October 1, 2026

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Jeremy Hoagland in the Ontelaunee Township building with Josh Steingraber and Ronald Tobias present.

Additional Meeting Attendees: Dave Kee, Engineer
Elizabeth Magovern, Solicitor
Kim Y. Berger, Secretary

Visitors: Guy Mohr, Michael Berger

A public hearing was held regarding a change to the zoning ordinance regarding Data Centers. There was no public comment and the hearing was closed.

A motion was made by Josh Steingraber and seconded by Ronald Tobias to approve Ordinance #2026-3 – data center zoning amendment. Vote 3:0

A motion was made by Ronald Tobias and seconded by Josh Steingraber to approve the minutes from the September 3, 2026 meeting Vote 3:0

EMERGENCY SERVICES REPORTS:

FIRE DEPARTMENT –
POLICE DEPARTMENT – August Report
EMS – August Report

BUSINESS FROM FLOOR:

TAX COLLECTION: A motion was made by Ronald Tobias and seconded by Josh Steingraber to approve the Tax Collector report for September 2026. Vote 3:0

Real Estate Taxes -	$3,804.15
Real Estate Interims -	$2,419.19

September 2026 Public Works Daily Log

September 1, 2026

- Prep Boom Mower
- Boom Mowed Leesport Township
- Freight Liner Spotlight Install
- PA One Calls
- Expense Report
- Monthly Report

- Township Check

September 2, 2026

- Prep Boom Mower
- Boom Mowed Leesport Township
- Supply Run
- Check Pumpstation
- Truck #1 Oil Change
- Install Fans For Shop
- Freight Liner Spotlight Install
- Meet with Leesport

September 3, 2026

- Install New Hydraulic Line to Boom Mower
- Prep Boom Mower
- Boom Mowed Leesport Township
- Generator Info for Pumpstations
- Pumpstation #7 Issue
- Pumpstation Mowing
- Picked up Generators from Intersections (Power Outage)
- PA One Calls
- Hannible Ln Tree Trimmed

September 4, 2026

- Rec A & B Mowed
- Payroll
- Park Trash/ Debris
- Shut Off Notices
- Drag Baseball Field
- Pumpstation Issue with Outside Lights
- Boom Mowed
- Added Cold patch At Pottholes in Township
- Township Check

September 8, 2026

- Park Trash/ Debris Check
- PA One Calls
- Hydrant Flushing / Testing
- Township Mowing Building
- Pump station Replacement of Eyes on Light
- North Point Mowed

September 9, 2026

- PA One Calls
- Rec B Baseball Mower Issue- Fixed

- Pump Station Lights Continued Work
- Supply Run
    - Colonial Electric
    - Lowe's
- Rec B Ramp Wood Purchased

September 10, 2026

- Welded Light Bracket onto Freight liners
- Woodchipper Issue
- Prep Wood for Ramp at Rec B
- Prep Lights fixtures and supply for Pumpstation
- PA One calls

September 11, 2026

- Rec A & B Mowed
- PA One Calls
- Park Trash/ Debris Check
- Rec B Removal of Weeds by Hand
- Pumpstation Lights installed
- Dropped off Woodchipper for servicing
- Prep Wood for Ramp

September 14, 2026

- Park Trash/ Debris Check
- Drag Baseball Field
- PA One Calls
- Township Check
- Issue on Edinburgh
- Electrical issue at Township Building
- Prep Wood for Ramp

September 15, 2026

- Hydrant Flushing/ Testing
- PA One Calls
- Foam Spray at Pumpstations
- Rec B Ramp Installed
- Supply Run
    - Miller Municipal
- Issue On Calais Drive Called In

September 16, 2026

- Pumpstation
    - Mowing
    - Spraying
    - Tree Trimming

- Bewley Retention Pond Mowed
- Hannible Mowing
- North Point Mowed
- Police Issue with Sink & Door
    - Fixed Sink

September 17, 2026

- PA One Call
- Removal Of Tree Limps Off Roadway
- Removal of Debris On Storm Grates
- Replaced Damaged Delineators
- Freight Liner Installed Back Up Light Bars

September 18,2026

- PA One Calls
- Township Check
- Payroll
- Pumped Out Water Meter Vaults
- Rec A & B Mowed
- Park Trash/ Debris Check
- Issue with Park Mower
    - Fixed
- Stork's Plow Meeting

September 21, 2026

- Hydrant Flushing/ Testing
- Park Trash/ Debris Check
- PA One calls
- Township Check
    - Removal of Debris on roadway
    - Removal Of Roadkill
- Greased All Freight liner
- Greased Boom Mower
- Checked Tire Pressure On All Vehicles
- Updated Monthly Log

