level 3 screening. A level 2 application had been submitted, which is typical. During the evaluation by First Energy, they review the power lines between the customer and substation and this was flagged during the technical review. Spotts has submitted the level 3 application. Work is anticipated to begin in the fall.

11. **Berks Property**

Prepared map and met with property owner to discuss potential improvements.

12. **Water System Engineering & Reporting**

- a. Water reporting was completed via the PADEP portal.
- b. An update on the status of the Ashley Lane Water Booster Pump Station Upgrade project by RAWA was requested from SSM. A comment letter was received from PADEP, and the comments were addressed and resubmitted. The comments were reported to be minor.

13. **Sanitary Sewer System Engineering**

- a. IU Questionnaires were distributed by the Township. ARRO is responding to property owner and township inquiries as a result of the questionnaires. Data received is being reviewed and summarized by ARRO staff.
- b. ARRO staff conducted a site visit at Materion on April 16, 2026 regarding the introduction of a new system for treatment of production water, which will be implemented in May 2026. ARRO is waiting for the system to become operational to inspect.
- c. ARRO was authorized at the July Supervisors meeting to schedule a meeting with PADEP, RAWA and Attorney Magovern regarding the exposed sewer and water pipes in Willow Creek. To date, we have not scheduled the meeting.

14. **Water System Operations (ARRO Water Services)**

There are no operation items to report.

15. **Sanitary Sewer Operations (ARRO Water Services)**

There are no operation items to report.

16. **GIS/Technology**

ARRO and Township staff met on 6/23/26 to review the Township's GIS mapping.

- ARRO and Township staff updated a number of locations where conveyance was to be corrected.
- ARRO and the Township identified locations that require additional field verification. One (1) day of field mapping will be scheduled in the fall (when vegetation permits).
- Township requested that ARRO include PA One Calls sent to Township foreman's e--mail account in the Township's GIS account.
- Township requested that all utility coordinates be visible on the desktop version of GIS.
- ARRO instructed Township staff on documenting miscellaneous work items on the existing Work Order tool.
- Township requested ARRO add an additional search function to the Township's GIS for utility ID numbers.
- Township request that ARRO acquire an ArcGIS viewer license for the Fire Dept. The cost is \$125.00 annually.
- ARRO and the Township discussed moving forward with enforcing the existing FOG rules/regulations. ARRO setup a layer for the Township to begin identifying potential FOG locations. Once complete, ARRO will draft a letter for the Township to distribute to identified properties asking to confirm any FOG producing activities as well as the current existence of any FOG devices.
- ARRO and the Township to meet on July 28th to confirm status of outstanding action items.

Mr. Kee stated that the Ashley Booster pumps are being ordered after DEP approved them. ETA on pumps being delivered is one to three months.

MS4: Nothing to report

Solicitor: Solicitor Magovern

Discussion to be held on the draft ordinance for accessory solar energy – this ordinance will be reviewed by the Board.

Discussion regarding a Data Center Ordinance – a motion was made by Ronald Tobias and seconded by Josh Steingraber authorize the solicitor to update a data center ordinance for review by the Board and then submittal to the Berks County Planning Commission for approval. Vote 3:0

CODE ENFORCEMENT – no report

EMA COORDINATOR – no report

July 1, 2026

POLICE COMMISSION – no report

PLANNING COMMISSION - no report – meeting was cancelled.

EXPENDITURES

A motion was made by Josh Steingraber and seconded by Ronald Tobias to approve expenditures for the month of June in the amount of \$305,782.51 Vote 3:0

General	\$246,361.03
Water	\$ 50,145.64
Sewer	\$ 9,275.84

LIST OF BILLS JUNE 2026

Advanced Auto Parts	2.18
ARRO Consulting, Inc.	11,107.89
ARRO Water Services	5,379.18
AT & T Mobility	233.33
Barley Snyder	475.00
Berks Co. of Association of Twp. Off.	75.00
Berks County Tax Claim Bureau	1,130.54
Berkshire Systems Group, Inc.	252.00
Capital Blue Cross	3,551.88
Colonial Electric Supply Company	88.10
Comcast	370.63
Comfort Pro, Inc	493.00
Cummins Power System, LLC	3,368.82
Debra Selsavage	175.00
Delaware Valley Regional Finance Authori	1,394.40
Elan Financial Services	346.34
Exeter Supply Co, Inc	2,469.25
First Energy	8,984.07
Grace Industries	16,780.70
Hartman Valeriano Magovern & Lutz P.C.	3,313.90
J.C.EHRLICH	476.00
JB Environmental Services LLC	108.00
Keystone Graphix	325.60
KUZANS HARDWARE	32.29
Long, Barrell & Co., LTD.	4,796.76
M & A Excavating , LLC	50,628.19
Messick's	322.76
Met-Ed	966.53
Mike Grim's Truck Wreck Specialists, Inc	6,281.85
Moses B Glick LLC	2,061.83

July 1, 2026

Nationwide	502.30
Navarro & Wright Consulting	6,731.54
New Enterprise Stone & Lime Co	616.83
NORTHERN BERKS REGIONAL POLICE DEPT.	104,829.58
ProAsys	325.00
QUILL	167.07
Reading Area Water Authority	37,680.20
Reading Office Maintenance	220.00
Republic Services #318	1,250.47
Rhoads Energy Corporation	1,241.04
Rieck's Printing	45.00
RMW Inspection LLC	7,590.00
SAM'S MASTERCARD	72.35
Schultz Technology Solutions	1,488.51
Sean Phillips	144.30
St. Lukes Hospital	12,304.30
Suburban Testing Labs	803.00
TELCO GROUP LLC	100.00
Tim Miller Masonry	2,900.00
Wilmington Trust Company	780.00
TOTAL	305,782.51
General	246,361.03
Water	50,145.64
Sewer	9,275.84

OLD BUSINESS:

NEW BUSINESS:

A motion was made by Josh Steingraber and seconded by Ronald Tobias to authorize Chief Holben to include a traffic camera for the intersection of Rt. 73 and Ontelaunee Drive in the grant application and to issue a letter of support for this venture. Vote 3:0

Discussion was held regarding the Radio Fleet Mgmt program for replacement of radios thru the County that was previously done a number of years ago. The radios are nearing the end of life and will need to be replaced. More information will be distributed as it becomes available

Discussion was held regarding a request for a stop sign at Gernants Church Road and Loose Lane. It was stated that Gernants Church Road has become very busy and the speed on this road has increased dramatically. In order to place a stop sign at this location, a traffic study would be required. Mr. Kee will inquire as to the length of time needed for the study. The township would then request the traffic speed sign be erected on Gernants Church Road and have the data given to the township for review.

UPCOMING MEETINGS/INFO:

July 1, 2026

July 13 – 6 p.m. – NBRPD Commission meeting
July 16 – 7 p.m. – Planning Commission
August 6 - 7 p.m. – Supervisors meeting

ADJOURNMENT

A motion was made by Ronald Tobias and seconded by Josh Steingraber to adjourn the monthly meeting at 7:50 p.m. Vote 3:0

Respectfully

Kim Y. Berger
Secretary