September 22, 2026

- PA One Safety Day

September 23, 2026

- PA One Calls
- Supply Run
    - Mose's Glick
- Started Project for Upgrade to Ager System on Freight Liners
- Township Check

- Leesport Township Assisted

September 24, 2026
- PA One Calls
- Grate Rack for Freight Liner Ager
    - Made And Installed
- Issue with Welder
- Dropped off Vehicle for Inspection
- Sprayed Intersections with weed killer
- Picked Up Debris off Islands in Township

September 25, 2026
- PA One Calls
- Park Trash/ Debris Check
- Township Check
    - Started List of manholes that need to be Rubbered before winter season
    - Started List of trees that need to be trimmed before winter season
- Tire Drop Off to Recycling Plant
- Fixed Welder

September 28, 2026
- Hydrant Flushing/ Testing
- Park Trash/ Debris Check
- Township Check
- Finished Installing and making Rack for Ager on Freight Liners
- Final Read water meter
- Prep Boom Mower
- Boom Mowed
    - Orchard Rd and S. Canal Ontelaunee and Leesport Portion

September 29, 2026
- Drop/ pick up of Vehicle for inspection
- Install Agers on Freight Liners
    - Tested and Greased
- Prep Boom Mower
- Leesport Boom Mowing
- Edinburgh Issue Meeting
- Tree Location for Rec A
- PA One Calls

September 30, 2026
- PA One Calls
- Water Billing Run
- Public Works Association Meeting
- Township Check

October 1, 2026

Foreman Report September 2026

Fuel Used

- Truck #1- $252.81
- Truck #2- $ 152.25
- Truck #3- $0.00
- Truck #4- $0.00
- Truck #5 - $150.00
- Truck #6 – $0.00
- Truck #7- $0.00
- Truck #7 DEF- $0.00
- Truck #8-$0.00
- Truck #8 DEF- $0.00
- Gasoline Cans- $107.67
- Backhoe- $0.00
- Backhoe DEF- $0.00
- John Deere Boom Mower-$352.06
- John Deere Boom Mower Def- $9.45
- Woodchipper- $0.00

Purchases & Expenses

- Colonial Electric- $1245.57
- Berks Soil & Stone- $504.00
- Kuzan's True Value- $ 531.14
- Kantner's Tire- $10.00
- Exter Supply Co Inc.- $480.67
- Advance Auto Parts Professional- $ 4.00
- Stork's Plows- $200.00
- Harbor Freight- $229.97
- Tractor Supply Co.- $293.59
- Lowe's- $269.53
- Highland Auto & Truck Repair, Inc.- $1305.87

Foreman Israel Santiago

September 2026 Engineer's Report

Subdivisions and Land Development Projects

1. **Cambridge Lee Industries**

   A revised preliminary land development plan was received and was reviewed for the Ontelaunee Township Planning Commission meeting held on April 16, 2026. The plan submission was tabled at the Ontelaunee Township Planning Commission meeting held April 16, 2026. Applicant is anticipated to be on the October PC agenda. A time extension was requested.

2. **Reading Plastics Machining & Fabrication**

The final land development plan was conditionally approved at the Supervisors meeting held March 5, 2026. The plans and agreement were signed by the developer and recorded. The project is under construction and an escrow release has been requested.

3. **McIntosh Farms III Development**

ARRO submitted documents for Leesport Borough Authority for approval of the additional flow. Based upon flows from past years, the peak flows are reduced and do not require an upgrade. This information was sent to Leesport Borough Authority, and we are awaiting documentation.

Conditional approval was received. Developer has planned for a preconstruction meeting with the conservation district on October 9, 2026. Berks emergency services has indicated concerns about renaming the road from Cosmic Crisp to Apple Crisp. The original street names went through a review process with Emergency Services for all phases of the development. All street names were desired to be types of apples or apple trees, which Apple Crisp is not. They also indicated that many streets in the 911 start with the name Apple and that Cosmic Crisp was unique. They acknowledge the Township has the authority for the road name.

4. **McIntosh Farms II**

Applicant has requested dedication of the roads, and is to submit legal descriptions and plans for review. Acceptance of dedication of the roads occurred at the 8/20/26 meeting and were recorded. Information was sent to PennDOT by the Township. PennDOT has indicated that roads shall be on the 2027 liquid fuels map.

5. **Snyder Business Park**

A revised plan and supporting documents were received and will be reviewed for conformance to the conditional plan approval. We received notice that all agreements for the project (Improvement, Storm Water Management, Traffic, Sewer Capacity and Water Capacity) will require revisions due to the project implementation being undertaken by the PNK Group. Information regarding this request was forwarded to the Township and Attorney Magovern's office via e-mail by the developer. Construction escrow was returned for corrections. A letter was prepared regarding the right-of-way of Snyder Road between SR 0061 and Leesport Avenue. Applicant has requested to perform a flow test.

6. **Schuylkill Valley School District Field House Land Development II**

A preconstruction meeting occurred for the SVSD Field House with the conservation district. Construction is ongoing.

7. ***Epting Tract Subdivision* – No activity since the last report.**

Recommended action regarding the acceptance of an extension for action on the Preliminary Plan to November 5, 2026 is listed on the agenda.

8. ***Willow Creek Farms (Gaspari Tract) – No activity since the last report.***

An extension grant from the developer is listed on the meeting agenda for action by the Supervisors.

9. **General Engineering**

a. As a result of the contract extension request from CM High, Kim forwarded DCED a grant contract extension request. The grant contract extension was approved.

Relocation of the MetEd facilities appears to have been resolved with a site conference to be held April 8th at 11:00 a.m. to review the relocation with the contractor and MetEd. A Change Order for the construction contract to CM High was executed for the time extension and for conduit and pulling lines for the relocation. They have installed the conduits and work is progressing. A change order request was received for the temporary signal, which was approved at the last meeting. CM High has submitted application 1 in the amount of $58,792.50. ARRO has reviewed the work and confirmed that the work is completed.

b. 2026 Road Improvement Program - All work was completed and application for payment was received. Final documents were received and we are processing.

c. The PRP project is completed. A final cost estimate of $17,957.81 was provided from PennDOT with 4,366.39 being provided by the grant and the remaining $ 13,591.42 for payment by the Township. Arborvitae that have died are being replaced on 9/30/26.

d. Rooftop Solar Project – First Energy has requested a level 3 screening. A level 2 application had been submitted, which is typical. During the evaluation by First Energy, they review the power lines between the customer and substation and this was flagged during the technical review. Spotts has submitted the level 3 application. Work is anticipated to begin in the fall. A time extension was requested.

e. Speed monitoring and traffic counts have been installed on Gernants Church Road in each direction near the intersection of Loose Lane. Signs were installed July 29, 2026 and will be in place for two weeks. ARRO is preparing the report but needs additional information on pedestrian traffic.

f. Prepared map for Berks parcel and met with property owner to discuss potential improvements.

g. ARRO is preparing a transportation fee update for 2026.

10. **Water System Engineering & Reporting**

a. Water reporting was completed via the PADEP portal.

b. An update on the status of the Ashley Lane Water Booster Pump Station Upgrade project by RAWA was requested from SSM. The permit was received. The pumps have been ordered and timing is still scheduled for October. ARRO is trying to obtain a more detailed schedule.

c. Water Allocation Permit Compliance Report was submitted 9/23/2026.

11. **Sanitary Sewer System Engineering**

a. IU Questionnaires were distributed by the Township. ARRO is responding to property owner and township inquiries as a result of the questionnaires. Data received is being reviewed and summarized by ARRO staff.

b. ARRO staff is awaiting Materion on the operations of the pretreatment facility start up. To date it is still not in operation.

c. ARRO was authorized at the July Supervisors meeting to schedule a meeting with PADEP, RAWA and Attorney Magovern regarding the exposed sewer and water pipes in Willow Creek. To date, we have not scheduled the meeting.

12. **MS4**

ARRO has prepared the annual report and will be submitted the report by 9/30/2026. Additional pollutant reduction is required to meet the MS4 permit requirements.

13. **Water System Operations (ARRO Water Services)**

There are no operation items to report.

14. **Sanitary Sewer Operations (ARRO Water Services)**

There are no operation items to report.

15. **GIS/Technology**

-ARRO and the Township are working with Schultz to update the PA One Call emails that are sent to staff via iPads.

-ARRO and Township staff will meet on Oct 6 to review the Township's GIS mapping, schedule a day of in field utility mapping, and the FOG Program status.

-ARRO finished reviewing applicable as built plans to update the Township's utility mapping.

-The Township requested that ARRO contact all 16 properties to schedule an on-site inspection and informational session to be completed by December 31, 2026.

-Joe Bluge will accompany Township staff during each initial inspection to assist with property owner questions, evaluate existing FOG infrastructure, and recommend any necessary changes. ARRO and Township staff will also review the process for submitting quarterly documentation of FOG device maintenance, which will begin January 1, 2027.

-Following implementation of the program, property owners and managers will receive quarterly email reminders from the Township requesting documentation of grease interceptor pumping, cleaning, and maintenance activities to demonstrate ongoing compliance with Township requirements. ARRO will accompany Township staff at each inspection as requested to provide oversight.

Discussion was held on the name of one of the new roads in McIntosh III. A motion was made by Josh Steingraber and seconded by Ronald Tobias to use the recommendation from the Planning Commission and change the name to Apple Crisp rather than Cosmic Crisp. Vote 3:0

A motion was made by Josh Steingraber and seconded by Ronald Tobias to approve Application #6 to Grace Industries in the amount of $17,957.81 for the TASA MS4 grant. Vote 3:0

A motion was made by Josh Steingraber and seconded by Ronald Tobias to approve Application #1 in the amount of $58,792.50 to C. M. High for work completed up to August 31, 2026 for the signal improvements at 73 and Ontelaunee Drive. Vote 3:0

MS4: no report

Solicitor: Solicitor Magovern

A motion was made by Josh Steingraber and seconded by Ronald Tobias to approve Resolution #2026-6 to appoint Jessica Seiders as the primary delegate and Diane DeJesus as the alternate delegate to represent all Schuylkill Valley School District municipalities on the Berks County Tax Collection Committee. Vote 3:0

Discussion was held on the tax appeal for the Reitnouer property. There is a pre-trial on October 26. Both the secretary and solicitor have forwarded correspondence to the School District, however as of this date the school as not entered an appearance for the trial.

CODE ENFORCEMENT – September report

EMA COORDINATOR – no report

POLICE COMMISSION – another budget meeting will be held. Anticipating a 15% increase

PLANNING COMMISSION - no meeting was held

EXPENDITURES
A motion was made by Ronald Tobias and seconded by Josh Steingraber to approve expenditures for the month of September in the amount of $619,380.91 Vote 3:0

General	$538,568.32
Water	$ 38,111.61
Sewer	$ 42,700.98

ARRO Consulting, Inc.	24,846.24
ARRO Water Services	5,379.18
AT & T Mobility	98.66
Berks Soil & Stone	504.00
Capital Blue Cross	3,551.88
Colonial Electric Supply Company	407.01
Comcast	239.95
Comfort Pro, Inc	10,600.26
Delaware Valley Regional Finance Authori	1,394.40
Elan Financial Services	2,857.50
Elite Fuel Service, LLC	1,631.44
Exeter Supply Co, Inc	480.67
First Energy	8,418.69
Hartman Valeriano Magovern & Lutz P.C.	3,894.85

JB Environmental Services LLC	298.00
KANTNERS TIRE SERVICE, INC.	10.00
KUZANS HARDWARE	467.60
Leesport Borough Authority	30,579.00
Met-Ed	1,599.37
Miele Development	197,073.05
Nationwide	502.30
Navarro & Wright Consulting	9,010.68
Northern Berks EMS	80,000.00
NORTHERN BERKS REGIONAL POLICE DEPT.	104,829.58
Polyfab Corp	52,783.50
POSTMASTER	369.46
ProAsys	325.00
Reading Area Water Authority	32,458.20
Reading Office Maintenance	220.00
Ready Refresh	38.43
Republic Services #318	1,250.47
Rhoads Energy Corporation	1,842.82
Rieck's Printing	3,860.00
RMW Inspection LLC	5,190.00
SAM'S MASTERCARD	40.90
Schultz Technology Solutions	627.47
SPL	246.00
Stork's Plows	200.00
TELCO GROUP LLC	342.75
UNION FIRE CO. #1 OF LEESPORT RELIEF ASS	30,911.60
Grand total	619,380.91

OLD BUSINESS:

NEW BUSINESS:
A motion was made by Josh Steingraber and seconded by Ronald Tobias to approve the Maintenance Agreement with Curtis Power Solutions for pump stations #1, 3 and 6 in the amount of $3,842.98 for the year. This is an increase of approximately 8% from last year. Vote 3:0

UPCOMING MEETINGS/INFO:

October 12 – 6 p.m. – NBRPD Commission meeting
October 15– 7 p.m. – Planning Commission
November 5 - 7 p.m. – Supervisors meeting

ADJOURNMENT
A motion was made by Josh Steingraber and seconded by Ronald Tobias to adjourn the monthly meeting at 7:28 p.m. Vote 3:0
Respectfully
Kim Y. Berger, Secretary